

City of Franklin  
Comprehensive Master Plan  
Update  
Project Committee/Plan  
Commission Meeting

**CALL TO ORDER**

- I. Mayor Taylor called the regular meeting of the Project Committee of April 13, 2006 to order at 7:12 pm in the Hearing Room of Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin. Present were Alderman Skowronski and Commissioners Ziegenhagen, Ritter, Haley, Bennett & Hanneman. Also present were City staff Mr. Wheaton, Mr. Dietl, and Mr. Booth, project consultants Mr. Witzling, Ms. Esswein, Ms. Patti, and Ms. Miklovic, and members of the public and press.

**MINUTES**

There were no previous minutes.

II.

**BUSINESS**

III.

**Introductions**

- A. All members of the Project Committee, as well as the project consultants and City staff, introduced themselves.

**Summary of the Comprehensive Master Plan Update Process**

- B. Mr. Dietl provided a summary of Wisconsin's Comprehensive Planning Legislation as it applies to the City's effort to update its comprehensive master plan, and of common misconceptions regarding the purpose and use of comprehensive plans.

**Proposed Comprehensive Master Plan Update Process**

- C. Mr. Dietl provided an introduction of the process City staff and the project consultants were suggesting be utilized in preparation of the draft plan.

Members of the Project Committee suggested that it would be more useful to discuss the draft outline of the comprehensive plan and to continue work on the plan immediately.

**Draft Outline/Table of Contents of the Comprehensive Master Plan Update**

- D. Mr. Dietl indicated that the format of the draft outline was based upon the current 1992 plan, with inclusion of additional information provided by the consultants, and of the requirements of Wisconsin's Comprehensive Planning legislation.

Significant discussion by the Project Committee ensued, concerning: the value of having draft chapter outlines prior to receiving complete draft chapters; the importance of preparing for the general public a summary of what the comprehensive master plan update does and does not mean; the value of working on the land use chapter prior to any other chapters; the need for early collection and review of such data as the extent of public sewer and water service and the location of natural resources; the importance of organizing the plan to some extent around neighborhood planning areas; inclusion of other plans (such as the City and County park plans, the Franklin First Report, and school district facility needs studies) into this comprehensive master plan update to the greatest extent practical; the methods and probability of achieving desired levels of non-residential growth and development within the City; and utilization of the City's GIS capabilities in the discussions and presentations of the comprehensive master plan update.

From this discussion, the Project Committee agreed:

- That City staff provide each Project Committee member a CD of the current 1992 plan as soon as possible.
- That City staff provide each Project Committee member a copy of the Franklin School District Facility Needs Study.

**City of Franklin**  
**Comprehensive Master Plan**  
**Update**  
**Project Committee/Plan**  
**Commission Meeting**

- That City staff provide each Project Committee member a copy of the draft chapters' outline with the additions and deletions highlighted.
- That review of the draft chapters' outline be the first topic of the next Project Committee meeting.
- That City staff and the project consultants work together to prepare sewer, water, natural resources, etc. maps for review and analysis at the next Project Committee meeting.
- That City staff update/revise as necessary the proposed comprehensive master plan update process for a future Project Committee meeting.

**Public input**

- E. A member of the City Board of Public Works asked that he be kept apprised of any comprehensive master plan work involving the landfill in the southwest portion of the City.

**Announcement: Next Meeting scheduled for Thursday, May 11, 2006.**

- F. No action needed; none taken.

**Adjournment**

- IV. Mayor Taylor adjourned the Thursday, April 13, 2006, regular meeting of the Project Committee, at 9:15 pm.