

# **CITY OF FRANKLIN**

## **2014 ANNUAL BUDGET**

**Thomas M. Taylor, Mayor**

**Aldermen:**

**Mark Dandrea, District 1  
Dan Mayer, District 2  
Kristen Wilhelm, District 3  
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Doug Schmidt, District 5  
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**Prepared by Mark Luberda, Director of Administration**

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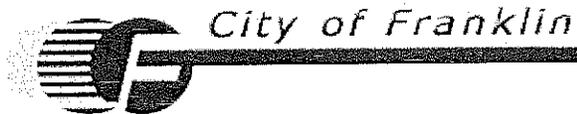
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Mayor's Recommended 2014 Budget  
Letter of Transmittal – Summary Information

September 17, 2013

Honorable Mayor and Common Council:

The Mayor's Recommended 2014 City of Franklin Annual Budget is enclosed.

The Mayor's Recommended 2014 Budget continues to recognize the state and national economic environment but also recognizes the progress and recovery that is starting to be seen. Although the 2013 revaluation shows that property values are down from their peak, development and development related contacts are starting to increase. Houses that sat vacant are having new permits pulled, and new housing starts are continuing to rebound. The economic drought of 2008 to 2010 is still too fresh to ignore, but the latent potential that appears to be stirring must also be anticipated. The Mayor's Recommended 2014 Budget straddles these two environments. It emphasizes restraint while positioning ourselves for and making strides toward the future.

The restraint is summed up very simply: the Mayor's Recommended 2014 Budget does not increase municipal property taxes. **The total property tax levy remains frozen at the 2013 level.** The levy remains frozen despite State reported new construction growth of .98 percent. Under the State's strict property tax levy controls, the budget could have increased the property tax levy by .98 percent, but no increase was included. At the same time, the property revaluation recently completed reveals an overall shift in the total property tax distribution by 1.5 percent from residential to non-residential classifications. The combined effect of these two impacts is that the average residential property owner could see nearly a 2.5 percent decrease in the municipal portion of their property tax bill. A home assessed last year at \$250,000 with a reassessment this year to \$227,500 would see a reduction in their property tax bill of approximately \$36.11 for municipal purposes.

While emphasizing restraint, the budget also positions the City for the future in a number of ways. First, recognizing the City is a service organization dedicated to providing core services effectively and efficiently to our citizens, the budget provides for some additional personnel to ensure that overall service levels can be maintained or enhanced. Last year it was reported as part of the budget that Franklin had the 20th lowest Police Department spending per capital of the 23 Wisconsin municipalities with populations between 30,000 and 150,000. The Police Chief annually requests additional personnel to help ensure the Department can meet the City's service demands. This year, the Mayor's 2014 Recommended Budget reinstates funding for an additional Police Officer. While freezing total property taxes, public safety is being enhanced.

Some of the services the City provides receive a significant portion of their support from program revenues. As those services see fluctuations in revenues over time, they often experience fluctuations in workload which must be addressed with personnel if service levels are to be maintained. Since 2006, Building Inspection experienced a reduction in staff of 40%, or 5 employees; but now permits are up, service demand is up, and revenue is up. As such, the 2014 budget anticipates reinstatement of an Assistant Building Inspector position so that the City can continue to meet the inspection demands of new development. The position is fully funded by program revenues, and no additional property tax dollars were needed to reinstate this position.

A second way in which the 2014 Recommended Budget positions Franklin for the future is that it takes an important step forward in addressing the organizational demands that the City is experiencing as a result of Acts 10 and 32. Acts 10 and 32 changed the municipal landscape relative to the core operations of municipalities in Wisconsin. There is still the potential for Wisconsin Supreme Court action, but much of the dust has settled and communities are moving forward. For Franklin, the last of the City's non-public safety labor unions recently ceased to exist, effectively. The Police and Fire Departments' non-supervisory positions remain represented by unions, but all other employees are non-represented employees.

It is common knowledge that municipal government is a labor intensive endeavor: wages and benefits constitute nearly 80 percent of Franklin's General Fund expenditures. After Acts 10 and 32, however, almost half (48%) of those costs are now dedicated to the wages and benefits of *non-represented* personnel. This amounts to nearly 38 percent of the entire General Fund operating cost. The changing landscape and magnitude of these non-represented employee costs warrant an enhanced effort to ensure these crucial resources are efficiently and effectively managed and that organizational resources are in place to help control future cost increases for these personnel. As such, an entry-level Human Resources Analyst position is recommended within the budget. The position is fully funded by repurposing existing appropriations from the Finance Department that had been anticipated to be used for retaining a Deputy Finance Director position after the Finance Director's retirement. In this way, the human resources position is added with no increase in the property tax levy.

Managing and controlling these future non-represented employee costs must, of course, be done in a fair and equitable manner, ensuring that the City can continue to hire and retain qualified employees while not paying more than is necessary. To that end, the budget provides funding for a classification and compensation study that can ensure that the City is internally paying people in a fair and consistent manner while remaining competitive with the market place. The Common Council had previously requested the Personnel Committee examine the need for such a review, and the Personnel Committee recently received a report on this topic. The budget provides the necessary appropriation to enable such a project to move forward.

In conjunction with these efforts and with an eye on better positioning the City for the future, the Mayor recommends and the budget incorporates an organizational change intended to provide the Director of Administration with more responsibility to more broadly serve the Mayor and the Common Council and to oversee and coordinate the day-to-day operations of the City consistent with the organizational structure in place in many communities, such as Oak Creek. Two referendums have clearly indicated that the citizens of Franklin do not prefer a mayoral position paid a full salary as if a full-time employee. As such and with his experience as to the demands of the office, the Mayor recommends a reclassification of the position of the Director of Administration. The size, level of activity, complexity, and cross coordination of day-to-day operations of the City, suggests efficiency and effectiveness could be enhanced if the Mayor and Common Council had a single individual responsible to coordinate the directives of the Mayor and Common Council and responsible for the day-to-day operations of the City government based on those directives. The management of the City would remain vested in the Common Council and Mayor, and the Mayor remains the Chief Executive Officer. Reclassifying the Director of Administration's position would simply provide for full-time support for the broader, day-to-day operations of the City. It would provide the support needed by the Mayor of a City with the size and complexity of Franklin. The position does not supplant the executive role of the Mayor or the policy making authority of the Common Council; it supports both of them. **[Note: At the time of adoption, the reclassification of the position of Director of Administration was removed from the budget and tabled for future consideration.]**

In conjunction with a limited reclassification of the Human Resources Coordinator, the administrative organizational structure for the City of Franklin would be positioned to aggressively address the post Act 10 environment and ensure enhanced management of over one-third of the City's General Fund operating budget. The new municipal environment post Acts 10 and 32 warrants a re-evaluation of the management of non-represented personnel, and the Mayor's 2014 Recommended Budget provides the staffing and structure to position the City for this new future. Note also that these actions are done concurrent with the elimination of funding for the Deputy Finance Director and, as such, no additional property tax dollars are required. Further discussion of this proposal is included in the Department of Administration budget section.

As we move forward into 2014, the City should also consider other aspects of its administrative and organizational structure. For example, the Capital Improvement Program does identify funding for a new sewer and water building; however, prior to final approval the City should consider whether in-house management remains the most efficient operation. MMSD, for example, is contracting for management of their operations which has proven successful. Such a consideration would also address the current sharing of resources between the Water Utility and the City, which are technically separate entities. Similarly, succession planning for management of the Engineering/DPW/Sewer/Water department, evaluating both employee and contractor options, should be taken into consideration. Succession planning, as has proven very successful in the Finance Department, is an appropriate human resources strategy employed in the private sector for anticipating vacancies so that an organization can transition smoothly through significant pending vacancies.

Lastly, preparing for the future includes making the necessary capital purchases in a timely manner. Whether it is the acquisition of park land, road reconstruction, or maintenance of existing facilities (such as roofs), regular, planned capital expenditures are an important part of long-term financial management. For example, it is planning ahead which will enable nearly 4 million dollars of projects along S. 27th Street to be accomplished within an expanded TIF District and without increasing the property tax burden. In recent history, the City's fiscal strategic plan had anticipated \$2,000,000 of borrowing every other year to support the overall Capital Improvement Plan. Since the economic crash, this strategy had been put on hold, but the 2014 budget anticipates reinstating this policy so that the essential capital items set forth in the Capital Improvement Plan can be pursued. Borrowing simply becomes a funding mechanism that allows acquisition to occur in a timely manner and allows the payments to be allocated to each year's users of the capital items. Importantly, a limited, borrowing program of this nature will not require an increase in the property tax levy necessary to support the Debt Service Fund. In other words, the borrowing program can be reinstated without an increase in the Debt Service Fund property tax levy, either in 2014 or future years.

It is also worth noting that the distribution of landfill siting fee revenues has been restructured. The historic level of funding that serves the various capital funds has been left in place, but increases in the revenue associated with the last landfill siting agreement have been consolidated into the Capital Improvement Fund for the purpose of park acquisition and development. In conjunction with existing impact fee revenues, the Mayor's 2014 Recommended Budget positions the City to pursue facilities identified in the adopted Comprehensive Outdoor Recreation Plan.

These actions, set forth in and anticipated by the Mayor's Recommended 2014 Budget and exemplified by freezing the property tax levy, exhibit the financial restraint called for as the economy continues to aspire to a full recovery. At the same time, the budget looks to the future and addresses staffing, organizational issues, and capital financing that focuses on the City proactively engaging its future.

Tax Bill, Tax Levy and Tax Rate implications

The following breakdown reflects the tax levy recommendations by fund.

City Tax Rate Components	City of Franklin Tax Levy Information			
	2014	2013	2014	2013
	Budget Tax Levy	Budget Tax Levy	Budget Tax Rate	Budget Tax Rate
Capital Outlay	430,000	394,000	0.1317309	0.1110956
Equipment Replacement	337,000	285,000	0.1032403	0.0803610
Street Improvement	681,600	610,000	0.2088089	0.1720008
Total Capital Tax Levy	1,448,600	1,289,000	0.4437801	0.3634573
Library Program	1,240,000	1,240,000	0.3798753	0.3496409
General Fund Program	16,220,400	16,330,000	4.9691364	4.6045449
Subtotal	18,909,000	18,859,000	5.7927918	5.3176431
Debt Service	1,600,000	1,650,000	0.4901617	0.4652480
Total Tax Levy	20,509,000	20,509,000	6.2829534	5.7828911
Prior Year Levy	(20,509,000)	(20,467,000)		
Increase in Tax Levy	0	42,000		

**The total tax levy is remaining unchanged from the prior year.** The City tax rate is the result of the total property tax levy (for all funds) divided by the assessed value of the City. The prior year City tax rate before the Debt Service levy multiplied by the new construction value provides the amount of permitted growth in tax levy and that is estimated at \$200,988 (at 0.98% growth). Additionally, recent changes to the Wisconsin Statutes would enable the City to levy an additional \$87,578 in property taxes, beyond the growth based on the City holding back on the levy for the current year. The Mayor's 2014 Recommended Budget does not include any of the additional levy from either of these provisions allowed by the State of Wisconsin.

With the total property tax levy unchanged and overall growth in the assessed value, the effect is to lower the property tax for existing property owners. In effect, the new growth is paying for some of the existing level of property taxes. The result, therefore, has existing property owners benefiting in a reduced tax by the amount of new construction during the year. The reduction is approximately 1 percent, before the impact of the revaluation.

Assessed Valuation

The year 2013 is a reassessment year. The preliminary assessed value of \$3,264,229,200, exclusive of continuing TIF District values, reflects an increase from new growth from the prior year by about 0.98% and reflects an offsetting valuation decrease of approximately 9.8% as a result of the revaluation process itself. The Board

of Review is not complete at this time. When information is available, the final assessment information may slightly change the percentages and resulting estimated tax rates.

#### Landfill Siting Revenue

The landfill siting agreement provides the potential of a long-term source of revenue for the City of Franklin. The agreement calls for per-ton siting payments which started in late 2011. For the 10 years prior to this agreement, the General Fund had received approximately \$300,000 of landfill siting revenues.

For 2014, therefore, \$300,000 of siting revenues are recommended to be designated to the Capital Funds. The balance, however, is designated for park acquisition and development in the Capital Improvement Fund. This reduces the amount of landfill siting revenues previously designated to the Capital Funds by \$150,000. To maintain the resources in the Capital Funds, tax levy was transferred from the General Fund to the Capital Funds. In this way, the Capital Funds maintain a stable level of resources and the growth from the landfill siting agreement will be available to support park acquisition and development in a manner consistent with the adopted Comprehensive Outdoor Recreation Plan. During 2013, the Capital Improvement Fund was budgeted to have \$215,500 in landfill siting revenues. However, that is now estimated to be \$114,000. For 2014, landfill siting revenue in the Capital Improvement Fund is expected to be \$296,000, (an \$80,500 increase from that budgeted in 2013) designated for park acquisition and development.

#### General Fund

The General Fund is one section of the City's overall budget. It is the largest segment of the City's total budget and includes the operating expenditures of City departments. The recommended expenditure budget for 2014 is \$23,979,450, a 1.84 percent change and a \$434,350 increase as compared to the adopted 2013 budget (when excluding the \$950,000 Expenditure Restraint Program preservation contingency). It is worth noting, however, that \$400,000 of this increase is a "paper" or "accounting" increase as a result of implementing a new accounting standard relative to recording DPW's effort on capital projects as a capital expense. As such, the net increase in total expenditures is just \$34,350, or a .15% increase in expenditures. The budget includes improved Public Safety with one new police officer, an additional building inspector (funded completely with Inspection fees) and a .6 FTE Sanitarian (replacing contracted services). The recommended expenditures are the requests of the departments as adjusted by the Mayor. **[Note: In the adopted budget, the building inspector was funded, but not yet authorized, pending further consideration.]** The projected expenditures for 2013 are \$23,395,283, which under expended that amended budget by \$149,817 or .64% (excluding expenditure restraint appropriations). The under expenditures were the result of vacant positions and contingency budgeted but not used during the year. The final spending numbers are expected to be less than the total amount estimated due to programs that are planned but will not be able to be completed by year end.

The actual General Fund tax levy revenue for 2012 was \$16,204,900. Tax levy revenue for 2013 was budgeted at \$16,330,000. The recommended General Fund tax levy for 2014 is \$16,220,400. This is a \$109,600 reduction in the tax levy within the General Fund.

All other revenue received for 2012 was \$7,962,519 compared to a 2012 budget of \$7,421,000, a 7.3% increase. The projection for all other revenue for 2013 is \$7,113,500, a \$101,600 (1.4%) decrease from the 2013 budget. In 2014, all other revenue is budgeted at \$7,759,050, a 7.5% increase from the 2013 budget. Similarly, \$400,000 of the revenue increase is associated with internal transfers relative to the accounting procedure discussed above for the General Fund expenditure increase, without which revenues increased 2.0 percent. The major reason for this increase is an increase in permit revenues and ambulance fees.

The budgeting philosophy remains that departments are to budget at an estimate of an average year's exposure with the understanding that the departments will be able to request additional appropriations from contingency or fund balance in a year in which there are unique circumstances or above average departmental needs for items such as overtime costs, salt purchases, fuel, unusual or unanticipated events, or claims against the City.

#### Library Fund

The Library is requesting expenditure funding of \$1,367,506, an increase of \$15,150. Their spending level is supported by tax levy of \$1,240,000, no change from 2013. The plan is to use \$72,506 of the Library's existing fund balance to support 2014 activities.

#### Solid Waste Collection Fund

The Solid Waste Collection Fund receives revenue from user fees, landfill tipping fees, and recycling grants. Its expenditures include contract services for hauling solid waste and weekend staffing from Public Works.

The Solid Waste Collection Fund has budgeted revenues of \$1,562,800, a reduction of \$52,200 or 3.2%. The number of users has decreased since the service was converted to a user fee in 2012. The advent of the larger recycling bins has reduced the volume of waste and, thus, the landfill fees for the service. A 78 cent increase in the user fee to \$104.78 is planned to deal with the service contract increase. Total expenditures of \$1,523,754 are 1.6% less than the 2013 budget. A \$39,046 surplus for 2014 is projected, creating a fund balance of \$224,426 or 14.7% of 2014 expenditures, approximately two months expenditures.

#### Sanitary Sewer Fund

The Sewer Fund receives its revenue primarily from user fees. Its expenditures are to MMSD, salaries, benefits, capital assets and other costs of maintaining and improving the local sanitary sewer system. The Retained Earnings in this fund has increased over

the past four years in anticipation of the need for a new building. Sewer rates are proportionally increased to cover any MMSD increase and to meet local operating costs of the fund. In 2014, charges by MMSD are expected to increase about 3%, so the Sewer Fund rates for 2014 will need to recover these annual cost increases.

#### Water Utility

Information is not available on the budget for the Water Utility at this time. The approving body for the Water Utility is the Franklin Board of Water Commissioners. Information will be included in the 2014 City of Franklin Annual Budget Book.

#### Capital Outlay Fund

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

Departmental requests for capital outlays in 2014 totaled \$743,343 compared to \$838,525 in 2013. The Mayor reduced the departmental requests by \$101,698 leaving \$641,645 which compares to the \$683,074 budgeted in 2013. The recommended 2014 budget has total revenue of \$527,000, a \$36,000 increase in the tax levy, but a \$33,000 reduction in landfill siting revenue. Fund balance will decline by \$114,645 to \$89,573, 13.9% of expenditures.

#### Equipment Replacement Fund

The Equipment Replacement Fund provides for the replacement of various types of motorized equipment. New equipment is purchased by other funds. Replacement equipment purchased is placed on a depreciation schedule in the year acquired. Replacement is made based upon the estimated useful life of the equipment. Funding from the tax levy and other sources should approximate the annual depreciation of the replacement value attributed to the City's total fleet based on estimated useful life.

The proposed tax levy budgeted for 2014 is \$337,000, an increase of \$52,000. At the same time, landfill siting revenue is declining \$50,000 to \$100,000. The anticipated revenue represents 63% of the desired 2014 revenue indicated by the fund policy. Replacement expenditures of \$231,500 have been requested for 2014 from this fund.

#### Street Improvement Fund

The Street Improvement Program is a separate capital projects fund to give visibility to street improvement activities. Many of the City of Franklin streets were reconstructed at the time sewer was installed in various parts of the City 25 to 30 years ago. These streets will need to be resurfaced in the coming years.

Revenue totals \$1,089,600, a \$256,600 increase from 2013. \$78,000 of the increase relates to the bi-annual State Local Road Improvement Aids. The property tax levy increased \$71,600 while landfill siting revenues decreased \$67,000.

A list of requested projects is included totaling \$1,231,490. The Mayor's Recommended Budget funds \$960,000 of those. A proposed five-year street improvement program is included in the materials. Longer term, the available revenues are insufficient to fund the projects scheduled to be implemented in the time frames projected.

#### Capital Improvement Fund

The Capital Improvement Plan is used to project public improvement needs for the coming years. The Capital Improvement Fund uses this five-year forecast for planning purposes. Items contained in the Capital Improvement Fund are financed with existing resources, resources from other funds and from the issuance of debt. The major items in the 2014 budget are the 76th Street sidewalks, construction of Evergreen Street as access to Pleasant View Park, the Pleasant View Trail, City Hall roof repairs, City Hall security enhancements, a new roof on the Salt Storage Building, Park land acquisition, Lion's Legend Park and Ernie Lake Park equipment, North Cape Road trail, a Police Department 911 phone system, and a Complete Streets project. Funding for these projects will come from Grants, landfill siting revenues, Park Impact fees and a \$2 million borrowing. **[Note: the Pleasant View Trail was completed in 2013; therefore, duplicate funding was removed from the 2014 budget as adopted.]**

The 2014 budget for the Capital Improvement Fund is prepared as the first year of a five-year forecast. \$7,538,449 in projects were requested for 2014. The 2014 projects recommended by the Mayor will be the amount presented for Common Council budget approval. Projects that have Common Council approval will receive specific budget itemization. For those projects that have not yet had Common Council review and approval, an unallocated total appropriation is requested. If all requested projects for 2014 had been approved, the City would have had to borrow \$2.15 million to fund them.

As referenced above, the fund lists projects that could be anticipated in the coming 5 years. For example, partial funding is listed for consideration in 2015 for the 27th Street corridor improvements, a new roof at City Hall, Park land acquisition, and a Police Communications Center. The potential projects are listed as a 2015 expenditure, but items in future years are not financial commitments until included in a current year's budget and authorized by the Common Council.

#### Development Fund

The Development Fund is the fund established for maintenance of impact fee revenues, and, as such, provides for financing of public facilities such as roads, water and sanitary sewerage systems, public safety, and parks and recreation. In accordance with the provisions of Wisconsin Statutes, the fees can help fund the portion of certain public facilities associated with the new growth in the community. City Officials recognized the need to recover the costs of providing public facilities and infrastructure needed to serve

new development through Impact Fees collected at the time of development. The current total, combined impact fee for a single-family residence is \$7,814, although a reduction in the Park and Recreation Impact Fee of \$983 is currently under consideration. In 2013, a new \$2,928 Sewer Impact Fee was created for the Southwest Sanitary Sewer Service Area.

For 2014, \$645,000 in Impact Fees are projected. \$455,176 is requested to support Debt service on previously completed improvements, although not all the funds are anticipated to be available when the debt service is due. In addition, \$1,373,949 of Park Impact Fees are requested to support various projects in the Capital Improvement Fund. Approximately \$395,000 of Park Impact Fees collected in 2004 are required by state law to be rebated to current property owners if not expended by the middle of 2014.

#### Debt Service Fund

As noted above, the City's fiscal strategic plan has anticipated issuing debt every other year in support of its capital activities. The last debt issuance in support of capital activities, however, was in 2008. The City forecasts future debt issuance of \$2 million every other year to support public improvement projects. The 2014 Mayor's recommended budget anticipates a \$2 million borrowing during 2014 to support the Capital Improvement projects. Where necessary borrowing needs arise, they will be met by internal borrowing until replaced with a debt offering.

The 2014 debt service payments are required to fund expenditures for payments due on fund borrowed during prior years. Currently the Library, Police, and Fire building projects have remaining amounts due. These programs will be fully paid in 2021. However, currently, insufficient Impact Fees have been available to support all the required Debt Service payments.

#### Conclusion

The Mayor's Recommended 2014 Budget exemplifies significant fiscal restraint by freezing the total property tax levy at 2013 levels. This will result in a reduction in the property taxes for the average residential property. At the same time, the budget looks to the City's future and addresses public safety staffing demands with the addition of a Police Officer, addresses organizational issues largely stemming from the State's adoption of Acts 10 and 32, and addresses capital financing issues to ensure planned and managed maintenance of infrastructure and facilities.

#### Budget Process

Staff works with the Mayor for months in developing a recommended budget for presentation to the Common Council. The 2012 ordinance change has the Common Council's Committee of the Whole review and make recommendations on the budget.

Staff will work with the Aldermen directly or through the Committee of the Whole review process to ensure the Aldermen have the information necessary to review and consider the Recommended Budget. Aldermen will be able to alter the budget that is submitted to the public hearing by making a motion to recommend an amendment to the Mayor's 2014 Recommended Budget. Such a motion would require approval by a majority of members of the Common Council. Absent any such action, the Recommended Budget as submitted by the Mayor would be published for presentation at the public hearing.

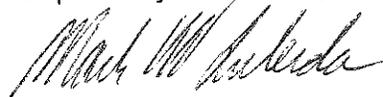
#### Budget Organization

The budget submittal consists of two packets incorporated into one binder. The first packet is summary information on the 2014 Mayor's Recommended Budget for all funds. The detailed operating budgets of the Library, the Solid Waste Collection, and the Sanitary Sewer Fund with their supporting materials are in the Summary section. The Capital Project Funds, Development Fund, and the Debt Service Fund information are also in the summary section. The second packet contains the detail operating budgets of the departments in the General Fund. **[Note: The final, 2014 adopted budget was set forth on budget pages entitled "Official Budget Appropriation Units" which are set forth on pages 12 through 15 of this document. The remaining pages of the document generally constitute support documentation.]**

The 2014 Budget information packets are designed to be inserted in a three-ring binder so that when additional or revised information is distributed it can be inserted into that binder and the recipient will always have up-to-date 2014 budget information.

The Mayor's Recommended Budget will be available for inspection at the City Clerk's office and at the Library and will be posted on the City website on September 18, 2013.

Respectfully submitted,



Mark W. Luberda  
Director of Administration

**[Note: Notations added to this letter were added after adoption to provide added clarification. Additionally, the dollar amounts, percentages, and tax rates referenced in this letter remain as initially presented in the Mayor's Recommended 2014 Budget and have not been updated to reflect the 2014 budget as adopted by the Common Council. Therefore, please refer to the budget pages and detailed supporting pages for final budget details.]**

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## Budget Process and Calendar

Pursuant to Section 13-2.A. of the Municipal Code of the City of Franklin, each year, the Mayor presents a budget timetable to the Common Council no later than March 1st, for review and approval by the Common Council. Each year, the Mayor, with the assistance of the Director of Administration, Director of Finance and Treasurer, and all other department heads, is responsible for the preparation of the Mayor's Recommended Annual Budget, presenting a financial plan for conducting the affairs of the City for the ensuing calendar year, and submits it to the Committee of the Whole for its review and recommendation. Upon its review of the Recommended Budget, the Committee of the Whole submits its proposed budget to the Common Council for review and approval.

The annual budget includes:

- Expenses of conducting each department and activity of the City for the ensuing fiscal year and corresponding items for the current year and last preceding fiscal year, with reasons for increase and decrease recommended as compared with appropriations for the current year.
- An itemization of all anticipated income of the City from sources other than general property taxes and bond issued, with a comparative statement of the amounts received by the City from each of the sources for the last preceding and current fiscal year.
- An itemization of the amount of money to be raised from general property taxes, which, with income from other sources, will be necessary to meet the proposed expenditures.
- Any other information required by the Council and State law.

As required by law, the Common Council holds a public hearing on the proposed budget before final approval.

After approval of the annual budget by the Common Council, the amount of the tax to be levied or certified and the amounts of the various appropriations and the purposes thereof cannot be changed except by a two-thirds vote of the entire membership of the Common Council. Notice of such transfer is to be given by publication within 10 days thereafter in the Official City Newspaper.

No money is to be drawn from the treasury of the City or any obligation for the expenditure of money be incurred except in pursuance of the annual appropriation in the adopted budget or when changed as authorized. At the close of each fiscal year, any unencumbered balance of an appropriation reverts to the general fund and is subject to re-appropriation. Appropriations may be made by the Common Council, to be paid out of the income of the current year, for improvements or other objects or works that will not be completed within such year, and any such appropriations continue until the purpose for which it was made have been accomplished or abandoned.

The 2013 Budget Time line included a schedule as follows:

September 17, 2013	Distribution of the Mayor's Recommended Budget to the Common Council
September 17, 2013	Common Council meeting agenda includes a presentation overview of the budget and major budget initiatives. Alderman identify additional materials or information needed for the October 1 budget discussions
September 30, 2013	Committee of the Whole reviews Mayors Recommended Budget
October 1, 2013	Regular Common Council meeting, may continue work begun during the Committee of the Whole.
October 8, 2013	Alternate day for additional Committee of the Whole meeting and Budget Discussion
October 10, 2013	Preparation of Public Hearing Notice
October 15, 2013	Regular Common Council Meeting available for discussion of any budget topic as may be needed
October 17, 2013	Publication of Preliminary Budget and Public Hearing Notice
November 4, 2013	Public Hearing on the Proposed 2014 Budget
November 5, 2013	Common Council Meeting to Adopt 2014 Budget

City of Franklin  
2014 Adopted Budget

**SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES**

The Common Council of the City of Franklin, Wisconsin, will hold a public hearing on Monday, November 4, 2013, at 6:30 p.m., or as soon thereafter as the matter may be heard, in the Common Council Chambers, 9229 West Loomis Road, Franklin, Wisconsin, for the purpose of hearing any citizen or taxpayer on the proposed 2014 City Budget. Summary of the proposed budget is published herewith and a copy of the complete proposed budget will be available for public inspection at the Office of the City Clerk, Franklin City Hall, Monday - Friday from 8:30 a.m. to 5:00 p.m. (holidays excepted), at the Franklin Public Library, following the date of this notice, and is on the City of Franklin website-www.franklinwi.gov.  
Dated at Franklin, Wisconsin, this 17th day of October, 2013.

Sandra Wesolowski, City Clerk

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate (12 months)	2014 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>General Fund</b>							
<b>Revenue</b>							
Other Taxes	\$ 1,649,438	\$ 1,769,870	\$ 1,802,000	\$ 1,802,000	\$ 1,802,000	\$ 1,770,500	-1.7%
Intergovernmental Revenue	2,735,049	2,802,048	2,542,600	2,542,600	2,542,600	2,549,550	0.3%
Licenses and Permits	702,674	755,027	739,000	753,000	739,000	864,300	17.0%
Fines, Forfeitures, and Penalties	433,106	457,499	450,000	450,000	450,000	444,000	-1.3%
Public Charges for Service	1,985,052	1,693,847	1,323,500	1,323,500	1,312,700	1,416,400	7.0%
Intergovernmental Charges	245,000	103,615	125,000	125,000	125,000	125,000	0.0%
Interest Revenue	229,768	213,200	142,000	142,000	8,000	138,500	-2.5%
Miscellaneous Revenue	142,751	167,413	91,000	91,000	134,200	74,700	-17.9%
Transfers from Other Funds	110,543	0	0	0	0	400,000	0.0%
Total non-tax levy revenue	8,233,381	7,962,519	7,215,100	7,229,100	7,113,500	7,782,950	7.9%
Property Taxes	16,973,282	16,204,907	16,330,000	16,330,000	16,330,000	16,220,400	-0.7%
Total Revenue	25,206,663	24,167,426	23,545,100	23,559,100	23,443,500	24,003,350	1.9%
<b>Expenditures</b>							
General Government	\$ 2,596,579	\$ 2,631,414	\$ 2,517,863	\$ 2,518,263	\$ 2,578,853	\$ 2,576,466	2.3%
Public Safety	15,992,111	16,384,502	16,168,265	16,178,990	15,969,110	16,113,922	-0.3%
Public Works	4,779,794	3,354,749	3,497,059	3,522,359	3,482,473	3,526,318	0.8%
Health and Human Services	623,602	633,018	659,002	659,002	661,845	657,804	-0.2%
Culture and Recreation	165,533	173,840	171,901	171,901	171,493	172,082	0.1%
Conservation and Development	404,756	377,644	408,010	408,010	376,434	471,758	15.6%
Contingency	0	0	1,073,000	1,072,075	117,075	1,075,000	0.2%
Other Financing Uses	0	220,000	0	85,982	38,000	400,000	0.0%
Total Expenditures	\$ 24,562,374	\$ 23,775,167	\$ 24,495,100	\$ 24,616,582	\$ 23,395,283	\$ 24,993,350	2.0%
<b>Fund Balance:</b>							
Beginning of Year	5,476,585	6,120,873	6,513,132	6,513,132	6,513,132	6,561,349	
Net Change/Transfer from Fund Bal.	644,288	392,259	(950,000)	(1,057,482)	48,217	(990,000)	
End of Year	\$ 6,120,873	\$ 6,513,132	\$ 5,563,132	\$ 5,455,650	\$ 6,561,349	\$ 5,571,349	
<b>Special Revenue Funds</b>							
<b>Revenue</b>							
Property Taxes - Library	\$ 1,175,000	\$ 1,222,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	0.0%
Reciprocal Borrowing - Library	121,908	113,352	50,000	50,000	118,756	50,000	0.0%
Miscellaneous Revenue - Library	11,387	10,203	16,000	16,000	0	5,000	-68.8%
Solid Waste Collection		1,594,366	1,615,000	1,615,000	1,562,000	1,562,800	-3.2%
Total Revenue	1,308,295	2,939,921	2,921,000	2,921,000	2,920,756	2,857,800	-2.2%
<b>Expenditures</b>							
Library	1,302,812	1,316,968	1,352,356	1,373,356	1,319,922	1,367,506	1.1%
Solid Waste Collection		1,493,819	1,547,934	1,547,934	1,477,166	1,523,754	-1.6%
Total Expenditures	1,302,812	2,810,787	2,900,290	2,921,290	2,797,088	2,891,260	-1.0%
<b>Fund Balance</b>							
Beginning of the Year	390,683	396,165	525,299	525,299	525,299	648,967	
End of the Year	396,165	525,299	546,009	525,009	648,967	615,507	
<b>Sanitary Sewer Fund</b>							
<b>Revenue</b>							
Charges for Services	\$ 3,126,277	\$ 3,144,090	\$ 3,238,000	\$ 3,238,000	\$ 3,238,000	\$ 3,333,879	3.0%
Miscellaneous Revenue	37,230	24,261	9,000	9,000	9,000	9,000	0.0%
Total Revenue	\$ 3,163,507	\$ 3,168,352	\$ 3,247,000	\$ 3,247,000	\$ 3,247,000	\$ 3,342,879	3.0%
<b>Expenditures</b>							
Operations and Maintenance	\$ 2,666,308	\$ 2,621,297	\$ 2,796,727	\$ 2,208,727	\$ 2,904,962	\$ 2,872,171	2.7%
Capital Outlay & Other	36,282	51,344	150,000	150,000	-	150,000	0.0%
Transfers to Other Funds	94,000	94,000	96,000	96,000	96,000	99,840	4.0%
Total Expenditures	\$ 2,796,590	\$ 2,766,641	\$ 3,042,727	\$ 2,454,727	\$ 3,000,962	\$ 3,122,011	2.6%
<b>Retained earnings</b>							
Beginning of the Year	1,036,614	2,011,257	2,422,961	2,422,961	2,422,961	2,668,999	
Transfer to Invested in Capital	607,726	9,994	(34,350)	(34,350)	-	(1,573,425)	
End of the Year	\$ 2,011,257	\$ 2,422,961	\$ 2,592,884	\$ 3,180,884	\$ 2,668,999	\$ 1,316,442	

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate (12 months)	2014 Adopted Budget	Percent Change
<b>Capital Expenditure Funds</b>							
<b>Equipment Replacement Fund, Capital Outlay Fund &amp; Street Improvement Fund</b>							
Revenue							
Property Taxes-Capital Outlay	\$ 380,000	\$ 384,000	\$ 394,000	\$ 394,000	\$ 394,000	\$ 430,000	9.1%
Property Taxes-Equip Replacement	130,000	281,000	285,000	285,000	285,000	337,000	18.2%
Property Taxes-Street Improvement	400,000	604,000	610,000	610,000	610,000	681,600	11.7%
Intergovernmental Revenue	6,119	157,814	25,000	25,000	0	78,000	0.0%
Landfill Siting Revenue	450,000	450,000	450,000	450,000	450,000	300,000	0.0%
Miscellaneous Revenue	130,581	412,731	79,000	89,000	101,000	30,000	-62.0%
Other Financing Sources	0	173,540	0	0	0	200,000	0.0%
Total Revenue	\$ 1,496,699	\$ 2,463,085	\$ 1,843,000	\$ 1,853,000	\$ 1,840,000	\$ 2,056,600	11.6%
Expenditures							
Capital Outlay-Equip Replacement	\$ 296,003	\$ 528,716	\$ 403,000	\$ 420,000	\$ 420,000	\$ 231,500	-42.6%
Capital Outlay-Capital Outlay	645,776	521,644	683,074	693,074	668,116	641,646	-8.1%
Capital Outlay-Street Improvement	748,347	1,087,091	778,450	778,450	775,000	1,160,000	49.0%
Total Expenditures	\$ 1,690,126	\$ 2,137,450	\$ 1,864,524	\$ 1,891,524	\$ 1,863,116	\$ 2,033,146	9.0%
Fund Balance							
Beginning of the Year	2,318,944	2,125,517	2,451,152	2,451,152	2,451,152	2,428,036	
End of the Year	\$ 2,125,517	\$ 2,451,152	\$ 2,429,628	\$ 2,412,628	\$ 2,428,036	\$ 2,451,490	
<b>Debt Service Fund</b>							
Revenue							
Property Taxes	\$ 1,900,000	\$ 1,750,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,600,000	-3.0%
Miscellaneous Revenue	-	28,363	-	-	-	-	0.0%
Other Financing Source:							
Transfer from Other Funds	259,624	161,348	206,000	206,000	245,113	158,000	-23.3%
Transfer from TIF Districts	174,164	-	-	-	-	-	
Transfer from Special Assessments	345,720	-	148,380	148,380	83,874	219,644	0.0%
Total Revenue	\$ 2,679,508	\$ 1,939,711	\$ 2,004,380	\$ 2,004,380	\$ 1,978,987	\$ 1,977,644	-1.3%
Proceeds from Borrowing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
Expenditure							
Debt Service *	\$ 1,729,508	\$ 8,764,318	\$ 1,029,380	\$ 1,029,380	\$ 1,029,380	\$ 915,644	-11.0%
Transfer to Other Funds	-	-	-	-	-	2,000,000	
Interfund Advances (Repayments)	-	-	975,000	975,000	975,000	1,062,000	0.0%
Fund Balance							
Beginning of the Year	(3,738,000)	(3,738,000)	(3,086,607)	(3,086,607)	(3,086,607)	(2,137,000)	
Interfund advances *	950,000	7,476,000	(975,000)	(975,000)	(975,000)	(1,062,000)	
End of the Year	\$ (3,738,000)	\$ (3,086,607)	\$ (2,111,607)	\$ (2,111,607)	\$ (2,137,000)	\$ (1,075,000)	
* Excludes TIF Districts Debt service and internal investment activity							
<b>Summary of Budgeted Funds (without Capital Improvement and Development Funds):</b>							
Total Revenue	\$ 33,854,672	\$ 34,678,495	\$ 33,560,480	\$ 33,584,480	\$ 33,430,243	\$ 34,238,273	2.0%
Total Expenditures	32,081,410	40,254,363	33,332,021	32,913,503	32,086,829	33,955,411	1.9%
Total Tax Levy	20,958,282	20,445,907	20,509,000	20,509,000	20,509,000	20,509,000	0.00%
Percent of Total Revenue	61.9%	59.0%	61.1%	61.1%	61.3%	59.9%	
Assessed Value	3,490,551,541	3,546,495,988	3,546,495,988	3,546,495,988	3,546,495,988	3,258,448,900	-8.1%
Tax Rate	\$6.004	\$5.765	\$5.783	\$5.783	\$5.783	\$6.294	8.8%
Total Fund Balance & Retained Earnings	6,915,812	8,825,937	9,020,046	9,462,564	10,170,351	8,879,788	-1.6%
Percent of Total Expenditures	21.6%	21.9%	27.1%	28.7%	31.7%	26.2%	
<b>Capital Improvement Fund (One time projects):</b>							
Revenue							
Landfill Siting Revenue	\$ 113,620	\$ 205,981	\$ 215,500	\$ 215,500	\$ 240,000	\$ 296,000	37.4%
Miscellaneous Revenue	98,455	3,806	96,720	171,564	168,564	147,000	52.0%
Other Financing Sources	1,046,047	699,273	1,273,360	1,408,062	316,422	5,310,140	317.0%
Total Revenue	\$ 1,258,122	\$ 909,060	\$ 1,585,580	\$ 1,795,126	\$ 724,986	\$ 5,753,140	262.8%
Proceeds from Borrowing	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 1,950,000	875.0%
Expenditures							
Capital Outlay	\$ 1,402,868	\$ 882,004	\$ 1,844,830	\$ 2,125,537	\$ 851,037	\$ 7,475,033	305.2%
Fund Balance							
Beginning of the Year	391,301	246,556	273,611	273,611	273,611	147,560	
End of the Year	\$ 246,556	\$ 273,611	\$ 214,361	\$ 143,200	\$ 147,560	\$ 375,667	
<b>Development Fund (Impact Fees)</b>							
Revenue							
Impact Fees	\$ 489,058	\$ 764,478	\$ 550,000	\$ 550,000	\$ 671,400	\$ 645,000	
Interest, Investment & Other Revenue	50,586	123,111	111,570	111,570	130,314	95,694	
Total Revenue	539,644	887,589	661,570	661,570	801,714	740,694	
Expenditures							
Transfer to Debt Service	259,624	161,347	455,176	455,176	245,113	455,176	
Transfer to Capital Improvement	-	-	273,360	322,080	-	1,557,949	
Other	5,806	6,551	-	9,600	9,600	-	
Shortfall of Available fees	-	-	(225,000)	(225,000)	-	-	
Total Expenditures	265,430	167,898	503,536	561,856	254,713	2,013,125	
Fund Balance							
Beginning of the Year	3,620,826	3,895,040	4,614,731	4,614,731	4,614,731	5,161,732	
End of the Year	\$ 3,895,040	\$ 4,614,731	\$ 4,772,766	\$ 4,714,446	\$ 5,161,732	\$ 3,889,301	

## Opportunities and Threats facing the current and future year budgets

### Opportunities

- Continue the receipt of landfill siting fees beyond 2015 by assisting Waste Management in receiving necessary approvals to expand of in the north area of landfill which could extend landfill siting fees for many years.
- Consolidation of similar services with neighboring communities.
- Billing 100% of the fire protection charges to the water utility customers instead of the current practice of 50% to the property tax levy and 50% to the utility customer
- Establishing a property tax equivalent from the Sewer Service Fund that would provide the equivalent of property taxes on the sewer service assets similar to the amounts charged to the Water Utility (Requires state law change.)
- Growth of the Community – Increased revenue
- Level of City tax rate below comparable Milwaukee County communities
- Completion of the Ryan Creek Sewer Interceptor opens much of the City to future development

### Threats

- Structural Deficits caused by revenue reductions without permanent expense reductions: see attached schedule
- Potential for Library increases after three years of Library funding freezes and possible restructuring of reciprocal borrowing program
- Municipal property tax levy limits limited to the larger of new construction growth or 0%. 2013 State budget inclusion in the levy limit transfers to the levy of user fees
- Infrastructure improvements necessary in the developing 27<sup>th</sup> Street corridor
- Potential for large increases in annual health care costs and the impact of national healthcare reforms on the City's group plan
- Development of the Park plan could strain available financial resources
- Potential cost of a large scale Emerald Ash Borer control program
- Any sunset of Landfill Siting revenues will restrict resources in the Capital Funds
- Growth of the community –
  - Increased demand for services from residents
  - Increased need for staffing to provide same services
  - Lack of developed single family building sites

This is intended to be a dynamic list. Please feel free to provide Director of Finance & Treasurer with other opportunity or threats to add to this list at any time! Updated July 16, 2013

CITY OF FRANKLIN  
Summary of Assessed Value -Final Manufacturing

	0.983959376	Total Assessed Values	TIF #3 Assessed Values	TIF #4 Assessed Values	TIF Assessed Values	2013		2012	
						Assessed Values	Less TIF	Assessed Values	Less TIF
Personal Property-manufacturing @ FMV Assessment Ratio		17,242,200 98.399% <sup>2</sup>	-	33,400 98.398%	33,400 98.503%	17,208,800 98.397%	13,801,500 103.687%	3,407,300	
P.P. @ Est Assessed Value		16,965,900	-	32,900	32,900	16,933,000	14,310,400	2,622,600	
Real Estate-manufacturing @ FMV Assessment Ratio		128,710,700 98.396% <sup>2</sup>	-	1,475,600 98.396%	1,475,600 98.401%	127,235,100 98.396%	128,343,100 103.786%	(1,108,000)	
R.E. @ Est Assessed Value		126,646,100	-	1,452,000	1,452,000	125,194,100	133,202,100	(8,008,000)	
Manufacturing at Est Assessed Value		143,612,000	-	1,484,900	1,484,900	142,127,100	147,512,500	(5,385,400)	
Real Estate - Residential		2,368,565,600	40,327,500	12,613,000	52,940,500	2,315,625,100	2,586,956,680	(271,331,580)	
Real Estate - Commercial		751,653,500	123,450,200	36,883,200	160,333,400	591,320,100	599,152,808	(7,832,708)	
Real Estate - Agricultural/Other		18,839,000		555,800	555,800	18,283,200	20,367,800	(2,084,600)	
Total Real Estate		3,139,058,100	163,777,700	50,052,000	213,829,700	2,925,228,400	3,206,477,288	(281,248,888)	
Personal Property - Commercial		77,058,000	17,228,000	6,322,700	23,550,700	53,507,300	54,920,100	(1,412,800)	
Residential, Commercial & Agricultural		3,216,116,100 <sup>1</sup>	181,005,700	56,374,700	237,380,400	2,978,735,700	3,261,397,388	(282,661,688)	
Sub total		3,359,728,100	181,005,700	57,859,600	238,865,300	3,120,862,800	3,408,909,888	(288,047,088)	
Less: TID Base		-	(117,768,200)	(19,817,900)	(137,586,100) <sup>3</sup>	137,586,100 <sup>3</sup>	137,586,100	-	
Total Assessed Value - 2013		3,359,728,100	63,237,500	38,041,700	101,279,200	3,258,448,900	3,546,495,988	(288,047,088)	
Percent Increase		-8.0%	-11.3%	7.3%	-5.1%	-8.1%			
2013 Breakdown by Type									
Real Estate		3,265,704,200	61,559,120	34,509,380	96,068,500	3,188,008,600	3,477,265,488	(289,256,888)	
Personal Property		94,023,900	1,678,380	3,532,320	5,210,700	70,440,300	69,230,500	1,209,800	
Total Assessed Value - 2013		3,359,728,100	63,237,500	38,041,700	101,279,200	3,258,448,900	3,546,495,988	(288,047,088)	
2012 Breakdown by School District									
Franklin School District		2,473,019,700	-	-	-	2,473,019,700	2,710,993,488	(237,973,788)	
Oak Creek/Franklin School District		682,775,300	63,237,500	38,041,700	101,279,200	581,496,100	605,399,600	(23,903,500)	
Whitnall School District		203,933,100	-	-	-	203,933,100	230,102,900	(26,169,800)	
Total Assessed Value - 2013		3,359,728,100	63,237,500	38,041,700	101,279,200	3,258,448,900	3,546,495,988	(288,047,088)	
Total Assessed Value - 2012		3,653,210,788	71,276,700	35,438,100	106,714,800	3,546,495,988			

<sup>1</sup> Agrees to Statement of Assessment

<sup>2</sup> Per DOR Average Assessment Ratio to be received

<sup>3</sup> 1/1/05 base for TIF#3 & TIF #4 per DOR

**City of Franklin  
2014 Adopted Budget  
Tax Levy Information**

City Tax Rate Components	2014	2014	2013	Tax Levy % change	2013	Tax Rate % change
	Budget Tax Levy	Budget Tax Rate	Budget Tax Levy		Budget Tax Rate	
General Fund Operating Budget	16,220,400	4.9779513	16,330,000	-0.67%	4.6045449	8.11%
Library Program	1,240,000	0.3805492	1,240,000	0.00%	0.3496409	8.84%
Capital Outlay Fund	430,000	0.1319646	394,000	9.14%	0.1110956	18.78%
Equipment Revolving Fund	337,000	0.1034234	285,000	18.25%	0.0803610	28.70%
Street Improvement Program	681,600	0.2091793	610,000	11.74%	0.1720008	21.62%
Debt Service	1,600,000	0.4910312	1,650,000	-3.03%	0.4652480	5.54%
	20,509,000	6.2940990	20,509,000	0.00%	5.7828911	8.84%
Equalization adjustment		0.0000000			-0.0089991	
		6.2940990			5.7738920	
Assessed Value - (net of TIF value)		3,258,448,900	3,546,495,988	-8.12%		
Impact on Average Household	2014	Avg Home Value \$ 225,000	City Tax Rate 6.2940990	City Real Est tax 1,416.17		
	2013	\$ 225,000	5.7738920	1,299.13		

Note: The equalization adjustment is due to usually minor valuation differences in the equalization proces of the Wisconsin Department of Revenue.

**DIRECT AND OVERLAPPING TAX RATES  
2013 AND 2012 COMPARISON**

TAXING AUTHORITY	2014 Budget Tax Levy	2013 Budget Tax Levy	2014 Rate PER/\$1,000	2013 Rate PER/\$1,000	% Increase in Tax Levy	% Increase in Tax Rate	% of Total
State Of Wisconsin	579,423	598,062	0.1637087	0.1712128	-3.12%	-4.38%	0.66%
Milwaukee County	16,986,670	17,287,141	4.8668431	4.7596237	-1.74%	2.25%	19.48%
Mil Metro Sewer Dist	5,638,269	5,582,906	1.5717537	1.5245167	0.99%	3.10%	6.47%
City of Franklin	20,509,000	20,509,000	5.7738920	5.7942149	0.00%	-0.35%	23.52%
Franklin School District	32,784,606	31,787,042	11.7252373	11.6223608	3.14%	0.89%	37.60%
Oak Creek/Franklin School District	5,254,726	5,553,401	9.0921493	8.8374785	-5.38%	2.88%	6.03%
Whitnall School District	2,174,991	2,237,434	9.7236237	9.5562870	-2.79%	1.75%	2.49%
Mil Area Tech College	7,043,487	7,258,001	2.0433426	1.9631761	-2.96%	4.08%	8.08%
School Credit	(6,246,199)	(6,185,504)	-1.6931693	-1.7001076	-0.98%	0.41%	-7.16%
TIF Increment	2,474,832	2,363,758					2.84%
	87,199,805	86,991,241			0.24%		100.00%
						School taxes	38.95%

**COMBINED RATES BY SCHOOL DISTRICT**

School District	Combined 2014 Rate PER/\$1,000	Combined 2013 Rate PER/\$1,000	Increase (Decrease)	Percent Increase (Decrease)
Franklin With Sewer	24.4516081	24.1349974	0.3166107	1.31%
Oak Creek/Franklin With Sewer	21.8185201	21.3501151	0.4684050	2.19%
Whitnall With Sewer	22.4499945	22.0689236	0.3810709	1.73%

(Note: 2014 rate is reflected on tax bills mailed in December 2013, used to fund the 2014 budgets)

**City of Franklin  
2014 Adopted Budget  
Tax Levy Information**

<b>Assessed Values</b>	TIF Termination	Reassessment	New Properties		
Old Assessed Value - (net of TIF)	3,546,495,988	3,546,495,988	3,223,820,000	Growth -	0.98%
New Construction			34,628,900		
Valuation Changes		-322,675,988	0	Reassessment -(8.57%)	
New Assessed Value - (net of estimated TIF value)	3,546,495,988	3,223,820,000	3,258,448,900		

**A Impact of Reassessment in Assessed Value**

City Tax Rate Components	2012	2012	2012	Tax Levy % change	2012	Tax Rate % change
	Budget Tax Levy	Budget Tax Rate	Budget Tax Levy		Budget Tax Rate	
General Fund Operating Budget	14,844,224	4,6045449	16,330,000	-9.10%	4,6045449	
Library Program	1,127,179	0.3496409	1,240,000	-9.10%	0.3496409	
Capital Outlay Fund	358,152	0.1110956	394,000	-9.10%	0.1110956	
Equipment Revolving	259,069	0.0803610	285,000	-9.10%	0.0803610	
Street Improvement Program	554,499	0.1720008	610,000	-9.10%	0.1720008	
Debt Service	1,499,876	0.4652480	1,650,000	-9.10%	0.4652480	
	18,643,000	5.7828911	20,509,000	-9.10%	5.7828911	0.00%
Equalization adjustment	0	-0.0050009			-0.0050009	
	18,643,000	5.7778902	35,464.96 each cent		5.7778902	
Assessed Value - (net of estimated TIF value)		3,223,820,000	3,546,495,988	-9.10%		

**A Impact of Growth in Assessed Value**

**B Impact of Growth in Assessed Value**

City Tax Rate Components	2013	2013	2012	Tax Levy % change	2012	Tax Rate % change
	w/Growth Tax Levy	w/Growth Tax Rate	Budget Tax Levy		Budget Tax Rate *	
General Fund Operating Budget	16,489,460	4.6045449	16,330,000	0.98%	4,6045449	0.00%
Library Program	1,252,108	0.3496409	1,240,000	0.98%	0.3496409	0.00%
Capital Outlay Fund	397,847	0.1110956	394,000	0.98%	0.1110956	0.00%
Equipment Replacement Fund	287,783	0.0803610	285,000	0.98%	0.0803610	0.00%
Street Improvement Program	615,956	0.1720008	610,000	0.98%	0.1720008	0.00%
Debt Service	1,666,111	0.4652480	1,650,000	0.98%	0.4652480	0.00%
	20,709,255	5.7828911	20,509,000	0.98%	5.7828911	0.00%
	-20,509,000	0.0027503			0.0027503	
		5.7856414			5.7856414	
Tax Revenue from Growth	200,255	Each .01 change	\$35,464.96	0.17%	\$0.01	
Assessed Value - (net of TIF)		3,581,124,888	3,546,495,988	0.98%	0.061457203	

\* After adjustment for reassessment, if any

City Tax Rate Components	2013	2013	2013	Tax Levy % change	2013	Tax Rate % change	
	Budget Tax Levy	Budget Tax Rate	w/Growth Tax Levy **		w/Growth Tax Rate **		
General Fund Operating Budget	44,000	16,220,400	4.9779513	16,489,450	-1.63%	4.6045449	8.11%
Library Program		1,240,000	0.3805492	1,252,108	-0.97%	0.3496409	8.84%
Capital Outlay Fund		430,000	0.1319846	397,847	8.08%	0.1110956	18.78%
Equipment Replacement Fund		337,000	0.1034234	287,783	17.10%	0.0803610	28.70%
Street Improvement Program		681,600	0.2091793	615,956	10.66%	0.1720008	21.62%
Debt Service		1,600,000	0.4910312	1,666,111	-3.97%	0.4652480	5.54%
		20,509,000	6.2940990	20,709,255	-0.97%	5.7828911	8.84%
Equalization adjustment			0.0000000			0.0027503	
		-20,709,255	6.2940990			5.7856414	8.79%
		-200,255	Each .01 change	\$35,811.25	0.17%	\$0.01	
Increase in tax Levy		0	Each 1.0% change	\$ 207,093	1.00%	\$0.06	
Tax Levy Increase		0.000%					
Assessed Value - (net of TIF)		3,258,448,900	3,581,124,888	-9.01%			

\*\* After adjustment for growth (& reassessment, if any)

Levy and Rate Changes:				Final rate on tax bill	
Combined increase in tax Levy	0	0.000%	Current year tax rate change	8.79%	8.79%
Combined increase in tax Levy - Prior Year	42,000	0.205%	Prior year tax rate change	-0.30%	-0.30%
Combined increase in tax Levy - Two Years ago	-498,000	-2.375%	Two Years ago tax rate change	-6.92%	-7.04%
Combined increase in tax Levy - Three Years ago	539,000	2.639%	Three Years ago tax rate change	0.56%	1.99%
Combined increase in tax Levy - Four Years ago	284,000	1.410%	Four Years ago tax rate change	2.60%	0.30%

**Levy Limit Options:**

Prior Year Tax Levy	20,509,000	
	20,509,000	
Add greater of 0% or percentage growth of 0.98%	200,988	Allowable Increase in the Levy Limit
	20,709,988	

Tax Levy Limit	20,709,988
Levy Required for Recommended Budget	20,509,000
Amount below levy limit	200,988

<b>Tax Assessment as of January 1</b>  <b>Tax Levy at December 31</b>  <b>Tax Levy Funds Governmental Activities for following year</b>
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**CITY OF FRANKLIN  
AUTHORIZED POSITIONS - FULL TIME EQUIVALENTS**

DEPARTMENT	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
COMMON COUNCIL		0.48	0.48	0.48	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL COURT	0.50	2.00	2.00	2.00	2.00	2.00	2.00	2.50	2.50	2.50
CLERK	3.50	3.50	3.53	3.53	4.00	4.00	4.00	4.14	4.14	4.14
INFORMATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATOR	3.75	3.80	3.80	3.80	3.60	3.60	3.60	3.00	3.00	4.00
FINANCE	7.45	7.30	7.30	7.10	7.10	7.10	7.03	7.10	7.10	6.60
ASSESSOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
MUNICIPAL BUILDINGS	4.68	4.90	4.83	4.83	4.74	3.92	3.92	3.74	3.74	2.78
<b>TOTAL GENERAL GOVERNMENT</b>	<b>20.88</b>	<b>22.98</b>	<b>22.94</b>	<b>22.74</b>	<b>22.44</b>	<b>21.62</b>	<b>21.55</b>	<b>21.48</b>	<b>21.48</b>	<b>21.02</b>
POLICE **	62.75	61.25	61.25	61.25	61.25	61.25	61.25	60.75	60.75	60.75
DISPATCH	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	15.00	15.00
FIRE	44.00	44.00	45.45	46.45	46.45	46.45	46.48	46.45	46.50	46.50
BUILDING INSPECTION	12.00	10.00	10.00	10.00	8.00	8.00	8.00	7.00	7.00	7.00
<b>TOTAL PUBLIC SAFETY</b>	<b>134.75</b>	<b>131.25</b>	<b>132.70</b>	<b>133.70</b>	<b>131.70</b>	<b>131.70</b>	<b>131.73</b>	<b>130.20</b>	<b>129.25</b>	<b>129.25</b>
ENGINEERING	9.80	9.80	9.80	9.80	8.80	8.25	8.25	8.25	8.25	8.25
HIGHWAY	22.00	22.00	22.00	22.00	22.00	21.00	22.00	22.00	22.00	22.48
PARKS	1.25	1.25	1.79	2.27	2.00	2.00	2.00	2.00	2.00	2.00
<b>TOTAL PUBLIC WORKS</b>	<b>33.05</b>	<b>33.05</b>	<b>33.59</b>	<b>34.07</b>	<b>32.80</b>	<b>31.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.73</b>
PUBLIC HEALTH	6.50	6.50	6.63	6.63	6.15	6.15	6.15	6.15	6.15	6.75
PLANNING	6.60	6.60	7.60	7.60	5.60	5.00	5.00	4.00	4.00	4.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.58
<b>TOTAL GENERAL FUND</b>	<b>201.78</b>	<b>200.38</b>	<b>203.46</b>	<b>204.74</b>	<b>198.69</b>	<b>195.72</b>	<b>196.68</b>	<b>194.08</b>	<b>193.13</b>	<b>194.33</b>
PUBLIC HEALTH - GRANT	0.25									
LIBRARY	16.10	16.92	17.22	17.20	17.11	17.12	17.12	16.82	17.70	17.19
SEWER & WATER	11.10	12.85	12.85	12.85	12.55	12.55	11.55	11.55	11.55	10.80
<b>TOTAL</b>	<b>229.23</b>	<b>230.15</b>	<b>233.53</b>	<b>234.79</b>	<b>228.35</b>	<b>225.39</b>	<b>225.35</b>	<b>222.45</b>	<b>222.38</b>	<b>222.32</b>

\*\* In 2012 & 2013 one Patrol Office position was unfunded - refunded in 2014

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011	2012	2013	2013	2013	2014	2014	Change
	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	to Pr Yr
			Budget	Budget			Adopted	Adopted
<b>Revenue:</b>								
Property taxes	\$16,973,282	\$16,204,907	\$16,330,000	\$16,330,000	\$16,330,000	\$16,220,400	\$16,220,400	-0.7%
Other taxes	201,687	208,510	217,000	217,000	217,000	211,500	211,500	-2.5%
Cable TV Franchise Fee	472,049	500,322	515,000	515,000	515,000	500,000	500,000	-2.9%
Utility tax equivalent	975,702	1,061,038	1,070,000	1,070,000	1,070,000	1,059,000	1,059,000	-1.0%
<b>Total tax revenue</b>	<b>18,622,720</b>	<b>17,974,777</b>	<b>18,132,000</b>	<b>18,132,000</b>	<b>18,132,000</b>	<b>17,990,900</b>	<b>17,990,900</b>	<b>-0.8%</b>
Intergovernmental	2,735,049	2,802,048	2,542,600	2,542,600	2,542,600	2,542,650	2,549,550	0.3%
Licenses and permits	702,674	755,027	739,000	753,000	739,000	864,300	864,300	17.0%
Penalties and forfeitures	433,106	457,499	450,000	450,000	450,000	427,000	444,000	-1.3%
Charges for services	1,985,052	1,693,847	1,323,500	1,323,500	1,312,700	1,416,400	1,416,400	7.0%
Intergovernmental charges	245,000	103,615	125,000	125,000	125,000	125,000	125,000	0.0%
Interest revenue	229,768	213,200	142,000	142,000	8,000	138,500	138,500	-2.5%
Miscellaneous revenue	142,751	167,413	91,000	91,000	134,200	74,700	74,700	-17.9%
Transfers from other funds	110,543	0	0	0	0	400,000	400,000	0.0%
<b>Total non-tax revenue</b>	<b>6,583,943</b>	<b>6,192,649</b>	<b>5,413,100</b>	<b>5,427,100</b>	<b>5,311,500</b>	<b>5,988,550</b>	<b>6,012,450</b>	<b>11.1%</b>
<b>Total revenue</b>	<b>25,206,663</b>	<b>24,167,426</b>	<b>23,545,100</b>	<b>23,559,100</b>	<b>23,443,500</b>	<b>23,979,450</b>	<b>24,003,350</b>	<b>1.9%</b>
Transfer from fund balance	0	0	0	0	0	0	0	0.0%
<b>Total revenue &amp; fb transfer</b>	<b>25,206,663</b>	<b>24,167,426</b>	<b>23,545,100</b>	<b>23,559,100</b>	<b>23,443,500</b>	<b>23,979,450</b>	<b>24,003,350</b>	<b>1.9%</b>
<b>Expenditures:</b>								
Mayor - Personnel Services	18,512	18,512	18,500	18,500	18,500	18,500	18,500	0.0%
Other Services, Supplies, etc	4,835	4,800	8,100	8,100	8,100	8,100	8,100	0.0%
Aldermen - Personnel Services	47,334	47,309	47,450	47,450	47,450	47,450	47,450	0.0%
Other Services, Supplies, Etc	20,941	20,829	23,900	24,300	24,300	25,080	25,080	4.9%
Municipal Court - Personnel Services	155,919	165,360	181,993	181,993	179,396	178,671	178,671	-1.8%
Other Services, Supplies, Etc	37,500	35,471	44,550	44,550	44,550	44,850	44,850	0.7%
Clerk - Personnel Services	280,319	285,889	291,632	291,632	281,408	284,398	284,398	-2.5%
Other Services, Supplies, Etc	22,100	24,101	26,850	26,850	26,850	26,950	26,950	0.4%
Elections - Personnel Services	15,115	71,256	18,605	18,605	12,515	41,568	41,568	123.4%
Other Services, Supplies, Etc	7,629	10,539	12,200	12,200	12,200	16,800	16,800	37.7%
Information Services	291,858	276,991	332,300	332,300	332,300	361,205	361,205	8.7%
Administration - Personnel Services	286,096	275,436	276,957	276,957	275,969	355,668	355,668	28.4%
Other Services, Supplies, Etc	114,158	112,756	154,100	154,100	151,100	209,525	209,525	36.0%
Finance - Personnel Services	422,077	433,107	476,095	476,095	474,398	404,978	404,978	-14.9%
Other Services, Supplies, Etc	56,659	56,858	63,813	63,813	60,400	56,783	56,783	-11.0%
Independent Audit	31,865	26,955	34,500	34,500	34,165	29,790	29,790	-13.7%
Assessor - Personnel Services	71,432	72,468	70,219	70,219	51,424	52,790	52,790	-24.8%
Other Services, Supplies, Etc	155,483	126,788	183,250	183,250	183,250	171,450	171,450	-6.4%
Legal Services	280,101	285,657	324,920	324,920	324,920	329,950	329,950	1.5%
Municipal Buildings - Personnel Services	73,423	51,631	62,339	62,339	44,068	34,280	34,280	-45.0%
Other Services, Supplies, Etc	130,024	145,379	132,040	132,040	132,040	134,833	134,833	2.1%
Insurance	69,292	82,344	81,050	81,050	81,050	100,647	100,647	24.2%
Unclassified	3,906	978	2,500	2,500	2,500	2,500	2,500	0.0%
<b>Sub total General Government Personnel</b>	<b>2,596,579</b>	<b>2,631,414</b>	<b>2,867,863</b>	<b>2,868,263</b>	<b>2,802,853</b>	<b>2,936,766</b>	<b>2,936,766</b>	<b>2.4%</b>
Contingency	0	0	1,073,000	1,072,075	117,075	1,075,000	1,075,000	0.2%
Anticipated Un-spent appropriation	0	0	-350,000	-350,000	-224,000	-350,000	-360,300	2.9%
<b>Total General Government</b>	<b>2,596,579</b>	<b>2,631,414</b>	<b>3,590,863</b>	<b>3,590,338</b>	<b>2,695,928</b>	<b>3,661,766</b>	<b>3,651,466</b>	<b>1.7%</b>

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
Police Department - Personnel Ser	8,023,854	8,238,519	8,098,646	8,098,646	8,005,981	8,086,034	8,086,034	-0.2%
Other Services, Supplies, Etc	969,609	965,138	1,165,700	1,162,425	1,165,425	1,177,017	1,177,017	1.0%
Fire Department - Personnel Serv	5,592,288	5,854,034	5,601,165	5,601,165	5,493,094	5,452,854	5,452,854	-2.6%
Other Services, Supplies, Etc	391,320	391,929	397,940	397,940	397,440	402,780	393,780	-1.0%
Public Fire Protection	269,925	265,870	244,300	244,300	244,300	244,300	251,700	3.0%
Building Inspection - Personnel Sei	710,182	637,194	615,564	629,564	617,920	707,157	707,157	14.9%
Other Services, Supplies, Etc	28,133	25,018	38,150	38,150	38,150	38,580	38,580	1.1%
Weights and Measures	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
<b>Total Public Safety</b>	<b>15,992,111</b>	<b>16,384,502</b>	<b>16,168,265</b>	<b>16,178,990</b>	<b>15,969,110</b>	<b>16,115,522</b>	<b>16,113,922</b>	<b>-0.3%</b>
Engineering - Personnel Services	551,926	577,158	582,975	582,975	576,182	597,006	597,006	2.4%
Other Services, Supplies, Etc	14,703	14,372	23,930	23,930	23,930	24,132	24,132	0.8%
Highway - Personnel Services	1,777,718	1,754,016	1,767,074	1,767,074	1,731,335	1,745,877	1,745,877	-1.2%
Other Services, Supplies, Etc	690,332	679,266	784,300	791,600	794,246	819,623	819,623	4.5%
Solid Waste Collection	1,410,039	0	0	0	0	0	0	0.0%
Street Lighting	319,401	315,785	323,730	341,730	341,730	324,630	324,630	0.3%
Weed Control	15,675	14,153	15,050	15,050	15,050	15,050	15,050	0.0%
<b>Total Public Works</b>	<b>4,779,794</b>	<b>3,354,749</b>	<b>3,497,059</b>	<b>3,522,359</b>	<b>3,482,473</b>	<b>3,526,318</b>	<b>3,526,318</b>	<b>0.8%</b>
Health Department - Personnel Ser	508,814	504,113	504,797	504,797	507,640	557,899	557,899	10.5%
Other Services, Supplies, Etc	72,146	89,027	105,155	105,155	105,155	58,205	58,205	-44.6%
Animal Control	42,642	39,878	49,050	49,050	49,050	41,700	41,700	-15.0%
<b>Total Health &amp; Human Services</b>	<b>623,602</b>	<b>633,018</b>	<b>659,002</b>	<b>659,002</b>	<b>661,845</b>	<b>657,804</b>	<b>657,804</b>	<b>-0.2%</b>
Recreation	34,501	25,235	39,000	39,000	39,000	39,000	39,000	0.0%
Parks - Personnel Services	108,210	126,711	108,191	108,191	107,783	107,910	107,910	-0.3%
Other Services, Supplies, Etc	22,822	21,894	24,710	24,710	24,710	25,172	25,172	1.9%
<b>Total Culture and Recreation</b>	<b>165,533</b>	<b>173,840</b>	<b>171,901</b>	<b>171,901</b>	<b>171,493</b>	<b>172,082</b>	<b>172,082</b>	<b>0.1%</b>
Planning - Personnel Services	384,515	349,538	333,860	333,860	312,904	319,708	319,708	-4.2%
Other Services, Supplies, Etc	11,251	19,716	59,850	59,850	47,730	60,750	60,750	1.5%
Econ Dev - Personnel Services	0	0	0	0	0	0	75,800	
Other Services, Supplies, Etc	8,990	8,390	14,300	14,300	15,800	15,500	15,500	8.4%
<b>Total Conservation/development</b>	<b>404,756</b>	<b>377,644</b>	<b>408,010</b>	<b>408,010</b>	<b>376,434</b>	<b>395,958</b>	<b>471,758</b>	<b>15.6%</b>
Transfers to other funds	0	220,000	0	85,982	38,000	400,000	400,000	0.0%
<b>Total expenditures</b>	<b>24,562,374</b>	<b>23,775,167</b>	<b>24,495,100</b>	<b>24,616,582</b>	<b>23,395,283</b>	<b>24,929,450</b>	<b>24,993,350</b>	<b>2.0%</b>
<b>Net Change</b>	<b>644,288</b>	<b>392,259</b>	<b>-950,000</b>	<b>-1,057,482</b>	<b>48,217</b>	<b>-950,000</b>	<b>-990,000</b>	
<b>Beginning fund balance</b>	<b>5,476,585</b>	<b>6,120,873</b>	<b>6,513,132</b>	<b>6,513,132</b>	<b>6,513,132</b>	<b>6,561,349</b>	<b>6,561,349</b>	
<b>Ending fund balance</b>	<b>6,120,873</b>	<b>6,513,132</b>	<b>5,563,132</b>	<b>5,455,650</b>	<b>6,561,349</b>	<b>5,611,349</b>	<b>5,571,349</b>	
Fund Balance as a percent of total expenditures	24.92%	27.39%	22.71%	22.16%	28.05%	22.51%	22.29%	

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
<b>Special Revenue Funds</b>								
<b>Revenues</b>								
Library Fund - Tax Levy	1,175,000	1,222,000	1,240,000	1,240,000	1,240,000	1,240,000	1,240,000	0.0%
Reciprocal Borrowing - Library	121,908	113,352	50,000	50,000	118,756	50,000	50,000	0.0%
Misc Revenue - Library	11,387	10,203	16,000	16,000	-	5,000	5,000	-68.8%
Solid Waste Collection - Fees	-	1,145,976	1,187,000	1,187,000	1,154,000	1,157,000	1,157,000	-2.5%
Misc Revenue - Solid Waste	-	448,390	428,000	428,000	408,000	405,800	405,800	-5.2%
<b>Total Revenues</b>	<b>1,308,295</b>	<b>2,939,921</b>	<b>2,921,000</b>	<b>2,921,000</b>	<b>2,920,756</b>	<b>2,857,800</b>	<b>2,857,800</b>	<b>-2.2%</b>
<b>Expenditures</b>								
Library - Personnel Services	877,705	876,875	898,098	898,098	844,664	906,567	906,567	0.9%
Other Services, Supplies, Etc	425,107	440,092	454,258	475,258	475,258	460,939	460,939	1.5%
Solid Waste - Personnel Services	-	27,369	22,597	22,597	21,833	22,194	22,194	-1.8%
Other Services, Supplies, Etc	-	1,466,450	1,525,337	1,525,337	1,455,333	1,501,560	1,501,560	-1.6%
<b>Total Expenditures</b>	<b>1,302,812</b>	<b>2,810,787</b>	<b>2,900,290</b>	<b>2,921,290</b>	<b>2,797,088</b>	<b>2,891,260</b>	<b>2,891,260</b>	<b>-0.3%</b>
<b>Net Revenues (Expenditures)</b>	<b>5,482</b>	<b>129,134</b>	<b>20,710</b>	<b>(290)</b>	<b>123,668</b>	<b>(33,460)</b>	<b>(33,460)</b>	
<b>Fund Balance</b>								
Beginning of the Year	390,683	396,165	525,299	525,299	525,299	648,967	648,967	
End of the Year	396,165	525,299	546,009	525,009	648,967	615,507	615,507	
<b>Sanitary Sewer Fund</b>								
<b>Revenues</b>								
Metered Sales	3,081,971	3,104,157	3,196,000	3,196,000	3,196,000	3,291,879	3,291,879	3.0%
Other Revenue	81,536	64,194	51,000	51,000	51,000	51,000	51,000	0.0%
<b>Total Revenues</b>	<b>3,163,507</b>	<b>3,168,352</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,342,879</b>	<b>3,342,879</b>	<b>3.0%</b>
<b>Expenditures</b>								
Personnel Services	464,662	470,133	492,677	492,677	450,912	462,678	462,678	-6.1%
Other Services, Supplies, Etc	2,331,928	2,296,508	2,550,050	2,550,050	2,550,050	2,659,333	2,659,333	4.3%
<b>Total Expenditures</b>	<b>2,796,590</b>	<b>2,766,641</b>	<b>3,042,727</b>	<b>3,042,727</b>	<b>3,000,962</b>	<b>3,122,011</b>	<b>3,122,011</b>	<b>2.6%</b>
<b>Net Revenue (Expenditures)</b>	<b>366,917</b>	<b>401,711</b>	<b>204,273</b>	<b>204,273</b>	<b>246,038</b>	<b>220,868</b>	<b>220,868</b>	
<b>Net interest Income (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Invested in Capital Assets</b>	<b>607,726</b>	<b>9,994</b>	<b>(34,350)</b>	<b>(34,350)</b>	<b>-</b>	<b>(1,573,425)</b>	<b>(1,573,425)</b>	
<b>Net Change in Retained Earnings</b>	<b>974,643</b>	<b>411,705</b>	<b>169,923</b>	<b>169,923</b>	<b>246,038</b>	<b>(1,352,557)</b>	<b>(1,352,557)</b>	
<b>Beginning Retained Earnings</b>	<b>1,036,614</b>	<b>2,011,257</b>	<b>2,422,961</b>	<b>2,422,961</b>	<b>2,422,961</b>	<b>2,668,999</b>	<b>2,668,999</b>	
<b>Ending Retained Earnings</b>	<b>2,011,257</b>	<b>2,422,961</b>	<b>2,592,884</b>	<b>2,592,884</b>	<b>2,668,999</b>	<b>1,316,442</b>	<b>1,316,442</b>	
<b>Capital Expenditure Funds - Capital Outlay, Equipment Replacement, Street Improvement</b>								
<b>Revenue</b>								
Property Taxes-Capital Outlay	380,000	384,000	394,000	394,000	394,000	430,000	430,000	9.1%
Property Taxes-Equip Replacem	130,000	281,000	285,000	285,000	285,000	337,000	337,000	18.2%
Property Taxes-Street Improver	400,000	604,000	610,000	610,000	610,000	681,600	681,600	11.7%
Intergovernmental Revenue	6,119	157,814	25,000	25,000	-	78,000	78,000	212.0%
Landfill Siting Revenue	450,000	450,000	450,000	450,000	450,000	300,000	300,000	-33.3%
Miscellaneous Revenue	130,581	276,240	79,000	89,000	101,000	30,000	30,000	-62.0%
Transfers In from Other Funds	-	310,031	-	-	-	200,000	200,000	
<b>Total Revenue</b>	<b>1,496,699</b>	<b>2,463,085</b>	<b>1,843,000</b>	<b>1,853,000</b>	<b>1,840,000</b>	<b>2,056,600</b>	<b>2,056,600</b>	<b>11.6%</b>
<b>Expenditures</b>								
Capital Outlay-Equip Replacement	296,003	528,716	403,000	420,000	420,000	231,500	231,500	-42.6%
Capital Outlay-Capital Outlay	645,776	521,644	683,074	693,074	668,116	641,646	641,646	-6.1%
Capital Outlay-Street Improvement	748,347	1,087,091	778,450	778,450	775,000	1,160,000	1,160,000	49.0%
<b>Total Expenditures</b>	<b>1,690,126</b>	<b>2,137,450</b>	<b>1,864,524</b>	<b>1,891,524</b>	<b>1,863,116</b>	<b>2,033,146</b>	<b>2,033,146</b>	<b>9.0%</b>
<b>Net Capital Revenues (Expenditure)</b>	<b>-193,427</b>	<b>325,635</b>	<b>-21,524</b>	<b>-38,524</b>	<b>-23,116</b>	<b>23,454</b>	<b>23,454</b>	
<b>Beginning Fund Balance</b>	<b>2,318,944</b>	<b>2,125,517</b>	<b>2,451,152</b>	<b>2,429,628</b>	<b>2,451,152</b>	<b>2,088,303</b>	<b>2,428,036</b>	
<b>Ending Fund Balance</b>	<b>2,125,517</b>	<b>2,451,152</b>	<b>2,429,628</b>	<b>2,391,104</b>	<b>2,428,036</b>	<b>2,111,757</b>	<b>2,451,490</b>	

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
<b>DEBT SERVICE FUND</b>								
Revenue								
Property Taxes	1,900,000	1,750,000	1,650,000	1,650,000	1,650,000	1,600,000	1,600,000	-3.0%
Other Financing Source:								
Transfer from Other Funds	259,624	161,347	206,000	206,000	245,113	158,000	158,000	-23.3%
Transfer from TIF Districts	174,164	28,363	0	0	0	0	0	
Transfer from Special Assessm	345,720	0	148,380	148,380	83,874	219,644	219,644	48.0%
Total Revenue	2,679,508	1,939,710	2,004,380	2,004,380	1,978,987	1,977,644	1,977,644	-1.3%
Proceeds from Borrowing	0	0	0	0	0	2,000,000	2,000,000	
Debt Service *	1,729,508	8,764,318	1,029,380	1,029,380	1,029,380	915,644	915,644	-11.0%
Bond Issue Cost								
Refunded Debt								
Transfer to Other Funds						2,000,000	2,000,000	
Interfund Loan Payments			975,000	975,000	975,000	1,062,000	1,062,000	8.9%
Beginning of the Year	(3,738,000)	(3,738,000)	(3,086,608)	(3,086,608)	(3,086,608)	(2,137,000)	(2,137,000)	
Interfund advances (Payments)	(950,000)	7,476,000	(975,000)	(975,000)	(975,000)	(1,062,000)	(1,062,000)	
End of the Year	(3,738,000)	(3,086,608)	(2,111,608)	(2,111,608)	(2,137,000)	(1,075,000)	(1,075,000)	
<b>CAPITAL IMPROVEMENT FUND</b>								
Revenue								
Landfill Siting	113,620	205,981	215,500	215,500	240,000	296,000	296,000	37.4%
Miscellaneous	1,091,182	702,648	1,000,000	1,000,000	82,000	3,700,000	3,700,000	270.0%
Other (Grants, Impact Fees, etc)	53,321	431	370,080	579,626	402,986	2,001,669	1,757,140	374.8%
Total Revenues	1,258,122	909,060	1,585,580	1,795,126	724,986	5,997,669	5,753,140	
Expenditures								
Capital Outlay	1,402,868	882,004	1,844,830	2,125,537	851,037	7,636,562	7,475,033	305.2%
Net Revenues (Expenditures)	-144,746	27,056	-259,250	-330,411	-126,051	-1,638,893	-1,721,893	
Debt Proceeds	0	0	200,000	200,000	0	1,950,000	1,950,000	875.0%
Beginning Fund Balance	391,301	246,555	273,611	273,611	273,611	147,560	147,560	
Ending Fund Balance	246,555	273,611	214,361	143,200	147,560	458,667	375,667	
<b>DEVELOPMENT FUND</b>								
Impact Fees	489,058	764,478	550,000	550,000	671,400	645,000	645,000	17.3%
Other Income	50,586	123,111	111,570	111,570	130,314	95,694	95,694	-14.2%
Total Revenues	539,644	887,589	661,570	661,570	801,714	740,694	740,694	
Transfer to Debt Service	259,624	161,347	455,176	455,176	245,113	455,176	455,176	0.0%
Transfer to Capital Improvement	0	0	273,360	322,080	0	1,557,949	1,557,949	469.9%
Other	5,806	6,551	0	9,600	9,600	0	0	
Shortfall of Available Fees	0	0	-225,000	-225,000	0	0	0	
Total Expenditures	265,430	167,898	503,536	561,856	254,713	2,013,125	2,013,125	
Net Revenues (Expenditures)	274,213	719,692	158,034	99,714	547,001	-1,272,431	-1,272,431	
Beginning Fund Balance	3,620,826	3,895,039	4,614,731	4,614,731	4,614,731	5,161,732	5,161,732	
Ending Fund Balance	3,895,039	4,614,731	4,772,765	4,714,445	5,161,732	3,889,301	3,889,301	

## City of Franklin General Fund Revenue

City general fund revenues are normally relatively predictable. The majority of general fund revenue is obtained from property taxes, state shared revenue, and transportation aides which are known at the beginning of the year. Revenue has historically not been dependent on changes in economic factors. However, varying factors, including the local economy, can cause fluctuations from year to year in certain revenue items.

### Property Taxes

Property taxes are levied upon all property owners at a calculated rate per \$1,000 of assessed value, on both real and personal property. As is typical for most Wisconsin municipalities, the property tax is the primary source of revenue for city government operations. The trend for property taxes, as a percentage of General Fund operating revenue is as follows:

Year	2009	2010	2011	2012	2013	2014
Percentage	<b>64</b>	<b>67</b>	<b>68</b>	<b>69</b>	<b>69</b>	<b>68</b>

Property taxes as a percentage of general fund revenue will increase or decrease, depending on fluctuations in other revenue sources, the amount of growth in new construction or whether significant increases in expenditures are needed to meet service needs for the City. The 2012 percentage increase was attributable to the annual increase necessary to support City operations reflecting the switch of Solid Waste Collection to a special revenue fund and that other revenue sources still had not rebounded. The 2011 percentage increase was attributable to the annual increase necessary to support City operations and that other revenue sources have not rebounded. The 2010 increase in property tax percentage was attributable to decreases in all non-tax revenue categories due to the economic slowdown. The 2009 increase in property tax percentage was due to development revenue remaining at a lower level and other funds tax levy being reduced and utilized in the General Fund. As a result non-property tax revenue has only slightly increased resulting in larger property tax increases.

### Looking at per capita tax levy:

	2009	2010	2011	2012	2013	2014
Population	33,700	35,451	35,504	35,520	35,810 E	36,100 E
Tax Levy						
General Fund	\$15,535,375	\$16,121,570	\$16,973,282	\$16,226,000	\$16,330,000	\$16,220,400
Library	1,150,000	1,150,000	1,175,000	1,222,000	1,240,000	1,240,000
Capital	1,552,000	1,252,000	910,000	1,269,000	1,289,000	1,448,600
Debt Service	1,900,000	1,900,000	1,900,000	1,750,000	1,650,000	1,600,000
Total Tax Levy	\$20,137,375	\$20,423,570	\$20,958,282	\$20,467,000	\$20,509,000	\$20,509,000
Per Capita						
General Fund	\$460.99	\$454.76	\$478.07	\$455.79	\$456.02	\$449.32
Library	34.12	32.44	33.09	34.33	34.63	34.35
Capital	46.05	35.32	25.63	35.65	36.00	40.13
Debt Service	56.38	53.60	53.52	49.16	46.07	44.32
Total Tax Levy	\$597.55	\$576.11	\$590.31	\$574.92	\$572.72	\$568.12

The per capita property tax levy has declined from a high of \$597.55 in 2009 to a low of \$568.12 in 2014. In 2009, Wisconsin Municipal Facts reported that cities of 30,000 to 150,000 had a mid range per capita property tax levy of \$472 - \$600 – Franklin is solidly within that range.

### Utility Tax Equivalent

The Franklin Water Utility makes a payment in lieu of property taxes, as mandated by the Public Service Commission, by applying the local municipal and school tax rates against the total value of plant in service (infrastructure). As the plant in service has grown due to the pace of development in the City, this revenue source has also increased. Much of the plant value added is contributed via developers or assessment projects.

### Hotel/Motel Room Tax

Hotels and motels charge a room tax that benefits the City of Franklin. The development of a hotel on 27<sup>th</sup> Street resulted in the City receiving increased room taxes starting in 2009.

### Cable Franchise Fees

A franchise fee is charged by the City on cable television services, and has increased in recent years along with growth in the City and increases in cable rates charged by the service providers.

### State Shared Revenue

State Shared Revenue was based on a formula that considered per capita and aidable revenue factors that included relative property value of the City and local revenue generated. During recent years the State has either not increased or has decreased the amount received. In 2003 the City received \$822,500, and in 2014 is anticipated to receive \$475,000 a 42.2% decrease. In 2013 this revenue declined by \$4,000. No changes are anticipated for 2014.

Expenditure Restraint payments are provided by the State for communities that limited their General Fund budget spending to a specified percentage, which was 2.9% in 2014. The percentage limit considers inflation and growth in new construction in the City. The amount received is dependant on the amount of the tax rate over 5 mils and the communities that qualify. In 2013 the City of Franklin expects to receive \$217,100 down from the \$610,093 received in 2003 a 64.4% decrease in that period. In 2014 this revenue source is expected to increase \$38,425 to \$255,525. The large drop in the tax rate in 2012 reduced Franklin's eligible tax base for Expenditure Restraint in the State's formula. The 2014 expenditure budget will continue the City's eligibility for the 2015 expenditure restraint program by limiting General Fund budgeted expenditures.

The State provides general transportation aids to local communities. Transportation aids are based on a formula established by the State that considers costs of maintaining the City's transportation system, including maintenance, traffic enforcement, and capital costs (street construction, etc.). This formula uses costs over a rolling 6-year period in determining the aid amount. In 2014 the City of Franklin expects to receive \$1,295,600, down 5.0% from the 2013 aids. On a per capita basis, Franklin falls on the low end of state shared revenue.

A 1997 legislative change exempted business computers from being subject to property tax. It also provided for a state aid payment to municipalities to offset the loss of this income. The estimated state aid payment in 2014 is approximately \$350,925 compared to \$41,938 received

in 2011. The closing of TID #2 resulted in a significant increase in the exempt business computers subject to this aid payment for the City.

Overall support from the State of Wisconsin has decreased over the last eight years.

### Licenses and Permits

The City issues numerous licenses and permits in performing its regulatory functions, such as liquor, bartender, peddler, food, pet, contractor, building, electrical, plumbing and others. The majority of such revenue items do not fluctuate greatly from year to year and in some cases change is limited by state statutes. The primary source of revenue in the permit category is building, plumbing and electrical permits (approximately 90%), which declined in 2009 and has risen slowly since due to the slower development cycle currently in effect. The 2014 budget anticipates an increase of 23% over the 2013 budget to \$688,000 in Building, Plumbing and Electrical permit revenues. This compares to \$1,197,000 in such permit revenue in 2006, before the economic slowdown.

### Penalties and Forfeitures

This category represents the City's share of fines from violation of City ordinances and state statutes, as well as parking ticket revenue. The 2014 projection is \$444,000 as compared to \$457,500 in 2012 and \$450,000 projected for 2013.

### Charges for Services

This revenue source includes charges for use of City services. The majority of revenue in this category is generated from ambulance services (approximately 71%), planning, engineering and administrative fees, and charges to developers in connection with development agreements.

The advanced life support program switched to a market driven system in 2007 where actual revenue created in each community is recorded by that community. Fees for basic and advanced life support services and ambulance transportation are billed on behalf of the City by an outside billing service.

### Intergovernmental Charges for Services

In addition to the Emergency Medical Services revenue included in charges for services above a County subsidy is received toward providing the service. The subsidy was \$103,600 for 2012 from Milwaukee County for the County coordinated paramedic services program, as they serve a County area extending beyond the City limits. This amount declined 50% in 2012. In 2012, the County negotiated a three year agreement that has Franklin receiving \$125,000 per year in Emergency Medical Service aids.

### Interest Revenue

Investment Interest earnings is one, of two, main revenue sources in this category. Investment interest revenue has declined following interest rates decline since 2009. Short term investment returns are expected to remain low for the foreseeable future. A rebound in this revenue source will follow market interest rate movements. Another component of Investment

results are realized and unrealized gains/losses on fixed income investments. As interest rates began to rise in the summer of 2013, some unrealized losses were recorded. More are anticipated in 2014. Since the investments are anticipated to be held to maturity, any unrealized losses will be recovered.

Interest is charged at the statutory rate of 18% per annum on delinquent property taxes. In 2012, interest on delinquent property tax payments declined to \$82,000, rising to an estimated \$91,000 in 2013. For 2014, \$70,000 is planned.

#### Miscellaneous Revenue

Water Tower rentals to cell phone companies and insurance dividends are the main components of miscellaneous revenue.

**CITY OF FRANKLIN  
2014 REVENUE BUDGET**

			2011	2012	2013	2013	2014	2014	2014	2014	Percent
			Actual	Actual	Amended	Estimated	Dept/Request	Recommend	Proposed	Adopted	Change
<b>GENERAL FUND</b>											
<b>TAXES</b>											
PROPERTY TAXES	01.0000.4011		\$16,956,185	\$16,180,145	\$16,330,000	16,330,000	\$16,515,400	\$16,220,400	\$16,220,400	\$16,220,400	
PERSONAL PROPERTY TAX	01.0000.4012		17,097	24,762	\$0	0	0	0	0	0	0
MOBILE HOME TAX	01.0000.4014		26,266	25,186	27,000	27,000	26,500	26,500	26,500	26,500	26,500
MOTEL ROOM TAX	01.0000.4022		175,421	183,324	190,000	190,000	185,000	185,000	185,000	185,000	185,000
CABLE TV FRANCHISE	01.0000.4025	Admin	472,049	500,322	515,000	515,000	500,000	500,000	500,000	500,000	500,000
UTILITY TAX EQUIVALENT	01.0000.4031		975,702	1,061,038	1,070,000	1,070,000	1,059,000	1,059,000	1,059,000	1,059,000	
<b>Total Taxes</b>			<b>18,622,720</b>	<b>17,974,777</b>	<b>18,132,000</b>	<b>18,132,000</b>	<b>18,285,900</b>	<b>17,990,900</b>	<b>17,990,900</b>	<b>17,990,900</b>	<b>-0.8%</b>
<b>INTERGOVERNMENTAL</b>											
PER CAPITA	01.0000.4121		484,264	450,453	402,000	402,000	402,000	402,000	402,000	402,000	
MEDICAL TRANSPORT AID	01.0000.4122		25,600	28,700	31,000	31,000	31,000	31,000	31,000	31,000	
SPECIAL UTILITY	01.0000.4125		43,229	0	42,000	42,000	42,000	42,000	42,000	42,000	
STATE SHARED REVENUE			553,093	479,153	475,000	475,000	475,000	475,000	475,000	475,000	0.0%
EXPENDITURE RESTRAINT	01.0000.4124		270,740	377,334	217,100	217,100	220,000	220,000	220,000	255,525	
STATE EXEMPT COMPUTER AID	01.0000.4126		41,938	325,343	307,000	307,000	292,550	305,150	305,150	350,925	
FIRE INSURANCE TAX	01.0000.4127	Fire	114,483	122,649	115,000	115,000	112,500	112,500	112,500	112,500	
BLOCK GRANTS	01.0000.4143		53,788	0	0	0	0	0	0	0	
TRANSPORTATION AIDS	01.0000.4144		1,554,609	1,399,148	1,363,000	1,363,000	1,350,000	1,370,000	1,370,000	1,295,600	
RECYCLING GRANTS	01.0000.4146		59,818	0	0	0	0	0	0	0	
LAW ENFORCEMENT TRAINING	01.0000.4156	Police	9,900	9,100	10,000	10,000	10,000	10,000	10,000	10,000	
OTHER POLICE GRANTS	01.0000.4157	Police	76,681	89,321	55,500	55,500	50,000	50,000	50,000	50,000	
<b>Total Intergovernmental</b>			<b>2,735,049</b>	<b>2,802,048</b>	<b>2,542,600</b>	<b>2,542,600</b>	<b>2,510,050</b>	<b>2,542,650</b>	<b>2,542,650</b>	<b>2,549,550</b>	<b>0.3%</b>
<b>LICENSES &amp; PERMITS</b>											
CLASS A BEER	01.0000.4201	Clerk	2,035	1,970	2,000	2,000	2,000	2,000	2,000	2,000	
CLASS A LIQUOR	01.0000.4202	Clerk	9,155	9,552	8,500	8,500	9,000	9,000	9,000	9,000	
CLASS B BEER	01.0000.4203	Clerk	3,420	3,805	3,500	3,500	3,500	3,500	3,500	3,500	
CLASS B LIQUOR	01.0000.4204	Clerk	16,070	16,425	16,000	16,000	16,000	16,000	16,000	16,000	
SPECIAL CLASS B BEER	01.0000.4205	Clerk	10	0	0	0	0	0	0	0	
BARTENDERS LICENSE	01.0000.4209	Clerk	15,998	15,003	16,600	16,600	16,500	16,500	16,500	16,500	
AMUSEMENT OPERATORS	01.0000.4211	Clerk	1,435	0	2,000	2,000	0	0	0	0	
AMUSEMENT LICENSES	01.0000.4213	Clerk	6,300	9,180	5,000	5,000	7,000	7,000	7,000	7,000	
BOWLING AND POOL	01.0000.4215	Clerk	530	250	500	500	750	750	750	750	
DANCE AND ENTERTAINMENT	01.0000.4217	Clerk	3,400	3,405	4,000	4,000	4,000	4,000	4,000	4,000	
PEDDLERS LICENSE	01.0000.4219	Clerk	3,205	1,980	2,000	2,000	2,000	2,000	2,000	2,000	
COMB. FOOD/PEDDLERS/INSP	01.0000.4221	Clerk		195	0	0	0	0	0	0	
FOOD LICENSE/INSPECTION	01.0000.4222-3	Clerk	962	1,027	0	0	1,000	1,000	1,000	1,000	
ICE LICENSE	01.0000.4225	Clerk		0	0	0	0	0	0	0	
SODA LICENSE	01.0000.4227	Clerk	485	400	450	450	400	400	400	400	
CIGARETTE LICENSE	01.0000.4229	Clerk	2,300	2,604	2,000	2,000	2,500	2,500	2,500	2,500	
COUNTRY CLUB LICENSE	01.0000.4233	Clerk	250	250	250	250	250	250	250	250	
SALVAGE YARD LICENSE	01.0000.4237	Clerk	1,400	1,400	2,100	2,100	1,750	1,750	1,750	1,750	
OTHER LICENSES	01.0000.4241	Clerk	2,782	3,727	4,500	4,500	3,500	3,500	3,500	3,500	
TECHNOLOGY FEE	01.0000.4242		7,682	7,923	4,000	4,000	3,000	3,000	3,000	3,000	
ELECTRICAL CONTRACTORS	01.0000.4253	Inspection	14,310	14,903	2,000	2,000	14,500	0	0	0	
BICYCLE LICENSE	01.0000.4257	Police	65	142	100	100	250	250	250	250	
CAT/DOG LICENSE	01.0000.4261	Treasurer	7,812	6,772	9,000	9,000	9,000	9,000	9,000	9,000	
HEALTH LICENSE/INSPECTION	01.0000.4262-70		55,945	58,767	56,000	56,000	56,000	56,000	56,000	56,000	
<b>Total Licenses</b>			<b>155,551</b>	<b>159,680</b>	<b>140,500</b>	<b>140,600</b>	<b>152,900</b>	<b>138,400</b>	<b>138,400</b>	<b>138,400</b>	<b>-1.5%</b>
BUILDING PERMITS	01.0000.4271	Inspection	359,090	396,517	436,000	422,000	528,500	528,500	528,500	528,500	
ELECTRICAL PERMITS	01.0000.4273	Inspection	79,123	77,244	74,000	74,000	75,000	89,500	89,500	89,500	
PLUMBING PERMITS	01.0000.4275	Inspection	63,702	72,928	63,500	63,500	70,000	70,000	70,000	70,000	
STREET EXCAVATION PERMITS	01.0000.4277	Engineering	4,779	10,701	2,500	2,500	3,000	3,000	3,000	3,000	
FILL PERMITS	01.0000.4279	Engineering	1,650	7,800	5,000	5,000	5,000	5,000	5,000	5,000	
SIGN PERMITS	01.0000.4281	Inspection	18,475	9,500	10,000	10,000	10,000	10,000	10,000	10,000	
SPECIAL EVENT PERMITS	01.0000.4285	Clerk	100	400	1,000	1,000	400	400	400	400	
PARK PERMITS	01.0000.4287		11,949	12,597	12,000	12,000	12,000	12,000	12,000	12,000	
MISC FIRE PERMITS	01.0000.4288	Fire	5,390	4,840	6,000	6,000	5,000	5,000	5,000	5,000	
MINING & OTHER PERMITS	01.0000.4289	Clerk	2,865	2,820	2,500	2,500	2,500	2,500	2,500	2,500	
<b>Total Permits</b>			<b>547,123</b>	<b>595,347</b>	<b>612,500</b>	<b>596,500</b>	<b>711,400</b>	<b>725,900</b>	<b>725,900</b>	<b>725,900</b>	<b>21.3%</b>
<b>Total Licenses and Permits</b>			<b>702,674</b>	<b>755,027</b>	<b>753,000</b>	<b>739,000</b>	<b>864,300</b>	<b>864,300</b>	<b>864,300</b>	<b>864,300</b>	<b>17.0%</b>
<b>PENALTIES &amp; FORFEITURES</b>											
PENALTY/COST	01.0000.4311	Police	428,686	457,489	450,000	450,000	387,000	427,000	427,000	444,000	
PARKING VIOLATIONS	01.0000.4321	Police			0	0	0	0	0	0	
ORDINANCE VIOLATIONS-OTHER	01.0000.4331	Clerk	4,420		0	0	0	0	0	0	
<b>Total Penalties and Forfeitures</b>			<b>433,106</b>	<b>457,489</b>	<b>450,000</b>	<b>450,000</b>	<b>387,000</b>	<b>427,000</b>	<b>427,000</b>	<b>444,000</b>	<b>-1.3%</b>

**CITY OF FRANKLIN  
2014 REVENUE BUDGET**

			2011	2012	2013	2013	2014	2014	2014	2014	Percent
			Actual	Actual	Amended	Estimated	Dept/Request	Recommend	Proposed	Adopted	Change
<b>CHARGES FOR SERVICES</b>											
SUBDIVISION FILING	Planning	01.0000.4401	5,500	22,000	6,000	15,000	15,000	15,000	15,000	15,000	
LAND COMBINATION FILING	Planning	01.0000.4402	0	800	0	400	1,200	1,200	1,200	1,200	
CSM FILING	Planning	01.0000.4403	12,135	6,000	12,800	9,000	10,500	10,500	10,500	10,500	
SITE PLAN REVIEW	Planning	01.0000.4404	8,350	6,825	9,000	8,375	11,625	11,625	11,625	11,625	
ZONING APPEALS	Planning	01.0000.4405	2,500	2,000	3,500	1,350	2,750	2,750	2,750	2,750	
SPECIAL USE	Planning	01.0000.4406	13,500	12,250	16,250	7,250	12,000	12,000	12,000	12,000	
ZONING FILING	Planning	01.0000.4407	1,700	4,100	3,200	4,450	4,450	4,450	4,450	4,450	
OTHER FILING	Planning	01.0000.4409	6,050	10,055	8,250	9,375	16,425	16,425	16,425	16,425	
Planning Sub total			49,735	64,030	59,000	55,200	73,950	73,950	73,950	73,950	25.3%
PUBLICATIONS & RECORDING	Clerk	01.0000.4411	1,927	2,464	2,000	2,000	2,000	2,000	2,000	2,000	
PROPERTY STATUS REPORTS	Clerk	01.0000.4413	3,850	6,011	2,500	2,500	2,500	2,500	2,500	2,500	
HOME SALES REPORTS	Clerk	01.0000.4414	10	0	0	0	0	0	0	0	
COPYING CHARGES	Clerk	01.0000.4415	1,321	990	1,200	1,200	1,200	1,200	1,200	1,200	
SOIL TESTING		01.0000.4416	225	825	0	0	250	250	250	250	
MAP SALES		01.0000.4421	1,210	985	500	500	1,000	1,000	1,000	1,000	
ARCHITECTURAL BOARD REVIEW	Inspection	01.0000.4425	6,485	6,480	3,300	3,300	3,300	3,300	3,300	3,300	
POLICE SERVICES	Police	01.0000.4431	5,955	7,594	4,500	4,500	7,500	7,500	7,500	7,500	
SPECIAL EVENT PUBLIC SAFETY	Clerk	01.0000.4432	5,043	9,321	1,500	1,500	1,500	1,500	1,500	1,500	
CONSTABLE	Police	01.0000.4433			0	0	0	0	0	0	
AMBULANCE SERVICES - ALS	Fire	01.0000.4440	481,651	536,188	520,000	520,000	554,600	556,700	556,700	556,700	
AMBULANCE SERVICES - BLS	Fire	01.0000.4441	424,529	442,676	417,000	417,000	450,000	450,000	450,000	450,000	
SAFETY & CPR TRAINING-FIRE	Fire	01.0000.4442	3,662	190	2,000	2,000	2,000	2,000	2,000	2,000	
FIRE SPRINKLER PLAN REVIEW	Fire	01.0000.4443	59,045	79,595	60,000	60,000	60,000	60,000	60,000	60,000	
FIRE INSPECTION SERVICES	Fire	01.0000.4444	42,880	42,158	30,000	30,000	30,000	30,000	30,000	30,000	
QUARRY REIMBURSEMENT	Fire	01.0000.4445		10,136	42,000	35,000	42,000	42,000	42,000	42,000	
WEIGHTS & MEASURES CHARGES	Clerk	01.0000.4449	560	4,263	6,800	6,800	4,000	4,000	4,000	4,000	
CLINIC SERVICES	Health	01.0000.4452	41,520	60,977	56,000	56,000	60,000	60,000	60,000	60,000	
WEED CONTROL	Clerk	01.0000.4470	16,850	16,262	15,050	15,050	14,000	14,000	14,000	14,000	
STREET LIGHTING	Highway	01.0000.4471	11,431	11,845	3,000	3,000	8,000	8,000	8,000	8,000	
ENGINEERING REVIEW FEES 2%	Engineering	01.0000.4478	0	0	1,000	1,000	1,000	1,000	1,000	1,000	
ENGINEERING INSPECTION FEES 5%	Engineering	01.0000.4479	8,663	6,681	1,000	1,000	1,000	1,000	1,000	1,000	
DPW CHARGES	Highway	01.0000.4480	302,295	304,737	35,650	35,650	35,000	35,000	35,000	35,000	
LANDFILL OPERATIONS-DIRECT		01.0000.4482			0	0	0	0	0	0	
LANDFILL OPERATIONS-SEPARATE		01.0000.4483	18,074		19,500	19,500	19,500	19,500	19,500	19,500	
LANDFILL OPERATIONS-TIPPAGE		01.0000.4485	451,288		0	0	0	0	0	0	
LANDFILL OPERATIONS-EMERALD		01.0000.4486	46,842	79,459	40,000	40,000	40,000	40,000	40,000	40,000	
Total Charges for Services			1,985,052	1,693,847	1,323,500	1,312,700	1,414,300	1,416,400	1,416,400	1,416,400	7.0%
<b>INTERGOVERNMENT CHARGES FOR SERVICES</b>											
COUNTY EMT-P	Fire	01.0000.4611	\$245,000	\$103,615	125,000	125,000	125,000	125,000	125,000	125,000	
SCHOOL LIAISON OFFICER	Police	01.0000.4615			0	0	0	0	0	0	
Total Intergovernmental Charges			245,000	103,615	125,000	125,000	125,000	125,000	125,000	125,000	0.0%
<b>INTEREST REVENUE</b>											
INTEREST ON INVESTMENTS	Treasurer	01.0000.4711	89,964	123,658	75,000	75,000	105,000	90,000	90,000	90,000	
INVESTMENT GAINS/LOSSES	Treasurer	01.0000.4713	14,233	4,156	-10,000	-160,000	-15,000	-23,000	-23,000	-23,000	
INTEREST-TAX ROLL	Treasurer	01.0000.4715	124,052	82,167	75,000	91,000	80,000	70,000	70,000	70,000	
INTEREST-INTERFUND	Treasurer	01.0000.4716	39	0	0	0	0	0	0	0	
MISCELLANEOUS INTEREST		01.0000.4719	1,481	3,229	2,000	2,000	1,500	1,500	1,500	1,500	
Total Interest Revenue			229,768	213,200	142,000	8,000	181,500	138,500	138,500	138,500	-2.5%
<b>MISCELLANEOUS REVENUE</b>											
RENTAL-MUNICIPAL PROP		01.0000.4725	39,470	40,624	34,000	34,000	34,000	34,000	34,000	34,000	
PROPERTY SALE		01.0000.4751-2	3,308	0	3,000	3,000	0	0	0	0	
CULVERT PIPE SALES	Engineering	01.0000.4753	7,327	7,406	3,300	3,300	0	0	0	0	
SALE OF STATE SEALS	Inspection	01.0000.4756	1,125	2,240	1,000	1,000	1,100	1,100	1,100	1,100	
SALE OF HOUSE NUMBERS	Inspection	01.0000.4757	213	381	300	300	350	350	350	350	
SALE OF RECYCLING BINS	Treasurer	01.0000.4759	1,980	0	0	0	0	0	0	0	
SALE OF RECYCLABLES	Engineering	01.0000.4761	6,131	0	0	0	0	0	0	0	
SALE OF RADON TEST KITS		01.0000.4763	992	0	0	0	0	0	0	0	
INSURANCE DIVIDEND	Admin	01.0000.4771	16,360	0	15,000	58,200	15,000	15,000	15,000	15,000	
REFUNDS/REIMBURSEMENTS		01.0000.4781	59,381	99,901	30,000	30,000	20,000	20,000	20,000	20,000	
REFUNDS & REIMB - ELECTIONS	Clerk	01.0000.4782	2,029	0	0	0	0	0	0	0	
REFUNDS & REIMB - MADACC	Admin	01.0000.4784	3,564	4,784	3,800	3,800	3,500	3,500	3,500	3,500	
MISCELLANEOUS REVENUE		01.0000.4798-9	890	12,077	600	600	750	750	750	750	
Total Miscellaneous Revenue			142,751	167,413	91,000	134,200	74,700	74,700	74,700	74,700	-17.9%
<b>TOTAL GENERAL FUND REVENUE</b>			<b>25,096,120</b>	<b>24,167,426</b>	<b>23,559,100</b>	<b>23,438,300</b>	<b>23,842,750</b>	<b>23,579,450</b>	<b>23,579,450</b>	<b>23,603,350</b>	<b>0.2%</b>
<b>OTHER FINANCING SOURCES</b>											
TRANSFERS FROM TIF		01.0000.4830			0	0	0	0	0	0	
TRANSFERS FROM OTHER FUNDS		01.0000.4830	110,543		0	0	0	0	0	0	
TRANSFERS FROM WATER		01.0000.4831			0	0	0	0	0	0	
TRANSFERS FROM SEWER		01.0000.4832			0	0	0	0	0	0	
TRANSFERS FROM FUND BALANCE		01.0000.4850	0		0	0	0	0	0	0	
TRANSFER FR STR IMPROVEMENT - DPW		01.0000.4838					200,000	200,000	200,000	200,000	
TRANSFER FR CAPITAL IMPROVEMENT - DPW		01.0000.4837					200,000	200,000	200,000	200,000	
Total Other Financing Sources			110,543	0	0	0	0	400,000	400,000	400,000	
<b>TOTAL GENERAL FUND REVENUE &amp; TRANSFERS</b>			<b>\$25,206,663</b>	<b>\$24,167,426</b>	<b>\$23,559,100</b>	<b>\$23,438,300</b>	<b>\$23,842,750</b>	<b>\$23,979,450</b>	<b>\$23,979,450</b>	<b>\$24,003,350</b>	<b>1.9%</b>
									\$23,979,450	\$24,003,350	
									-\$16,220,400	-\$16,220,400	
									\$0	\$0	
									\$7,759,050	\$7,782,950	

## **City of Franklin General Fund Expenditures**

City general fund expenditures are divided into departments and those departments are grouped into categories. The categories are general government, public safety, public works, health & human services, culture & recreation, and conservation and development.

### General Government

General government is comprised of 12 departments that provide either specific services for the City or provide services to or on behalf of the departments. Incorporated into the total General Fund Expenditure increase of 2.0%, the General Government category of expenditures is expected to increase 1.7% from the 2013 budget. General Government expenditures are 14.6% of the general fund expenditure budget. Contingency represents 4.3% of General Fund expenditures. General Government also includes unclassified, contingency and anticipated under expenditure budgets for unknown needs that may come up in the coming year in any of the expenditure categories.

### Public Safety

Public safety is comprised of the departments that provide for the safety of the general public. This includes police, fire, public fire protection, building inspection and weights and measures. Public Safety expenditures decreased 0.3% from the 2013 budget and amounts to 64.5% of the general fund expenditure budget, down from 66.0% in 2013.

### Public Works

Public Works is comprised of the departments that provide the infrastructure for the City. This includes engineering, highway, street lighting, and weed control. Public Works expenditures have increased 0.8% from 2013. Public Works represent 14.1% of General Fund expenditures.

### Health & Human Services

Health & Human Services is comprised of the health and the animal control expenses. Health & Human Services expenditures have decreased 0.2% from 2013 and amount to 2.6% of the general fund expenditure budget.

### Culture & Recreation

Culture & Recreation is comprised of the Parks and Recreation expenses. Recreation expense includes amounts paid for St. Martins Fair, senior travel, and civic celebrations expenses. Culture & Recreation expenditures have increased 0.1% from 2013 and amount to 0.7% of the general fund expenditure budget.

### Conservation & Development

Conservation & Development is comprised of the economic development and planning functions. Conservation & Development expenditures have increased 15.6% from 2013 and amount to 1.9% of the general fund expenditure budget.

### Transfers to other funds

There are \$400,000 of transfers planned in the 2014 year. Transfers consist of funds received in the General Fund and moved to another fund where expended.

The 2014 General Fund budget is also presented, on a following page, by functional categories. Salaries, wages and benefits comprise 76.3% of the General Fund budget. The most significant change in 2014 compared to the 2013 adopted budget is in reduced retirement costs. These costs are expected to decline as a result of a reduced WRS rate and contributions from Public Safety employees, planned to be 7.0% in 2014 (up from 3.0% in 2013).

The explanations of individual departments and their budgets are detailed later.

**CITY OF FRANKLIN  
2014 BUDGET**

	Old	2011	2012	2013	2013	2013	2014	2014	Change Pr
	Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
General Fund expenditures by object:									
Chng to 2013 Adopted									
Increase over									
Salaries-Full Time	605,086	9,389,002	9,450,664	9,631,900	9,631,900	9,656,766	10,178,659	10,236,986	6.3%
Salaries-Part Time	(87,030)	380,507	443,943	474,244	486,944	321,159	387,214	387,214	-18.4%
Salaries-Temporary	15,713	68,372	111,636	74,352	74,352	65,548	90,065	90,065	21.1%
Salaries-Overtime	19,462	535,546	740,610	462,263	462,263	549,373	481,725	481,725	4.2%
Comptime Taken	(4,501)	187,606	174,006	211,651	211,651	193,400	207,150	207,150	-2.1%
Longevity	(182)	36,113	38,360	39,414	39,414	37,666	39,232	39,232	-0.5%
Holiday	17,397	788,105	802,830	835,893	835,893	828,761	853,290	853,290	2.1%
Vacation	15,843	834,537	871,635	926,564	926,564	881,599	942,407	942,407	1.7%
Hazardous Materials Pay	-	7,237	8,434	10,560	10,560	10,560	10,560	10,560	0.0%
College Incentive	1,986	30,588	32,448	28,596	28,596	29,706	30,582	30,582	6.9%
Vacancy Factor	-	0	0	0	0	0	0	0	0
Vehicle Allowance	-	-410,400	-399,100	-405,000	-405,000	-405,000	6,000	6,000	0.0%
<b>Total Salaries and wages</b>	<b>\$563,774</b>	<b>\$11,847,212</b>	<b>\$12,275,466</b>	<b>\$12,290,437</b>	<b>\$12,303,137</b>	<b>\$12,169,538</b>	<b>\$12,821,884</b>	<b>\$12,880,211</b>	<b>4.8%</b>
Social Security Tax	40,661	906,383	930,267	974,553	975,653	962,318	1,010,751	1,015,214	4.2%
Retirement plan contributions	(562,132)	1,993,195	2,026,156	1,718,512	1,718,512	1,744,406	1,155,963	1,156,380	-32.7%
Retiree group health	(45,083)	785,896	794,785	816,920	816,920	813,558	771,119	771,837	-5.5%
Group health & dental	(34,047)	3,136,843	3,057,720	2,865,907	2,865,907	2,660,989	2,820,371	2,831,860	-1.2%
Life Insurance	5,428	32,435	33,038	34,030	34,030	36,274	39,200	39,458	16.0%
Workers Compensation Insurance	17,885	352,667	344,819	355,703	355,903	350,884	373,460	373,588	5.0%
<b>Total Benefits</b>	<b>-577,288</b>	<b>7,207,419</b>	<b>7,186,784</b>	<b>6,765,625</b>	<b>6,766,925</b>	<b>6,568,429</b>	<b>6,170,864</b>	<b>6,188,337</b>	<b>-8.5%</b>
<b>Total Salaries, Wages and Benefits</b>	<b>6,486</b>	<b>19,054,630</b>	<b>19,462,250</b>	<b>19,056,062</b>	<b>19,070,062</b>	<b>18,737,967</b>	<b>18,992,748</b>	<b>19,068,548</b>	<b>0.1%</b>
<b>Salaries, Wages and Benefits Percent of Total</b>		<b>77.6%</b>	<b>81.9%</b>	<b>77.8%</b>	<b>77.5%</b>	<b>80.1%</b>	<b>76.2%</b>	<b>76.3%</b>	
Property & Casualty Insurance	20,011	244,892	259,831	260,450	260,450	260,450	280,461	280,461	7.7%
Contracted services	24,196	2,904,850	1,492,825	1,820,775	1,832,000	1,822,265	1,853,971	1,844,971	1.3%
Utilities	(2,104)	349,035	351,758	378,320	378,320	378,320	376,216	376,216	-0.8%
Operating supplies	22,881	1,078,013	1,046,084	1,196,175	1,207,375	1,208,862	1,219,056	1,219,056	1.9%
Services & Charges	12,703	218,299	234,138	336,493	336,493	336,019	349,196	349,196	3.8%
Facility Charges	8,977	427,436	428,484	457,425	457,425	457,425	466,402	466,402	2.0%
Other operating expenditures	7,400	285,217	279,796	266,400	266,400	262,900	266,400	273,800	2.8%
Contingency	2,000	0	0	1,073,000	1,072,075	117,075	1,075,000	1,075,000	0.2%
Anticipated Un-spent appropriations	(10,300)	0	0	-350,000	-350,000	-224,000	-350,000	-350,000	0.0%
Transfers to other funds	400,000	0	220,000	0	85,982	38,000	400,000	400,000	0.0%
<b>Total Non-Personal Services costs</b>	<b>485,764</b>	<b>5,507,743</b>	<b>4,312,916</b>	<b>5,439,038</b>	<b>5,546,520</b>	<b>4,657,316</b>	<b>5,936,702</b>	<b>5,924,802</b>	<b>8.9%</b>
<b>Total General Fund by object</b>	<b>\$492,250</b>	<b>\$24,562,373</b>	<b>\$23,775,167</b>	<b>\$24,495,100</b>	<b>\$24,616,562</b>	<b>\$23,395,283</b>	<b>\$24,929,450</b>	<b>\$24,993,350</b>	<b>2.0%</b>
General Fund Expenditures		24,562,373	24,495,100	24,616,582	23,395,283	24,929,450	24,993,350	24,993,350	
Expenditure Restraint Limit - CPI + Growth*60% = 2.4+0.588			25,696,188	25,696,188	25,054,245			25,227,014	
Over Limit			-1,201,088	-1,079,606	-1,658,962			-233,664	

## LIBRARY FUND

15-511

**PROGRAM:** Public Library

**DEPARTMENT:** Library

**PROGRAM MANAGER:** Library Director

### **PROGRAM DESCRIPTION:**

The Public Library is operated through a Special Revenue Fund of the City under the administration of a Library Board that has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the Library's use. The Library Board consists of 9 members, 1 being a representative of the school district(s), 1 an Alderman, and 7 citizens, appointed by the Mayor and approved by the Common Council. The Library is a member of the Milwaukee County Federated Library System. The Library Board appoints the Library Director who is the administrator of the Library and executive officer for the Library Board. The Director also appoints all Library personnel, prescribing their duties and compensation.

Primary funding for the Library is received from municipal property taxes in amounts determined by the Common Council. That amount has been \$1,150,000 in 2010, \$1,175,000 in 2011, \$1,222,000 in 2012, and \$1,240,000 in 2013 and is forecast based upon growth. The Library's other funding source is a reciprocal borrowing payment from Milwaukee County Federated Library System. Payments from this source have allowed the Library to meet its budget during the 2009 to 2013 period. The amount of revenue from this source is projected to decline slightly in 2014. Reductions from this source will bring additional need for increased property tax levy support.

The Franklin Public Library is established to provide all members of the community with access to library services to meet their informational, education, and leisure needs. All library services are provided at no additional charge to residents of the City and County (in accordance with the agreement with the Milwaukee County Federated Library System).

The usage of the Franklin Public Library continues to climb. In 2002, the Library moved into a new facility. It is approximately 40,000 square feet and was supported by a referendum of almost 2/3rds of Franklin voters. The library offers a wide variety of material in many different formats: hardcover, large print, paperback, audiobooks, Music CD's, DVD's, CD-ROMs, magazines, newspapers, puppets, puzzles and more. Patrons have access to materials in many different formats. Our latest formats are Playaway audiobooks and downloadable audio books, ebooks, and movies. Patrons can check out over 140,000 items at the Franklin Public Library. Patrons may also request items from other libraries throughout Milwaukee County. This gives patrons access to millions of items.

The Franklin Public Library has:

Fadow Community Meeting Room(s) for large groups of up to 250 people

Sievert Meeting Room (Board style) for up to 20 people

Young Adult Area with study booths

Children's Tree and Program Room donated by the Northwestern Mutual Foundation

Material security and two self-checkout stations  
Fireplace donated by the Sullivan Family Foundation  
Separate Children's and Adult Internet Stations and 15 minute Internet Express Stations  
WI-FI Accessibility provided by the Harley Davidson Foundation  
Technology Lab  
Study Rooms  
Reading Garden Area

The Franklin Public Library is the site of a beautiful tribute to our Veterans with Flag Memorials.

The Library introduced their new website [www.franklinpubliclibrary.org](http://www.franklinpubliclibrary.org) which offers online registration for library programs.

In 2013, an Eagle Scout project created some beautiful planters and landscaping by our reading patio. In July, the reading patio was dedicated to former Library Director, Barbara Roark. Many patrons of the library sit out and enjoy the reading patio on a daily basis.

Programming is a very important part of the library function. The Children's Department has introduced all new programs to help focus on early literacy. The programs use creative play, music and fun to introduce concepts of reading. The Young Adult (YA) Department started a Teen Advisory Board (TAB) which gives teens an opportunity to help develop the area and programs.

For adults, there are book clubs, speakers, and programs throughout the year. The Friends of Franklin Public Library sponsor most of our adult programs, including our highly popular cooking programs. In the summer of 2013, the adult librarians started a Monday afternoon Movie Matinee on the 3<sup>rd</sup> Monday of each month. New releases are showcased, although some old classics are sometimes shown. For 2014, the librarians hope to start a movie discussion group for those cinephiles in our community.

The annual Friends of Franklin Public Library book sale is held the weekend after Labor Day. In 2012, the Friends of the Library started hosting both a spring and fall Children's Rummage Sale. The proceeds benefit the Children's Department. The proceeds from the 2013 Spring Children's Rummage Sale purchased some video filming equipment that will enable the librarians to make professional videos on behalf of the library.

Computer usage continues to be a demand. The library has classes for both the beginning and advanced computer user which are sponsored by the Friends of the Franklin Public Library. In the fall of 2013, the library made iPads available for use by patrons in the library. These iPads were purchased by the Friends of the Franklin Public Library as a gift to the residents of Franklin.

Some comparative data reflect the efforts of our remarkable Library staff, and the public's early and enthusiastic acceptance of the new facility:

The percentage of Checkouts in 2013 was 71% Female and 29% Male. This figure continues to remain the same. More females checkout than males at the library.

The library continues to be blessed with wonderful volunteers. In 2013, our library volunteers put in over 2000 hours of volunteer hours. This equates to slightly more than one full time library worker. We could not do all that we do without our wonderful volunteers. Besides using volunteers the library also helps those needing community service with service hours.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Youth Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Reference Librarian	3.25	3.25	3.25	3.25	2.25	3.88
Technical Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistant	7.59	7.59	7.59	7.29	9.22	7.03
Shelver	2.23	2.23	2.23	2.23	2.23	2.23
Summer Help	.05	.05	.05	.05	.05	.05
<b>Total</b>	<b>17.12</b>	<b>17.12</b>	<b>17.12</b>	<b>16.82</b>	<b>17.70</b>	<b>17.19</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Hours of Service	59	59	59	59	59	59
Hours of Service-Summer	56	56	56	56	56	56
Circulation	519,054	519,580	514,163	502,989	520,000	520,000
Circulation of ebooks		1,511	2,837	7,966	13,000	18,000
Registered Borrowers	25,233	26,517	23,618	24,800	25,152	25,500
Collection Size	135,688	140,000	142,000	144,000	140,000	142,000
Computer Internet Use	50,222	50,369	49,638	39,976	40,000	40,000
Children Programs-Attend	13,800	13,900	14,002	14,000	14,000	14,200

\*Forecast

**BUDGET SUMMARY:**

Since the new library opened in 2002 the measures used by libraries have shown increases. These measures include: circulation, programs and program attendance, computer/internet usage, meeting room use and collection development. The Franklin Public Library continues to be a destination for the citizens of Franklin. The library celebrated its 10<sup>th</sup> Anniversary in the "new" building during 2012. The Franklin Public Library Foundation held a fundraising Library Gala which raised funds for items not supported by the regular library budget.

However, as the Franklin Public Library building ages, maintenance costs go up. In 2013, the library re-carpeted the very busy Fadrow meeting room and restored the tiles in its lobby corridor. The exterior of the library had some areas tuck-pointed and mud-jacking of the front sidewalk and reading patio completed.

With the advent of tough times the library has embarked on ways of saving money. One was the installation of two self-checkout stations in 2007. In 2014, these self-check computers are scheduled to be upgraded and replaced. Patrons check out approximately 51% of their items at a self-checkout station.

Another savings was in the reduction of hours of part-time staff with benefits to part-time staff with no benefits. Both of these cost saving measures helped us deal with the no increase in funding for 2009 and 2010. In fall of 2011 the Franklin Public Library Board of Trustees surveyed the citizens of Franklin to see what they wanted in their library for the "next 10 years." The Franklin Public Library Board of Trustees used the results of the survey for both long range and interior space planning.

The Franklin Public Library continues to move library services towards the digital age. In 2013, there has been a continued increase in the number of Franklin residents downloading digital materials from the Wisconsin Public Library Consortium, of which Franklin Public Library is a member. These ebooks are highly popular, but these digital copies oftentimes cost more than a physical book, putting even more budgetary pressures on the Franklin Public Library. In 2013, the library introduced downloadable magazines from Zinio, making available 100 magazine titles that patrons can download to their own computers or mobile devices. Some of these titles include *The Economist*, *PC World*, *Eating Well*, and a personal favorite, *mental floss*.

Even as the library moves to the digital age, there is still a great demand for the library as a physical presence in our community. In a recent survey of the public by the Pew Internet and American Life Project on *Library Services in the Digital Age*, 76% of Americans think it is "very important" to the community for public libraries to provide quiet study spaces for adults and children. In 2014, the Franklin Public Library hopes to see the completion of two new meeting rooms as our current number of meeting rooms is not satisfying the increased public demand. Planning for these rooms is now underway.

CITY OF FRANKLIN

2014 BUDGET

LIBRARY FUND

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>REVENUE</b>									
General Property Taxes	15-0000-4011	1,175,000	1,222,000	1,240,000	1,240,000	1,240,000	1,240,000	1,240,000	0.0%
Reciprocal Borrowing	15-0000-4458	121,908	113,352	50,000	50,000	118,756	50,000	50,000	
Interest on Investments	15-0000-4711	9,976	9,876	16,000	16,000	0	5,000	5,000	
Investment Gains/Losses	15-0000-4713	1,410	327	0	0	0	0	0	
Miscellaneous Revenue	15-0000-4799	0	0	0	0	0	0	0	
<b>Total Revenue</b>		<b>\$1,308,295</b>	<b>\$1,345,555</b>	<b>\$1,306,000</b>	<b>\$1,306,000</b>	<b>\$1,358,756</b>	<b>\$1,295,000</b>	<b>\$1,295,000</b>	<b>-0.8%</b>
<b>EXPENDITURES</b>									
<b>Personal Services</b>									
Salaries-FT	15-0511-5111	316,956	327,511	315,030	315,030	282,409	332,976	332,976	
Salaries-PT	15-0511-5113	259,187	264,692	301,913	301,913	281,929	288,222	288,222	
Overtime	15-0511-5117	6,436	6,503	6,600	6,600	6,600	6,600	6,600	
Longevity	15-0511-5133	915	1,150	1,516	1,516	1,319	1,304	1,304	
Holiday Pay	15-0511-5134	27,421	27,007	25,986	25,986	32,157	25,461	25,461	
Vacation Pay	15-0511-5135	34,577	31,201	32,288	32,288	36,797	29,247	29,247	
FICA	15-0511-5151	46,529	47,189	51,770	51,770	49,053	51,807	51,807	
Retirement	15-0511-5152	51,978	29,898	24,864	24,864	22,795	25,883	25,883	
Retiree Group Health	15-0511-5153	5,511	5,465	5,622	5,622	5,163	4,536	4,536	
Group Health & Dental	15-0511-5154	124,614	132,894	129,011	129,011	123,063	136,476	136,476	
Life Insurance	15-0511-5155	1,717	1,745	2,000	2,000	1,979	2,555	2,555	
Workers Compensation Ins	15-0511-5156	1,865	1,621	1,498	1,498	1,400	1,500	1,500	
<b>Personal Services Sub-total</b>		<b>877,705</b>	<b>876,875</b>	<b>898,098</b>	<b>898,098</b>	<b>844,664</b>	<b>906,567</b>	<b>906,567</b>	<b>0.9%</b>
<b>Percent of Department Total</b>		<b>67.4%</b>	<b>66.6%</b>	<b>66.4%</b>	<b>65.4%</b>	<b>64.0%</b>	<b>66.3%</b>	<b>66.3%</b>	
<b>Contractual Services</b>									
Equipment Maintenance	15-0511-5242	9,584	15,697	13,321	13,321	13,321	13,792	13,792	
Equipment Maintenance - Restricted	15-0512-5242	0	0	0	0	0	0	0	
Data & Telephone Cabling	15-0511-5247	0	0	100	100	100	103	103	
Sundry Contractors	15-0511-5299	2,850	2,795	2,800	2,800	2,800	2,884	2,884	
<b>Contracted Services Sub-total</b>		<b>12,434</b>	<b>18,692</b>	<b>16,221</b>	<b>16,221</b>	<b>16,221</b>	<b>16,779</b>	<b>16,779</b>	<b>3.4%</b>
<b>Supplies</b>									
Postage	15-0511-5311	2,241	1,215	2,300	2,300	2,300	2,300	2,300	
Office Supplies	15-0511-5312	10,521	7,159	9,200	9,200	9,200	9,000	9,000	
Printing	15-0511-5313	425	450	100	100	100	100	100	
Education Supplies	15-0511-5328	895	371	600	600	600	600	600	
Operating Supplies-Other	15-0511-5329	23,862	24,514	25,037	25,037	25,037	24,037	24,037	
<b>Supplies Sub-total</b>		<b>37,944</b>	<b>33,708</b>	<b>37,237</b>	<b>37,237</b>	<b>37,237</b>	<b>36,037</b>	<b>36,037</b>	<b>-3.2%</b>
<b>Services and Charges</b>									
Subscriptions	15-0511-5422	10,523	9,418	9,000	9,000	9,000	14,400	14,400	
Memberships	15-0511-5424	1,362	1,260	1,400	1,400	1,400	1,210	1,210	
Conferences and Schools	15-0511-5425	839	204	600	600	600	600	600	
Mileage	15-0511-5432	137	37	500	500	500	500	500	
Equipment Rental	15-0511-5433	0	0	2,000	2,000	2,000	2,000	2,000	
Milw Co Library Computer	15-0511-5451	22,918	32,506	31,000	31,000	31,000	30,600	30,600	
<b>Services and Charges Sub-total</b>		<b>35,799</b>	<b>43,426</b>	<b>44,500</b>	<b>44,500</b>	<b>44,500</b>	<b>49,310</b>	<b>49,310</b>	<b>10.8%</b>
<b>Facility Charges</b>									
Allocated Insurance Cost	15-0511-5528	27,600	26,457	28,100	28,100	28,100	29,224	29,224	
Water	15-0511-5551	1,298	1,386	1,400	1,400	1,400	1,456	1,456	
Electricity	15-0511-5552	71,898	74,501	72,000	72,000	72,000	74,880	74,880	
Sewer	15-0511-5553	371	384	325	325	325	338	338	
Natural Gas	15-0511-5554	26,342	21,559	33,000	33,000	33,000	34,320	34,320	
Janitorial Supplies	15-0511-5556	7,672	6,432	5,600	5,600	5,600	5,712	5,712	
Building Maintenance - Systems	15-0511-5557	21,152	9,145	17,000	17,000	17,000	17,340	17,340	
Building Maintenance - Flooring	15-0511-5558	625	0	675	675	675	689	689	
Building Maintenance - Other	15-0511-5559	4,293	9,482	5,500	5,500	5,500	5,610	5,610	
Allocated payroll cost	15-0511-5560	82,700	79,900	77,200	77,200	77,200	78,744	78,744	
<b>Facility Charges Sub-total</b>		<b>243,951</b>	<b>229,256</b>	<b>240,800</b>	<b>240,800</b>	<b>240,800</b>	<b>248,313</b>	<b>248,313</b>	<b>3.1%</b>
<b>Capital Outlay</b>									
Furniture/Fixtures	15-0511-5812	1,326	1,615	500	21,500	21,500	500	500	
Office Equipment	15-0511-5813	0	0	0	0	0	0	0	
Library Materials	15-0511-5816	92,665	100,234	100,000	100,000	100,000	91,000	91,000	
Building Improvements - Restricted	15-0512-5822	0	0	0	0	0	0	0	
Computer Equipment	15-0511-5841	988	945	2,000	2,000	2,000	2,000	2,000	
Computer Equipment - Restricted	15-0512-5841	0	12,216	13,000	13,000	13,000	17,000	17,000	
Software	15-0511-5843	0	0	0	0	0	0	0	
<b>Capital Outlay Sub-total</b>		<b>94,979</b>	<b>115,010</b>	<b>115,500</b>	<b>136,500</b>	<b>136,500</b>	<b>110,500</b>	<b>110,500</b>	<b>-4.3%</b>
<b>Non Personal Services Sub-total</b>		<b>425,107</b>	<b>440,092</b>	<b>454,258</b>	<b>475,258</b>	<b>475,258</b>	<b>460,939</b>	<b>460,939</b>	<b>1.5%</b>
<b>Total Library</b>		<b>1,302,812</b>	<b>1,316,968</b>	<b>1,352,356</b>	<b>1,373,356</b>	<b>1,319,922</b>	<b>1,367,506</b>	<b>1,367,506</b>	<b>1.1%</b>
<b>Total Library Fund Expenditures</b>		<b>1,302,812</b>	<b>1,316,969</b>	<b>1,352,356</b>	<b>1,373,356</b>	<b>1,319,922</b>	<b>1,367,506</b>	<b>1,367,506</b>	<b>1.1%</b>
<b>Excess of revenue over expenditures</b>		<b>5,482</b>	<b>28,587</b>	<b>-46,356</b>	<b>-67,356</b>	<b>38,834</b>	<b>-72,506</b>	<b>-72,506</b>	
<b>Fund Balance, Beginning of Period</b>		<b>390,683</b>	<b>396,166</b>	<b>396,166</b>	<b>396,166</b>	<b>424,753</b>	<b>463,587</b>	<b>463,587</b>	
<b>Fund Balance, End of Period</b>		<b>396,166</b>	<b>424,753</b>	<b>349,810</b>	<b>328,810</b>	<b>463,587</b>	<b>391,081</b>	<b>391,081</b>	

**SOLID WASTE COLLECTION  
FUND 19**

**DEPARTMENT:** Solid Waste Collection

**PROGRAM MANAGER:** City Engineer

**PROGRAM DESCRIPTION:**

The Solid Waste Department is operated through a Special Revenue Fund. Revenue comes from direct charges to those customers that use the service. It provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor. A contract has been negotiated for a five (5) year contract for 2013, 2014, 2015, 2016 and 2017 with Johns Disposal Service. The calculation for this budget is based on the contract with Johns Disposal Service. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget and the tipping fees are included in the Johns Disposal contract. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 33 percent level (see table below). Note: This year's budget includes all overtime by the Public Works Department – not just the Saturday overtime.

**SERVICES:**

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables in carts.
- Three times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

**STAFFING:**

In addition to the contracted service, overtime hours equivalent to 0.26 Highway Division personnel (one person for twelve months) are budgeted for weekend operation of the drop off site.

**ACTIVITY MEASURES:**

Activity	2008	2009	2010	2011	2012	2013*	2014*
Total non-recyclable refuse collected (tons)	8,519	7,762	8,320	8,353	8,205	7,600	7,600
Recyclables collected (tons)	2,825	2,676	2,693	2,813	2,737	3,000	3,000
Yard waste (tons)	214	375	295	274	335	310	310

\*Forecast

**BUDGET SUMMARY:**

Budget includes the contract provision that an adjustment annually for the years 2014 – 2017 be increased by an increase in the Bureau of Labor Standards Consumer Price Index. The estimated increase for 2013 is 2%.

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>SOLID WASTE COLLECTION FUND</b>									
<b>REVENUE</b>									
RECYCLING GRANTS	19-0000-4146	59,818	69,291	69,000	69,000	69,000	69,000	69,000	
USER FEES	19-0000-4490	0	1,145,976	1,187,000	1,187,000	1,154,000	1,157,000	1,157,000	
LANDFILL OPERATIONS-TIPPAGE	19-0000-4495	451,288	360,232	350,000	350,000	330,000	331,800	331,800	
INTEREST ON INVESTMENTS	19-0000-4711		7,484	4,000	4,000	4,000	0	0	
INVESTMENT GAINS/(LOSSES)	19-0000-4713		248			0	0	0	
SALE OF RECYCLING BINS	Ti 19-0000-4759	1,960	1,427	0	0	0	0	0	
SALE OF RECYCLABLES	Ei 19-0000-4761	6,131	9,707	5,000	5,000	5,000	5,000	5,000	
<b>TOTAL REVENUE</b>		<b>519,197</b>	<b>1,594,366</b>	<b>1,615,000</b>	<b>1,615,000</b>	<b>1,562,000</b>	<b>1,562,800</b>	<b>1,562,800</b>	<b>-3.2%</b>
<b>PERSONAL SERVICES - RECYCLING</b>									
SALARIES -FT	19-0341-5111	6,062	4,434	1,200	1,200	1,000	1,200	1,200	
SALARIES -TEMP	19-0341-5115	0	32	0	0	0	0	0	
SALARIES-OT	19-0341-5117	10,783	13,423	14,536	14,536	14,536	14,828	14,828	
LONGEVITY	19-0341-5133	43	57	0	0	0	0	0	
FICA	19-0341-5151	1,254	1,321	1,204	1,204	1,189	1,226	1,226	
RETIREMENT	19-0341-5152	2,377	2,179	1,393	1,393	1,375	1,138	1,138	
RETIREE GROUP HEALTH	19-0341-5153	383	254	69	69	58	54	54	
GROUP HEALTH & DENTAL	19-0341-5154	5,444	5,239	3,778	3,778	3,253	3,318	3,318	
LIFE INSURANCE	19-0341-5155	0	0	48	48	60	54	54	
WORKERS COMPENSATION INS	19-0341-5156	550	430	369	369	362	376	376	
Sub-total		26,896	27,369	22,597	22,597	21,833	22,194	22,194	-1.8%
<b>CONTRACTUAL SERVICES</b>									
REFUSE COLLECTION	19-0341-5283	618,072	632,923	652,600	652,600	636,936	654,200	654,200	
RECYCLING COLLECTION	19-0341-5284	303,676	310,072	351,300	351,300	339,960	361,800	361,800	
LEAF & BRUSH PICKUPS	19-0341-5285	0	51,321	51,500	51,500	51,500	53,000	53,000	
TIPPAGE FEE COSTS	19-0341-5286	459,235	466,539	468,000	468,000	425,000	430,600	430,600	
MISCELLANOUS WASTE COSTS	19-0341-5287	2,160	3,120	1,937	1,937	1,937	1,960	1,960	
Sub-total		1,383,143	1,463,975	1,525,337	1,525,337	1,455,333	1,501,560	1,501,560	-1.6%
<b>SUPPLIES</b>									
PRINTING	19-0341-5313	0	2,475				0	0	
OFFICIAL NOTICES/ADVERTISING	19-0341-5421							0	
Sub-total		0	2,475	0	0	0	0	0	
<b>SUB TOTAL NON PERSONAL SERVICES</b>		<b>1,383,143</b>	<b>1,466,450</b>	<b>1,525,337</b>	<b>1,525,337</b>	<b>1,455,333</b>	<b>1,501,560</b>	<b>1,501,560</b>	<b>-1.6%</b>
<b>TOTAL SOLID WASTE COLLECTION EXPENDITURES</b>		<b>1,410,039</b>	<b>1,493,819</b>	<b>1,547,934</b>	<b>1,547,934</b>	<b>1,477,166</b>	<b>1,523,754</b>	<b>1,523,754</b>	<b>-1.6%</b>
Excess of revenue over expenditures		-890,842	100,546	67,066	67,066	84,834	39,046	39,046	
Fund Balance, Beginning of Period			0	100,546	100,546	100,546	185,380	185,380	
Fund Balance, End of Period			100,546	167,612	167,612	185,380	224,426	224,426	
No of Participating Households			10,895	11,111				11,125	
Expenditures/Households			97.69	101.61				100.94	

**CITY OF FRANKLIN  
SANITARY SEWER FUND  
61-731**

**PROGRAM MANAGER(S):** Director of Public Works & Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The Sanitary Sewer Division is accounted for in an Enterprise Fund that accounts for the activities of the sanitary sewer operations of the City. Revenue comes from direct charges to those customers that use the system. Sewer bills are based on either on the amount of sewer usage when metered or when not metered are based upon the amount of water usage provided from the Franklin Water Utility with all residential customers receiving a flat charge. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and charges the City for treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed. The Sanitary Sewer Fund receives no property tax levy support.

**SERVICES:**

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls and customer questions and other related problems.
- Maintain 4 sanitary lift stations to include emergency equipment.
- Televisе mainline sewers and laterals to detect defects and set up rehab schedule.
- Perform sewer rehab to include manholes, laterals and mainline.

**STAFFING:** Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2012 it is anticipated at 50%:

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Sewer Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	.50
Sewer Technician	3.50	3.50	3.00	3.00	3.00	3.00
Clerk/Typist	.62	.62	.62	.62	.62	.62
Seasonal Maintenance	.15	.15	.15	.15	.15	.15
<b>Total Sewer</b>	<b>6.27</b>	<b>6.27</b>	<b>5.77</b>	<b>5.77</b>	<b>5.77</b>	<b>5.77</b>
<b>Total of Water &amp; Sewer</b>	<b>12.55</b>	<b>12.55</b>	<b>11.55</b>	<b>11.55</b>	<b>11.55</b>	<b>11.55</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Miles of Sanitary Sewer	184.75	185	185	185	185	191
Avg.No.-Sewer Service Customers	9,883	9,775	9,970	10,010	10,060	10,090
Estimated Number of Manholes	4,563	4,564	4,700	4,700	4700	4730
Feet of Sewer Cleaned	250,000	218,000	217,000	250,000	250,000	260,000

\* Forecast

**BUDGET SUMMARY:**

2014 Capital Equipment Requested \$1,909,425 – Approved \$1,573,425

	<b>Requested</b>	<b>Approved</b>
Cables for Lateral camera – replacement	4,000	4,000
Cable – mainline – televising unit	7,000	7,000
Tractor cables	1,800	1,800
Camers – repair	4,000	4,000
Vibrator/compactor	600	600
Grass weed trimmer – replacement	150	150
Chain saw – replacement	225	225
Reciprocating saw	125	125
Grinder/cut off saw	125	125
Oxyacetylene torch kit + tanks	325	325
Portable pressure washer	650	650
Pipe, line & Cable locator – replacement	1,600	1,600
Metal Detector – additional unit	325	325
Lights – external – Industrial Park Lift Sta.	1,200	1,200
Cooling Equip – Briarwood industrial		
Park control center	15,000	15,000
Safety harnesses (5) – replace	4,000	4,000
Lap top computer	800	800
Utility Truck Dump Body insert	3,500	3,500
Scada System – additions		
Drexel Tower	12,000	12,000
Historian Client Licenses – upgrade 5	5,500	5,500
Control Sequences & Graphics modifications	6,000	6,000
Wireless backup to fiber optic network	4,500	4,500
Historical Data conversion -	7,000	0
Hach WIMS SCADA reporting software	6,000	0
Water system pressure monitoring Well #8	7,500	0
SCADA security expansion	12,000	0
Puetz Tower	12,000	0
Television inspection Sys – replacement	240,000	0
Life Station Cathodic Protection –		
Industrial Park	22,500	0
Briarwood Lift Station	7,000	0
Industrial Park Lift Station	11,000	0
51 <sup>st</sup> Street Lift Station	11,000	0
Sewer & Water Building	1,500,000	1,500,000
<b>Total</b>	<b>1,909,425</b>	<b>1,573,425</b>

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>SEWER FUND</b>									
<b>REVENUE</b>									
<b>CHARGES FOR SERVICES</b>									
METERED SALES-RESIDENTIAL	61-0000-4461	\$1,792,900	\$1,776,842	\$1,863,180	\$1,863,180	\$1,863,180	1,919,075	\$1,919,075	3.0%
METERED SALES-COMMERCIAL	61-0000-4462	816,592	842,737	844,600	844,600	844,600	869,938	869,938	3.0%
METERED SALES-INDUSTRIAL	61-0000-4463	310,552	308,059	276,040	276,040	276,040	284,321	284,321	3.0%
PUBLIC AUTHORITY	61-0000-4465	161,927	176,520	212,180	212,180	212,180	218,545	218,545	3.0%
PENALTY-FORFEITED DISCOUNT	61-0000-4466	42,815	37,903	40,000	40,000	40,000	40,000	40,000	0.0%
PROPERTY STATUS REPORTS	61-0000-4413	1,491	2,030	2,000	2,000	2,000	2,000	2,000	0.0%
Total Charges for Services		3,126,277	3,144,090	3,238,000	3,238,000	3,238,000	3,333,879	3,333,879	3.0%
Increase over prior year									
<b>MISCELLANEOUS REVENUE</b>									
INTEREST ON INVESTMENTS	61-0000-4711	20,984	22,945	13,000	13,000	13,000	13,000	13,000	
INVESTMENT GAINS/LOSSES	61-0000-4713	2,118	574	-5,000	-5,000	-5,000	-5,000	-5,000	
PROPERTY SALE	61-0000-4751	1,725		0	0	0	0	0	
SALE OF RECYCLABLES	61-0000-4761	680		0	0	0	0	0	
REFUNDS/REIMBURSEMENTS	61-0000-4781	11,724	693	1,000	1,000	1,000	1,000	1,000	
Total Miscellaneous Revenue		37,230	24,261	9,000	9,000	9,000	9,000	9,000	0.0%
<b>TOTAL SEWER FUND REVENUE</b>		<b>3,163,507</b>	<b>3,168,352</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,342,879</b>	<b>3,342,879</b>	<b>3.0%</b>
<b>SEWER FUND EXPENDITURES</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	61-0731-5111	195,903	202,450	200,643	200,643	192,705	253,344	253,344	
SALARIES-ADMIN	61-0731-5112	34,494	38,762	28,310	28,310	28,310	0	0	
SALARIES-PT	61-0731-5113	13,077	13,458	16,269	16,269	9,333	0	0	
SALARIES-TEMP	61-0731-5115	4,514	2,375	3,008	3,008	0	5,616	5,616	
SALARIES-ALLOCATED	61-0731-5116	10,309	10,483	23,217	23,217	23,217	0	0	
SALARIES-OT	61-0731-5117	6,782	7,237	20,000	20,000	10,000	20,000	20,000	
COMPTIME TAKEN	61-0731-5118	5,486	3,992	3,109	3,109	4,000	4,000	4,000	
LONGEVITY	61-0731-5133	730	915	910	910	809	930	930	
HOLIDAY PAY	61-0731-5134	11,558	13,566	16,507	16,507	16,219	15,793	15,793	
VACATION PAY	61-0731-5135	16,160	16,620	21,472	21,472	20,732	20,326	20,326	
FICA	61-0731-5151	21,286	22,119	25,509	25,509	23,357	24,481	24,481	
RETIREMENT	61-0731-5152	40,418	36,840	26,760	26,760	26,247	21,193	21,193	
RETIREE GROUP HEALTH	61-0731-5153	15,116	14,165	14,685	14,685	14,616	11,630	11,630	
GROUP HEALTH & DENTAL	61-0731-5154	77,765	77,463	81,283	81,283	71,998	74,260	74,260	
LIFE INSURANCE	61-0731-5155	1,040	1,082	1,230	1,230	1,279	1,297	1,297	
WORKERS COMPENSATION INS	61-0731-5156	10,023	8,607	9,765	9,765	8,090	9,808	9,808	
Sub-total		464,862	470,133	492,677	492,677	450,912	462,678	462,678	-6.1%
Percent of Department Total		54.0%	53.2%	47.8%	47.8%	45.6%	45.0%	45.0%	
<b>CONTRACTUAL SERVICES</b>									
AUDITING	61-0731-5213	4,100	4,200	4,326	4,326	4,326	4,456	4,456	
EQUIPMENT MAINTENANCE	61-0731-5242	9,729	18,545	12,772	12,772	12,772	19,000	19,000	
SOFTWARE MAINTENANCE	61-0731-5257	8,733	3,815	9,579	9,579	9,579	16,000	16,000	
HAZARDOUS WASTE DISPOSAL COST	61-0731-5287	40,366	38,633	43,264	43,264	43,264	44,995	44,995	
SUNDRY CONTRACTORS	61-0731-5299	13,550	19,221	15,450	15,450	15,450	15,914	15,914	
Sub-total		76,478	84,415	85,391	85,391	85,391	100,365	100,365	17.5%
<b>SUPPLIES</b>									
POSTAGE	61-0731-5311	9,653	9,146	8,500	8,500	8,500	8,500	8,500	
OFFICE SUPPLIES	61-0731-5312	147	284	500	500	500	1,000	1,000	
PRINTING	61-0731-5313	3,055	3,045	5,000	5,000	5,000	5,000	5,000	
UNIFORMS	61-0731-5326	2,418	2,401	2,500	2,500	2,500	2,500	2,500	
OPERATING SUPPLIES-OTHER	61-0731-5329	214	6,877	1,000	1,000	1,000	1,000	1,000	
FUEL/LUBRICANTS	61-0731-5331	19,208	17,554	22,000	22,000	22,000	24,000	24,000	
VEHICLE SUPPORT	61-0731-5332	6,874	8,519	8,000	8,000	8,000	10,000	10,000	
EQUIPMENT SUPPLIES	61-0731-5333	38,181	25,316	30,000	30,000	30,000	30,500	30,500	
TELEVISION SUPPLIES	61-0731-5336	6,325	11,385	13,000	13,000	13,000	16,800	16,800	
Subtotal		86,075	84,526	90,500	90,500	90,500	99,300	99,300	9.7%
Ratio of City of Franklin costs to MMSD charges		44.5%	46.9%	54.5%	51.2%	49.1%	49.1%	49.1%	
Ratio of Customer revenue to MMSD charges		165.0%	170.5%	164.4%	164.4%	164.4%	162.8%	162.8%	
<b>SERVICES AND CHARGES</b>									
SEWER SERVICE CHARGES	61-0731-5413	1,895,258	1,844,370	1,969,432	1,969,432	1,969,432	2,048,209	2,048,209	4.0%
TELEPHONE	61-0731-5415	5,300	10,206	8,100	8,100	8,100	8,100	8,100	
METER READING COSTS	61-0731-5416	6,876	5,242	10,000	10,000	10,000	10,000	10,000	
UNCOLLECTIBLE ACCOUNTS	61-0731-5417	1,951	3,385	0	0	0	0	0	
CONFERENCES & SCHOOLS	61-0731-5425	2,384	2,554	4,000	4,000	4,000	6,000	6,000	
ALLOCATED INSURANCE COST	61-0731-5428	8,400	8,213	8,500	8,500	8,500	8,670	8,670	
MILEAGE	61-0731-5432	267	444	500	500	500	750	750	
EQUIPMENT RENTAL	61-0731-5433	0	0	1,000	1,000	1,000	1,000	1,000	
LANDFILL DISPOSAL	61-0731-5437						0	0	
LOCK BOX CHARGES	61-0731-5493	6,004	5,610	6,095	6,095	6,095	6,095	6,095	
Sub-total		1,926,440	1,880,024	2,007,627	2,007,627	2,007,627	2,088,824	2,088,824	4.0%
<b>FACILITY CHARGES</b>									
DEPRECIATION	61-0731-5541	71,064	63,017	73,008	73,008	73,008	63,500	63,500	
WATER	61-0731-5551	409	930	1,000	1,000	1,000	1,040	1,040	
ELECTRICITY	61-0731-5552	34,842	32,313	36,504	36,504	36,504	37,964	37,964	
SEWER	61-0731-5553	243	447	260	260	260	270	270	
NATURAL GAS	61-0731-5554	4,491	3,270	6,760	6,760	6,760	7,030	7,030	
BUILDING MAINTENANCE	61-0731-5559	1,803	2,222	3,000	3,000	3,000	11,200	11,200	
CITY SUPPORT-ENG & ADMIN	61-0731-5561	94,000	94,000	96,000	96,000	96,000	99,840	99,840	

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
Sub-total		206,653	196,200	216,532	216,532	216,532	220,844	220,844	2.0%
CAPITAL OUTLAY (NOT CAPITALIZED)									
AUTO EQUIPMENT	61-0731-5811				0	0	0	0	
OFFICE EQUIPMENT	61-0731-5813				0	0	0	0	
OTHER CAPITAL EQUIPMENT	61-0731-5819				0	0	0	0	
BUILDING IMPROVEMENTS	61-0731-5822	4,965	44			0	0	0	
SEWER REHABILITATION	61-0731-5829	31,317	51,300	150,000	150,000	150,000	150,000	150,000	
COMPUTER EQUIPMENT	61-0731-5841				0	0	0	0	
SOFTWARE	61-0731-5843				0	0	0	0	
ABANDONMENT COST	61-0731-5849					0	0	0	
Sub-total		36,282	51,344	150,000	150,000	150,000	150,000	150,000	0.0%
TOTAL SEWER FUND LOCAL EXPENDITURES		860,966	883,638	1,030,031	1,030,031	988,266	1,028,807	1,028,807	-0.1%
TOTAL SEWER FUND MMSD EXPENDITURES		1,935,624	1,883,003	2,012,696	2,012,696	2,012,696	2,093,204	2,093,204	4.0%
TOTAL SEWER FUND OPERATING EXPENDITURES		2,796,590	2,766,641	3,042,727	3,042,727	3,000,962	3,122,011	3,122,011	2.6%
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS									
		366,917	401,711	204,273	204,273	246,038	220,868	220,868	
INTEREST INCOME - CLEAN WATER FI	61-0000-4712		296,958	600,000	600,000	588,000	605,500	510,860	
INTEREST EXPENSE - CLEAN WATER I	61-0731-5821		-296,958	-600,000	-600,000	-588,000	-605,500	-510,860	
Net Interest Income (Expense)		0	0	0	0	0	0	0	
RETAINED EARNINGS, BEGINNING									
		1,036,614	2,011,257	2,011,257	2,011,257	2,422,961	2,668,999	2,668,999	
INVESTED IN CAPITAL ASSETS TRANSFER		607,726	9,994	-34,350	-34,350	0	-1,573,425	-1,573,425	
RETAINED EARNINGS, ENDING		2,011,257	2,422,961	2,181,180	2,181,180	2,668,999	1,316,442	1,316,442	
Ratio of City of Franklin costs to Retained Earnings		233.60%	274.20%	211.76%	211.76%	270.07%	127.96%	127.96%	
CLAIMS									
CAPITAL CONTRIBUTIONS	61-0731-5731	0		600,000	600,000	600,000	600,000	600,000	
LESS CIAC DEPRECIATION	61-0731-5741	-579,822	-579,822	-586,000	-586,000	-586,000	-588,000	-586,000	
INVESTED IN CAPITAL ASSETS TRANSFER		-607,726	-9,994	34,350	34,350	0	1,573,425	1,573,425	
INVESTED IN CAPITAL ASSETS, BEGINNING		45,433,289	44,245,741	46,256,998	46,256,998	46,078,887	48,761,886	48,761,886	
INVESTED IN CAPITAL ASSETS, ENDING		44,245,741	43,655,925	46,305,348	46,305,348	46,092,887	50,349,311	50,349,311	
NET ASSETS, ENDING		46,256,998	46,078,887	48,486,528	48,486,528	48,761,886	51,665,754	51,665,754	

**CITY OF FRANKLIN WATER UTILITY  
65-751**

**PROGRAM:** Water Utility

**PROGRAM MANAGER(S):** Board of Water Commissioners, Manager,  
& Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The City of Franklin Water Utility is a separate corporation run by the Franklin Board of Water Commissioners. The Water Utility is accounted for as an Enterprise Fund. Revenue comes from direct charges to those customers that use the system. Water bills are based on water usage. The Water Utility purchases its water from the City of Oak Creek. Water activities handled by City personnel include maintenance and monitoring of the water system located within the City. Costs of Water Department employees are allocated to water operations based on activities performed.

**SERVICES:**

- Operate and maintain city booster pumping stations and water towers
- Inventory, install, read and maintain meters including upgrades and change outs. Inventory and maintain valves, hydrants, telemetry, reservoirs, and elevated towers.
- Respond to and resolve water customer complaints and concerns.
- Repair lateral and main breaks
- Locate all utility infrastructure as requested and required by Diggers Hotline
- Perform present time and follow up inspection on all new utility construction.
- Operate and maintain well and pump houses.
- Bills and collect amounts due for water services.

**STAFFING:** Water Utility and Sanitary Sewer Division share employees. The percentage varies yearly based on activities performed. For 2014 it is anticipated to be 50%.

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Water Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	.50
Water Technician	3.50	3.50	3.00	3.00	3.00	3.00
Clerk/Typist	.63	.63	.63	.63	.63	.63
Seasonal Maintenance	.15	.15	.15	.15	.15	.15
<b>Total Water</b>	<b>6.28</b>	<b>6.28</b>	<b>5.78</b>	<b>5.78</b>	<b>5.78</b>	<b>5.78</b>
<b>Total of Water &amp; Sewer</b>	<b>12.55</b>	<b>12.55</b>	<b>11.55</b>	<b>11.55</b>	<b>11.55</b>	<b>11.55</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Miles of Water Main	165.6	165.8	166.8	166.8	167.0	167.5
Avg. No.-Water Utility Customers	7,756	7,807	7,850	7,931	7930	8000
Avg. Daily Consumption (Gallons)	2.461m	2.298m	2.37m	2.615m	2.4m	2.8m
Number of Fire Hydrants	2,106	2,111	2,115	2,120	2,130	2145
Number of water mains repaired	7	6	7	10	10	9
Number of water laterals repaired		13	11	19	19	20

\* Forecast

## BUDGET SUMMARY:

The budget and operations described herein were approved by the Board of Water Commissioners who are responsible for the Water Utility. In July 2012, the PSC approved a 36% water rate increase for the water purchased by Franklin. The rate case also removed the Public Fire Protection charge the supplier had been charging. 2014 is expected to have similar water volumes as 2013.

Utility customer growth has been rather flat for two years and water conservation efforts have encouraged customers to use less water and invest in water saving fixtures.

Capital Requests for 2014 included:

	Requested	Approved
Vibrator/compactor	600	600
Grass weed trimmer – replacement	150	150
Chain saw – replacement	225	225
Reciprocating saw	125	125
Grinder/cut off saw	125	125
Oxyacetylene torch kit + tanks	325	325
Portable pressure washer	650	650
Pipe, line & Cable locator – replacement	1,600	1,600
Metal Detector – additional unit	325	325
Water leak detection unit – replacement	3,600	3,600
Van – replace 2007 Dodge	25,000	25,000
Laptop computer	800	800
Climate Control equipment – flow control Stations – place 3	30,000	0
Meters – for new customers	42,800	42,800
Meters – replacements	9,600	9,600
Utility Truck Dump Body insert	3,500	3,500
Abandon reservoir @ Airways Ave	25,000	0
Abandon Well # 5	45,000	45,000
Drexel Tower Radio – for SCADA	2,700	2,700
Sewer & Water Building (net of Water Impact Fees)	1,200,000	1,200,000
Total	1,359,400	1,337,125

CITY OF FRANKLIN

2014 BUDGET

WATER UTILITY

REVENUE

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
Metered Revenue									
Metered Sales-Residential	65.0000.4461	2,329,800	2,829,528	2,808,700	2,808,700	2,859,500	2,892,961	2,892,961	
Metered Sales-Commercial	65.0000.4462	1,039,892	1,260,849	1,450,200	1,450,200	1,333,400	1,493,706	1,493,706	
Other Sales to Public Author	65.0000.4465	225,854	280,374	271,200	271,200	275,500	279,336	279,336	
Metered Sales-Industrial	65.0000.4463	235,408	281,736	326,700	326,700	301,300	336,501	336,501	
<b>Total Metered Revenue</b>		<b>3,830,954</b>	<b>4,652,486</b>	<b>4,856,800</b>	<b>4,856,800</b>	<b>4,569,700</b>	<b>5,002,504</b>	<b>5,002,504</b>	<b>3.0%</b>

Other Water Revenue

Public Fire Protection	65.0000.4467	539,935	528,640	486,800	486,800	534,000	501,400	501,400	
Private Fire Protection	65.0000.4464	109,950	115,945	116,000	116,000	117,100	116,000	116,000	
Forfeited Discount	65.0000.4466	53,903	48,559	60,000	60,000	58,600	60,000	60,000	
Unmetered Sales	65.0000.4460	4,331	14,781	0	0	0	0	0	
<b>Total Miscellaneous Revenue</b>		<b>708,118</b>	<b>707,905</b>	<b>682,800</b>	<b>682,800</b>	<b>709,700</b>	<b>677,400</b>	<b>677,400</b>	<b>2.2%</b>

Total Water Utility Revenue

		<b>4,539,072</b>	<b>5,360,391</b>	<b>5,519,600</b>	<b>5,519,600</b>	<b>5,279,400</b>	<b>5,679,904</b>	<b>5,679,904</b>	<b>2.9%</b>
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EXPENDITURES

Source of Supply:

Source of Supply: Operations Labor	65-0751-5111	197	712	1,000	1,000	2,200	1,500	1,500	
Operation Supplies & Expense	65-0751-5329	9,399	9,265	10,000	10,000	10,000	10,000	10,000	
Wholesale Water	65-0751-5411	2,294,631	2,863,553	3,016,400	3,016,400	2,896,000	3,137,056	3,137,056	
Maint of Water Source plant	65-0751-5371	382	829	4,000	4,000	4,000	4,000	4,000	

Sub-total Source of Supply

		<b>2,304,610</b>	<b>2,874,358</b>	<b>3,031,400</b>	<b>3,031,400</b>	<b>2,912,200</b>	<b>3,152,556</b>	<b>3,152,556</b>	<b>4.0%</b>
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Supplies/Metered Sales

		<b>60.16%</b>	<b>61.78%</b>	<b>62.42%</b>	<b>62.42%</b>	<b>63.73%</b>			
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Pumping

Pump Exp - Fuel - ELECTRIC	65-0752-5552	45,320	55,034	46,350	46,350	46,350	46,350	46,350	
Pump Exp - Operations Labor	65-0752-5111	81,937	89,221	75,000	75,000	75,000	68,000	68,000	
Pump Exp - Main Labor Pump Plant	65-0752-5112	1,056	1,053	10,000	10,000	10,000	10,400	10,400	
Pump Exp - Main Exp Pump Plant	65-0752-5113	12,776	10,337	11,000	11,000	11,000	11,000	11,000	
<b>Sub-total Pumping</b>		<b>141,089</b>	<b>155,645</b>	<b>142,350</b>	<b>142,350</b>	<b>142,350</b>	<b>135,750</b>	<b>135,750</b>	<b>-4.6%</b>

Water Treatment

Water Treat Chemicals	65-0753-5336		0	500	500	500	500	500	
Water Treat Operation Labor	65-0753-5111	385	0	500	500	500	520	520	
Water Treat Tests	65-0753-5299	3,918	1,068	23,000	23,000	23,000	23,000	23,000	
Water Treat Maint Labor	65-0753-5112	397	235	500	500	500	520	520	
Water Treat Maint Expenses	65-0753-5371	149	176	500	500	500	500	500	
<b>Subtotal Water Treatment</b>		<b>4,849</b>	<b>1,479</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,040</b>	<b>25,040</b>	<b>0.2%</b>

Transmission & Distribution

Trans & Distr Software Maintenance	65-0754-5257	1,613	2,670	2,000	2,000	2,000	11,000	11,000	
Trans & Distr Operation Labor	65-0754-5111	51,367	37,725	32,000	32,000	32,000	33,280	33,280	
Trans & Distr Op Supp Exp	65-0754-5371	17,935	17,554	30,000	30,000	30,000	31,000	31,000	
Trans & Distr Safety Supp Exp	65-0754-5347	496	403	2,000	2,000	2,000	4,000	4,000	
Maint Labor- Distr Reservoir	65-0754-5112		757	4,000	4,000	4,000	4,000	4,000	
Maint Expenses- Distr Reservoir	65-0754-5372	4,563	7,265	10,000	10,000	10,000	4,000	4,000	
Maintenance Labor - Mains	65-0754-5113	6,088	10,321	15,000	15,000	15,000	15,600	15,600	
Maintenance Expense - Mains	65-0754-5373	25,547	69,990	28,000	28,000	28,000	35,000	35,000	
Locating Labor - Mains	65-0754-5114	485	3,480	12,150	12,150	12,150	12,150	12,150	
Maint Labor - Services	65-0754-5115	10,137	25,085	10,800	10,800	10,800	17,000	17,000	
Maint Expense - Services	65-0754-5375	32,727	65,611	50,000	50,000	50,000	57,000	57,000	
Locating Labor - Services	65-0754-5116	20,829	20,537	12,000	12,000	12,000	12,000	12,000	
Maint Labor - Meters	65-0754-5117	37,267	7,209	20,000	20,000	20,000	20,800	20,800	
Maint Expense - Meters	65-0754-5377	1,524	523	3,000	3,000	3,000	3,000	3,000	
Maint Labor - Hydrants	65-0754-5118	17,945	13,982	17,550	17,550	17,550	26,000	26,000	
Maint Expenses - Hydrants	65-0754-5378	15,822	11,944	45,000	45,000	45,000	48,000	48,000	
Maint Labor - Plant	65-0754-5119	14,173	21,027	10,600	10,600	10,600	11,024	11,024	
Maint Expenses - Plant	65-0754-5379	5,731	12,287	15,000	15,000	15,000	15,000	15,000	
<b>Sub-total Transmission &amp; Distribution</b>		<b>264,229</b>	<b>328,371</b>	<b>319,100</b>	<b>319,100</b>	<b>319,100</b>	<b>359,854</b>	<b>359,854</b>	<b>12.8%</b>

Customer Accounts

Meter Reading Labor	65-0757-5111	7,367	6,579	7,800	7,800	7,800	8,112	8,112	
Acct & Collection Labor	65-0757-5112	23,767	22,898	22,250	22,250	22,250	23,140	23,140	
Acctg & Coll Payroll Exp - Allocated	65-0757-5113	11,700	11,700	12,950	12,950	12,950	13,468	13,468	
Supplies & Expense	65-0757-5329	7,563	8,321	8,000	8,000	8,000	8,000	8,000	
Bank Fees	65-0757-5491	8,090	7,669	10,150	10,150	10,150	10,150	10,150	
Uncollectible Accounts	65-0757-5417	3,062	5,987	5,000	5,000	5,000	0	0	
<b>Sub-total Customer Accounts</b>		<b>61,549</b>	<b>63,154</b>	<b>66,150</b>	<b>66,150</b>	<b>66,150</b>	<b>62,870</b>	<b>62,870</b>	<b>-5.0%</b>

**CITY OF FRANKLIN**

**2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>Administrative &amp; General</b>									
Admin & General Payroll Exp - Allocated	65-0758-5111	48,500	48,500	47,300	47,300	47,300	49,192	49,192	
Office Supplies	65-0758-5312	2,710	1,790	1,000	1,000	1,000	1,100	1,100	
Conferences/Dues/Subscriptions	65-0758-5425	4,540	4,719	4,600	4,600	4,600	6,000	6,000	
Mileage	65-0758-5432	810	378	1,000	1,000	1,000	1,000	1,000	
Outside Services	65-0758-5219	51,823	221,895	44,000	44,000	44,000	46,200	46,200	
Property Insurance - BUILDING	65-0758-5511	28,300	22,661	28,800	28,800	28,800	29,952	29,952	
Empl Ben - Allocated	65-0758-5159	33,800	33,800	35,360	35,360	35,360	36,774	36,774	
Empl Ben - Sick & Other Leave Exp	65-0758-5112	9,375	9,737	24,486	24,486	10,000	12,500	12,500	
Empl Ben - Comp Time Taken Exp	65-0758-5118	5,808	3,951	3,328	3,328	3,328	3,500	3,500	
Empl Ben - Longevity Exp	65-0758-5133	828	889	780	780	780	930	930	
Empl Ben - Holiday Exp	65-0758-5134	15,983	14,733	17,056	17,056	17,056	15,793	15,793	
Empl Ben - Vacation Exp	65-0758-5135	20,944	22,549	21,994	21,994	21,994	20,326	20,326	
Empl Ben - Retirement Exp	65-0758-5152	47,305	36,636	29,536	29,536	29,536	21,193	21,193	
Empl Ben - Retiree Health Exp	65-0758-5153	15,299	14,297	14,872	14,872	14,872	11,630	11,630	
Empl Ben - Group Health & Dental Exp	65-0758-5154	88,200	82,808	88,088	88,088	88,088	74,260	74,260	
Empl Ben - Life Insurance Exp	65-0758-5155	1,178	1,143	1,248	1,248	1,248	1,298	1,298	
Empl Ben - Workers Comp Exp	65-0758-5156	10,035	8,693	10,452	10,452	10,452	9,808	9,808	
Employee Benefits	65-0758-5159								
Regulatory Commission Exp	65-0758-5499	5,377	3,953	5,000	5,000	5,000	5,000	5,000	
Misc General Expense	65-0758-5399	1,225	5,849	1,000	1,000	1,000	1,000	1,000	
Maintenance of General Plant	65-0758-5371	258	152	2,000	2,000	2,000	5,500	5,500	
Transportation Expenses	65-0758-5332	18,282	16,423	19,500	19,500	19,500	19,500	19,500	
Sub-total Administrative & General		410,580	555,557	401,400	401,400	386,914	372,456	372,456	-7.2%
Total Local Expenditures		892,274	1,115,012	969,000	969,000	955,714	971,470	971,470	0.3%
Total Wholesale Water Cost		2,294,631	2,863,553	3,016,400	3,016,400	2,896,000	3,137,056	3,137,056	4.0%
Operation & Maintenance Expenses - subtotal		3,186,905	3,978,564	3,985,400	3,985,400	3,851,714	4,108,526	4,108,526	3.1%
Depreciation	65-0761-5541	315,717	333,216	390,100	390,100	390,100	355,000	355,000	
Taxes - Property Tax Equivalent	65-0761-5480	972,747	1,057,722	1,070,000	1,070,000	1,070,000	1,070,000	1,070,000	
Taxes - FICA	65-0761-5151	25,158	23,959	25,500	25,500	25,500	24,253	24,253	
Total Operating Expenses		4,500,527	5,393,461	5,471,000	5,471,000	5,337,314	5,557,779	5,557,779	1.6%
Operating Income		38,545	-33,071	48,600	48,600	-57,914	122,125	122,125	
<b>Non Operating Income ( Expenses)</b>									
Interest Income	65.0000.4711	9,218	-1,808	1,000	1,000	1,000	0	0	
Misc Revenue	65.0000.4781	7,767	3,472	2,000	2,000	2,000	2,000	2,000	
Water Property Rent	65.0000.4725	39,470	120,624	39,000	39,000	39,000	39,000	39,000	
Other Water Revenue	65.0000.4799	1,685	1,254	0	0	0	1,000	1,000	
Loss on Abandoned Property	65-0761-5849	0	0	0	0	0	0	0	
Interest on LTD	65-0771-5621	0	0	-20,000	-20,000	-3,000	0	0	
Amortization of note discount		0	0	0	0	0	0	0	
Improvements to facilities of others		0	0	0	0	0	0	0	
Interest - Debt to City		0	0	0	0	0	0	0	
Sub-total non-operating income (Expenses)		58,140	123,542	22,000	22,000	39,000	42,000	42,000	90.9%
Income before Capital Contributions		96,685	90,471	70,600	70,600	-18,914	164,125	164,125	
Retained Earnings , Beginning		1,988,848	1,453,710	1,453,710	1,453,710	430,380	826,466	826,466	
Invested in capital assets transfer		-631,823	-1,113,801	355,900	355,900	415,000	-982,125	-982,125	
Retained Earnings - Ending		1,453,710	430,380	1,800,210	1,800,210	826,466	8,466	8,466	
Capital Contributions	65.0000.4790	627,601	51,912	500,000	500,000	500,000	500,000	500,000	
Depreciation - CIAC	65-0761-5741	-723,406	-728,409	-500,000	-500,000	-500,000	-500,000	-500,000	
Invested in capital assets transfer		631,823	1,113,800	-355,900	-355,900	-415,000	982,125	982,125	
		536,018	437,303	-355,900	-355,900	-415,000	982,125	982,125	
Invested in Capital Assets - Beginning		44,768,835	45,304,853	44,768,835	44,768,835	45,742,156	45,327,156	45,327,156	
Invested in Capital Assets - Ending		\$45,304,853	\$45,742,156	\$44,412,935	\$44,412,935	\$45,327,156	\$46,309,281	\$46,309,281	
Total Net Assets - Ending		\$46,758,563	\$46,172,537	\$46,293,145	\$46,293,145	\$46,153,623	\$46,317,748	\$46,317,748	

## CAPITAL PROJECTS FUNDS

The capital budgets were requested from the departments in July with a due date in August. Amounts are assumed to be purchased during the year budgeted.

**Capital Outlay Fund** – This fund is the primary fund used to account for new departmental capital outlays. These expenditures are funded by the tax levy and landfill siting revenues and are under the direction of the department supervisor.

**Equipment Replacement Fund** - This fund is used to account for the rolling stock replacement program, which accumulates annual funding (from property taxes) for the replacement of vehicles and similar equipment in lieu of using borrowed monies. Funding is provided by tax levy, landfill siting revenues and proceeds from sales of retired equipment.

**Street Improvement Fund** - This fund is used to account for the activities of the local road improvement program. Funding is provided by the tax levy and landfill siting revenues and an every other year local road improvement grant from the State.

**Capital Improvement Fund** - This fund is used to account for land acquisitions, building projects and all public works projects. The Fund is funded by landfill siting revenues and with borrowed money or funding from some source other than the tax levy.

**Development Fund** – This fund tracks Impact fees imposed on new land developed. These fees help finance infrastructure improvements required to service the new development in the City.

The Debt Service Fund supports the Capital Project Funds

**Debt Service Fund** - This fund is used to account for general obligation debt issued by the City to support the capital construction projects undertaken. Funding comes from tax levy, Special assessments, and Impact fees.

## CAPITAL OUTLAY FUND (41)

### CITY OF FRANKLIN, WI

The projected 2014 tax levy of \$430,000 was increased from the 2013 tax levy amount of \$394,000 to replace a portion of landfill siting fees which were directed to the Capital Improvement Fund. Total revenue from the tax levy and landfill siting revenues in 2014 are \$497,000 compared to the \$494,000 in 2013 and increase of 0.6%. However, based upon the last several years experience, that level cannot meet the needs of the community for capital outlays on an ongoing basis. From 2011 to 2013 the fund received \$100,000 annually from the landfill siting fees. This was reduced to \$67,000 in 2014 to restore the Park Improvement resource from landfill siting revenues. For 2013 the departments requested \$838,525, 81% were funded. The largest amounts of unfunded requests were in the Police and Fire Departments. The recommended amounts address the priorities from the department heads to reduce the requests to the revenue available.

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

The yearly amount to be funded for Capital Outlay requests is based on the requests of the departments. It is the expectation that the amount of the purchases and therefore the total resources will be approximately the same amount from year to year, although the items purchased will vary each year. The goal in this fund is to increase the tax levy by the amount of new growth in the City, and that this growth will accommodate the growth in expenditures.

Monies for capital outlay purchases are obtained via the property tax levy, landfill siting fees (beginning in 2011), sale proceeds of retired capital assets other than those eligible for replacement in the Equipment Revolving Fund, investment earnings on unspent monies and any unspent funds from prior years.

New equipment requests must be made as part of the Capital Outlay Fund and are not eligible in the Equipment Revolving Fund. The Equipment Revolving Fund, however provides for replacement of major equipment (greater than \$20,000 individually).

CITY OF FRANKLIN 2014 BUDGET		2011	2012	2013	2013	2013	2014	2014	Change Pr
New Acct #		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>CAPITAL OUTLAY FUND</b>									
<b>REVENUE</b>									
GENERAL PROPERTY TAXES	41-0000-4011	380,000	384,000	394,000	394,000	394,000	430,000	430,000	9.1%
GRANTS	41-0000-4157	6,119	1,630	25,000	25,000	0	0	0	
DPW CHARGES	41-0000-4480		2,400			0	0		
LANDFILL SITING	41-0000-4493	100,000	100,000	100,000	100,000	100,000	67,000	67,000	
INTEREST ON INVESTMENTS	41-0000-4711	6,580	5,298	10,000	10,000	5,500	0	0	
INVESTMENT GAINS/LOSSES	41-0000-4713	930	176	0	0	0	0	0	
PROPERTY SALES	41-0000-4751	28,409	15,104	30,000	30,000	40,000	30,000	30,000	
MISCELLANEOUS REVENUE	41-0000-4799	29,173	21,443	0	0	0	0	0	
TRANSFER FROM OTHER FUNDS	41-0000-4830	0	0	0	0	0	0	0	
TRANSFER FROM GENERAL FUND	41-0000-4834	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND REVENUE</b>		<b>551,212</b>	<b>530,050</b>	<b>559,000</b>	<b>559,000</b>	<b>539,500</b>	<b>527,000</b>	<b>527,000</b>	<b>-5.7%</b>
<b>EXPENDITURES</b>									
General Government:									
Emergency Government Operations									
Mayor				700	700	680	0	0	
Aldermen					0	0	0	0	
Municipal Court		29,672	0	2,550	5,550	5,481	0	0	
City Clerk		4,677	0	0	0	0	6,360	6,360	
Elections		0	0	0	0	0	0	0	
Information Services		56,462	34,184	58,000	58,000	58,000	55,320	55,320	
Administration		2,115	1,117	5,100	5,100	5,080	11,100	11,100	
Finance		4,212	3,345	4,000	4,000	2,100	5,150	5,150	
Assessor		1,199	1,200	870	870	680	1,190	1,190	
Municipal Buildings		6,582	18,058	17,100	17,100	17,100	31,730	31,730	
<b>Total General Government</b>		<b>104,919</b>	<b>57,904</b>	<b>88,320</b>	<b>91,320</b>	<b>89,121</b>	<b>110,850</b>	<b>110,850</b>	<b>25.5%</b>
Public Safety:									
Police		391,140	315,436	305,958	305,958	336,350	307,015	307,015	
Fire		57,916	60,903	73,940	80,940	80,940	85,501	65,501	
Building Inspection		4,957	3,912	33,820	33,820	33,820	3,150	3,150	
<b>Total Public Safety</b>		<b>454,012</b>	<b>380,251</b>	<b>413,718</b>	<b>420,718</b>	<b>451,110</b>	<b>375,666</b>	<b>375,666</b>	<b>-9.2%</b>
Public Works:									
Engineering		6,595	5,551	5,735	5,735	5,735	7,470	7,470	
Highway		58,622	60,209	102,541	102,541	102,200	77,400	77,400	
Street Lighting		0	0	0	0	0	0	0	
<b>Total Public Works</b>		<b>65,217</b>	<b>65,760</b>	<b>108,276</b>	<b>108,276</b>	<b>107,935</b>	<b>84,870</b>	<b>84,870</b>	<b>-21.6%</b>
Health and Human Services:									
Public Health		0	0	510	510	0	510	510	
<b>Total Health and Human Services</b>		<b>0</b>	<b>0</b>	<b>510</b>	<b>510</b>	<b>0</b>	<b>510</b>	<b>510</b>	<b>0.0%</b>
Culture and Recreation:									
Parks		19,982	16,729	18,000	18,000	18,000	18,000	18,000	
<b>Total Culture and Recreation</b>		<b>19,982</b>	<b>16,729</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0.0%</b>
Conservation and Development:									
Planning		1,645	1,000	4,250	4,250	1,950	1,750	1,750	
<b>Total Conservation and Development</b>		<b>1,645</b>	<b>1,000</b>	<b>4,250</b>	<b>4,250</b>	<b>1,950</b>	<b>1,750</b>	<b>1,750</b>	<b>-58.8%</b>
Capital Outlay Contingency				50,000	50,000	0	50,000	50,000	
<b>Total Capital Outlay Expenditures</b>		<b>645,776</b>	<b>521,644</b>	<b>683,074</b>	<b>693,074</b>	<b>668,116</b>	<b>641,646</b>	<b>641,646</b>	<b>-6.1%</b>
Excess of revenue over expenditures		-94,564	8,407	-124,074	-134,074	-128,616	-114,646	-114,646	
Fund Balance, Beginning of Period		421,291	326,727	326,727	326,727	335,133	206,517	206,517	
Fund Balance, End of Period		326,727	335,133	202,653	192,653	206,517	91,871	91,871	

**City Of Franklin Wi  
Capital Outlay Request by Dept  
2014**

Dept	Acct	Proposed	Adopted
<b>Mayor Dept - 101</b>			
	5841	-	-
<b>Total Municipal Court - 121</b>		-	-
<b>Clerk's Office - 141</b>			
Computers (2)	5841	1,360	1,360
Postage meter	5813	5,000	5,000
<b>Total Clerk - 121</b>		6,360	6,360
<b>Information Services Dept</b>			
Server Replacements (2)	5841	13,500	13,500
Hard drives for new backup server (8 terabytes)	5841	2,000	2,000
Emergency replacements	5841	7,500	7,500
Software Updates & Utilities	5843	1,500	1,500
GIS desktop - replace	5843	820	820
Edit App Solution (Part 2 )	5843	10,000	10,000
Backup Hardware/Software	5843	10,000	20,000
<b>Total Information Services Dept - 144</b>		45,320	55,320
<b>Administration Dept</b>			
Human Resources/Payroll Software	5843	5,000	5,500
Office Chair	5813	300	300
Computer - replace	5841	900	900
Fireproof/resistant file cabinet	5813	4,400	4,400
<b>Administration Dept - 147</b>		10,600	11,100
<b>Finance Dept</b>			
Computers Including Software Upgrades	5843	4,400	4,400
Filing Cabinets	5812	750	750
Payroll software - upgrade	5843	20,000	-
<b>Total Finance Dept - 151</b>		25,150	5,150
<b>Assesor Dept</b>			
Computer	5841	870	870
Windows 7 software	5843	120	120
Office Chair	5813	200	200
<b>Total Assesor Dept - 154</b>		1,190	1,190

**City Of Franklin Wi  
Capital Outlay Request by Dept  
2014**

Dept	Acct	Proposed	Adopted
<b>Municipal Buildings Dept</b>			
Floor burnishing machine	5815	950	950
replace laptop with desktop	5841	780	780
City Hall security system	5822	30,000	30,000
<b>Total Municipal Buildings Dept - 181</b>		<b>31,730</b>	<b>31,730</b>
<b>Total General Government</b>		<b>120,350</b>	<b>110,850</b>
<b>Police Dept Dept- 211</b>			
5 sqad cars - replace	5811	160,500	160,500
Ballistic & Tactical Vests (replacement - 10 units)	5819	14,000	14,000
Mobile Data Computers (replacement - 5 units)	5841	19,000	19,000
Computers (replacement - 4 desktop & 6 laptops)	5841	12,800	12,800
Direct attached disk storage	5841	9,000	9,000
Domain controller server (replacement)	5841	5,000	5,000
Wireless Motorcycle Communications System	5819	1,860	1,860
SWAT Communications	5819	16,467	16,467
Speed Laser Unit for Motorcycle #2	5819	3,790	3,790
SWAT Ballistic Plates (11 sets)	5819	11,110	11,110
SWAT Kelvar Helmets	5819	4,950	4,950
1 sqad car - replace	5811	32,100	
Automated License Plate Recognition- Fixed unit -shared 4th unit	5819	30,000	30,000
Speed Radar - (2 Units - Motorcycles # 1 & 2	5819	4,324	4,324
Defense & Arrest Tactics' Redman Instructor Suit	5819	1,430	1,430
Pelican 9440 Remote Area Crime Scene Lighting System	5819	1,534	1,534
Light Bars (replacement - 4 of 20 units)	5811	9,200	4,700
Sundry Computer parts	5841	4,500	3,000
Dispatch Center Chair	5819	1,500	1,500
Dragon Speak - voice recognition software	5841	2,448	-
SWAT FBG-1 Flash Bang Trainer & 12 Gauge Payload	5819	1,800	-
Pro-Straint Violent Prisoner Chair	5819	1,890	-
SWAT Rifle Scopes	5819	2,520	-
TASER X-2 Equipment	5819	2,050	2,050
SWAT Break & Rake Tool	5819	440	-
<b>Total Police Dept</b>		<b>354,213</b>	<b>307,015</b>

**City Of Franklin Wi  
Capital Outlay Request by Dept  
2014**

Dept	Acct	Proposed	Adopted
<b>Fire Dept - 221</b>			
Atmospheric Monitoring Equipment	5818	8,000	8,000
Structural Tournout Gear	5818	9,400	9,400
Bathroom Remodel	5922	20,000	20,000
Toughbook Laptop replacement	5841	7,700	7,700
Electric/Battery powered positive pressure Ventilation fan	5818	3,800	3,800
Fitness Equipment	5815	6,000	6,000
PC Workstations (7)	5841	4,600	4,600
On-going Repairs - building	5922	6,000	-
On-going expense - furniture & equipment	5812	3,000	3,000
Firehouse Anaylytics module	5841	3,000	3,000
Emergency Off-road Response Vehicle	5815	18,500	-
<b>Total Fire Dept</b>		<b>90,000</b>	<b>65,500</b>
<b>Building Inspection Dept</b>			
Computer (1 new, 3 replace, 2 upgrades)	5841	3,150	3,150
Govern eGovern Suite	5843	20,500	-
<b>Total Building Inspection Dept - 231</b>		<b>23,650</b>	<b>3,150</b>
<b>Total Public Safety</b>		<b>467,863</b>	<b>375,665</b>
<b>Engineering</b>			
Files Cabinet	5811	1,800	1,800
Computer workstations	5841	5,370	5,370
Technician Office chair	5843	300	300
<b>Total Engineering Dept - 321</b>		<b>7,470</b>	<b>7,470</b>
<b>Highway Dept</b>			
Sand Blast & Spray Paint Fuel Tanks	5819	9,000	9,000
Landscaping Trees	5821	32,000	32,000
Desk Top Computers	5841	4,000	4,000
hand-held Gas Powered Saws	5811	1,200	1,200
Wash Bay Door	5819	8,200	8,200
Walk Behind Pavement Saw	5811	15,000	15,000
Equipment Trailer	5814	8,000	8,000
<b>Total Highway Dept - 331</b>		<b>77,400</b>	<b>77,400</b>
<b>Street Lighting - 351</b>			
<b>Total Public Works</b>		<b>84,870</b>	<b>84,870</b>

**City Of Franklin Wi  
Capital Outlay Request by Dept  
2014**

	Dept	Acct	Proposed	Adopted
<b>Health &amp; Human Services</b>				
	Public Health Dept - 411	5841	510	510
<b>Total Health &amp; Human Services</b>			<b>510</b>	<b>510</b>
<b>Culture &amp; Recreation</b>				
<b>Parks Dept</b>				
	Park Improvements	5832	13,000	13,000
	Park Equipment & Supplies	5835	3,000	3,000
	Landscaping trees etc	5821	2,000	2,000
	<b>Total Parks Dept - 551</b>		<b>18,000</b>	<b>18,000</b>
<b>Total Culture &amp; Recreation</b>			<b>18,000</b>	<b>18,000</b>
<b>Conservation &amp; Development</b>				
<b>Planning Dept</b>				
	Lateral Files (2)	5813	1,500	1,500
	Computer monitors (2)	5841	250	250
	<b>Total Planning Dept- 621</b>		<b>1,750</b>	<b>1,750</b>
<b>Total Conservation &amp; Development</b>			<b>1,750</b>	<b>1,750</b>
<b>Contingency</b>			<b>50,000</b>	<b>50,000</b>
<b>Total Capital Outlay - General Government</b>			<b>743,343</b>	<b>641,645</b>

## EQUIPMENT REPLACEMENT FUND (42)

### CITY OF FRANKLIN, WI

The Equipment Replacement Fund, established in 1996, provides resources for the replacement of rolling stock and similar equipment. Monies for purchases are obtained via the property tax levy, a portion of the landfill siting fees, sale proceeds of retired rolling stock and investment earnings on monies in the replacement fund. A minimum purchase amount (\$20,000) and minimum life (seven years) are required for assets to be replaced from this fund. Expenditures for vehicle purchases fluctuate on an annual basis, depending on the need for replacement and condition of vehicles scheduled for replacement.

The 2013 adopted budget had revenues exceeding expenditures by \$48,000. The expected replacements over the next six years are:

2014 – \$336,559	2015 – \$801,924	2016 – \$805,729
2017 – \$470,503	2018 – \$475,456	2019 – \$926,482

A goal of the program is to keep a relatively constant annual tax levy increased by the growth realized in the City. The 2014 budget has a tax levy of \$337,000 and \$100,000 of landfill siting revenue for a total of \$437,000, a 0.45% increase. In 2014 Landfill siting revenue was decreased from \$150,000 to \$100,000 and the tax levy was increased by similar amount. The Landfill siting revenue was restored to the Capital Improvement Fund as a resource for Park improvements.

Caution and planning needs to be exercised when additional equipment is added to the fund since these additions will impact future funding needs. The fund balance at the end of 2013 is expected to be about 14.8% of the replacement cost of the assets in the program. The projection shows the fund balance over the next six years ranging from a low of 10.3% in 2016 to a high of 15.8% after 2014 of replacement cost.

The replacement cost is estimated using recent acquisition costs plus an inflation factor. Costs of vehicles replaced to date under the program have been in line with the estimated replacement cost. The yearly amount to be funded was to be based on the annual depreciation cost for the equipment in place and used by the City.

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
New Acct #									
<b>EQUIPMENT REPLACEMENT FUND</b>							0		
<b>REVENUE</b>									
GENERAL PROPERTY TAXES	42-0000-4011	130,000	281,000	285,000	285,000	285,000	337,000	\$337,000	18.2%
LANDFILL SITING	42-0000-4493	150,000	150,000	150,000	150,000	150,000	100,000	100,000	
INTEREST ON INVESTMENTS	42-0000-4711	19,649	19,418	13,000	13,000	9,500	0	0	
INVESTMENT GAINS/LOSSES	42-0000-4713	2,778	643	0	0	0	0	0	
INTERFUND INTEREST	42-0000-4716	0	0	0	0	0	0	0	
PROPERTY SALES	42-0000-4751	30,462	17,025	3,000	13,000	23,000	0	0	
Refunds/REIMBURSEMENTS	42-0000-4781		2,075						
MISCELLANEOUS REVENUE	42-0000-4799	0	134,091	0	0	0	0	0	
TRANSFERS FROM CAPITAL IMPROV	42-0000-4830		173,540						
<b>TOTAL EQUIPMENT REVOLVING FUND REVENUE</b>		<b>\$332,889</b>	<b>\$777,792</b>	<b>\$451,000</b>	<b>\$461,000</b>	<b>\$467,500</b>	<b>\$437,000</b>	<b>\$437,000</b>	<b>-3.1%</b>
<b>EXPENDITURES</b>									
<b>CAPITAL OUTLAY</b>									
FIRE DEPARTMENT									
AUTO EQUIPMENT	42-0221-5811	0	170,627	170,000	170,000	170,000	49,500	49,500	
BUILDING INSPECTION									
AUTO EQUIPMENT	42-0231-5811	40,602	47,739	0	0	0	0	0	
PUBLIC WORKS									
AUTO EQUIPMENT	42-0331-5811	255,401	310,350	233,000	250,000	250,000	182,000	182,000	
<b>TOTAL EQUIPMENT REVOLVING FUND EXPENDITURES</b>		<b>296,003</b>	<b>528,716</b>	<b>403,000</b>	<b>420,000</b>	<b>420,000</b>	<b>231,500</b>	<b>231,500</b>	<b>-42.6%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>		<b>36,886</b>	<b>249,077</b>	<b>48,000</b>	<b>41,000</b>	<b>47,500</b>	<b>205,500</b>	<b>205,500</b>	
<b>FUND BALANCE, BEGINNING OF PERIOD</b>		<b>1,480,732</b>	<b>1,517,619</b>	<b>1,517,619</b>	<b>1,517,619</b>	<b>1,766,695</b>	<b>1,814,195</b>	<b>1,814,195</b>	
<b>FUND BALANCE, END OF PERIOD</b>		<b>\$1,517,619</b>	<b>\$1,766,695</b>	<b>\$1,565,619</b>	<b>\$1,558,619</b>	<b>\$1,814,195</b>	<b>\$2,019,695</b>	<b>\$2,019,695</b>	
		<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**City of Franklin, WI**  
**Equipment Revolving Fund**  
**Equipment Proposed to be Acquired - 2014**

<u>Description</u>	<u>Amount</u>	<u>Explanation</u>
2013 Adopted Budget	<u>\$ 403,000</u>	
Command Vehicle - Fire	\$ 49,500	Replacement of 1999 Suburban
Tandem Axle Dump Truck/Snowpl	\$ 182,000	Replace 1995 tandem axle dump truck
Total	<u>\$ 231,500</u>	

## STREET IMPROVEMENT FUND (47) CITY OF FRANKLIN, WI

Funding for the street improvement program comes from three sources: the property tax levy, a portion of landfill siting fees and an every other year state grant of \$75,000 for Local Road Improvements. The goal is to increase the tax levy annually by the amount of growth in the City.

Due to past economic circumstances revenue was temporarily decreased in 2010. Revenue was \$950,000 in 2008 and was decreased to \$500,000 in 2010. Of the \$450,000 structural deficit in this fund \$100,000 was made up in 2011. 2012 resources were restored to \$940,000 with the aid of a one time TID2 closing contribution. The 2013 tax levy increased \$6,000 to \$610,000, when combined with the landfill siting revenue, totaled \$810,000. In 2014 \$67,000 of the landfill siting revenue was redirected to the Capital Improvement Fund for Park improvements. The tax levy (\$681,600) in this fund was increased by a similar amount. The revenue is less than projected to operate this program and to resurface the streets over a thirty year period. Additional funding will be necessary long term or the resurfacing program will have to be scaled back.

This pavement resurfacing program provides the funds to complete major maintenance (resurfacing) of the City's 166 miles of local streets. The City's street maintenance is influenced by the curb and gutter streets that were constructed in the urban subdivisions in the late 1960's and the 1970's. They are now reaching conditions that require these streets to be resurfaced. A life of 30 years for pavement is considered reasonable.

The formula Engineering uses for determination of the annual funding is being refined. The prior method had needs estimated in the \$1.6 million range. More recent projections are between \$1.1 and \$1.3 million. The type of streets and condition will move that amount to the higher or lower end.

A history of expenditures the last five years has been:

2010	2011	2012	2013 Est	2014
165,902	710,657	720,277	775,000	960,000

Adequate funding is not available to complete the five year road improvement plan.

CITY OF FRANKLIN

2014 BUDGET

STREET IMPROVEMENT FUND

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>REVENUE</b>									
General Property Taxes	47-0000-4011	400,000	604,000	610,000	610,000	610,000	681,600	\$681,600	11.7%
Local Road Improvements Aids	47-0000-4151	0	156,184	0	0	0	78,000	\$78,000	
Grants	47-0000-415x			0	0	0	0	0	
Landfill Siting	47-0000-4493	200,000	200,000	200,000	200,000	200,000	133,000	133,000	
Interest on Investments	47-0000-4711	11,038	10,185	23,000	23,000	23,000	0	0	
Investment Gains/Losses	47-0000-4713	1,560	337	0	0	0	0	0	
REFUNDS/REIMBURSEMENTS	47-0000-4781		50,445				0	0	
Miscellaneous Revenue	47-0000-4799	0	134,091	0	0	0	0	0	
Transfer from General Fund	47-0000-4834						200,000	200,000	
<b>Total Revenue</b>		<b>\$612,598</b>	<b>\$1,155,243</b>	<b>\$833,000</b>	<b>\$833,000</b>	<b>\$833,000</b>	<b>\$1,092,600</b>	<b>\$1,092,600</b>	<b>31.2%</b>
<b>EXPENDITURES</b>									
Local Street Improvement Program	47-0000-5823	710,657	720,277	778,450	778,450	775,000	960,000	960,000	
OTHER FINANCING USES								0	
Transfer to General Fund - DPW Charges	47-0000-5592		193,273				200,000	200,000	
TRANSFER TO CAPITAL IMPROVEMEN	47.0000.5598	37,690	173,540	0	0	0	0	0	
<b>Total Street Improvement Fund Expenditures</b>		<b>748,347</b>	<b>1,087,090</b>	<b>778,450</b>	<b>778,450</b>	<b>775,000</b>	<b>1,160,000</b>	<b>1,160,000</b>	<b>49.0%</b>
Excess of revenue over expenditures		-135,749	68,153	54,550	54,550	58,000	-67,400	-67,400	
Net Assets, Beginning of Period		416,921	281,171	281,171	349,324	349,324	407,324	407,324	
Net Assets, End of Period		\$281,171	\$349,324	\$335,721	\$403,874	\$407,324	\$339,924	\$339,924	

**REQUESTED  
2014 LOCAL ROAD PROGRAM  
CITY OF FRANKLIN**

<u>ROAD</u>	<u>LIMITS</u>	<u>LENGTH IN FEET</u>	<u>ESTIMATED COST</u>
S. 83 <sup>rd</sup> Street	Drexel to Southview	1,634	\$ 78,000
S. 82 <sup>nd</sup> Street	Coventry to north of Winston Way	840	\$ 54,700
W. Winston Way	Cul-de-sac west of S. 82 <sup>nd</sup> Street to Nottingham	660	\$ 35,800
W. Coventry Drive	S. 82 <sup>nd</sup> west thru Cul-de-sac	460	\$ 29,800
W. Franklin Terrace	S. 27 <sup>th</sup> to S. 35 <sup>th</sup> Street	2,610	\$ 121,400
W. Hilltop Lane	S. 29 <sup>th</sup> to S. 33 <sup>rd</sup> Street	1,690	\$ 86,500
W. Thorncrest Drive	S. 29 <sup>th</sup> Street to Briarwood	1,200	\$ 55,200
S. 28 <sup>th</sup> Street	W. Briarwood Drive south thru Cul-de-sac	360	\$ 26,700
W. Southway Drive	S. 28 <sup>th</sup> to S. 34 <sup>th</sup> Street	1,730	\$ 77,300
S. 34 <sup>th</sup> Street	W. Plaza Drive to W. Forest Hill Avenue	1,270	\$ 60,400
W. Maplecrest Drive	S. 36 <sup>th</sup> to S. 42 <sup>nd</sup> Street	1,810	\$ 90,600
S. 36 <sup>th</sup> Street	W. Crest Court to south of Maplecrest Drive	212	\$ 11,500
W. Crest Court	S. 35 <sup>th</sup> to S. 36 <sup>th</sup> Street	430	\$ 20,150
S. 81 <sup>st</sup> Street	W. High Street to W. Elm Court	1,100	\$ 56,830
W. High Street	S. 79 <sup>th</sup> to S. 83 <sup>rd</sup> Street	1,020	\$ 49,000
S. 88 <sup>th</sup> Street	W. Forest Hill Avenue north thru Cul-de-sac	1,300	\$ 104,000
Knoll Court	S. 88 <sup>th</sup> west thru Cul-de-sac	190	\$ 21,100
W. Tumblecreek Drive	W. Carmel Dr. to W. Rawson Avenue	1,314	\$ 101,600
W. Madison Avenue	S. 48 <sup>th</sup> to S. 49 <sup>th</sup> Street	475	\$ 31,900
W. Somerset Drive	S. 118 <sup>th</sup> to S. 121 <sup>st</sup> Street	690	\$ 39,600
W. Mayers Drive	S. 116 <sup>th</sup> Street thru Loop	<u>1,940</u>	<u>\$ 79,410</u>
PROGRAM TOTAL		22,935 (4.34 Miles)	\$1,221,490

Please Note: Roads rated highest at top to lowest below.

**CAPITAL IMPROVEMENT FUND (46)**  
**CITY OF FRANKLIN, WI**  
**2014 BUDGET AND CAPITAL IMPROVEMENT PLAN**

Maintaining a capital improvement plan (CIP) is an important financial planning tool to structure the review and funding of capital improvement projects competing for limited resources. A CIP helps to schedule the availability of resources to meet needs when they occur. Annually the Council adopts a capital budget which details the projects to be accomplished in the coming year. Changes to project amounts or additions to the budget need to be approved by the Council, similar to other funds with adopted budgets.

As a general guideline, capital improvement expenditures are those amounts expended for infrastructure with long useful lives that would require significant amounts of funds. Resurfacing the City streets is funded through the Street Improvement Fund. Rolling stock and similar equipment replacements are funded via the City's Equipment Replacement Fund. Replacement of equipment used in department operations costing less than \$20,000 and new types of equipment are funded as part of each department's Capital Outlay Fund budget.

Capital improvements revenue sources can include long-term debt, landfill siting, one-time revenue, grants, transfers from other funds, and interest earnings. Typically the City has used long-term debt to fund its capital expenditures. Another indirect source of funding for infrastructure improvements is special assessments. When the City makes improvements such as sewer, water, or other infrastructure, the abutting property owners are assessed their pro-rata share of the cost. The construction costs for assessment projects are paid with borrowed funds, and assessment collections then are used to apply to a portion of the debt service on the borrowed monies.

Beginning in 2011, the landfill siting revenue was split between the four Capital Funds, with the first \$450,000 going to other Capital Funds and any excess to the Capital Improvement Fund. Starting in 2014, the first \$300,000 will be directed to the other Capital Funds and any excess will be directed to the Capital Improvement Fund.

The City's CIP is refined annually to include approved and pending projects as a result of planning efforts from the Council and other boards or commissions. For the 2014 budget funding will come from Landfill Siting fees, grants, from a transfer from another fund or borrowing. The following projects are contemplated:

Water & Sewer Projects – These projects are processed through the fund for operational control. To be included a water or sewer project must have a source of funding outside of this fund for any project processed. In this way the contract processing is centralized and the funding is determined before a water or sewer project is approved.

## Approved Projects

76<sup>th</sup> Street Sidewalks - Road Improvements – Terrace Drive to Puetz Road. The City's share of a County project to improve 76<sup>th</sup> Street is initially estimated at \$172,000 and now for \$238,545.

Fire Station #1 – roof repairs - considered for 2012, this project was held over to 2014.

## Projects Pending Council Approval

Complete Streets - a sidewalk project on 82<sup>nd</sup> Street from Ben Franklin Elementary School to a point one block north. Estimated cost \$15,700

Evergreen Street – Development of an access to Pleasant View Park is the number one priority of the Park Commission. Special Assessments will apply to properties along this road that benefit from the improvement and Impact fees are expected to fund this project. Estimated cost - \$400,000 including \$200,000 of Park Impact fees.

Sidewalks on 51<sup>st</sup> Street from Rawson to Minnesota. This project is to be completed with a CDBG Grant. Estimated cost \$80,000

### City Hall –

Roof repairs - portions of the roof and outside wood fascia are to be repaired. Estimated cost \$210,000

Handicapped Accessible Fire Alarm System upgrade – to be funded by a CDBG grant. Estimated cost - \$67,000

Water & Sewer Building – The current water and sewer facilities have been outgrown. Master planning has been done and a plan is in place to upgrade these facilities. Plans had been on hold due to the economic conditions. Funding from the Sewer Fund (\$1.5 million) and Water Fund (\$1.2 million) along with Water Impact fees (\$300,000). Total estimated cost - \$3 million.

Salt Storage Building – new roof – the exiting salt storage building roof is failing and needs replacement. This project would remove two old roofs. Estimated cost \$73,000.

### Land Acquisition & Development for Parks

– The City is committed to the future improvement of its park system. The use of impact fees collected and future City funds, as available will allow the City to continue park acquisition and development. Estimated cost \$1,025,000 including \$262,336 of Park Impact fees.

- Lion's Legend Park – bike racks and pre-school playground equipment - \$37,538
- Ernie Lake Park – park signage and outdoor fitness stations - \$8,250

Reconstruction of N Cape Road, with jurisdictional transfer to the City from the County. This project will include a bike path to extend the existing path on Forest Home Ave. Estimated cost if \$800,000 including \$472,000 of Park Impact fees.

Police Dept Dispatch Center – 911/telephone System – to replace existing system no longer supported in 2015. The system is IP based and uses off the shelf type hardware. With the proposed system mirroring the current system, learning curves and implementation will be enhanced. Estimated cost \$172,000

### **Future Projects (expected year of completion)**

Future capital projects are included in the capital improvement plan after a policy decision of the Council. Presently a number of potential future road projects are awaiting policy decisions. In addition to those road projects that have not been authorized, scheduled or approved other known projects have been included. Borrowing or other funding will be needed to fund these projects.

Police Communication Center, All Radio Systems (2015) – upgrade the existing system which will lose repair/support after 2014 and interface with the new proposed Milwaukee County Digital System. Estimated cost \$375,000.

Salt Storage Building (TBD) – A second salt storage building has been requested to provide for storage of additional salt and to function to pre-wet salt and mixing area for sand and salt prior to a snow event.

Fire Station #1 addition (TBD) – estimated cost \$1 million.

### **Road Projects – (timing is yet to be determined)**

When a road project is committed (i.e. contract or an agreement with another jurisdiction) it is considered appropriated and tax levy support equal to the anticipated future annual debt service needs to be included in the next City tax levy computation.

27<sup>th</sup> Street corridor (2015) - development and infrastructure costs in the 27<sup>th</sup> Street corridor. This project will be completed on the State Department of Transportation timeline, currently scheduled for 2015. Streetscaping and burying above ground utilities with an estimated cost of \$2,900,000. There is a cost sharing agreement with Oak Creek. These costs are part of the amended TID3 project plan.

27<sup>th</sup> Street Lighting project (2015) – as part of the 27<sup>th</sup> corridor project, a street lighting project will be completed with the State Dept of Transportation. Estimated cost \$500,000. These costs are part of the amended TID3 project plan.

27<sup>th</sup> Street from Drexel Ave to County Line Road – multiple projects to bury above ground utilities and streetscaping.

College Avenue Road Improvements (TBD) – 27<sup>th</sup> Street to 43<sup>rd</sup> Street. The City's share of a future County project to improve College Avenue.

St Martin Road Extension at Forest Hill Ave. (TBD) - \$1,425,000

76<sup>th</sup> Street Road Improvements (TBD) – Puetz Road south to Ryan Road and then to County Line Road. The City's share of a future County project to improve 76<sup>th</sup> Street.

Extension of Marquette Ave (TBD) – 49<sup>th</sup> to 51<sup>st</sup> Street

W Puetz Road (2016)– 76<sup>th</sup> Street to St Martins Road. Resurface this two lane rural street into a two lane rural roadway with pedestrian path in the future. This project is eligible for State Surface Transportation funding (80%)

Ryan Road reconstruction 60<sup>th</sup> St to Loomis Road (TBD) – Reconstruction cost by the State of a portion of Ryan Road. (\$710,000)

City of Franklin  
Capital Improvement Plan  
2013-2018

Adopted  
Dept/Request  
Proposed

	Adopted 2013	Amended Budget 2013	Estimate 2013	Proposed Budget 2014	Adopted Budget 2014	Forecast			Potential Future Projects	
						2015	2016	2017		2018
Revenue:										
Grants-CDBG		74,844	74,844	147,000	147,000					
Landfill Siting - Direct	215,500	215,500	240,000	296,000	296,000	336,500	396,650	414,000	431,000	86,000
Transfer from Connection Fees - Sewer	500,000	500,000	85,000	500,000	500,000	500,000	500,000	500,000	500,000	
Transfer from Connection Fees - Water	500,000	500,000		500,000	500,000	500,000	500,000	500,000	500,000	
Transfer from Impact Fees-Development	273,360	322,080	145,440	1,119,809	972,000	840,000				
Transfer from Impact Fees-Development				438,140	438,140					
Transfer from Special Assessments				1,200,000	1,200,000	404,661				
Transfer from Water Utility toward building **		96,720	96,720	1,500,000	1,500,000					
Transfer from Sewer Fund toward building **				96,720		2,953,724				
Transfer from Grant Fund										
Transfer from TIF District #3										
Transfer from TIF District #4										
Transfer from General Fund		85,982	85,982	200,000	200,000					5,084,000
Interest revenue			(3,000)							
<b>Total Revenue</b>	<b>1,585,580</b>	<b>1,795,126</b>	<b>724,986</b>	<b>5,997,669</b>	<b>5,753,140</b>	<b>5,534,905</b>	<b>1,396,650</b>	<b>1,414,000</b>	<b>1,431,000</b>	<b>86,000</b>
Expenditures:										
Approved Projects:										
South 7th St - Puetz to Imperial Dr- Sidewalks @				238,545	238,545	500,000				710,000
27th St - College to Drexel Enhanced Lighting										
Ryan Road - 60th St to Loomis Road										
Police Dept Mobile & Portable Radio Equipment		6,600	6,600							
Extension W Marquette - PVS to 49th Street		91,500	91,500							
51st St- Minnesota to Rawson		35,500								
52nd St-Clear Meadows N half to Minnesota		104,777	104,777							
Roof Replacements - Fire Station # 1	67,000	105,000	7,000		98,000					
Pleasant View/Victory Creek Trail **	193,440	242,160	242,160	244,529						
Financial Software system	100,000	111,000	111,000							
Police Station Video System	116,390	141,000	141,000							
<b>Total Approved Projects</b>	<b>599,830</b>	<b>837,637</b>	<b>704,037</b>	<b>483,074</b>	<b>336,545</b>	<b>500,000</b>				<b>710,000</b>
Projects Pending Approval:										
Water Projects										
Sewer Projects	500,000	500,000	85,000	500,000	500,000	500,000	500,000	500,000	500,000	
Historical Society Barn - matching funds		20,000	20,000							
Complete Streets - TBD				15,700	15,700					
Pleasant View Park - Evergreen Street **		225,000		400,000	400,000					
Extension W Marquette - 49th to 51st Street				80,000	80,000					
51st St sidewalks-Minnesota to Rawson ***			15,000	225,000	210,000	250,000				
Roof Repairs - City hall				67,000	67,000					
City Hall Handicapped Accessible Fire Alarm system				3,000,000	3,000,000					
Fire Station #1 Addition										1,500,000
Water/Sewer Building Addition **										200,000
Soil Storage Building										

Capital Improvement Plan  
2013-2018

Dept/Request  
Proposed

Potential  
Future  
Projects

	2013		2013		2013		2014		2015		2016		2017		2018		2019			
	Adopted Budget	Estimate	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget	Estimate	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget	Estimate	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget	Estimate	Proposed Budget		
New roof on Existing Salt Storage Building																				
Land Acquisition & Development for Parks																				
Lions Legend Park - bike racks & pre-school playground equipment																				
Ernie Lake Park - signage & fitness stations																				
N Cape Road - reconstruction & jurisdiction transfer to City																				
DPW costs on several projects																				
Southwest Park - land acquisition																				
Police Dept Dispatch Center - 911/telephone system																				
Police Communication Center																				
Contingency																				
27th St - College to Rawson-Enhanced items																				
27th St - Rawson to Drexel - buried Utilities *																				
27th St - Rawson to Drexel-Enhanced items *																				
27th St - Rawson to Drexel-buried Utilities *																				
27th St - Drexel to Ryan - 2 miles - buried Utilities **																				
27th St - Drexel to Ryan - 2 mi - Enhanced Items**																				
27th St - Ryan to .5M south - Buried Utilities**																				
27th St - Ryan to .5M south - Enhanced Items**																				
27th St - .5M south of Ryan to County Line - WISDOT Items**																				
27th St - .5M south of Ryan to County Line - Enhanced Items**																				
Puetz Road -76th St to St Martins-Rual Section																				
St Martin's Road - County Line east to Hwy 100 - jurisdictional Transfer to City																				
College Avenue S27th St to S43rd St																				
St Martins Road Extension at Forest Hill Ave																				
South 76th St - Puetz to County Line																				
<b>Total Projects not yet Approved</b>	1,245,000	1,277,000	147,000	7,153,488	7,138,488	5,933,405	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	50,000	50,000	
<b>Total expenditures</b>	1,844,830	2,114,537	851,037	7,636,562	7,475,033	6,433,405	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	50,000	50,000	
<b>Net change in fund balance</b>	(259,250)	(319,411)	(128,051)	(1,538,893)	(1,721,893)	(898,500)	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
Proceeds from borrowing-10 year or interfund																				
Bond Issue Costs																				
Net Proceeds	200,000	200,000																		
<b>Beginning fund balance (projected)</b>	84,056	84,056	273,611	64,560	147,560	375,667	27,167	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	1,118,817
<b>Ending fund balance</b>	24,806	(35,355)	147,560	375,667	375,667	27,167	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	373,817	1,156,817

@ \$680,000 needs to be transferred to Street Improvement fund for S 76th Street use of STP funds

\* Possible TIF #3 funding if Joint Review Board approved

\*\* Expected that portion will be funded by impact fees

\*\*\* Net of Community Block Grant funds

\*\* Current construction estimate is 2029 (Traffic dependent)

4,396,000
920,000
230,000
1,098,500
680,000
3,295,500
1,000,000

1,150,000
1,425,000
3,500,000

**CITY OF FRANKLIN  
DEVELOPMENT FUND 27  
IMPACT FEE**

The Development Impact Fee Fund helps provide for the financing of public facilities such as roads, water & sanitary sewerage systems, parks, public safety, and recreation for land not yet developed. The city of Franklin is one of the most rapidly growing communities in Southeastern Wisconsin (interrupted by the 2008 Recession). City Officials recognized the need to recover the costs of providing public facilities and infrastructure needed to serve new development through the imposition of impact fees collected at the time of development. The Impact Fee changes over time as development takes place and growth rates change. The current Impact Fee is \$7,814, related to Parks/Recreation, Water systems, Transportation Facilities, Public Safety and Library Services. The fee is collected when building permits are issued. In 2013, the Common Council adopted Ord 2013-2105 establishing the Southwest Sanitary Sewer Service Area and creating a \$2,928 Sewer Impact Fee.

The Library built in 2002 included space for future growth anticipated with development. Library Impact fees are dedicated to Debt Service on that portion, originally \$1,722,000. Current Impact Fee receipts are not sufficient to meet the Debt Service on this debt. Those deferred amounts will be recovered once growth resumes.

Law Enforcement Impact Fees are dedicated to a portion of the 2001 Law Enforcement building project (\$2,530,380). Current Impact Fee receipts are not sufficient to meet the Debt Service. The deferred amounts will be recovered once growth resumes.

Fire Station #3 was partially funded (\$529,834) with impact fees. Future impact fees were committed to Debt Service. Current Impact Fee collections are meeting the Debt Service needs.

Transportation Impact Fees have been dedicated to Debt funding the Drexel Ave reconstruction from Loomis Road to Highway 100 (\$1,086,715). Current Impact Fee receipts are not sufficient to meet the Debt Service. The deferred amounts will be recovered once growth resumes.

Water Impact fees are aiding specific additions to the water infrastructure including over sizing needs. Future water infrastructure needs will utilize Impact Fees as collected.

Park/Recreation Impact Fees will support the Comprehensive Outdoor Recreation Plan ("CORP") initially adopted in 1994 and updated in 2002 and again in 2011. The Impact Fee will contribute to projected needs for additional parkland and development of existing parks as well as a Community Center. The Fund had \$3,757,732 on hand at December 31, 2012 to support these efforts. Expenditures were temporarily suspended with the economic slowdown starting in 2008. Park Impact fee expenditures have not kept pace with collections, and beginning in 2014, additional expenditures are required or some fees will be returned to current home owners upon the expiration of the maximum 10 year statute holding period.

**BUDGET SUMMARY:**

Capital Requests for 2014:	Project Cost	Impact Fee Use
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Access to Pleasant View Neighborhood Park – Construction of Evergreen Street	\$400,000	\$200,000
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An approximate 500 foot easterly extension of W Evergreen Street to service Pleasant View Park partially supported by Impact Fees.

North Cape Road bike trail -	\$800,000	\$472,000
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The County will be resurfacing North Cape Road in anticipation of a jurisdictional transfer to the City of that County Truck Highway. The City will participate in the construction of a trail on the west side of that road using Impact Fees as a partial funding source.

Sewer & Water building	\$3,000,000	\$300,000
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A new Sewer & Water Building is planned for the Airways Ave site. The Water portion of that building will be partially funded with water Impact fees.

Community Recreation Center – land Acquisition	\$200,000	\$78,000
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Pleasant View Park Improvements	\$181,700	\$79,948
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Acquisition of various Neighborhood and Mini park sites	\$596,218	\$262,336
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Lions Legend Community Park Improvements – Bike racks and preschool playground equipment	\$37,538	\$14,639
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Ernie Lake Special Park improvements – Signage and outdoor fitness stations	\$8,250	\$3,217
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CITY OF FRANKLIN 2014 BUDGET		2011	2012	2013	2013	2013	2014	2014	Change Pr	
		New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>DEVELOPMENT-IMPACT FEE FUND</b>										
PARK/RECREATION	27-0000-4291		163,106	263,398	183,400	183,400	207,200	194,250	194,250	5.9%
SEWER FEE - SW ZONE	27-0000-4292						0	0	0	
ADMINISTRATIVE FEE	27-0000-4293		4,455	6,160	5,000	5,000	5,000	5,000	5,000	0.0%
WATER	27-0000-4294		206,113	233,136	231,800	231,800	317,800	275,000	275,000	18.6%
TRANSPORTATION	27-0000-4295		15,642	57,171	17,600	17,600	17,600	17,000	17,000	-3.4%
FIRE PROTECTION	27-0000-4296		22,976	52,004	25,800	25,800	25,800	31,250	31,250	21.1%
LAW ENFORCEMENT	27-0000-4297		42,570	96,141	47,900	47,900	48,000	60,000	60,000	25.3%
LIBRARY	27-0000-4299		34,196	56,468	38,500	38,500	50,000	62,500	62,500	62.3%
<b>TOTAL FEES</b>			<b>489,058</b>	<b>764,478</b>	<b>550,000</b>	<b>550,000</b>	<b>671,400</b>	<b>645,000</b>	<b>645,000</b>	<b>17.3%</b>
INTEREST ON INVESTMENTS	27-0000-4711		41,027	20,678	25,000	25,000	10,000	10,000	10,000	-60.0%
INVESTMENT GAINS/LOSSES	27-0000-4713		5,800	685	0	0	0	0	0	
INTERFUND INTEREST	27-0000-4718		3,758	101,748	86,570	86,570	120,314	85,694	85,694	-1.0%
<b>TOTAL MISC REVENUE</b>			<b>50,586</b>	<b>123,111</b>	<b>111,570</b>	<b>111,570</b>	<b>130,314</b>	<b>95,694</b>	<b>95,694</b>	<b>-14.2%</b>
<b>TOTAL REVENUE</b>			<b>539,644</b>	<b>887,589</b>	<b>661,570</b>	<b>661,570</b>	<b>801,714</b>	<b>740,694</b>	<b>740,694</b>	<b>12.0%</b>
<b>EXPENDITURES</b>										
TRANSFER TO DEBT SERVICE FD 31	27-0000-5593						0	0	0	
Police TRANSFER TO DEBT SERVICE FD 3	27-0211-5593		95,000	30,000	204,978	204,978	96,000	204,978	204,978	0.0%
Fire TRANSFER TO DEBT SERVICE FD 31	27-0221-5593		43,132	42,936	43,013	43,013	43,013	43,013	43,013	0.0%
Transportation TRANSFER TO DEBT SERVI	27-0331-5593		73,493	73,411	73,535	73,535	43,100	73,535	73,535	0.0%
Library TRANSFER TO DEBT SERVICE FD :	27-0511-5593		48,000	15,000	133,650	133,650	63,000	133,650	133,650	0.0%
Parks TRANSFER TO CAPITAL IMPROVEMENI	27-0551-5598				273,360	322,080	0	1,557,949	1,557,949	469.9%
REIMBURSEMENT TO DEVELOPERS & OT	27-0755-5825		5,806		0	0	0	0	0	
OTHER PROFESSIONAL SERVICES	27-0000-5219			6,551		9,600	9,600	0	0	
EXPECTED UNDER EXPENDITURE	27-0199-5497				-225,000	-225,000	0	0	0	
<b>TOTAL EXPENDITURES</b>			<b>265,430</b>	<b>167,898</b>	<b>503,536</b>	<b>561,856</b>	<b>254,713</b>	<b>2,013,125</b>	<b>2,013,125</b>	<b>299.8%</b>
<b>Excess of revenue over expenditures</b>			<b>274,213</b>	<b>719,692</b>	<b>158,034</b>	<b>99,714</b>	<b>547,001</b>	<b>-1,272,431</b>	<b>-1,272,431</b>	
Fund Balance, Beginning of Period			3,620,826	3,895,040	3,895,040	3,895,040	4,614,731	5,161,732	5,161,732	
Fund Balance, End of Period			<b>3,895,040</b>	<b>4,614,731</b>	<b>4,053,074</b>	<b>3,994,754</b>	<b>5,161,732</b>	<b>3,889,301</b>	<b>3,889,301</b>	

**City of Franklin  
Capital Improvement Fund - Use of Park Impact Fees  
Calendar 2014 - Proposed Budget**

	Expenditure	Impact Fee %	Adopted Impact Fee	Other 50% Spec Assess - balance Impact fees 59% of costs
Evergreen Street - Pleasant View - Access Road	400,000	50	200,000	
North Cape Road - trail	800,000	59	472,000	
Park Acq & Development				
Woodview Neighborhood Park	298,109	44	131,168	
Hollcrest Neighborhood Park	298,109	44	131,168	
Lions Legend Community Park	37,538	39	14,639	
Ernie Lake Special Park	8,250	39	3,217	
Community Recreation Center Building Park	200,000	39	78,000	
Pleasant View Neighborhood Park Improvements	181,700	44	79,948	
<b>Subtotal</b>	<b>2,468,235</b>		<b>1,110,140</b>	
<b>Water Impact Fees</b>				
Water Building	3,000,000	20	300,000	Half the S&W building - Water related - 20% of that half Water Fee Eligible
<b>Grand Total Impact fees</b>			<b>1,410,140</b>	

# CITY OF FRANKLIN

## DEBT SERVICE FUND

The Debt Service Fund of the City is used to account for the payment of debt service on all general obligation debt issued for City purposes. Payments on general obligation debt issued for general government purposes are funded by the following sources:

- Property tax levy for general City projects (for example, City facilities, such as the Police or Library facility, or non-assessable infrastructure project costs)
- Special assessment collections, for public improvement projects financed with general obligation debt where the property owner is assessed the pro-rata share of the project cost in accordance with City policy, ordinances and state statutes.
- Impact fees collected for the purpose of paying toward new facilities after those facilities were completed.
- Repayment of principal and interest on any City debt issued that is advanced to TIF Districts.

Over the last decade, the net general bonded debt level for City purposes has generally declined from a low of \$6,772,137 at December 31, 2012 to a high of \$22,199,195 at December 31, 2003.

As shown on the accompanying schedule of debt maturities, the general obligation debt for City purposes outstanding at December 31, 2013 will be \$10,322,000. When you combine that amount with the \$10,845,000 outstanding of TIF District debt the total outstanding general obligation debt outstanding will be \$21,167,000.

The Sewer fund issued \$22,064,833 of debt in 2012 for construction of the Ryan Creek Interceptor Sewer. That project was completed in 2013 with additional loan draws, with the total loan not to exceed \$27.56 million. This debt is to be repaid by MMSD by an intergovernmental agreement. The City will fund the principal and interest payments until 2014, with that portion repaid by MMSD in 2017.

Total debt represents about 24% of the City's legal debt limit per Wisconsin Statutes (5% of equalized property value). Over the past decade, the ratio of net general bonded debt to assessed value has ranged from a high of 1.27% in 2013 to a low of 0.20% in 2012. The ratio of total debt to assessed value at December 31, 2013 will be about 1.27%.

In 2012 \$6,150,000 was internally financed, retiring a like amount of the 2005 debt issue. This will increase the City's interest income by \$430,000 over the three year term of the notes. Historically the city has planned to issue debt every other year, but the last issue was in 2008. Starting in 2014, future debt issuance is forecast at \$2.0 million every other year and is anticipated to pay for public improvement projects as growth occurs in the community. Any new debt for projects presently contemplated for public improvement projects will be partially offset by the repayment of debt currently outstanding that is scheduled for repayment during the period.

CITY OF FRANKLIN

2014 BUDGET

DEBT SERVICE FUND - CITY

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>REVENUE</b>									
GENERAL PROPERTY TAX	31-0000-4011	\$1,900,000	\$1,750,000	1,650,000	1,650,000	1,650,000	1,600,000	1,600,000	-3.0%
INTEREST ON INVESTMENTS	31-0000-4711	0	0	0	0	0	0	0	
INTERFUND INTEREST FROM TIF DISTR	31-0000-4716	174,164	28,363	0	0	0	0	0	
LANDFILL OPERATIONS-DIRECT	Ei 31-0000-4492	0	0	0	0	0	0	0	
LANDFILL OPERATIONS-SEPARATE	Ei 31-0000-4493	0	0	0	0	0	0	0	
LANDFILL OPERATIONS-FLAT	Ei 31-0000-4494	0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUNDS	31-0000-4830	0	0	0	0	0	0	0	
TRANSFER FROM IMPACT FEES	31-0000-4839	259,624	161,347	206,000	206,000	245,113	158,000	158,000	
TRANSFER FROM SPECIAL ASSESSMEN	31-0000-4835	345,720	0	148,380	148,380	83,874	219,644	219,644	
<b>DEBT SERVICE FUND REVENUE</b>		<b>\$2,679,508</b>	<b>\$1,939,710</b>	<b>\$2,004,380</b>	<b>\$2,004,380</b>	<b>\$1,978,987</b>	<b>\$1,977,644</b>	<b>1,977,644</b>	<b>-1.3%</b>
REFUNDED DEBT PROCEEDS	31-0000-4911	0	0	0	0	0	0	0	
GO NOTES DEBT PROCEEDS	31-0000-4912	0	0	0	0	0	2,000,000	2,000,000	
BOND & NOTE PREMIUM	31-0000-4913	0	0	0	0	0	0	0	
<b>TOTAL REVENUE AND OTHER FUNDING SOURCES</b>		<b>\$2,679,508</b>	<b>\$1,939,710</b>	<b>\$2,004,380</b>	<b>\$2,004,380</b>	<b>\$1,978,987</b>	<b>\$3,977,644</b>	<b>\$3,977,644</b>	<b>98.4%</b>
<b>G.O. 10000-01</b>									
PRINCIPAL	31-0000-5611.8021	105,000	0	0	0	0	0	0	
INTEREST	31-0000-5621.8021	2,363	0	0	0	0	0	0	
<b>TOTAL 2001 REFUNDING</b>		<b>107,363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>G.O. 3000-05</b>									
PRINCIPAL	31-0000-5611.8011	225,000	3,462,000	0	0	0	0	0	
INTEREST	31-0000-5621.8011	138,562	67,172	0	0	0	0	0	
<b>TOTAL 2005 BORROWING</b>		<b>363,562</b>	<b>3,529,172</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>G.O. 3000-05 TIF #4</b>									
PRINCIPAL	31-0000-5611.8013	525,000	3,738,000	0	0	0	0	0	
INTEREST	31-0000-5621.8013	154,576	72,366	0	0	0	0	0	
<b>TOTAL 2005 BORROWING</b>		<b>679,576</b>	<b>3,810,366</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>G.O. 3000-05 Debt Service</b>									
PRINCIPAL	31-0000-5611.8014	100,000	250,000	0	0	0	0	0	
INTEREST	31-0000-5621.8014	11,400	4,763	0	0	0	0	0	
<b>TOTAL 2005 BORROWING</b>		<b>111,400</b>	<b>254,763</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>G.O. 9925-07 Refunding</b>									
PRINCIPAL	31-0000-5611.8016	100,000	720,000	620,000	620,000	620,000	570,000	570,000	
INTEREST	31-0000-5621.8016	363,850	348,270	322,810	322,810	322,810	300,200	300,200	
<b>TOTAL 2007 REFUNDING</b>		<b>463,850</b>	<b>1,068,270</b>	<b>942,810</b>	<b>942,810</b>	<b>942,810</b>	<b>870,200</b>	<b>870,200</b>	
TRANSFER TO OTHER FUNDS	31-0000-5589	0	0	975,000	975,000	975,000	1,062,000	1,062,000	
ADVANCED REFUNDING ESCROW	31-0000-5611.9640	0	0	0	0	0	2,000,000	2,000,000	
PAYMENT TO ESCROW AGENT	31-0000-5611.9641	0	0	0	0	0	0	0	
BOND ISSUE COSTS	31-0000-5601	0	0	0	0	0	0	0	
LINE OF CREDIT INTEREST	31-0998-5621	3,758	101,748	86,570	86,570	86,570	45,444	45,444	
		3,758	101,748	1,061,570	1,061,570	1,061,570	3,107,444	3,107,444	
<b>DEBT SERVICE PRINCIPAL</b>		<b>1,055,000</b>	<b>8,170,000</b>	<b>620,000</b>	<b>620,000</b>	<b>620,000</b>	<b>1,632,000</b>	<b>1,632,000</b>	
<b>DEBT SERVICE INTEREST</b>		<b>674,508</b>	<b>594,318</b>	<b>1,384,380</b>	<b>1,384,380</b>	<b>1,384,380</b>	<b>2,345,644</b>	<b>2,345,644</b>	
<b>DEBT SERVICE PRINCIPAL &amp; INTEREST - CITY</b>		<b>1,729,508</b>	<b>8,764,318</b>	<b>2,004,380</b>	<b>2,004,380</b>	<b>2,004,380</b>	<b>3,977,644</b>	<b>3,977,644</b>	<b>98.4%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>		<b>950,000</b>	<b>-6,824,608</b>	<b>0</b>	<b>0</b>	<b>-25,393</b>	<b>0</b>	<b>0</b>	
<b>FUND BALANCE, BEGINNING OF PERIOD</b>		<b>2,788,000</b>	<b>3,738,000</b>	<b>3,738,000</b>	<b>3,738,000</b>	<b>-3,086,608</b>	<b>-2,137,001</b>	<b>-2,137,001</b>	
<b>FUND BALANCE, END OF PERIOD</b>		<b>3,738,000</b>	<b>-3,086,608</b>	<b>3,738,000</b>	<b>3,738,000</b>	<b>-2,137,001</b>	<b>-2,137,001</b>	<b>-1,075,001</b>	
Fund Balance		0	25,392	26,045	26,045	0	0	0	
Interfund Advance to TIF Districts		3,738,000	-3,112,000	-2,137,000	-2,137,000	-2,137,000	-1,075,000	-1,075,000	

City of Franklin  
General Obligation Debt Maturities

Borrowing Date	Purpose of borrowing, amount, interest rate	Payment Dates	Balance 12/31/2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
03/01/12	Line of Credit Loan												
	PRINCIPAL	2/1	2,137,000	1,062,000	1,075,000								
	INTEREST @3.9%	Quarterly		45,444	3,561								
01/01/07	Advance Refunding-4/2001 Bonds												
	PRINCIPAL \$9,925,000	3/1	8,185,000	570,000	520,000	1,200,000	1,190,000	1,180,000	1,200,000	1,140,000	1,185,000	460,000	325,000
	INTEREST @3.8%	3/1, 9/1		300,200	279,490	246,810	201,400	156,370	111,150	66,690	22,515		6,415
2014	PRINCIPAL	3/1		0	50,000	100,000	150,000	150,000	200,000	250,000	300,000	400,000	400,000
	INTEREST @4.5 - 5.0%	3/1, 9/1		0	88,875	86,425	81,650	75,525	68,150	58,125	45,600	29,200	10,000
2016	PRINCIPAL	3/1			0	0	50,000	100,000	150,000	150,000	200,000	250,000	300,000
	INTEREST @4.5 - 5.0%	3/1, 9/1			0	0	88,875	86,425	81,650	75,525	68,150	58,125	45,600
2018	PRINCIPAL	3/1					0	50,000	100,000	100,000	150,000	150,000	200,000
	INTEREST @4.5 - 5.0%	3/1, 9/1					0	88,875	86,425	86,425	81,650	75,525	68,150
2020	PRINCIPAL	3/1						0	50,000	100,000	150,000	100,000	150,000
	INTEREST @4.5 - 5.0%	3/1, 9/1						0	88,875	86,425	81,650	75,525	68,150
2022	PRINCIPAL	3/1							0	50,000	100,000	100,000	150,000
	INTEREST @4.5 - 5.0%	3/1, 9/1							0	88,875	86,425	86,425	75,525
Population 35,810	PRINCIPAL TOTAL	Per Capita	288	1,632,000	1,645,000	1,300,000	1,390,000	1,430,000	1,600,000	1,390,000	1,260,000	1,360,000	1,425,000
	INTEREST TOTAL			345,644	371,926	333,235	371,925	318,320	349,825	291,480	339,228	271,296	294,565
	Total City Debt Service			1,977,644	2,016,926	1,633,235	1,761,925	1,748,320	1,949,825	1,681,480	1,599,228	1,631,296	1,719,565
Less:	Impact fee shortfall			298,000	306,000	300,000	250,000	250,000	200,000	175,000	150,000	100,000	-
	Transfer from Impact Fees - Police			(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)
	Transfer from Impact Fees - Drexel Ave			(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)
	Transfer from Impact Fees - Fire #3			(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)
	Transfer from Impact Fees - Library			(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)
	Total Impact Fees			(588,000)	(588,000)	(588,000)	(588,000)	(588,000)	(588,000)	(588,000)	(588,000)	(588,000)	(588,000)
	Add to (Use of) Fund Balance		11,501	(219,644)	(316,926)	22,765	(22,765)	(42,320)	(193,825)	16,590	3,772	(10,296)	1,435
	Estimated special assessments		(854,945)	(377,644)	(466,926)	(133,235)	(261,925)	(248,320)	(449,825)	(281,480)	(199,228)	(231,296)	(319,565)
	NET TAX LEVY IMPACT	Per Capita	45	\$1,600,000	\$1,550,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000

Assumes issuance of additional debt of \$2,000,000 in 2014 and every two years thereafter

**City of Franklin  
Sewer Fund  
Outstanding Debt Maturities**

Date	Purpose of borrowing	Interest rate	Payment Dates	Balance 12/31/2013	2014	2015	2016	2017	2018
1/25/2012	Construction of Ryan Creek Interceptor								
	G. O. Sewerage System Promissory Notes								
\$27,564,754	Principal		5/1	\$ 24,504,644	1,062,026	1,088,173	1,114,964	1,142,414	1,170,541
	Interest 2.462%		5/1, 11/1		570,280	543,811	516,690	488,902	460,430
	Total Principal			1,062,026	1,088,173	1,114,964	1,142,414	1,170,541	
	Total Interest			570,280	543,811	516,690	488,902	460,430	
Population									
35,810	Annual Debt Payment	Per Capita	46	\$ 1,632,306	\$ 1,631,984	\$ 1,631,654	\$ 1,631,317	\$ 1,630,970	

By intergovernmental Agreement dated November 8, 2010, beginning in 2015 Milw Metropolitan Sewerage District has agreed to Purchase the Ryan Creek Interceptor in amounts equal to these principal & interest payments . In addition, on January 3, 2017 MMSD has agreed to pay all principal & interest payments made by Franklin prior to 2015

Sewer fund operating costs include these interest payments as a expenditure, while the principal payments are not reflected as an expenditure in this Enterprise fund. Principal payments are being financed by MMSD, as noted above. Prior to 2015, the City is advancing funds for principal & interest payments to the Sewer Fund.

# CITY OF FRANKLIN

## TIF DISTRICTS

The City of Franklin has two operating Tax Incremental Financing (TIF) Districts. TIF Districts exist to assist in the development of particular areas. They receive the increase in tax revenue that is generated from the increase in development that occurs in that area. The City has asked its Community Development Authority (CDA) to act as agent of the City in planning and carrying out any community development programs and activities approved by the Mayor and Common Council within the TIF Districts. The tax levy generated by the increase in assessed value in the TIF District's is the main source of revenue for the TIF District. Expenditures consistent with approved Project Plans may be incurred until a time determined by State statute.

### **TIF District #3**

In June 2005, the City of Franklin adopted Resolution 2005-5906 establishing TIF District #3. The TIF District is generally from Rawson Avenue to just south of Drexel Avenue and from 27<sup>th</sup> Street to 35<sup>th</sup> Street. The main purpose of the TIF District is to improve road infrastructure in the district to promote quality development. The latest projection anticipates \$16.6 million in infrastructure cost and incentives, \$4.2 million in net financing costs and anticipates \$81 million in incremental development within the District. The debt issued will pay for the infrastructure with tax revenue created by the development paying off the debt. The plan anticipates that the debt will be paid off and TIF District closed by 2018. The following year the tax revenue will be available to the taxing districts. The one remaining project for this district is the improvements to the 27<sup>th</sup> Street road infrastructure.

### **TIF District #4**

In June 2005, the City of Franklin adopted Resolution 2005-5907 establishing TIF District #4. The TIF District is generally from 27<sup>th</sup> Street west to the Oakwood Golf Course then south to the Racine County line. The main purpose of the TIF District is to improve road and sanitary sewer infrastructure in the district to promote quality development. The plan anticipates \$24.6 million in infrastructure costs, \$3.7 million in net financing costs and anticipates \$128 million in incremental development within the District. The debt will pay for the infrastructure with tax revenue created by the development paying off the debt. The project plan anticipates that the debt will be paid off and TIF District closed by 2026. The following year the tax revenue will be available to the taxing districts. The first phase of project cost will be completed and phases 2 & 3 are dependant upon future development within the District. The first phase debt will be retired by 2016. In 2012, \$3.0 million from the 2005 Debt Issue was replaced with an inter-fund loan from a City fund.

### **TIF District's Outstanding Debt**

General obligation note proceeds are provided to the TIF Districts directly or through inter-fund advances from City funds. The schedule of outstanding debt maturities shows the amounts borrowed, the balance outstanding and annual debt service payment obligations for the next several years.

**City of Franklin**  
**Tax Incremental Financing Districts**  
**Outstanding Debt Maturities**

Date	Purpose of borrowing	Payment Dates	Balance 12/31/2013	2014	2015	2016	2017
<b>TIF #3 City of Franklin General Obligation Notes</b>							
1/3/2007	Capital improvements Taxable Notes	3/1	\$ 6,195,000	6,195,000			
10,000,000	Principal	3/1, 9/1		153,326			
	Interest 4.95%						
8/26/2008	Capital improvements Tax Exempt Notes	3/1	\$ 3,500,000	3,500,000			
	Principal	3/1, 9/1		61,250			
	Interest 3.0 to 3.5%						
2/1/2013	Line of Credit	3/1	\$ 1,150,000	(2,200,000)	1,650,000	1,250,000	450,000
	Principal	Monthly		110,710	64,405	19,466	1,338
	Interest 3.5%						
	Total Principal			7,495,000	1,650,000	1,250,000	450,000
	Total Interest			325,286	64,405	19,466	1,338
Population		Per Capita					
35,810	Annual Debt Payment	218	\$ 7,820,286	\$ 1,714,405	\$ 1,269,466	\$ 451,338	
	TIF No. 3 Debt Total	303	\$ 10,845,000	\$ 3,350,000	\$ 1,700,000	\$ 450,000	\$ -
<b>TIF #4 Line of Credit loan from City of Franklin</b>							
8/15/2005	Capital improvements	2/1	\$ 2,163,000	750,000	775,000	638,000	
\$3,000,000	Principal	Quarterly		67,190	32,024	2,465	
	Interest 4.55%	Per Capita					
Population		Per Capita					
35,810	Annual Debt Payment	23	\$ 817,190	\$ 807,024	\$ 640,465	\$ -	
	TIF No. 4 Debt Total	60	\$ 2,163,000	\$ 1,413,000	\$ 638,000	\$ -	\$ -
Population Total TIF Districts Debt		Per Capita					
35,810	Annual Debt Payment	241	\$ 8,637,476	\$ 2,521,429	\$ 1,909,931	\$ 451,338	
	TIF Districts Debt Total	363	\$ 13,008,000	\$ 4,763,000	\$ 2,338,000	\$ 450,000	\$ -

**MAYOR**  
**101**

**DEPARTMENT:** Mayor

**PROGRAM MANAGER:** Mayor (administered by Director of Administration)

**PROGRAM DESCRIPTION:**

The Mayor is the Chief Executive Officer of the City, responsible for ensuring that all City ordinances and State laws are observed and enforced and that all City officers, boards, and commissions properly discharge their duties. The Mayor nominates to the Council the appointment of certain City employees and board and commission members and is chairman of the Plan Commission and the Community Development Authority. The Mayor presides at the meetings of the Common Council, voting only in cases relating to tie votes. The Mayor is elected for a three-year term of office, with the current term expiring April 2014.

City Ordinances designate eight cabinet officers, as well as other unclassified positions within City government, that shall be appointed by the Mayor subject to the confirmation by a majority of all members of the Common Council.

**SERVICES:**

- Represent people of the City of Franklin.
- Administer City government in accordance with City Ordinances and State Statutes.
- Annually prepare and submit to the Common Council a proposed annual budget.

**STAFFING:**

1 Elected position

**BUDGET SUMMARY:**

- 1) The annual salary for the Mayor is currently established at \$16,800. In addition, the Mayor receives \$4,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998, under City Ordinance 98-1527.
- 2) The 2014 budget remains the same as the 2013 budget except for a decrease in the Capital Outlay (\$700) as no appropriation is needed for 2014 for a replacement computer as this was done in 2013.

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>MAYOR</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-PT	01-0101-5113	16,800	16,800	16,800	16,800	16,800	16,800	16,800	
FICA	01-0101-5151	1,652	1,652	1,652	1,652	1,652	1,652	1,652	
WORKERS COMPENSATION INS	01-0101-5156	60	60	48	48	48	48	48	
Sub-total		18,512	18,512	18,500	18,500	18,500	18,500	18,500	0.0%
Percent of Department Total		79.3%	79.4%	67.8%	67.8%	67.8%	69.5%	69.5%	
<b>SERVICES AND CHARGES</b>									
SUBSCRIPTIONS	01-0101-5422	0	0	150	150	150	150	150	
MEMBERSHIPS	01-0101-5424	0	0	150	150	150	150	150	
CONFERENCES AND SCHOOLS	01-0101-5425	35	4,800	2,000	2,000	2,000	2,000	2,000	
MILEAGE - AUTO ALLOWANCE	01-0101-5432	4,800	0	4,800	4,800	4,800	4,800	4,800	
Sub-total		4,835	4,800	7,100	7,100	7,100	7,100	7,100	0.0%
<b>CONTRIBUTIONS AND AWARDS</b>									
VOLUNTEER RECOGNITION/AWARDS	01-0101-5734	0	0	1,000	1,000	1,000	1,000	1,000	
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		4,835	4,800	8,100	8,100	8,100	8,100	8,100	0.0%
<b>TOTAL GENEAL FUND</b>									
		23,347	23,312	26,600	26,600	26,600	26,600	26,600	0.0%
<b>CAPITAL OUTLAY FUND</b>									
OTHER CAPITAL EQUIPMENT	41-0101-5841	0		700	700	680	0	0	
SOFTWARE	41-0101-5843	0		0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND</b>									
		0	0	700	700	680	0	0	
<b>GRAND TOTAL MAYOR</b>									
		23,347	23,312	27,300	27,300	27,280	26,600	26,600	0

## ALDERMEN

102

**DEPARTMENT:** Aldermen

**PROGRAM MANAGER:** Mayor (administered by the Director of Clerk Services)

### **PROGRAM DESCRIPTION:**

The Common Council is the legislative branch of City government. Its primary purpose is the passage of laws, ordinances and policies, establishment of pay ranges for city employees and official management of the city's financial affairs; its budget, its revenues and the raising of funds for the operation of the city. The Common Council is comprised of the Mayor and six members representing the six Aldermanic Districts, serving three-year overlapping terms. One Alderman is elected and serves as Common Council President.

Boards and Commissions of the City serve primarily in an advisory role to the Mayor and Common Council in developing policies and managing the affairs of the City to best serve its citizens. Boards and commissions allow for additional citizen input beyond that of the elected officials. Certain boards and commissions are required under Wisconsin statutes (e.g., the Board of Public Works and Plan Commission); others have been established to oversee certain activities (e.g., Civic Celebrations Commission). The City is served by the following Boards and Commissions:

Architectural Board	Fair Commission
Board of Health	Finance Committee
Board of Review	Library Board
Board of Public Works	License Committee
Board of Water Commissioners	Parks Commission
Board of Zoning and Building Appeals	Personnel Committee
Civic Celebrations Commission	Plan Commission
Community Development Authority	Police and Fire Commission
Complete Streets and Connectivity Committee	Technology Commission
Forward Franklin Economic Dev. Committee	Environmental Commission

Certain boards and commissions oversee programs with their own budget or fund (such as the Community Development Authority, Civic Celebrations Commission, Library Board, and Board of Water Commissioners). The cost of supporting the remaining boards and commissions is included in the Common Council budget.

### **SERVICES:**

- Adopt ordinances and resolutions, levy taxes and appropriate monies for the operation of the City.
- Adopt and review policies to meet needs of the City and its citizens.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Six Aldermen (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
Total	0.00	0.00	0.00	0.00	0.00	0.00

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Ordinances passed	25	44	27	30	30	30
Resolutions passed	125	71	84	175	75	75
Common Council meeting hours	70	64	57	50	70	70

\* Forecast

**BUDGET SUMMARY:**

- 1) The annual salary for Aldermen is currently established at \$7,200. In addition, Aldermen also receive \$1,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- 2) Clerical support is provided through the Director of Clerk Services office.
- 3) Memberships include:
 

Public Policy Forum	\$ 500
Intergovernmental Cooperation Council	350
League of Wisconsin Municipalities	8,650
Amer Society of Composers, Authors, Publishers	325
South Suburban Chamber of Commerce	150
Urban Alliance	855
Broadcast Music, Inc.	350
SESAC (Society of European Stage Authors and Composers)	350

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ALDERMEN</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-PT	01-0102-5113	43,200	43,200	43,200	43,200	43,200	43,200	43,200	
FICA	01-0102-5151	3,978	3,978	4,131	4,131	4,131	4,131	4,131	
WORKERS COMPENSATION INS	01-0102-5156	156	131	119	119	119	119	119	
Sub-total		47,334	47,309	47,450	47,450	47,450	47,450	47,450	0.0%
Percent of Department Total		69.3%	69.4%	66.5%	66.1%	66.1%	65.4%	65.4%	
<b>CONTRACTUAL SERVICES</b>									
OTHER PROFESSIONAL SERVICES	01-0102-5219	0	0	1,000	1,000	1,000	1,000	1,000	
SUNDRY CONTRACTORS	01-0102-5299	0	0	0	0	0	0	0	
Sub-total		0	0	1,000	1,000	1,000	1,000	1,000	0.0%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0102-5312	86	0	100	100	100	100	100	
PRINTING	01-0102-5313	0	0	100	100	100	100	100	
BOARDS AND COMMISSIONS EXP	01-0102-5329	65	136	650	1,050	1,050	1,050	1,050	
Sub-total		151	136	850	1,250	1,250	1,250	1,250	47.1%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0102-5421	0	0	0	0	0	0	0	
SUBSCRIPTIONS	01-0102-5422	0	0	0	0	0	0	0	
MEMBERSHIPS	01-0102-5424	9,945	9,777	10,750	10,750	10,750	11,530	11,530	
CONFERENCES AND SCHOOLS	01-0102-5425	45	0	500	500	500	500	500	
MILEAGE - AUTO ALLOWANCE	01-0102-5432	10,800	10,800	10,800	10,800	10,800	10,800	10,800	
Sub-total		20,790	20,577	22,050	22,050	22,050	22,830	22,830	3.5%
<b>CONTRIBUTIONS AND AWARDS</b>									
AWARDS	01-0102-5726	0	116	0	0	0	0	0	
VOLUNTEER RECOGNITION/AWARDS	01-0102-5734	0	0	0	0	0	0	0	
Sub-total		0	116	0	0	0	0	0	
<b>SUB TOTAL NON PERSONAL SERVICES</b>		<b>20,941</b>	<b>20,829</b>	<b>23,900</b>	<b>24,300</b>	<b>24,300</b>	<b>25,080</b>	<b>25,080</b>	<b>4.9%</b>
<b>TOTAL GENERAL FUND</b>		<b>68,275</b>	<b>68,138</b>	<b>71,350</b>	<b>71,750</b>	<b>71,750</b>	<b>72,530</b>	<b>72,530</b>	<b>1.7%</b>
<b>CAPITAL OUTLAY FUND</b>									
FURNITURE/FIXTURES	41-0102-5812	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GRAND TOTAL ALDERMEN</b>		<b>68,275</b>	<b>68,138</b>	<b>71,350</b>	<b>71,750</b>	<b>71,750</b>	<b>72,530</b>	<b>72,530</b>	

**MUNICIPAL COURT  
121**

**DEPARTMENT:** Municipal Court

**PROGRAM MANAGER:** Municipal Judge

**PROGRAM DESCRIPTION:**

The Municipal Court has jurisdiction over local ordinance and traffic citations issued in the City. The Court is presided over by a Municipal Judge, elected every three years. The Judge is required by Local Ordinance to be a licensed attorney. The cost of the court clerks for the weekly trial and pleading sessions is also included in this program. The Police Department provides administrative services for the Court which are accounted for in a separate program. The City's interests at trial are represented by the City Attorney's office, which are accounted for in a separate program. Also included in this program is the cost of boarding prisoners.

**SERVICES:**

- Presides over Municipal Court, adjudicating violations of municipal ordinances and traffic citations and imposing forfeitures where provided by law.
- Provides for the boarding of Prisoners.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Municipal Judge (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
Court Clerk *	2.00	2.00	2.50	2.50	2.50	2.50
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

\* Administration and Human Resource support through the Police Department

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Municipal court cases	8,050	10,159	12,285	11,661	8,961	12,200

\* Forecast

**BUDGET SUMMARY:**

Two daytime and four nighttime court sessions per month are held. A community service alternative on a limited basis at the Franklin Public Library and the Franklin Department of Public Works is currently available as an alternative to serving time at the House of Correction.

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>MUNICIPAL COURT</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0121-5111	62,222	73,724	45,250	45,250	72,698	75,883	75,883	
SALARIES-PT	01-0121-5113	38,403	36,599	71,400	71,400	39,320	39,689	39,689	
SALARIES-TEMP	01-0121-5115		1,460	0	0	0	0	0	
SALARIES-OT	01-0121-5117	1,150	0	1,200	1,200	2,500	1,200	1,200	
COMPTIME TAKEN	01-0121-5118	121	41	265	265	1,500	1,500	1,500	
LONGEVITY	01-0121-5133	342	510	435	435	410	390	390	
HOLIDAY PAY	01-0121-5134	5,185	5,469	4,046	4,046	7,925	5,826	5,826	
VACATION PAY	01-0121-5135	5,424	6,912	5,185	5,185	9,335	6,300	6,300	
FICA	01-0121-5151	7,248	8,140	9,775	9,775	10,227	10,005	10,005	
RETIREMENT	01-0121-5152	9,185	6,000	5,100	5,100	5,634	5,488	5,488	
RETIREE GROUP HEALTH	01-0121-5153	948	1,240	659	659	908	555	555	
GROUP HEALTH & DENTAL	01-0121-5154	24,971	24,555	38,004	38,004	28,268	31,063	31,063	
LIFE INSURANCE	01-0121-5155	388	402	404	404	395	485	485	
WORKERS COMPENSATION INS	01-0121-5156	330	307	270	270	276	287	287	
Sub-total		155,919	165,360	181,993	181,993	179,396	178,671	178,671	-1.8%
Percent of Department Total		69.9%	82.3%	79.4%	78.4%	78.2%	79.9%	79.9%	
<b>CONTRACTUAL SERVICES</b>									
OTHER PROFESSIONAL SERVICES	01-0121-5219	400	988	600	600	600	600	600	
EQUIPMENT MAINTENANCE	01-0121-5242	0	0	300	300	300	300	300	
SOFTWARE MAINTENANCE	01-0121-5257	3,723	6,742	8,400	8,400	8,400	8,700	8,700	
PRISONER BOARDING	01-0121-5294	29,236	24,786	30,900	30,900	30,900	30,900	30,900	
DOT SUSPENSION FEES/COLLECTION	01-0121-5298	820	0	650	650	650	650	650	
Sub-total		34,178	32,516	40,850	40,850	40,850	41,150	41,150	0.7%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0121-5312	780	610	400	400	400	400	400	
PRINTING	01-0121-5313	0		350	350	350	350	350	
Sub-total		780	610	750	750	750	750	750	0.0%
<b>SERVICES AND CHARGES</b>									
DMV ACCESS SERVICE	01-0121-5410		800	1,200	1,200	1,200	1,200	1,200	
SUBSCRIPTIONS	01-0121-5422	0	0	100	100	100	100	100	
MEMBERSHIPS	01-0121-5424	140	140	150	150	150	150	150	
CONFERENCES AND SCHOOLS	01-0121-5425	2,206	1,384	1,250	1,250	1,250	1,250	1,250	
JURY/WITNESS FEES	01-0121-5429	196	21	250	250	250	250	250	
Sub-total		2,542	2,345	2,950	2,950	2,950	2,950	2,950	0.0%
SUB TOTAL NON PERSONAL SERVICES		37,500	35,471	44,550	44,550	44,550	44,850	44,850	0.7%
TOTAL GENERAL FUND		193,419	200,831	226,543	226,543	223,946	223,521	223,521	-1.3%
<b>CAPITAL OUTLAY FUND</b>									
FURNITURE/FIXTURES	41-0121-5812	0		2,550	2,550	5,481	0	0	
COMPUTER EQUIPMENT	41-0121-5841	3,119		0	0			0	
SOFTWARE	41-0121-5843	26,554		0	3,000			0	
TOTAL CAPITAL OUTLAY FUND		29,672	0	2,550	5,550	5,481	0	0	
GRAND TOTAL MUNICIPAL COURT		223,091	200,831	229,093	232,093	229,427	223,521	223,521	-2.4%
Less Program Revenue:									
Penalties & Forfeitures @ 12%		-51,973	-54,900	-54,000	-54,000	-54,000	-51,240	-53,280	
Net Municipal Court Related Costs		171,118	145,931	175,093	178,093	175,427	172,281	170,241	

**CITY CLERK/ELECTIONS**  
**141, 142**

**DEPARTMENT:** City Clerk

**PROGRAM MANAGER:** Director of Clerk Services

**PROGRAM DESCRIPTION:**

The City Clerk is the legal custodian of the city's official records, responsible for the administration of elections, complaint handling, legal notification to the public, the issuance of licenses and permits, and the preparation of agendas and the official minutes. The Clerk's Office provides administrative support to the Common Council, various boards, commissions and committees, and responds to informational requests from the general public.

In addition, the Clerk's office is responsible for the Elections budget. The Elections budget provides funding for the operation of local, school, state, and federal elections in the City of Franklin. All election records and voter files are maintained and all elections are conducted through the Office of the City Clerk.

**SERVICES:**

- Prepare and review Common Council agenda.
- Attend all Council meetings; Board and Commission meetings as necessary.
- Maintain custody of city's official records, providing access to and responding to public records requests.
- Prepare, distribute and process resolutions, ordinances, proclamations, agendas and minutes for meetings of the Common Council and various city boards, commissions and committees, including ad hoc groups.
- Complaint handling
- Index Council minutes, resolutions and ordinances.
- Codify approved ordinances.
- Administer oaths of office and certify official documents.
- Issue permits and licenses, as required by local and state laws. Also administers reservation requests for park rental, ball diamond rental, other recreation facility rental, burn permits, and alarm permits.
- Oversee City records management and retention program.
- Administer elections, which includes providing candidate information, voter registration, verification and updating of voter records, assistance with absentee voting, election inspector training, and preparation and processing of Federal, State, and local elections.
- Coordinate, prepare and distribute city directory and monthly calendar.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Administration Clerk	1.48	1.48	1.00	1.00	1.00	1.00
Clerk/Typist	.50	.50	.62	.62	.62	.62
Secretary	.00	.00	.50	.50	.50	.50
Temporary Help	.02	.02	.02	.02	.00	.02
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.14</b>	<b>4.14</b>	<b>4.14</b>	<b>4.14</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Liquor licenses	54	56	55	55	55	55
Bartenders licenses	446	383	367	321	350	350
Property status reports	101	96	127	169	150	150
Burn permits	378	375	332	309	325	325
Registered voters	**20,768	21,204	20,808	21,597	21,694	23,000
Elections held	2	4	2	6	2	4

\*Forecast

\*\*State Statutes mandatory purge and update of voters' list

**BUDGET SUMMARY:**

- 1) 01.141.0000.5424 Memberships and 01.141.0000.5425 Conferences/Schools in the City Clerk's budget includes funding for all employees in the Director of Clerk Services' office.
- 2) 01.141.0000.5471 Background Checks includes funding for all license applicants and Board/Commission recommended appointees (\$7 charge for each check conducted through the Wisconsin Department of Justice, Crime Information Bureau).
- 3) Election increase in funding is due to four elections scheduled in 2014 vs. two elections held in 2013. In addition, the boundaries created by the redistricting (completed in 2011) went into effect January 1, 2012, and, as required by State law, Franklin has exceeded the population of 35,000 and now is required to vote by "Ward" rather than "District". As a result of having three State Assembly Districts, two Senate Districts, three County Supervisory Districts, three School Districts, and twenty-five Wards, costs have increased for pollworkers, ballot printing, and machine tabulating.
- 4) 01.142.0000.5115 Salaries-Temporary in the Elections Budget covers Inspectors of Election (poll workers). Inspectors are currently paid minimum wage (\$7.25), with the Chairman of each location receiving an additional .25 cents per hour. Due to State election law changes enacted in 2011 and due to the effects of local changes outlined in Item 3 above, two additional workers are requested at each polling location to assist in the successful operation of Election day. (While abiding by the restrictions of State law, the number of workers assigned to each polling location will vary depending on the voter turnout estimated by the Dir. of Clerk Services.)

- 5) 01.142.0000.5242 Election Equipment Maintenance includes maintenance coverage for touch screen elections machines required by the Help America Vote Act of 2002 (HAVA) whereby every polling place is required to have accessible equipment allowing all voters the ability to vote independently, without assistance. This account also includes a full year of maintenance on the six optical scan voting machines. In addition, backup and preservation of electronic data, pursuant to Wis. Stats §5.05(1)(e) and 5.06(6), is covered in the maintenance agreements.
- 6) 01.142.0000.5425 Conferences and Schools in the Elections Budget includes funding for State-mandated training for Chief Election Inspectors (poll worker chairmen at each polling location).
- 7) 01.142.0000.5433 Equipment Rental covers \$150 per election paid to The Polish Center and \$150 per election paid to St. Martin of Tours Church for use as polling locations.

CITY OF FRANKLIN 2014 BUDGET		2011	2012	2013	2013	2013	2014	2014	Change Pr
New Acct #		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>CITY CLERK</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0141-5111	146,084	156,569	153,672	153,672	154,582	154,091	154,091	
SALARIES-PT	01-0141-5113	32,778	36,235	39,978	39,978	36,191	37,893	37,893	
SALARIES-TEMP	01-0141-5115	0	0	601	601	593	601	601	
SALARIES-OT	01-0141-5117	390	269	500	500	500	500	500	
COMPTIME TAKEN	01-0141-5118	0	872	0	0	100	100	100	
LONGEVITY	01-0141-5133	890	846	900	900	750	600	600	
HOLIDAY PAY	01-0141-5134	11,283	12,083	11,994	11,994	10,929	11,808	11,808	
VACATION PAY	01-0141-5135	16,231	9,241	17,043	17,043	16,969	15,334	15,334	
FICA	01-0141-5151	15,469	15,821	17,189	17,189	16,877	16,901	16,901	
RETIREMENT	01-0141-5152	18,857	15,079	11,204	11,204	10,672	11,016	11,016	
RETIREE GROUP HEALTH	01-0141-5153	1,954	1,947	2,000	2,000	2,094	1,684	1,684	
GROUP HEALTH & DENTAL	01-0141-5154	49,771	49,758	48,849	48,849	43,473	46,019	46,019	
LIFE INSURANCE	01-0141-5155	811	835	808	808	806	965	965	
WORKERS COMPENSATION INS	01-0141-5156	601	533	494	494	472	486	486	
Allocated payroll cost	01-0141-5199	-14,800	-14,200	-13,600	-13,600	-13,600	-13,600	-13,600	
Sub-total		280,319	285,889	291,632	291,632	281,408	284,398	284,398	-2.5%
Percent of Department Total		91.3%	#DIV/0!	91.6%	91.6%	91.3%	89.5%	91.3%	
<b>CONTRACTUAL SERVICES</b>									
FILING FEES	01-0141-5223	570	630	1,500	1,500	1,500	1,500	1,500	
SUNDRY CONTRACTORS	01-0141-5299	5,434	6,993	5,900	5,900	5,900	6,000	6,000	
Sub-total		6,004	7,623	7,400	7,400	7,400	7,500	7,500	1.4%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0141-5312	1,208	784	900	900	900	900	900	
PRINTING	01-0141-5313	90	0	400	400	400	400	400	
Sub-total		1,298	784	1,300	1,300	1,300	1,300	1,300	0.0%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0141-5421	8,267	9,538	9,000	9,000	9,000	9,000	9,000	
SUBSCRIPTIONS	01-0141-5422	109	95	100	100	100	100	100	
MEMBERSHIPS	01-0141-5424	530	500	600	600	600	600	600	
CONFERENCES AND SCHOOLS	01-0141-5425	1,335	1,364	2,000	2,000	2,000	2,000	2,000	
MILEAGE	01-0141-5432	637	536	600	600	600	600	600	
BACKGROUND CHECKS	01-0141-5471	3,920	3,661	5,850	5,850	5,850	5,850	5,850	
Sub-total		14,798	15,694	18,150	18,150	18,150	18,150	18,150	0.0%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		22,100	24,101	26,850	26,850	26,850	26,950	26,950	0.4%
<b>TOTAL GENERAL FUND</b>									
		302,419	309,990	318,482	318,482	308,258	311,348	311,348	-2.2%
<b>CAPITAL OUTLAY FUND</b>									
OFFICE EQUIPMENT	41-0141-5813	0	0	0	0	0	5,000	5,000	
COMPUTER EQUIPMENT	41-0141-5841	4,677	0	0	0	0	1,360	1,360	
SOFTWARE	41-0141-5843	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		4,677	0	0	0	0	6,360	6,360	100.0%
<b>GRAND TOTAL CITY CLERK</b>									
		307,096		318,482	318,482	308,258	317,708	317,708	-0.2%
<b>Less Program Revenue:</b>									
Licenses: 4201-4217		-58,353	-59,590	-58,100	-58,100	-58,100	-58,750	-58,750	
Licenses: 4225-4241		-7,217	-8,381	-9,300	-9,300	-9,300	-8,400	-8,400	
PUBLICATIONS & RECORDING	C 01-0000-4411	-1,927	-2,464	-2,000	-2,000	-2,000	-2,000	-2,000	
PROPERTY STATUS REPORTS	01-0000-4413	-3,850	-8,011	-2,500	-2,500	-2,500	-2,500	-2,500	
Total Program Revenue		-71,347	-76,446	-71,900	-71,900	-71,900	-71,650	-71,650	
<b>Net City Clerk Related Costs</b>									
		235,749		246,582	246,582	236,358	246,058	246,058	

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ELECTIONS</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0142-5111	819	3,686	770	770	230	1,560	1,560	
SALARIES-PT	01-0142-5113	394	2,561	511	511	413	877	877	
SALARIES-TEMP	01-0142-5115	12,365	49,652	15,000	15,000	7,395	32,000	32,000	
SALARIES-OT	01-0142-5117	657	9,371	1,238	1,238	3,073	5,000	5,000	
LONGEVITY	01-0142-5133	14	76	8	8	11	8	8	
FICA	01-0142-5151	133	1,195	193	193	455	493	493	
RETIREMENT	01-0142-5152	153	1,476	156	156	313	355	355	
RETIREE GROUP HEALTH	01-0142-5153	36	187	44	44	13	70	70	
GROUP HEALTH & DENTAL	01-0142-5154	460	2,792	615	615	553	1,052	1,052	
LIFE INSURANCE	01-0142-5155	0	0	8	8	10	20	20	
WORKERS COMPENSATION INS	01-0142-5156	63	259	62	62	49	133	133	
Sub-total		15,115	71,256	18,605	18,605	12,515	41,568	41,568	123.4%
Percent of Department Total		66.5%	87.1%	60.4%	60.4%	50.6%	71.2%	71.2%	
<b>CONTRACTUAL SERVICES</b>									
DP SERVICES	01-0142-5214	860	1,217	2,000	2,000	2,000	6,000	6,000	
EQUIPMENT MAINTENANCE	01-0142-5242	3,060	3,360	3,800	3,800	3,800	3,800	3,800	
Sub-total		3,920	4,577	5,800	5,800	5,800	9,800	9,800	69.0%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0142-5312	1,375	1,897	1,500	1,500	1,500	1,500	1,500	
PRINTING	01-0142-5313	1,488	1,888	3,000	3,000	3,000	3,000	3,000	
Sub-total		2,863	3,786	4,500	4,500	4,500	4,500	4,500	0.0%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0142-5421	215	358	500	500	500	500	500	
CONFERENCES AND SCHOOLS	01-0142-5425	0	0	600	600	600	600	600	
MILEAGE	01-0142-5432	32	18	200	200	200	200	200	
EQUIPMENT RENTAL	01-0142-5532	600	1,800	600	600	600	1,200	1,200	
Sub-total		846	2,176	1,900	1,900	1,900	2,500	2,500	31.6%
<b>SUB TOTAL NON PERSONAL SERVICES</b>		<b>7,629</b>	<b>10,539</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>	<b>16,800</b>	<b>16,800</b>	<b>37.7%</b>
<b>TOTAL GENERAL FUND</b>		<b>22,744</b>	<b>81,795</b>	<b>30,805</b>	<b>30,805</b>	<b>24,715</b>	<b>58,368</b>	<b>58,368</b>	<b>89.5%</b>
<b>CAPITAL OUTLAY FUND</b>									
OTHER CAPITAL EQUIPMENT	41-0142-5819	0	0	0	0	0	0	0	
SOFTWARE	41-0142-5843	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>GRAND TOTAL ELECTIONS</b>		<b>22,744</b>	<b>81,795</b>	<b>30,805</b>	<b>30,805</b>	<b>24,715</b>	<b>58,368</b>	<b>58,368</b>	<b>89.5%</b>
Less Program Revenue:									
REFUNDS & REIMB - ELECTIONS	01-0000-4782	-2,029	0	0	0	0	0	0	
<b>Net Elections Related Costs</b>		<b>20,715</b>	<b>81,795</b>	<b>30,805</b>	<b>30,805</b>	<b>24,715</b>	<b>58,368</b>	<b>58,368</b>	

## INFORMATION SERVICES

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**DEPARTMENT:** Information Services

**PROGRAM MANAGER:** Director of Administration

### PROGRAM DESCRIPTION:

City-wide computing and telecommunication needs are administered by this program. This includes the City Hall Complex local area network (LAN), as well as the City's wide area network (WAN), which includes all Fire Station locations, the Public Works Garage, Sewer/Water operations, the Police Department Facility, and the Library. The program does not generally include the purchase price for replacement of individual workstations within other operating departments, but it does include the contracted staff support for installation and maintenance of the network computers and network components.

### SERVICES:

- Maintain and grow the City WAN structure.
- Perform maintenance and repair work on City-owned computing equipment.
- Provide training and software support to City personnel.
- Maintain and assist in development of the City's World Wide Web page.
- Coordinate and monitor Internet and email access for City employees.
- Overall responsibility for GIS, Land Management, and Utility Billing software systems.
- Maintain the City's telecommunication services and equipment and the City's public access television channel.

### STAFFING:

The City's information services function is managed by the Director of Administration through a professional services contract with an outside data processing technical support firm; however, beginning in mid-2010, one technician was assigned under the day-to-day authority of the Police Chief. In addition, the Information Services budget provides for outside contracting for Geographic Information System (GIS) support services and maintenance of GIS software. The City's cost of telecommunication services and equipment (excluding the Police Department) is also included in this budget.

### ACTIVITY MEASURES:

Activity	2009	2010	2011	2012	2013*	2014
Total City computers	190	203	215	257	255	260
Software applications	48	49	50	53	58	60
Est. Help Desk Requests	1,300	1,300	1,300	1,100	1,758	1,500

## **BUDGET SUMMARY:**

- 1) Data Processing Services is used primarily to fund Heartland Business Systems (HBS), the contract agent that maintains our computer systems. Operations continued with the Dual Technicians, with a second Dual Technician funded in the Police Department. Despite the total size of the IT operations, the bulk of the work is still done with only the two full-time technicians. Data Base Administrator services are also acquired from HBS out of this account as well. It is anticipated that more routine use of the DBA will be required going into 2014 to ensure the older software systems linked through GIS and the various SQL databases remain in communication despite software changes by vendors.
- 2) IT services have taken a bit of a hit in the last year as service demands from operating departments have continued to increase, particularly with the Fire Department and remote applications. As such, the budget request for 2014 includes two enhancements to service levels to try to ensure that we can maintain the level of customer service and responsiveness that departments need to maintain their own functionality. First it incorporates an additional 1 hour per day of "dual technician" services, costing \$12,345. We have been testing this during 2013 with some success. It adds one additional hour of technician time to run routine diagnostics and system checks prior to most employees arriving. It has proven useful in ensuring employees have systems up and can work when they get to work and it has made more time to work on projects. Second, it has added \$1,000 per month as an estimated flat fee for use of a new "Help Desk" function that HBS recently launched. Different than most help desks they have staffed this with a higher level person. They have created the function to enable them to provide service to their many customers while not having to interrupt network engineers and send them to new locations for routine tasks. For us, it will address an operating department concern relative to responsiveness. Often our technicians are on a project that cannot be interrupted while a department may be calling with a simple issue that is preventing them from moving forward. Through various remote access tools, an HBS Help Desk person can address these simple issues and allow our projects to avoid interruption. Details such as security and a ticket system are still to be worked out, but it is expected to increase efficiency for the operating departments we serve as well as the IT Department itself.
- 3) Capital Outlay purchases include Server Replacements (2) (\$13,500); Hard Drives for New Backup Server (8 terabytes) (\$2,000); Emergency Hardware/Software Replacements for system or device failures that were not budgeted and are not under warranty (\$7,500); minor Software Updates & Utilities (\$1,500); GIS Desktop Replacement (\$820); and Off-The-Shelf GIS EditApp Solution (Part 2) (\$10,000). Additionally, following review by the Technology Commission, an additional project to address a backup solution was included in the Mayor's Recommended Budget (\$20,000).
- 4) Note that due to the new virtual server infrastructure, no new or replacement servers were required in 2012, the first year in a long while that there were no actual servers in the budget. One new server was required in the 2013 budget and two required in the 2014 budget. The virtual environment has enabled IT to significantly reduce the

total required numbers of servers which can cost between \$5,000 and \$10,000 each. As such, the virtual server strategy is saving the City money.

CITY OF FRANKLIN 2014 BUDGET		2011	2012	2013	2013	2013	2014	2014	Change Pr
	New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>INFORMATION SERVICES</b>									
<b>CONTRACTUAL SERVICES</b>									
DATA PROCESSING SERVICES	01-0144-5214	104,847	96,094	122,000	122,000	122,000	148,785	148,785	
GIS SUPPORT SERVICES	01-0144-5215	90,493	83,595	98,350	98,350	98,350	101,300	101,300	
EQUIPMENT MAINTENANCE	01-0144-5242	12,783	12,461	13,000	13,000	13,000	13,500	13,500	
SOFTWARE MAINTENANCE	01-0144-5257	42,495	41,989	49,000	49,000	49,000	51,670	51,670	
SUNDRY CONTRACTORS	01-0144-5299	2,030	2,485	3,000	3,000	3,000	3,000	3,000	
Sub-total		252,648	236,624	285,350	285,350	285,350	318,255	318,255	11.5%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0144-5312	65	179	200	200	200	200	200	
OPERATING SUPPLIES - OTHER	01-0144-5329	4,843	3,076	4,650	4,650	4,650	4,650	4,650	
EQUIPMENT SUPPLIES	01-0144-5333	1,609	1,470	2,250	2,250	2,250	2,250	2,250	
Sub-total		6,516	4,725	7,100	7,100	7,100	7,100	7,100	0.0%
<b>SERVICES AND CHARGES</b>									
DATA COMMUNICATION SERVICES	01-0144-5410	8,962	8,680	14,000	14,000	14,000	9,500	9,500	
TELEPHONE	01-0144-5415	23,732	26,962	25,850	25,850	25,850	26,350	26,350	
Sub-total		32,694	35,642	39,850	39,850	39,850	35,850	35,850	-10.0%
<b>TOTAL GENERAL FUND</b>		<b>291,858</b>	<b>276,991</b>	<b>332,300</b>	<b>332,300</b>	<b>332,300</b>	<b>361,205</b>	<b>361,205</b>	<b>8.7%</b>
<b>CAPITAL OUTLAY FUND</b>									
FURNITURE/FIXTURES	41-0144-5812	0		0	0	0	0	0	
OTHER CAPITAL EQUIPMENT	41-0144-5819	0		0	0	0	0	0	
COMPUTER EQUIPMENT	41-0144-5841	39,872	34,058	40,000	40,000	40,000	23,000	23,000	
SOFTWARE	41-0144-5843	16,590	126	18,000	18,000	18,000	32,320	32,320	
<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>56,462</b>	<b>34,184</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>	<b>55,320</b>	<b>55,320</b>	<b>-4.6%</b>
<b>GRAND TOTAL INFORMATION SERVICES</b>		<b>348,320</b>	<b>311,175</b>	<b>390,300</b>	<b>390,300</b>	<b>390,300</b>	<b>416,525</b>	<b>416,525</b>	<b>6.7%</b>

## ADMINISTRATION and HUMAN RESOURCES

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**DEPARTMENT:** Administration and Human Resources

**PROGRAM MANAGER:** Director of Administration

### **PROGRAM DESCRIPTION:**

The Director of Administration serves as the Chief Administrative Officer of the municipal corporation; leading, planning, organizing and directing portions of the central administration of the City of Franklin toward the fulfillment of goals and policies determined by the Mayor and Common Council. The Director coordinates certain day-to-day administrative activities of the City, excluding the administrative functions of the City Clerk. The Director has responsibility of overseeing the City's insurance program and serves as the Director of Human Resources. As of 2012, the Director of Administration was given the responsibility of overseeing/supervising the Finance Department and assumed the lead role in the annual preparation of the Mayor's recommended budget and coordinating the Common Council's annual budget process.

The mission of the Human Resources function is to develop and maintain a high functioning workforce through strategic, flexible, progressive, and cost-effective human resources systems. The services provided by Human Resources range from analysis and recommendations regarding complex compensation and benefits issues, to consultation with management and policy makers, to direct service to employees. The functional areas encompassing Human Resources are summarized as follows: staffing, labor relations, compensation, benefits, training and development, employee records, equal employment opportunity, and human resources information systems.

### **MAJOR SERVICES:**

- Attend Common Council meetings; provide staff support and attend Board and Commission meetings as necessary.
- Assumes the lead role in the annual preparation of the Mayor's recommended budget and coordinating the Common Council's annual budget process.
- In conjunction with the Personnel Committee and with support from the Human Resource Coordinator (which is to be reclassified to Human Resources Manager), responsible for negotiation and administration of collectively bargained labor agreements (Fire and Police Associations) and recruitment of non-sworn personnel;
- In coordination with the Human Resource Coordinator, administer human resources systems, including the City's workers' compensation and employee health insurance programs, and addressing all of the State instigated changes from Acts 10 and 32.
- Develop, recommend, and maintain Human Resources policies and procedures.
- Coordinate staff training and development as requested by Department Heads.
- Administration of the City's liability and property insurance.
- Coordinate the development and publication of the City's newsletter.
- Represent the City in intergovernmental and legislative functions.
- Maintain and upgrade the City's website and cable television channel.
- Maintain the City's information technology and voice communications systems.

- Provide departmental staff support to the Personnel Committee, Finance Committee, Fire & Police Commission, and Technology Commission.
- Coordinate the City's annual employee performance evaluation procedure.
- Oversee the Assessor, Animal Control, Recreation, Municipal Buildings, Finance, Information Services, and Building Inspection offices and staff.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Director of Administration	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Coordinator (reclassified to Human Resources Manager in 2014)	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	.00	.00	.00	.00	.00	1.00
Clerk Typist	.60	.60	.12	.00	.00	.00
<b>Total</b>	<b>3.60</b>	<b>3.60</b>	<b>3.12</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Labor Contracts Having Negotiations	6	4	0	3	1	0
Worker's Comp Claims	43	33	43	36	40	40
Job Analyses Conducted & Job Description Revised	4	3	4	7	11	4
New Hires	4	11	14	14	21	10
Separations from Service	10	10	7	19	16	10
Turnover Rate	4.4%	4.4%	3.0%	8.3%	7%	4.4%
Civil Service Exams Administered	0	3	5	5	1	3

\* Forecast

**BUDGET SUMMARY:**

1. The capital outlay appropriations are for a replacement computer (\$900); an Office Chair (\$300), and a fire-resistant filing cabinet for personnel records (\$4,400). The initial department submission requested an upgrade to the current Human Resources/Payroll Software, but upon further consideration, the Mayor's recommended budget has eliminated it from 2014 as it has become a pressing need which will be pursued as a modification to the 2013 fiscal year.
2. It is worth noting that the Administration and Human Resources budget does not directly include expenditures related to the continuation of the Wellness Program as established by the Common Council through the prior approval of certain union contracts for 2010 and beyond. As explained in conjunction with approval of the non-represented employee pay and benefits ordinances at that time, direct costs associated with the Wellness Program will be charged directly to the Group Health internal service fund. Costs include items such as printing, purchase of educational DVD's, speaker fees, rental fees, refreshments, employee incentives, and a myriad of other potential items that can educate, inform, or engage participants, but they do not include medical claim costs charged directly to the fund, such as the cost of health risk assessments. Additionally, the Fire Department is proposing a cooperative effort with a local fitness center and their staff that can provide some on-site

fitness consultations which could be incorporated into the Wellness Program. The costs will be capped at an annual expenditure not to exceed the City share of the cost of one family plan, which for 2014 is approximately \$21,000. Said costs, amounting to less than two-thirds of one percent of expenditures, are built into the premium rates and projected costs for the Group Health fund.

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ADMINISTRATION</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0147-5111	190,007	191,565	193,469	193,469	193,538	244,150	244,150	
SALARIES-PT	01-0147-5113	3,846	0	0	0	0	0	0	
SALARIES-TEMP	01-0147-5115			0	0	0	0	0	
SALARIES-OT	01-0147-5117	998	444	1,500	1,500	500	1,500	1,500	
COMPTIME TAKEN	01-0147-5118	11	0	100	100	0	0	0	
LONGEVITY	01-0147-5133	233	240	240	240	240	240	240	
HOLIDAY PAY	01-0147-5134	11,803	11,661	11,918	11,918	11,916	12,431	12,431	
VACATION PAY	01-0147-5135	13,392	15,152	15,854	15,854	15,839	16,443	16,443	
FICA	01-0147-5151	16,101	15,997	17,066	17,066	16,986	21,019	21,019	
RETIREMENT	01-0147-5152	21,789	12,706	11,154	11,154	11,102	12,684	12,684	
RETIREE GROUP HEALTH	01-0147-5153	3,263	3,401	3,419	3,419	3,452	4,342	4,342	
GROUP HEALTH & DENTAL	01-0147-5154	42,552	41,682	38,568	38,568	38,638	58,750	58,750	
LIFE INSURANCE	01-0147-5155	862	848	879	879	970	1,206	1,206	
WORKERS COMPENSATIONINS	01-0147-5156	640	541	490	490	488	603	603	
Allocated payroll cost	01-0147-5199	-19,400	-18,800	-17,700	-17,700	-17,700	-17,700	-17,700	
Sub-total		286,096	275,436	276,957	276,957	275,969	355,668	355,668	28.4%
Percent of Department Total		71.1%	70.7%	63.5%	63.5%	63.9%	61.7%	61.7%	
<b>CONTRACTUAL SERVICES</b>									
MEDICAL SERVICES	01-0147-5211	4,377	9,832	7,500	7,500	7,500	7,500	7,500	
HR PROCESSING FEES	01-0147-5215	12,416	13,189	12,300	12,300	12,300	13,300	13,300	
OTHER PROFESSIONAL SERVICES	01-0147-5219	0	0	3,700	3,700	3,700	51,200	51,200	
AUTO MAINTENANCE	01-0147-5241	684	0	600	600	600	600	600	
EQUIPMENT MAINTENANCE	01-0147-5242	1,225	1,146	1,500	1,500	1,500	1,500	1,500	
LABOR ATTORNEY	01-0147-5252	13,110	9,121	23,000	23,000	23,000	28,000	28,000	
UNEMPLOYMENT COSTS	01-0147-5287	7,079	3,825	10,000	10,000	10,000	8,000	8,000	
SUNDRY CONTRACTORS	01-0147-5299	3,772	3,772	4,500	4,500	4,500	4,500	4,500	
Sub-total		42,664	40,885	63,100	63,100	63,100	114,600	114,600	81.6%
<b>SUPPLIES</b>									
POSTAGE	01-0147-5311	40,090	40,889	48,000	48,000	48,000	48,000	48,000	
OFFICE SUPPLIES	01-0147-5312	854	777	800	800	800	800	800	
PRINTING	01-0147-5313	11,955	8,150	8,700	8,700	8,700	8,700	8,700	
TRASH BAGS	01-0147-5323	0	0	0	0	0	0	0	
EDUCATION SUPPLIES-TESTING	01-0147-5328	2,149	3,018	6,000	6,000	6,000	6,000	6,000	
OPERATING SUPPLIES-OTHER	01-0147-5329	4,610	5,612	5,650	5,650	5,650	5,650	5,650	
FUEL & LUBRICANTS	01-0147-5331	657	516	550	550	550	550	550	
VEHICLE SUPPORT	01-0147-5332	300	300	300	300	300	300	300	
MISCELLANEOUS SUPPLIES	01-0147-5399	303	82	0	0	0	0	0	
Sub-total		60,908	59,344	70,000	70,000	70,000	70,000	70,000	0.0%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0147-5421	2,019	4,258	6,000	6,000	6,000	10,000	10,000	
SUBSCRIPTIONS	01-0147-5422	562	575	650	650	650	675	675	
MEMBERSHIPS	01-0147-5424	2,216	2,410	2,250	2,250	2,250	2,250	2,250	
CONFERENCES AND SCHOOLS	01-0147-5425	1,069	379	3,200	3,200	3,200	3,200	3,200	
ALLOCATED INSURANCE COST	01-0147-5428	200	166	200	200	200	200	200	
MILEAGE	01-0147-5432	899	423	600	600	600	600	600	
EQUIPMENT RENTAL	01-0147-5433	3,620	4,317	5,100	5,100	5,100	5,000	5,000	
Sub-total		10,586	12,527	18,000	18,000	18,000	21,925	21,925	21.8%
EMPLOYEE RECOGNITION	01-0147-5726	0	0	3,000	3,000	0	3,000	3,000	
<b>SUB TOTAL NON PERSONAL SERVICES</b>		<b>114,158</b>	<b>112,756</b>	<b>154,100</b>	<b>154,100</b>	<b>151,100</b>	<b>209,525</b>	<b>209,525</b>	<b>36.0%</b>
<b>TOTAL GENERAL FUND</b>		<b>400,254</b>	<b>388,192</b>	<b>431,057</b>	<b>431,057</b>	<b>427,069</b>	<b>565,193</b>	<b>565,193</b>	<b>31.1%</b>
<b>CAPITAL OUTLAY FUND</b>									
OFFICE EQUIPMENT	41-0147-5813	0		4,400	4,400	4,400	4,700	4,700	
COMPUTER EQUIPMENT	41-0147-5841	2,115	1,117	700	700	680	900	900	
SOFTWARE	41-0147-5843	0		0	0	0	5,500	5,500	
<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>2,115</b>	<b>1,117</b>	<b>5,100</b>	<b>5,100</b>	<b>5,080</b>	<b>11,100</b>	<b>11,100</b>	<b>117.6%</b>
<b>GRAND TOTAL ADMINISTRATION</b>		<b>402,369</b>	<b>389,309</b>	<b>436,157</b>	<b>436,157</b>	<b>432,149</b>	<b>576,293</b>	<b>576,293</b>	<b>32.1%</b>

**FINANCE & AUDIT DEPARTMENTS**  
**151, 152**

**DEPARTMENT:** Finance

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

The City Finance Department is responsible for the cash receipting, accounting, investments, budgeting, banking, borrowing, and financial reporting of all City and Water Utility operations. This includes the maintenance of all financial records for the City and Water Utility, billing and collections, accounts payable processing, managing the City's borrowing, and processing payroll for all City employees. The Director is responsible for cash management and investment management with the assistance of an outside investment manager. The department is also responsible for property tax collections for the City and the other taxing jurisdictions from December through July of each year. Long-term department goals include increasing automation of accounting and treasury functions to improve efficiency of services to other City departments and the public, increasing the knowledge of department staff, maintaining timely, quality and useful financial information to City officials and citizens.

The Audit Department (No. 152) accounts for the cost of the annual City audit.

**SERVICES:**

- Serve as the City's Chief Financial Officer
- Preparation of monthly and quarterly and annual financial statements
- Preparation of the comprehensive annual financial statements and coordination of the annual audit.
- Coordinate and supervise the preparation of annual City budget.
- Preparation of required State of Wisconsin financial reports and forms.
- Property tax collection and settlement with other governments
- Implement borrowing strategies and supervise all City borrowing.
- Disbursement of monies to vendors.
- Payroll processing for all City employees.
- Billing and collection for City services provided, including special assessments, weed control, development inspection, and other services.
- Financial support and advice to the Franklin Water Utility
- Financial support and advice regarding the TIF Districts and the Community Development Authority.
- Cash management and investment of City funds.
- Receipting of all monies paid to the City.
- Manage City bank accounts.
- Dog and cat licensing.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Chief Financial Officer (Temp)			.50	.50	.50	0.00
Director of Finance & Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Account Clerk	1.30	1.30	1.23	1.23	1.23	1.23
Lead Cashier	.75	.75	.56	.56	.56	.56
Cashier/Clerk	.80	.80	.56	.56	.56	.56
Cashier (seasonal)	.25	.25	.25	.25	.25	.25
<b>Total</b>	<b>7.10</b>	<b>7.10</b>	<b>7.10</b>	<b>7.10</b>	<b>7.10</b>	<b>6.60</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Disbursement Checks	5,499	5,428	6,435	6,652	6,700	6,800
Employees Paid	333	351	342	424	425	425
Property Tax Bills	13,365	13,393	13,694	13,724	13,800	13,900
Water/Sewer Payments	37,454	37,588	37,769	36,762	37,800	38,000
General Receipts Processed	7,453	7,759	8,165	8,034	8,200	8,400
Dog/Cat licenses	709	689	591	510	550	550
Assessment Invoices	25	0	16	26	20	30
Customer Invoices	795	709	778	751	800	800
Purchase Requisitions Used	4,035	3,645	4,099	3,797	4,200	4,200

\* Forecast

**BUDGET SUMMARY:**

- 1) The department uses lockbox processing, outsourced payroll processing, outsourced property tax bill preparation and mailing and temporary seasonal help to minimize staffing while maintaining efficient customer services.
- 2) Allocated Payroll Costs – These credits represent the portion of the departmental personal services expense charged to TIF Districts, sewer and water operations.
- 3) Capital Outlay:

	Requested	Approved
Computer Equipment	\$4,400	\$4,000
Office Furniture	\$750	\$750
Financial Software - payroll	\$20,000	0

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>FINANCE</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0151-5111	204,756	187,253	219,492	219,492	293,101	227,518	227,518	
SALARIES-PT	01-0151-5113	102,549	137,024	121,256	121,256	47,002	70,393	70,393	
SALARIES-TEMP	01-0151-5115	5,317	3,551	4,882	4,882	4,810	4,882	4,882	
SALARIES-OT	01-0151-5117	1,185	356	1,200	1,200	300	1,200	1,200	
COMPTIME TAKEN	01-0151-5118	1,085	2,054	1,500	1,500	1,500	1,500	1,500	
LONGEVITY	01-0151-5133	524	548	570	570	570	545	545	
HOLIDAY PAY	01-0151-5134	15,299	15,588	19,263	19,263	19,006	16,518	16,518	
VACATION PAY	01-0151-5135	18,272	11,115	28,227	28,227	28,192	28,899	28,899	
FICA	01-0151-5151	26,039	26,721	30,324	30,324	30,178	26,886	26,886	
RETIREMENT	01-0151-5152	29,900	18,312	17,074	17,074	16,995	14,714	14,714	
RETIREE GROUP HEALTH	01-0151-5153	3,305	3,302	3,796	3,796	3,977	2,543	2,543	
GROUP HEALTH & DENTAL	01-0151-5154	73,778	82,108	85,382	85,382	85,501	66,419	66,419	
LIFE INSURANCE	01-0151-5155	1,054	1,189	1,358	1,358	1,498	1,289	1,289	
WORKERS COMPENSATION INS	01-0151-5156	1,013	867	871	871	868	772	772	
ALLOCATED PAYROLL COST	01-0151-5199	-62,000	-56,900	-59,100	-59,100	-59,100	-59,100	-59,100	
Sub-total		422,077	433,107	476,095	476,095	474,398	404,978	404,978	-14.9%
Percent of Department Total		87.4%	87.8%	87.5%	87.5%	88.4%	86.7%	87.7%	
<b>CONTRACTUAL SERVICES</b>									
PAYROLL PROCESSING FEES	01-0151-5215	16,092	17,430	17,700	17,700	17,000	17,700	17,700	
OTHER PROFESSIONAL SERVICE	01-0151-5219	610	0	0	0	0	0	0	
EQUIPMENT MAINTENANCE	01-0151-5242	846	906	1,000	1,000	1,000	500	500	
SOFTWARE MAINTENANCE	01-0151-5257	15,404	14,605	16,000	16,000	14,000	10,400	10,400	
COLLECTION SERVICES	01-0151-5298	55	141	0	0	0	0	0	
TAX BILL PREPARTION & MAILING	01-0151-5299	11,611	12,006	13,100	13,100	13,100	13,500	13,500	
Sub-total		44,618	45,088	47,800	47,800	45,100	42,100	42,100	-11.9%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0151-5312	2,236	2,422	2,300	2,300	2,300	2,800	2,800	
PRINTING	01-0151-5313	1,032	1,793	2,500	2,500	2,500	2,500	2,500	
Sub-total		3,268	4,215	4,800	4,800	4,800	5,300	5,300	10.4%
<b>SERVICES &amp; CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0151-5421	0	0	0	0	0	0	0	
SUBSCRIPTIONS	01-0151-5422	0	0	0	0	0	0	0	
MEMBERSHIPS	01-0151-5424	300	325	400	400	400	400	400	
CONFERENCES & SEMINARS	01-0151-5425	2,372	3,055	5,000	5,000	4,300	3,000	3,000	
ALLOCATED INSURANCE COST	01-0151-5428	1,500	1,450	1,500	1,500	1,500	1,500	1,500	
MILEAGE	01-0151-5432	0	0	0	0	0	0	0	
BANK FEES	01-0151-5491	4,601	2,725	4,313	4,313	4,300	4,483	4,483	
Sub-total		8,773	7,555	11,213	11,213	10,500	9,383	9,383	-16.3%
<b>SUB TOTAL NON PERSONAL SERVICES</b>		<b>56,659</b>	<b>56,858</b>	<b>63,813</b>	<b>63,813</b>	<b>60,400</b>	<b>56,783</b>	<b>56,783</b>	<b>-11.0%</b>
<b>TOTAL GENERAL FUND</b>		<b>478,736</b>	<b>489,965</b>	<b>539,908</b>	<b>539,908</b>	<b>534,798</b>	<b>461,761</b>	<b>461,761</b>	<b>-14.5%</b>
<b>CAPITAL OUTLAY FUND</b>									
FURNITURE & FIXTURES	41-0151-5812	0	0	0	0	0	750	750	
OFFICE EQUIPMENT	41-0151-5813	0	0	0	0	0	0	0	
COMPUTER EQUIPMENT	41-0151-5841	4,212	3,345	4,000	4,000	2,100	0	0	
SOFTWARE	41-0151-5843	0	0	0	0	0	4,400	4,400	
<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>4,212</b>	<b>3,345</b>	<b>4,000</b>	<b>4,000</b>	<b>2,100</b>	<b>5,150</b>	<b>5,150</b>	<b>28.8%</b>
<b>GRAND TOTAL FINANCE</b>		<b>482,948</b>	<b>493,310</b>	<b>543,908</b>	<b>543,908</b>	<b>536,898</b>	<b>466,911</b>	<b>466,911</b>	<b>-14.2%</b>
<b>Less Program Revenue:</b>									
INTEREST ON INVESTMENTS	Treasurer	-89,964	-123,658	-75,000	-75,000	-75,000	-90,000	-90,000	
INVESTMENT GAINS/LOSSES	Treasurer	-14,233	-4,156	10,000	10,000	160,000	23,000	23,000	
INTEREST-TAX ROLL	Treasurer	-124,052	-82,157	-75,000	-75,000	-91,000	-70,000	-70,000	
<b>Total Program Revenue</b>		<b>-228,249</b>	<b>-209,971</b>	<b>-140,000</b>	<b>-140,000</b>	<b>-6,000</b>	<b>-137,000</b>	<b>-137,000</b>	
<b>Net Finance Related Costs</b>		<b>254,699</b>	<b>283,339</b>	<b>403,908</b>	<b>403,908</b>	<b>530,898</b>	<b>329,911</b>	<b>329,911</b>	
<b>AUDIT</b>									
<b>CONTRACTUAL SERVICES</b>									
SPECIAL AUDIT	01-0152-5210	0	0	0	0	0	0	0	
ANNUAL AUDIT	01-0152-5213	26,265	26,955	28,000	28,000	27,665	29,790	29,790	
ACTUARIAL REVIEW	01-0152-5219	5,600	0	6,500	6,500	6,500	0	0	
<b>GRAND TOTAL AUDIT</b>		<b>31,865</b>	<b>26,955</b>	<b>34,500</b>	<b>34,500</b>	<b>34,165</b>	<b>29,790</b>	<b>29,790</b>	<b>-13.7%</b>

## CITY ASSESSOR

154

**DEPARTMENT:** Assessor

**PROGRAM MANAGER:** Director of Administration and City Assessor

**PROGRAM DESCRIPTION:**

The Assessor's Office is responsible for setting the value of all property within the City for the purposes of determining the taxable value of real and personal property, upon which is levied the municipal, county, and school property tax. The City Assessor is an outside contractor with City staff support from a full-time Assessor Clerk.

**SERVICES:**

- Input and update information in property database.
- Inspect and review all properties that were issued permits for the current year, as well as any partial assessments occurring in the prior year, and determine the appropriate property value assessment.
- Provide assessment information to interested parties.
- Keep an annual, updated list of businesses for personal property reporting.
- Prepare the Assessor's Final Report and TIF Valuation Report for submission to the Department of Revenue.
- Attend Board of Review as required by State Statutes.
- Perform a City-wide property revaluation which typically occurs on a three-year cycle. A revaluation is occurring in 2013.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Assessor – Contracted ++	++	++	++	++	++	++
Assessor Clerk	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**ACTIVITY MEASURES:**

Activity	2009	2010 Φ	2011	2012	2013 Φ	2014*
Properties Inspected	798	557	645	661	515	600
Assessment Notices Mailed	589	12,557	573	576	12,410	500
Open Book Hearings	170	705	111	160	158	50
Board of Review Hearings	12	67	13	25	18	15
Residential Parcels	11,786	11,833	11,826	11,818	11,822	11,850
Commercial Parcels	518	541	542	546	551	551
Total Parcels	12,817	12,857	12,852	12,859	12,820	12,850
Assessed Value Increase	59 m	-117 m	5 m	1,058,500	-284m	5 m

\* Forecast

Φ Revaluation Year

**BUDGET SUMMARY:**

- 1) The City contracts for Assessor Services. This cost is less than the cost of a full-time hired City Assessor position.
- 2) The State of Wisconsin provides manufacturing assessment services for the City and, by law, charges for those services. As such, the rate of increase in that expense line item cannot be controlled by the City.
- 3) The City typically funds one-third of the cost of a revaluation each year so that a full revaluation can be done every third year without the budget suffering a significant, \$100,000 peak in expenditures. The City has typically undertaken an Exterior Revaluation where each property is visited curb-side and evaluated. For 2013, however, an "Interim Market Update" was performed as an allowable statutory alternative. For 2016 we anticipate returning to the full revaluation process with more extensive field verification. The total appropriation represents \$39,000 for annual maintenance services in accordance with the approved 2013-15 contract with Tyler/CLT, \$34,000 as a one-third share of a 2016 revaluation cost, and \$2,000 for back-up clerical support as allowed for by the contract.
- 4) Capital Outlay funding is provided for the replacement of a staff computer (\$870) and purchase of Windows 7 software for another unit that is still new enough but needs to have XP eliminated from it prior to the discontinuation of support for XP (\$120), and an office chair (\$200). The department has five computers. Replacement is scheduled as one per year in order to standardize the budget impact and avoid peaks.

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ASSESSOR</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0154-5111	36,179	37,359	38,203	38,203	38,025	38,736	38,736	
SALARIES-TEMP	01-0154-5115	0	132	0	0	0	0	0	
SALARIES-OT	01-0154-5117	0	31	300	300	0	300	300	
COMPTIME TAKEN	01-0154-5118	103	0	200	200	0	50	50	
LONGEVITY	01-0154-5133	300	300	300	300	300	300	300	
HOLIDAY PAY	01-0154-5134	2,321	2,531	2,433	2,433	2,409	2,457	2,457	
VACATION PAY	01-0154-5135	4,389	3,934	4,344	4,344	4,301	4,388	4,388	
FICA	01-0154-5151	3,130	3,252	3,502	3,502	3,445	3,537	3,537	
RETIREMENT	01-0154-5152	4,329	4,373	2,289	2,289	2,252	2,312	2,312	
RETIREE GROUP HEALTH	01-0154-5153		0	0	0	0	0	0	
GROUP HEALTH & DENTAL	01-0154-5154	20,382	20,273	18,366	18,366	396	408	408	
LIFE INSURANCE	01-0154-5155	170	172	182	182	197	201	201	
WORKERS COMPENSATION INS	01-0154-5156	129	110	100	100	99	101	101	
Sub-total		71,432	72,468	70,219	70,219	51,424	52,790	52,790	-24.8%
Percent of Department Total		31.3%	36.2%	27.6%	27.6%	21.8%	23.4%	23.5%	
<b>CONTRACTUAL SERVICES</b>									
PROF SERVICE - ANNUAL & REVAL	01-0154-5210	70,866	46,000	74,000	74,000	74,000	75,000	75,000	
PROF SERVICE - CONTRACT ASSESS	01-0154-5219	71,913	80,000	82,400	82,400	82,400	79,000	79,000	
EQUIPMENT MAINTENANCE	01-0154-5242		7						
SOFTWARE MAINTENANCE	01-0154-5257	0	0	3,750	3,750	3,750	3,750	3,750	
STATE MFG ASSESSMENT	01-0154-5299	11,310	0	13,600	13,600	13,600	12,000	12,000	
Sub-total		154,089	126,007	173,750	173,750	173,750	169,750	169,750	-2.3%
<b>SUPPLIES</b>									
POSTAGE	01-0154-5311		0	5,000	5,000	5,000	0	0	
OFFICE SUPPLIES	01-0154-5312	967	698	1,000	1,000	1,000	1,000	1,000	
PRINTING	01-0154-5313	331	0	2,800	2,800	2,800	0	0	
Sub-total		1,298	698	8,800	8,800	8,800	1,000	1,000	-88.6%
<b>SERVICES AND CHARGES</b>									
PUBLICATIONS	01-0154-5421	96	83	300	300	300	300	300	
SUBSCRIPTIONS	01-0154-5422	0	0	150	150	150	150	150	
MEMBERSHIP	01-0154-5424		0	0	0	0	0	0	
CONFERENCES AND SCHOOLS	01-0154-5425	0	0	250	250	250	250	250	
MILEAGE	01-0154-5432		0	0	0	0	0	0	
Sub-total		96	83	700	700	700	700	700	0.0%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		155,483	126,788	183,250	183,250	183,250	171,450	171,450	-6.4%
<b>TOTAL GENERAL FUND</b>									
		228,916	199,256	253,469	253,469	234,674	224,240	224,240	-11.5%
<b>CAPITAL OUTLAY FUND</b>									
OFFICE EQUIPMENT	41-0154-5813	0		0	0	0	200	200	
COMPUTER EQUIPMENT	41-0154-5841	1,199	1,200	750	750	680	870	870	
SOFTWARE	41-0154-5843	0		120	120	0	120	120	
TOTAL CAPITAL OUTLAY FUND		1,199	1,200	870	870	680	1,190	1,190	
<b>GRAND TOTAL ASSESSOR</b>									
		228,114	200,456	254,339	254,339	235,354	225,430	225,430	-11.4%

## LEGAL SERVICES

161

**DEPARTMENT:** Legal Services

**PROGRAM MANAGER:** City Attorney

**PROGRAM DESCRIPTION:**

The law firm of Wesolowski, Reidenbach & Sajdak, S.C. is responsible for conducting most of the legal business in which the City is involved, such as researching and preparing legal opinions, researching and drafting ordinances, drafting resolutions, providing general legal counsel services, providing representation for the purchase and sale of property, providing general litigation services and for the prosecution of ordinance and traffic code violations. Jesse A. Wesolowski serves as the City Attorney and Brian C. Sajdak serves as Assistant City Attorney.

**SERVICES:**

- Attend all Common Council meetings.
- Attend all Plan Commission meetings.
- Attend all Community Development Authority meetings.
- Attend all Forward Franklin Economic Development Commission meetings.
- Attend all 27th Street Committee meetings.
- Review ordinances and resolutions.
- Consult with staff and elected officials on legal matters.
- Render legal opinions as requested.
- Hold instructional meetings.
- Coordinate legal defense of claims against the City.
- Represent the City, its boards and officers in civil claims and litigation.
- Prosecute ordinance violations.
- Prepare and review development agreements.
- Prepare and/or review City contracts.
- Provide Boards and Commissions support services drafting agendas, public hearing notices, resolutions, ordinances and motions for the Plan Commission, the Community Development Authority, the Forward Franklin Economic Development Committee, the Environmental Commission and the Parks Commission, and staff liaison services to the Community Development Authority, the Forward Franklin Economic Development Committee and the 27th Street Committee.

**STAFFING** - Contractual

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Hours of Service	4,264	4,652	4,657	4,862	4,900	4,900
Matters Litigated	1	1	4	9	5	5
Municipal Court Cases	8,950	10,159	12,304	10,390	8,061	11,000

\* Forecast

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
	New Acct #								
<b>LEGAL COUNSEL</b>									
<b>CONTRACTUAL SERVICES</b>									
LEGAL SERVICES - GENERAL	01-0161-5212	163,237	169,777	172,500	172,500	172,500	175,100	175,100	
LEGAL SERVICES - DAY COURT	01-0161-5213	56,390	59,731	60,645	60,645	60,645	61,600	61,600	
BOARDS AND COMMISSIONS SUPPOR	01-0161-5214	59,583	55,000	55,825	55,825	55,825	56,700	56,700	
SPECIAL ATTORNEY	01-0161-5251	300	0	5,000	5,000	5,000	5,100	5,100	
LEGAL SERVICES - LANDFILL SITING	01-0161-5252	0	0	0	0	0	0	0	
ATTORNEY FEES - ADD'L SERVICES	01-0161-5253	0	0	30,000	30,000	30,000	30,500	30,500	
Sub-total		279,511	284,508	323,970	323,970	323,970	329,000	329,000	1.6%
<b>SUPPLIES</b>									
PRINTING	01-0161-5313	0	0	0	0	0	0	0	
Sub-total		0	0	0	0	0	0	0	
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0161-5421	0	0	0	0	0	0	0	
SUBSCRIPTIONS	01-0161-5422	0	0	0	0	0	0	0	
CONFERENCES AND SCHOOLS	01-0161-5425	0	0	500	500	500	500	500	
COURT COSTS	01-0161-5427	590	1,149	450	450	450	450	450	
Sub-total		590	1,149	950	950	950	950	950	0.0%
<b>GRAND TOTAL LEGAL COUNSEL</b>		<b>280,101</b>	<b>285,657</b>	<b>324,920</b>	<b>324,920</b>	<b>324,920</b>	<b>329,950</b>	<b>329,950</b>	<b>1.5%</b>

## MUNICIPAL BUILDINGS

181

**DEPARTMENT:** Municipal Buildings

**PROGRAM MANAGER:** Director of Administration (assisted by Building Operation Supervisor)

**PROGRAM DESCRIPTION:**

The Municipal Buildings Department provides for the operation and maintenance of the City's buildings which include: the City Hall Complex, Fire Stations 1, 2, and 3; Law Enforcement Building, Library, Legend Park Buildings, the Public Works Garage and accessory buildings. Custodial service employees are provided to City Hall, Law Enforcement Building, and Library.

**SERVICES:**

- Provide custodial services at City Hall, Law Enforcement Building, and Library.
- Operate and maintain City grounds and buildings.
- Coordinate repairs and major maintenance projects in City facilities, including ADA compliance activities.
- Procure maintenance materials and supplies for all municipal buildings. The cost of maintenance materials, supplies, and utilities are included in the budgets of the Law Enforcement Building, Library, Fire Stations, Public Works Garage, and the Sewer and Water Building.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Custodian	3.26	2.42	2.33	2.26	2.26	1.78
Seasonal Maintenance	.48	.48	.48	.48	.48	0
<b>Total</b>	<b>4.74</b>	<b>3.90</b>	<b>3.81</b>	<b>3.74</b>	<b>3.74</b>	<b>2.78</b>

**ACTIVITY MEASURES:**

Square Footage:	2009	2010	2011	2012	2013	2014
City Hall	47,206	47,206	47,206	47,206	47,206	47,206
Fire Stations	32,392	37,750	37,750	37,750	37,750	37,750
Public Works Building	45,450	45,450	45,450	45,450	45,450	45,450
Sewer & Water Building	6,620	6,620	6,620	6,620	6,620	6,620
Law Enforcement Building	68,300	68,300	68,300	68,300	68,300	68,300
Library Building	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total Square Footage</b>	<b>239,968</b>	<b>245,326</b>	<b>245,326</b>	<b>245,326</b>	<b>245,326</b>	<b>245,326</b>

\*Forecast

## **BUDGET SUMMARY:**

- 1) The Mayor's Recommended Budget proposes moving the remaining summer worker to the Department of Public Work's budget. Additionally, during 2011 a part-time employee who vacated the position was replaced by an individual working fewer hours. The lost hours were picked up in contract services (which are paid for through the Sundry Contracts line item). Contract services are also used on a temporary basis to address short-term vacancies. The 2013 budget had been set up anticipating a return to staffing as opposed to the contract service. The 2014, budget, however, acknowledges the position as remaining as a contracted service. Therefore, although actual staffing for 2014 remains the same as in 2013, the 2014 budget reflects a reduction in staffing and an increase in contracted services.
- 2) Given current staffing levels, service levels to departments remain at a basic cleaning level. Deep cleaning is accomplished only sporadically.
- 3) Allocated Payroll Cost – This credit represents the portion of the departmental expense charged to the Police and Library operations.
- 4) The Fire Station roof project for 2012, funded in the Capital Improvement Fund, was moved back to 2013 and the second phase of that project was added (\$35,000). In the fall of 2013, however, following a recommendation from a roofing consultant, the entire roof of Fire Station No. 1 is recommended for replacement in 2014 as the same time as the City Hall roof and decorative framing is recommended for replacement.
- 5) Capital Outlay purchases include a Floor Burnishing Machine (\$950); Replacement of a laptop with a Desktop PC (\$780); and a Security System for City Hall (\$30,000).

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>MUNICIPAL BUILDING</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0181-5111	85,830	67,734	88,059	88,059	88,564	89,838	89,838	
SALARIES-PT	01-0181-5113	50,907	50,258	46,726	46,726	30,237	31,595	31,595	
SALARIES-TEMP	01-0181-5115	7,971	10,781	9,627	9,627	9,610	0	0	
SALARIES-OT	01-0181-5117	5,733	4,406	3,000	3,000	5,000	3,000	3,000	
COMPTIME TAKEN	01-0181-5118	0	0	500	500	0	500	500	
LONGEVITY	01-0181-5133	238	210	239	239	239	269	269	
HOLIDAY PAY	01-0181-5134	7,748	6,760	8,228	8,228	7,250	7,440	7,440	
VACATION PAY	01-0181-5135	7,806	14,846	9,297	9,297	8,598	8,803	8,803	
FICA	01-0181-5151	12,442	11,417	12,674	12,674	11,436	10,821	10,821	
RETIREMENT	01-0181-5152	19,858	14,231	10,371	10,371	9,918	8,652	8,652	
RETIREE GROUP HEALTH	01-0181-5153	3,611	3,380	3,471	3,471	3,542	2,804	2,804	
GROUP HEALTH & DENTAL	01-0181-5154	41,592	35,546	37,464	37,464	37,522	38,647	38,647	
LIFE INSURANCE	01-0181-5155	378	347	400	400	441	450	450	
WORKERS COMPENSATION INS	01-0181-5156	6,409	5,013	5,583	5,583	5,011	4,761	4,761	
ALLOCATED PAYROLL COST	01-0181-5199	-177,100	-173,300	-173,300	-173,300	-173,300	-173,300	-173,300	
Sub-total		73,423	51,631	62,339	62,339	44,068	34,280	34,280	-45.0%
Percent of Department Total		35.0%	24.0%	29.5%	29.5%	22.8%	17.1%	17.1%	
<b>CONTRACTUAL SERVICES</b>									
MEDICAL SERVICES	01-0181-5211	0	0	0	0	0	0	0	
SUNDRY CONTRACTORS	01-0181-5299	18,209	30,251	20,240	20,240	20,240	20,847	20,847	
Sub-total		18,209	30,251	20,240	20,240	20,240	20,847	20,847	
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0181-5312	38	127	100	100	100	100	100	
UNIFORMS	01-0181-5326	470	369	500	500	500	500	500	
FUEL/LUBRICANTS	01-0181-5331	90	12	100	100	100	100	100	
CONSUMABLE TOOLS	01-0181-5342	257	249	250	250	250	250	250	
Sub-total		856	756	950	950	950	950	950	0.0%
<b>SERVICES AND CHARGES</b>									
CONFERENCES AND SCHOOLS	01-0181-5425	143	0	300	300	300	300	300	
<b>FACILITY CHARGES</b>									
WATER	01-0181-5551	1,351	1,584	1,550	1,550	1,550	1,550	1,550	
ELECTRICITY	01-0181-5552	55,358	58,869	58,500	58,500	56,500	58,000	58,000	
SEWER	01-0181-5553	604	676	800	800	800	800	800	
NATURAL GAS	01-0181-5554	12,467	11,952	14,900	14,900	14,900	14,500	14,500	
LANDSCAPE MATERIALS	01-0181-5555	2,779	2,045	2,500	2,500	2,500	2,000	2,000	
JANITORIAL SUPPLIES	01-0181-5556	6,013	6,451	5,000	5,000	5,000	6,000	6,000	
BUILDING MAINTENANCE-SYSTEMS	01-0181-5557	19,958	22,816	19,600	19,600	19,600	19,992	19,992	
BUILDING MAINTENANCE-OTHER	01-0181-5559	12,287	9,979	9,700	9,700	9,700	9,894	9,894	
Sub-total		110,816	114,372	110,550	110,550	110,550	112,736	112,736	2.0%
SUB TOTAL NON PERSONAL SERVICES		130,024	145,379	132,040	132,040	132,040	134,833	134,833	2.1%
TOTAL GENERAL FUND		203,447	197,010	194,379	194,379	176,108	169,113	169,113	-13.0%
<b>CAPITAL OUTLAY FUND</b>									
FURNITURE & FIXTURES	41-0181-5812	0		0	0	0	0	0	
NON-MOTORIZED EQUIPMENT	41-0181-5814	0		0	0	0	0	0	
SHOP EQUIPMENT	41-0181-5815	0		0	0	0	950	950	
BUILDING IMPROVEMENTS	41-0181-5822	6,582	18,058	17,100	17,100	17,100	30,000	30,000	
COMPUTER EQUIPMENT	41-0181-5841	0		0	0	0	780	780	
TOTAL CAPITAL OUTLAY FUND		6,582	18,058	17,100	17,100	17,100	31,730	31,730	85.6%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0181-5811	0	0	0	0	0	0	0	
GRAND TOTAL MUNICIPAL BUILDING		210,029	215,068	211,479	211,479	193,208	200,843	200,843	-5.0%

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>INSURANCE</b>									
BUILDING INSURANCE	01-0194-5511	28,983	27,860	29,000	29,000	29,000	46,050	46,050	
AUTO/EQUIPMENT INSURANCE	01-0194-5512	70,832	70,257	73,000	73,000	73,000	75,661	75,661	
GENERAL LIABILITY	01-0194-5513	100,129	105,071	108,000	108,000	108,000	108,000	108,000	
PROFESSIONAL LIABILITY	01-0194-5514	38,796	40,940	41,000	41,000	41,000	43,410	43,410	
BOILER INSURANCE	01-0194-5515	6,017	6,017	6,200	6,200	6,200	6,000	6,000	
UMBRELLA INSURANCE	01-0194-5516	13,800	13,800	14,200	14,200	14,200	16,200	16,200	
PUBLIC OFFICIALS E & O LIABILITY	01-0194-5518	50,438	52,968	54,000	54,000	54,000	54,600	54,600	
MONEY & SECURITIES	01-0194-5521	1,699	1,699	1,850	1,850	1,850	1,850	1,850	
ALLOCATED INSURANCE COST	01-0194-5560	-241,400	-236,268	-246,200	-246,200	-246,200	-251,124	-251,124	
WORKERS COMPENSATION	01-0194-5517	399,280	359,315	403,563	403,563	403,563	411,634	411,634	
ALLOCATED WC INSURANCE COST	01-0194-5561	-399,280	-359,315	-403,563	-403,563	-403,563	-411,634	-411,634	
Sub-total		69,292	82,344	81,050	81,050	81,050	100,647	100,647	24.2%
<b>GRAND TOTAL INSURANCE</b>		<b>69,292</b>	<b>82,344</b>	<b>81,050</b>	<b>81,050</b>	<b>81,050</b>	<b>100,647</b>	<b>100,647</b>	<b>24.2%</b>
Less Program Revenue:									
INSURANCE DIVIDEND		-16,360	0	-15,000	-15,000	-58,200	-15,000	-15,000	
<b>Net Insurance Related Costs</b>		<b>52,932</b>	<b>82,344</b>	<b>66,050</b>	<b>66,050</b>	<b>22,850</b>	<b>85,647</b>	<b>85,647</b>	

## INSURANCE

194

**DEPARTMENT:** Insurance

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

The City accounts for all insurance program activities in a separate general fund department. Insurance coverage maintained by the City includes general and umbrella liability, property, auto, professional liability, and worker compensation policies. Third party insurance companies provide all insurance coverage for the City. Workers Compensation costs are based on covered payroll amounts multiplied by standard rates established by the State. The City's worker compensation insurance carrier also offers a dividend program, which makes the City eligible to earn dividends if claim costs fall below specified thresholds. Good claims experience may increase the amount of the dividend available to the City. The full-expected premium cost is budgeted as expenditure; estimated dividends are budgeted as revenues on a conservative basis, as the amounts are subject to change based on claims experience. Insurance amounts are allocated to various City departments, the Library, Water Utility, and Sewer Fund through an ongoing administrative allocation.

**BUDGET SUMMARY:**

- 1) The largest expense within the funding for this area is workers compensation costs. The State sets rates and calculates the City's modification factor based upon claims history. Workers Compensation expenses are charged out to the operating department budgets. Increases in total payroll and changes in State-set rates will be offset and supported by a reduction in the State-determined modification factor that is applied to the City of Franklin and will result in an estimated increase in appropriations of less than one percent for 2014.
- 2) The insurance budget not allocated to specific departments represents mainly public officials' liability insurance.
- 3) The insurance market place is experiencing some increases that are reflected through increased appropriations. The largest increase is in the building and personal property insurance that the City has historically obtained through the Local Government Property Insurance Fund (LGPIF). New management at LGPIF has led to some changes that have pushed rates up resulting in an increase in appropriations of \$17,050. Although this is not inconsistent with the market, it does mean we will consider another provider to ensure competitiveness.

**UNCLASSIFIED, CONTINGENCY & ANTICIPATED UNDERSPENDING  
198, 199**

**DEPARTMENT:** Unclassified, Contingency & Anticipated Under spending

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

These programs provide for miscellaneous accounts that are not contained in department operating budgets.

**Department 198 Unclassified:** Items accounted for in this department include refunded taxes, special assessments on City owned property (if any) and claims or judgment costs.

**Department 199 Contingency:** This area carries the annual contingency appropriation. This appropriation is made to address unforeseen expenditures in the General Fund or to allow Common Council to retain control of program expenditures that are uncertain at time of budget adoption. Funds are not expended directly from the contingency account, but are transferred to General Fund operating budgets by specific Common Council action.

**Department 199 Anticipated Under spending:** Historically the City budgets have been under spent for a variety of reasons. The primary reason is manpower positions that are vacant for a portion of the year due natural turnover of staffing. While it is difficult to predict where in City Departments the vacancies will occur from year to year it is predictable that within the entire City operations vacancies will occur. It is reasonable to budget for a vacancy factor. By doing so the residents are not taxed for an expenditure that will not be made. This has been a longstanding practice in the City of Franklin.

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
	New Acct #								
<b>UNCLASSIFIED EXPENSES</b>									
<b>CONTRIBUTIONS AND AWARDS</b>									
UNEMPLOYMENT	01-0198-5158	0	0	0	0	0	0	0	
REFUNDED PROPERTY TAXES	01-0198-5543	3,906	978	2,500	2,500	2,500	2,500	2,500	
CLAIMS	01-0198-5731	0	0	0	0	0	0	0	
<b>GRAND TOTAL UNCLASSIFIED</b>		<b>3,906</b>	<b>978</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0.0%</b>
<b>CONTINGENCY</b>									
<b>RESTRICTED</b>									
ADMINISTRATION				0	0	0		0	
BUILDING INSPECTION				0	0	0		0	
FIRE				0	0	0		0	
PLANNING				0	0	0		0	
OTHER	01-0199-5110		0	950,000	950,000	0	950,000	950,000	
Sub-total		0	0	950,000	950,000	0	950,000	950,000	
<b>UNRESTRICTED</b>									
UNRESTRICTED	01-0199-5499		0	123,000	122,075	117,075	125,000	125,000	
<b>GRAND TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>1,073,000</b>	<b>1,072,075</b>	<b>117,075</b>	<b>1,075,000</b>	<b>1,075,000</b>	<b>0.2%</b>
<b>ANTICIPATED UNDEREXPENDITURES</b>									
	01-0199-5497	0	0	-350,000	-350,000	-224,000	-350,000	-360,300	

**POLICE**  
**211, 212**

**DEPARTMENT:** Police

**PROGRAM MANAGER:** Chief of Police

**PROGRAM DESCRIPTION:**

The Franklin Police Department provides law enforcement services to the community 24 hours per day, 7 days per week through the efforts of the department staff. The Chief of Police, as department manager, is responsible for the leadership, supervision, direction, staff development, training, evaluation, and discipline of department personnel. The Chief is empowered by State Statute and local ordinance to exercise authority in matters of police operations, and establishes rules/regulations and policies/procedures for the department.

The Inspector, as second in command of the department, serves as Operations Commander, which includes oversight of patrol services, special unit services, investigation services, and administration/communication services. The Inspector of Police acts on behalf of the Chief of Police in the Chief's absence. The Inspector assists in the management of the department, and is the immediate supervisor to the Captains.

The sworn staff is divided into 3 shifts, each led by a Police Captain who is responsible for the leadership, supervision, training, evaluation, and discipline of the supervisors and officers assigned to the shift. In addition, each Captain is responsible for an area of specialty within the department. Areas of specialty include the Special Unit Services Division, Investigative Services Division, and the Administrative/Communication Services Division.

Eight Police Sergeants report directly to the respective Captains. The Sergeants are responsible for first-line supervision of 40 Police Officers and 5 Detectives. There are 2 Police Sergeants assigned to Day Shift and Late Shift, 3 Police Sergeants assigned to Early Shift and 1 Sergeant assigned to the supervision of the Detective Bureau. In addition, each Sergeant has other responsibilities within the department. These include first line supervision of the Field Training Officers, Emergency Response Unit (E.R.U.), Street Crimes Unit, Evidence/Property Room, Traffic Enforcement Unit (T.E.U.), Evidence Technicians, department detention/lockup facility, etc.

Police Patrol Officers provide 24 hour per day police services, which include protecting of life and property, preserving peace and good order of the community, and furnishing any other appropriate service that enhances the safe and orderly operation of the City. As the Patrol Officers are the main source of routine squad, motorcycle, bicycle, and foot patrol, they respond to calls for service, conduct initial criminal investigations, investigate traffic accidents, etc. In addition to their regularly assigned duties, they provide police canine (K-9) services, are members of the E.R.U., and provide staffing for special events such as St. Martins Fair and July 4<sup>th</sup> celebrations. Patrol Officers also coordinate Crime Prevention programs, work in the Evidence/Property Room, work as Adopt-A-School Officers, and teach Drug Abuse Resistance Education (D.A.R.E.).

A Police Captain oversees management of the Special Unit Services Division. These services include the K-9 Unit, E.R.U., department negotiators, Street Crimes Unit, Dive Team, Field Training Program, T.E.U., traffic accident investigators, Intoximeter and Preliminary Breath Testers maintenance, department detention/lockup facilities, and warrant services.

A Police Captain oversees management of the Investigative Services Division. A Sergeant handles the daily supervision of 5 Detectives in the Detective Bureau. In addition to handling all criminal and juvenile investigations that are forwarded from Patrol, the Detectives conduct employment background investigations for potential new City employees. This Captain oversees maintenance of the Department web site including updating the sex offender registry. This Captain also oversees the operation of the Evidence/Property Room, Bureau of Identification, and Community Services including the Crime Prevention Unit, Police Officer Support Team (P.O.S.T.), and Department Chaplain. This Captain also serves as the department Public Information Officer.

A Police Captain oversees management of the Administrative/ Communication Services Division. This Captain deals with the operation and maintenance of department communications equipment, including radio systems, telephone equipment, 911 equipment, video cameras, and computer hardware. In addition, this Captain oversees daily administrative functions within the Police Department including equipment purchases and reporting crime statistics. This Captain oversees the operation of the Communications Bureau, Community Policing at the Wal-Mart Substation, the Bicycle Patrol Unit, Auxiliary Services, the department gun range, vehicle purchases and maintenance. This Captain also coordinates the department's participation in the Suburban Mutual Assistance Response Team (S.M.A.R.T.).

The administrative staff consisting of the Chief's Administrative Assistant who handles all related duties for the Chief, Inspector, Captains. Duties include: preparing, distributing, and filing confidential documents and correspondence; maintaining personnel, payroll and other critical departmental files; transcription of official police reports, as well as handling confidential telephone calls. She also prepares documents for the District Attorney's Office, Clerk of Courts, Police and Fire Commission, and social service agencies.

A civilian Communications Supervisor supervises the Communication Bureau and is responsible for the leadership, supervision, training, evaluation, and discipline of 14 civilian Dispatcher/Clerks. The Dispatcher/Clerks are also divided into 3 shifts and provide 24-hour emergency service communications for the City. The Dispatcher/Clerks answer emergency and non-emergency telephone calls, operate the computer aided dispatch system (CAD), and dispatch appropriate police and fire units to calls for service. The Dispatcher/Clerks are trained in state and national teletype system usage that permits access to Department of Motor Vehicle records, Crime Information Bureau, and National Crime Information Center records, warrants/commitments, and criminal history information. In addition, they transcribe and file all police reports, provide front window service to citizens seeking information and fill Open Records requests.

The 3/4 time Utility Person assists with squad and equipment maintenance, squad and equipment replacement and squad transports to appropriate service departments.

**SERVICES:**

- Recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues.
- Provide 24 hour per day, 7 days per week police communications.
- Secretarial support to officers, supervisory staff, municipal court, and commissions.
- Police patrol of City by squads, motorcycle, bicycles, foot, and alternative methods.
- Special City event management (St. Martin's Fair, 4<sup>th</sup> of July, etc).
- Criminal investigations (adult and juvenile).
- Apprehension and prosecution of violators/offenders of local, county, state, and federal laws.
- K-9 Unit.
- Emergency Response Unit.
- Street Crimes Unit.
- Traffic Enforcement Unit/Accident Investigation.
- Neighborhood Substation (Wal-Mart).
- Crime Prevention (Neighborhood / Business Watch) Programs.
- Adopt-A-School Officer Program.
- Drug Abuse Resistance Education.
- Child Safety Programs (including bicycle safety, child fingerprinting, protective behaviors - child abuse prevention education).
- Maintain Sex Offender Registry for offenders who live, work and go to school in Franklin.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Police Chief</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Captain</b>	3.00	3.00	3.00	3.00	3.00	3.00
<b>Sergeant</b>	7.00	7.00	7.00	7.00	8.00	8.00
<b>Corporal</b>	1.00	1.00	1.00	1.00	.00	.00
<b>Juvenile Officer</b>	1.00	2.00	2.00	2.00	.00	.00
<b>School Liaison Off.</b>	1.00	.00	.00	.00	.00	.00
<b>Detective</b>	4.00	4.00	4.00	4.00	5.00	5.00
<b>Patrol Officer *</b>	*41.00	*41.00	*41.00	*41.00	* 41.00	41.00
<b>Total Sworn Officers</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>
<b>Comm. Supervisor</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Dispatcher</b>	15.00	15.00	15.00	15.00	14.00	14.00
<b>Secretary</b>	1.50	1.50	1.00	1.00	1.00	1.00
<b>Utility Person</b>	.75	.75	.75	.75	.75	.75
<b>Total</b>	<b>77.25</b>	<b>77.25</b>	<b>76.75</b>	<b>76.75</b>	<b>75.75</b>	<b>75.75</b>

\* One authorized Patrol Officer position had remained unfunded from 2007-2013.

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Part I Crimes	804	629	689	852	738	812
Part II Crimes	1496	1275	1,145	1,014	1,546	1,227
Adult Arrests	950	1,267	1,186	1,498	2,030	1,813
Juvenile Arrests	285	339	368	301	210	231
Narcotics Arrests	159	164	146	122	120	132
Driving While Intoxicated	178	188	138	117	130	143
Traffic Citations	6,303	7,872	9,987	9,449**	7,240	8,036
Parking Citations	1,490	1,253	1,106	0**	0	0
Traffic Accidents	601	559	566	565	580	638
Calls for Service	28,267	37,273	38,714	39,329	37,508	39,383

\*Forecast

\*\*Parking citation count combined with traffic citation count in 2012

## BUDGET SUMMARY:

### 1. Patrol Officer Position (2007 – 2013 Unfunded Position) - approved

The department is requesting that the Patrol Officer position that went unfunded from 2007-2013 be funded for 2014 and filled. By filling this position the staffing level of the police department will be brought back to the 2001 manpower level. Each year our department experiences 1-3 vacancies based upon retirements or resignations. Each vacancy takes an extended period of time to fill this position(s) and train the officer prior to him/her being ready to fully assume the responsibilities of a police officer. By funding and filling this position this would assist our department in keeping our manpower on an ongoing basis closer to our current level. The City is now receiving an increase in requests for commercial developments, Rock Sports Complex, etc. which will increase the need for police presence and will lead to increased police activity. Without this position being filled, substantial overtime can be expected to be expended to address additional service needs.

### 2. Records Clerk (part-time) – not included in adopted budget

The department is requesting a part-time records clerk. Since dispatchers took over the task of fulfilling open record requests (under the supervision of Capt. Spak), they were logging an average 20-hours per payroll. Since the inception of DPPA (Driver's Privacy Protection Act), that amount has increased to approximately 25-hours per payroll. It should be noted that this does not include the time in which they answer the calls while they're working their regular shift or when they make call backs and the like. This documented time is when they are completing the requests in quantity. We currently have two dispatchers working with open records and a third as back up, but even under the best circumstances, at times they both may be on vacation or regularly scheduled off, which can lead to some delays in fulfilling requests. My suggestion would be a part-time records clerk who would work Monday through Friday, three hours per day (a set time-30 hours per payroll). That way if someone calls with a specific question about a request they can be given the information of when the records clerk would be able to assist them.

### 3. As reported in the 2013 Municipal Facts 11 publication from the Wisconsin Taxpayers Alliance, the City of Franklin spends \$211.47 per capita on police services. The state average for cities similar in size is \$220.00. In Franklin there are presently 58 officers or

1.6 officers per 1000 residents. Law enforcement agencies in the state average 1.95 officers per 1000 residents and agencies in Milwaukee County average 2.01 per 1000 residents.

#### 4. Capital Outlay

	Adopted	Requested
Auto Equipment		
Replacement Squads	\$160,500	\$192,600
Replacement Light Bars	\$ 4,700	\$ 9,200
Computer Equipment:		
Replacement Mobile Data Computers	\$ 19,000	\$ 19,000
Replacement Computers	\$ 12,800	\$ 12,800
Direct Attached Disk Storage	\$ 9,000	\$ 9,000
Domain Controller Server	\$ 5,000	\$ 5,000
Sundry Computer Parts	\$ 3,000	\$ 4,500
Dragon Naturally Speaking Professional	\$	\$ 2,448
Other Capital Equipment:		
Automated License Plate Recognition (ALPR)	\$ 30,000	\$ 30,000
SWAT Communications (11 units)	\$ 16,467	\$ 16,467
Replacement Ballistic and Tactical Vests	\$ 14,000	\$ 14,000
SWAT Ballistic Plates	\$ 11,110	\$ 11,110
SWAT Kevlar Helmets (11 units)	\$ 4,950	\$ 4,950
Speed Radar Units (2) for Motorcycles #1 & #2	\$ 4,324	\$ 4,324
Speed Laser Unit for Motorcycle #2	\$ 3,790	\$ 3,790
SWAT Rifle Scopes (2 units)	\$	\$ 2,520
TASER X-2 Equipment	\$ 2,050	\$ 2,050
Pro-Straint Violent Prisoner Chair	\$	\$ 1,890
Wireless Motorcycle Communication Systems	\$ 1,860	\$ 1,860
SWAT Flash Bang Trainer and Payload	\$	\$ 1,800
Pelican Remote Crime Scene Lighting	\$ 1,534	\$ 1,534
Dispatch Chairs	\$ 1,500	\$ 1,500
Defense and Arrest Tactics' Redman Suit	\$ 1,430	\$ 1,430
SWAT Break and Rake Tool	\$	\$ 440
<b>Total Capital Outlay</b>	<b>\$ 307,015</b>	<b>\$ 354,213</b>

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>POLICE DEPARTMENT</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0211-5111	3,369,335	3,391,477	3,408,677	3,408,677	3,386,729	3,653,091	3,653,091	
SALARIES-PT	01-0211-5113	20,401	20,238	20,980	20,980	21,541	21,403	21,403	
SALARIES-OT	01-0211-5117	199,871	253,715	179,300	179,300	210,000	195,000	195,000	
COMPTIME TAKEN	01-0211-5118	130,374	130,752	150,000	150,000	145,000	150,000	150,000	
LONGEVITY	01-0211-5133	14,092	14,138	14,184	14,184	14,083	15,125	15,125	
HOLIDAY	01-0211-5134	236,593	255,577	250,941	250,941	240,475	265,676	265,676	
VACATION PAY	01-0211-5135	291,093	297,767	328,244	328,244	298,855	326,996	326,996	
FICA	01-0211-5151	318,014	323,188	336,624	336,624	330,612	356,096	356,096	
RETIREMENT	01-0211-5152	848,415	921,727	806,492	806,492	847,359	506,958	506,958	
RETIREE GROUP HEALTH	01-0211-5153	390,490	422,759	434,185	434,185	429,715	388,656	388,656	
GROUP HEALTH & DENTAL	01-0211-5154	1,100,119	1,088,418	992,058	992,058	942,040	988,503	988,503	
LIFE INSURANCE	01-0211-5155	9,375	9,674	9,819	9,819	10,463	11,616	11,616	
WORKERS COMPENSATION INS	01-0211-5156	129,417	136,356	141,414	141,414	139,340	150,490	150,490	
COLLEGE INCENTIVE	01-0211-5161	26,016	27,984	24,384	24,384	26,016	27,072	27,072	
VACANCY FACTOR	01-0211-5198			0	0	0	0	0	
Sub-total		7,063,604	7,293,770	7,097,302	7,097,302	7,042,228	7,056,682	7,056,682	-0.6%
Percent of Department Total		85.5%	86.5%	84.6%	84.7%	84.2%	84.5%	73.7%	
<b>CONTRACTUAL SERVICES</b>									
DATA PROCESSING SERVICES	01-0211-5214	95,082	86,540	119,500	119,500	119,500	123,085	123,085	
AUTO MAINTENANCE	01-0211-5241	18,423	18,120	23,400	23,400	23,400	25,300	25,300	
EQUIPMENT MAINTENANCE	01-0211-5242	72,930	80,343	106,500	106,500	106,500	122,750	122,750	
DATA & TELEPHONE CABLING	01-0211-5247	12,231	12,795	22,200	22,200	22,200	22,200	22,200	
SOFTWARE MAINTENANCE	01-0211-5257	60,305	45,969	62,500	62,500	62,500	63,800	63,800	
SUNDRY CONTRACTORS	01-0211-5299	42,399	48,812	54,000	47,225	47,225	30,000	30,000	
Sub-total		301,371	292,579	388,100	381,325	381,325	387,135	387,135	-0.2%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0211-5312	8,459	10,984	13,100	13,100	13,100	13,100	13,100	
PRINTING	01-0211-5313	2,633	5,315	4,500	4,500	4,500	4,500	4,500	
UNIFORMS *	01-0211-5326	30,843	34,366	36,000	36,000	36,000	36,000	36,000	
FIREARMS SUPPLIES	01-0211-5327	19,974	16,559	20,000	23,500	23,500	20,000	20,000	
EDUCATION SUPPLIES	01-0211-5328	827	97	3,700	3,700	3,700	3,700	3,700	
OPERATING SUPPLIES-OTHER	01-0211-5329	21,405	17,577	22,250	22,250	22,250	23,000	23,000	
FUEL/LUBRICANTS	01-0211-5331	153,285	145,503	163,000	163,000	163,000	163,000	163,000	
VEHICLE SUPPORT	01-0211-5332	41,943	34,526	49,000	49,000	49,000	50,500	50,500	
EQUIPMENT SUPPLIES	01-0211-5333	4,316	5,824	13,500	13,500	13,500	13,500	13,500	
AUXILIARY SUPPORT	01-0211-5334	5,557	2,766	4,600	4,600	4,600	4,000	4,000	
CRIME PREVENTION MATERIALS	01-0211-5335	4,372	4,356	4,350	4,350	4,350	4,350	4,350	
Sub-total		293,614	277,872	334,000	337,500	337,500	335,650	335,650	0.5%
<b>SERVICES AND CHARGES</b>									
TELEPHONE	01-0211-5415	20,128	36,019	38,500	38,500	38,500	24,500	24,500	
SUBSCRIPTIONS	01-0211-5422	235	204	1,100	1,100	1,100	1,000	1,000	
TRAINING EXPENSE	01-0211-5423	8,099	6,921	10,800	10,800	10,800	10,800	10,800	
MEMBERSHIPS	01-0211-5424	1,362	1,131	2,100	2,100	2,100	2,000	2,000	
CONFERENCES AND SCHOOLS	01-0211-5425	22,743	24,506	26,000	26,000	29,000	29,000	29,000	
ALLOCATED INSURANCE COST	01-0211-5428	78,500	76,738	81,500	81,500	81,500	83,130	83,130	
MILEAGE	01-0211-5432	541	589	2,000	2,000	2,000	1,500	1,500	
EQUIPMENT RENTAL	01-0211-5433						17,500	17,500	
Sub-total		131,606	146,108	162,000	162,000	165,000	169,430	169,430	4.6%
<b>FACILITY CHARGES</b>									
WATER	01-0211-5551	1,656	1,745	2,100	2,100	2,100	2,184	2,184	
ELECTRICITY	01-0211-5552	74,419	80,611	77,800	77,800	77,800	80,912	80,912	
SEWER	01-0211-5553	482	480	500	500	500	520	520	
NATURAL GAS	01-0211-5554	22,865	23,146	28,000	28,000	28,000	29,120	29,120	
LANDSCAPE MATERIALS	01-0211-5555	301	151	1,050	1,050	1,050	1,000	1,000	
JANITORIAL SUPPLIES	01-0211-5556	6,103	4,586	8,600	8,600	8,600	8,600	8,600	
BUILDING MAINTENANCE-SYSTEMS	01-0211-5557	12,479	14,817	21,850	21,850	21,850	21,850	21,850	
BUILDING MAINTENANCE-FLOORING	01-0211-5558	204	6,112	8,000	8,000	8,000	5,000	5,000	
BUILDING MAINTENANCE-OTHER	01-0211-5559	30,090	23,530	37,900	37,900	37,900	37,900	37,900	
ALLOCATED PAYROLL COST	01-0211-5560	94,400	93,400	95,800	95,800	95,800	97,716	97,716	
Sub-total		243,019	248,579	281,600	281,600	281,600	284,802	284,802	1.1%
SUB TOTAL NON PERSONAL SERVICES		969,609	965,138	1,165,700	1,162,425	1,165,425	1,177,017	1,177,017	1.0%
TOTAL GENERAL FUND		8,053,213	8,258,909	8,263,002	8,259,727	8,207,653	8,233,699	8,233,699	-0.4%
<b>CAPITAL OUTLAY FUND</b>									
AUTO EQUIPMENT	41-0211-5811	225,500	159,670	210,250	210,250	210,250	165,200	165,200	
FURNITURE/FIXTURES	41-0211-5812			0	0	0	0	0	
OFFICE EQUIPMENT	41-0211-5813			0	0	0	0	0	
SHOP EQUIPMENT	41-0211-5815								
SAFETY EQUIPMENT	41-0211-5818								
OTHER CAPITAL EQUIPMENT	41-0211-5819	132,775	105,900	0	52,648	52,600	93,015	93,015	
BUILDING CONSTRUCTION	41-0211-5822								
COMPUTER EQUIPMENT	41-0211-5841	32,865	49,866	4,608	43,060	43,000	48,800	48,800	
SOFTWARE	41-0211-5843	0	0	91,100	0	30,500	0	0	
TOTAL CAPITAL OUTLAY FUND		391,140	315,436	305,958	305,958	336,350	307,015	307,015	0.3%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0211-5811	0	0	0	0	0	0	0	
SUBTOTAL POLICE DEPARTMENT		8,444,353	8,574,344	8,568,960	8,565,685	8,544,003	8,540,714	8,540,714	-0.3%

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>PD Dispatch</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0212-5111	551,950	592,002	630,215	630,215	622,554	633,142	633,142	
SALARIES-OT	01-0212-5117	4,745	1,580	17,150	17,150	7,000	17,150	17,150	
COMPTIME TAKEN	01-0212-5118	18,443	14,984	18,000	18,000	15,000	18,000	18,000	
LONGEVITY	01-0212-5133	1,534	1,625	1,680	1,680	1,405	1,565	1,565	
HOLIDAY	01-0212-5134	36,656	37,666	39,789	39,789	40,490	39,934	39,934	
VACATION PAY	01-0212-5135	43,595	45,415	47,312	47,312	40,945	46,848	46,848	
FICA	01-0212-5151	48,307	51,099	57,692	57,692	55,646	57,883	57,883	
RETIREMENT	01-0212-5152	63,858	37,999	37,707	37,707	33,441	37,286	37,286	
RETIREE GROUP HEALTH	01-0212-5153	5,104	6,247	6,369	6,369	6,346	5,426	5,426	
GROUP HEALTH & DENTAL	01-0212-5154	161,621	151,867	140,952	140,952	136,605	167,334	167,334	
LIFE INSURANCE	01-0212-5155	2,495	2,559	2,831	2,831	2,760	3,132	3,132	
WORKERS COMPENSATION INS	01-0212-5156	1,942	1,706	1,647	1,647	1,561	1,652	1,652	
Sub-total		940,250	944,748	1,001,344	1,001,344	963,753	1,029,352	1,029,352	2.8%
<b>Grand Total Police Department by Fund</b>									
General Fund		8,993,463	9,203,657	9,264,346	9,261,071	9,171,406	9,263,051	9,263,051	
Capital Outlay Fund		391,140	315,436	305,958	305,958	336,350	307,015	307,015	
Equipment Revolving Fund		0	0	0	0	0	0	0	
Grand Total Police Department		9,384,603	9,519,093	9,570,304	9,567,029	9,507,756	9,570,066	9,570,066	0.0%
<b>Less Program Revenue:</b>									
LAW ENFORCEMENT TRAINING		-9,900	-9,100	-10,000	-10,000	-10,000	-10,000	-10,000	
OTHER POLICE GRANTS		-76,681	-89,321	-55,500	-55,500	-55,500	-50,000	-50,000	
Penalties & Forfeitures @ 88.0%		-361,133	-402,599	-396,000	-396,000	-405,000	-375,760	-390,720	
POLICE SERVICES		-5,955	-7,594	-4,500	-4,500	-4,500	-7,500	-7,500	
SPECIAL EVENT PUBLIC SAFETY		-5,043	-9,321	-1,500	-1,500	-1,500	-1,500	-1,500	
SCHOOL LIAISON OFFICER		0	0	0	0	0	0	0	
PROPERTY SALES - VEHICLES		-28,409	-15,104	-30,000	-30,000	-40,000	-30,000	-30,000	
INSURANCE PROCEEDS - VEHICLES		-29,173	-21,443	0	0	0	0	0	
Total Program Revenue		-536,295	-554,482	-497,500	-497,500	-516,500	-474,760	-489,720	
Net Police Related Costs		8,848,308	8,964,611	9,072,804	9,069,529	8,991,256	9,095,306	9,080,346	

**FIRE  
221, 223**

**DEPARTMENT:** Fire

**PROGRAM MANAGER:** Fire Chief

**PROGRAM DESCRIPTION:**

The Franklin Fire Department mission is to render any service it is capable of delivering to protect the lives and property of the citizens within its jurisdiction. The department will provide educational activities to the residents and actively promote fire prevention. The department will provide these services as efficiently as possible within the limits of funding provided by the citizens of Franklin.

Full time employees staff the department, department 221 accounts for these employees. Department No. 223 is used to account for fire protection charges from the Franklin Water Utility for water mains and fire hydrants, as set by the Public Service Commission.

**SERVICES:**

- Fire suppression and investigation.
- Service calls for hazardous conditions such as downed power lines, strange odors, natural gas leaks, and other non-fire calls.
- Emergency medical services, including basic life support (EMT-B) and advanced life support (paramedic service). Paramedic services are provided as part of a contract with Milwaukee County.
- Special teams; including water/ice and dive rescue, trench stabilization and rescue, confined space rescue, high/low angle rope rescue and hazardous materials response.
- Fire inspection services, performed in all factories, stores, schools, churches, apartments and buildings open to the general public.
- Public education services, encompassing a variety of fire safety and first aid classes, including CPR, fire extinguisher training, and Survive Alive House.
- Maintenance of 3 fire stations, 7 major fire vehicles, 5 ambulances, and 5 staff vehicles.
- Training of personnel in fire and EMS techniques.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Part-time Inspector	.45	.00	.50	.50	.50	.50
Supervisor of Equipment	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Paramedic Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00
EMT/Firefighter	13.00	12.00	12.00	12.00	12.00	8.00
Paramedic/Firefighter	16.00	17.00	17.00	17.00	17.00	21.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Regular FTE</b>	<b>46.45</b>	<b>46.00</b>	<b>46.50</b>	<b>46.50</b>	<b>46.50</b>	<b>46.50</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Total Calls	3,121	3,214	3,261	3,381	3,475	3,560
Fire Responses	496	574	540	594	610	627
PI Accidents	110	94	87	99	102	110
EMS Responses	2,515	2,546	2,605	2,688	2,763	2,840
Fire Inspections	2,611	2,463	2,765	2,485	2,475	2,480
Plan Reviews	275	144	185	113	120	125
Basic Life Support Transports	1506	1,141	1,099	1,137	1,168	1,200
Paramedic Transports	1009	823	863	910	935	961

\* Forecast

## BUDGET SUMMARY:

- 1) Personal Services – the increase reflects an anticipated year with all positions being filled. There were also adjustments to reflect contractual wage and benefit adjustments.
- 2) Contractual Services – reflects funds needed to pay outside contractors for services that FFD personnel are unable to complete in-house. Examples of these services are billing for ambulance transports and vehicle repairs beyond the capability of the DPW and/or FFD staff. There is a slight increase over 2013, primarily to cover implementation of a fitness program intended to reduce duty-related injuries (which could save the city substantially in health care costs and overtime liability).
- 3) Supplies - These lines are used to purchase supplies. Examples include office supplies, firefighting equipment, and medical products for the ambulances. Though fuel costs remain uncertain, there is no substantial change from 2013.
- 4) Services and Charges – This category pays for telephone, cellular, and wireless fees, as well as schools, conferences, and rental fees for some equipment. The slight increase is to cover the cost of a training program intended to improve performance and accountability among company officers.
- 5) Facility Charges – though most lines are down slightly, there is an overall increase as expenses for replacement of major systems or equipment (should they be required) are shifted from Capital Outlay into Operating budget lines. FFD does not intend to deplete those budget lines unless unforeseen repairs or replacement of major systems (i.e. HVAC) are required.

### 6) Capital Outlay:

#### **Furniture and fixtures**

On-going expenses \$3,000

#### **Shop Equipment**

Fitness Equipment – Treadmills (2) \$6,000

#### **Safety Equipment**

Structural turnout gear \$9,400

Atmospheric Monitoring Meters \$8,000

Electric Ventilation Fan \$3,800

#### **Computer equipment**

Toughbook replacements \$7,700

PC Work Stations \$4,600

FireHouse Analytics software module \$3,000

#### **Building improvements**

Station #1 bathroom repair/remodel \$20,000

**Total Capital Outlay**

**\$65,500**

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>FIRE DEPARTMENT</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0221-5111	2,522,706	2,543,096	2,631,610	2,631,610	2,575,534	2,725,454	2,725,454	
SALARIES-PT	01-0221-5113	14,654	15,181	15,912	15,912	15,912	15,912	15,912	
SALARIES-OT	01-0221-5117	242,681	418,209	190,000	190,000	249,500	190,000	190,000	
COMPTIME TAKEN	01-0221-5118	13,709	10,336	20,726	20,726	10,000	15,000	15,000	
SALARIES-OT- PUBLIC SERVICE	01-0221-5119	3,449	253	3,500	3,500	500	3,500	3,500	
SPECIAL TEAMS PAY	01-0221-5131	7,237	8,434	10,560	10,560	10,560	10,560	10,560	
LONGEVITY	01-0221-5133	12,133	12,837	13,128	13,128	11,662	12,275	12,275	
HOLIDAY PAY	01-0221-5134	325,419	314,567	342,907	342,907	346,929	344,614	344,614	
VACATION PAY	01-0221-5135	265,547	286,683	271,962	271,962	260,116	283,679	283,679	
FICA	01-0221-5151	253,517	268,063	269,596	269,596	268,066	276,393	276,393	
RETIREMENT	01-0221-5152	675,054	760,261	640,743	640,743	631,189	393,001	393,001	
RETREEE GROUP HEALTH	01-0221-5153	300,693	281,553	289,867	289,867	288,720	305,744	305,744	
GROUP HEALTH & DENTAL	01-0221-5154	812,978	792,378	756,922	756,922	683,211	722,281	722,281	
LIFE INSURANCE	01-0221-5155	6,914	6,943	7,367	7,367	7,284	8,351	8,351	
WORKERS COMPENSATION INS	01-0221-5156	131,027	130,785	132,153	132,153	130,219	136,580	136,580	
COLLEGE INCENTIVE	01-0221-5161	4,572	4,464	4,212	4,212	3,690	3,510	3,510	
VEHICLE ALLOWANCE	01-0221-5165						6,000	6,000	
VACANCY FACTOR	01-0221-5198			0	0	0	0	0	
Sub-total		5,592,288	5,654,034	5,601,165	5,601,165	5,493,094	5,452,854	5,452,854	-2.6%
Percent of Department Total		92.6%	90.4%	89.7%	89.6%	92.0%	91.3%	91.5%	
<b>CONTRACTUAL SERVICES</b>									
MEDICAL SERVICES	01-0221-5211	3,040	986	3,400	3,400	3,400	12,400	3,400	
SPRINKLER PLAN REVIEW	01-0221-5219	43,490	50,220	31,800	31,800	31,800	25,000	25,000	
AUTO MAINTENANCE	01-0221-5241	18,995	13,633	15,000	15,000	15,000	15,000	15,000	
EQUIPMENT MAINTENANCE	01-0221-5242	5,839	7,844	7,000	7,000	7,000	8,000	8,000	
SOFTWARE MAINTENANCE	01-0221-5257	3,347	3,473	5,100	5,100	5,100	5,100	5,100	
AMBULANCE BILLING FEES	01-0221-5296	68,721	75,855	66,800	66,800	66,800	68,800	68,800	
SUNDRY CONTRACTORS	01-0221-5299	1,500	0	0	0	0	0	0	
Sub-total		144,932	152,012	129,100	129,100	129,100	134,300	125,300	-2.9%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0221-5312	1,885	1,753	2,000	2,000	2,000	2,000	2,000	
PRINTING	01-0221-5313	504	440	600	600	600	500	500	
MEDICAL SUPPLIES	01-0221-5322	10,450	11,474	13,000	13,000	13,000	13,000	13,000	
UNIFORMS	01-0221-5326	19,750	18,688	20,700	20,700	20,700	20,700	20,700	
EDUCATION SUPPLIES	01-0221-5328	2,930	3,842	3,500	3,500	3,500	3,500	3,500	
FUEL/LUBRICANTS	01-0221-5331	44,099	44,785	48,000	48,000	48,000	48,000	48,000	
VEHICLE SUPPORT	01-0221-5332	20,431	16,725	20,100	20,100	20,100	20,100	20,100	
EQUIPMENT SUPPLIES	01-0221-5333	11,869	14,136	13,000	13,000	13,000	13,500	13,500	
CONSUMABLE TOOLS	01-0221-5342	1,015	323	300	300	300	0	0	
Sub-total		112,933	112,167	121,200	121,200	121,200	121,300	121,300	0.1%
<b>SERVICES AND CHARGES</b>									
TELEPHONE	01-0221-5415	6,097	6,575	7,500	7,500	7,500	7,500	7,500	
SUBSCRIPTIONS	01-0221-5422	426	687	450	450	450	450	450	
MEMBERSHIPS	01-0221-5424	1,696	1,186	2,000	2,000	2,000	2,000	2,000	
CONFERENCES AND SCHOOLS	01-0221-5425	6,412	5,245	7,000	7,000	7,000	8,500	8,500	
ALLOCATED INSURANCE COST	01-0221-5428	36,300	36,731	36,500	36,500	36,500	37,230	37,230	
MILEAGE	01-0221-5432	223	135	400	400	400	250	250	
EQUIPMENT RENTAL	01-0221-5433	5,508	4,183	5,000	5,000	5,000	4,500	4,500	
BACKGROUND CHECKS	01-0221-5471	40	0	50	50	50	50	50	
Sub-total		56,701	54,741	58,900	58,900	58,900	60,480	60,480	2.7%
<b>FACILITY CHARGES</b>									
WATER	01-0221-5551	3,394	3,681	3,450	3,450	3,450	3,600	3,600	
ELECTRICITY	01-0221-5552	34,216	34,470	35,500	35,500	35,500	35,500	35,500	
SEWER	01-0221-5553	1,327	1,352	1,290	1,290	1,290	1,300	1,300	
NATURAL GAS	01-0221-5554	13,507	11,337	23,700	23,700	23,700	16,000	16,000	
JANITORIAL SUPPLIES	01-0221-5556	7,251	7,440	7,800	7,800	7,800	7,800	7,800	
BLDG MAINT SERVICE - SYSTEMS	01-0221-5557	12,158	10,934	12,000	12,000	12,000	12,000	12,000	
BUILDING MAINTENANCE - OTHER	01-0221-5559	4,017	3,196	4,500	4,500	4,500	10,000	10,000	
Sub-total		75,869	72,412	88,240	88,240	88,240	86,200	86,200	-2.3%
EMPLOYEE AWARDS	01-0221-5726	885	597	500	500	0	500	500	
SUB TOTAL NON PERSONAL SERVICES		391,320	391,929	397,940	397,940	397,440	402,780	393,780	-1.0%
TOTAL GENERAL FUND		5,983,608	6,245,963	5,999,105	5,999,105	5,890,534	5,855,634	5,846,634	-2.5%
<b>CAPITAL OUTLAY FUND</b>									
AUTO EQUIPMENT	41-0221-5811	0	0	0	0	0	0	0	
FURNITURE/FIXTURES	41-0221-5812	791	2,980	3,000	3,000	3,000	3,000	3,000	
SHOP EQUIPMENT	41-0221-5815	30,879	13,932	15,270	15,270	15,270	6,000	6,000	
SAFETY EQUIPMENT	41-0221-5818	8,067	8,186	12,900	19,900	19,900	21,200	21,200	
BUILDING IMPROVEMENTS	41-0221-5822	5,954	25,996	26,000	26,000	26,000	20,000	20,000	
COMPUTER EQUIPMENT	41-0221-5841	5,800	7,860	16,770	16,770	16,770	15,301	15,301	
SOFTWARE	41-0221-5843	6,425	1,950	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND		57,916	60,903	73,940	80,940	80,940	65,501	65,501	-11.4%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0221-5811	0	170,627	170,000	170,000	0	49,500	49,500	
GRAND TOTAL FIRE DEPARTMENT		6,041,524	6,477,493	6,243,045	6,250,045	5,971,474	5,970,635	5,961,635	-4.5%

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>Grand Total Fire Department Costs - By Fund</b>									
General Fund		5,983,608	6,245,963	5,999,105	5,999,105	5,890,534	5,855,634	5,846,634	
Capital Outlay Fund		57,916	60,903	73,940	80,940	80,940	65,501	65,501	
Equipment Revolving Fund		0	170,627	170,000	170,000	0	49,500	49,500	
<b>Grand Total Fire Department</b>		<b>6,041,524</b>	<b>6,477,493</b>	<b>6,243,045</b>	<b>6,250,045</b>	<b>5,971,474</b>	<b>5,970,635</b>	<b>5,961,635</b>	

**Less Program Revenue:**

FIRE INSURANCE TAX		-114,483		-115,000	-115,000	-115,000	-112,500	-112,500	
MISC FIRE PERMITS		-5,390		-6,000	-6,000	-6,000	-5,000	-5,000	
AMBULANCE SERVICES - ALS		-481,651		-520,000	-520,000	-520,000	-556,700	-556,700	
AMBULANCE SERVICES - BLS		-424,529		-417,000	-417,000	-417,000	-450,000	-450,000	
SAFETY TRAINING-FIRE		-3,662		-2,000	-2,000	-2,000	-2,000	-2,000	
FIRE SPRINKLER PLAN REVIEW		-59,045		-60,000	-60,000	-60,000	-60,000	-60,000	
FIRE INSPECTION SERVICES	Fire	-42,880		-30,000	-30,000	-30,000	-30,000	-30,000	
COUNTY EMT-PAYMENTS		-245,000		-125,000	-125,000	-125,000	-125,000	-125,000	
GRANT REVENUE		0		0	0	0	0	0	
DONATION		0		0	0	0	0	0	

<b>Total Program Revenue</b>		<b>-1,376,639</b>	<b>0</b>	<b>-1,275,000</b>	<b>-1,275,000</b>	<b>-1,275,000</b>	<b>-1,341,200</b>	<b>-1,341,200</b>	
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**Net Fire Related Costs**

		<b>4,664,885</b>	<b>6,477,493</b>	<b>4,968,045</b>	<b>4,975,045</b>	<b>4,696,474</b>	<b>4,629,435</b>	<b>4,620,435</b>	
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**PUBLIC FIRE PROTECTION**

<b>FACILITY CHARGES</b>									
WU FIRE PROTECTION CHARGES	01-0223-5538	269,925	265,870	244,300	244,300	244,300	244,300	251,700	
<b>TOTAL PUBLIC FIRE PROTECTION</b>		<b>269,925</b>	<b>265,870</b>	<b>244,300</b>	<b>244,300</b>	<b>244,300</b>	<b>244,300</b>	<b>251,700</b>	<b>3.0%</b>

## BUILDING INSPECTION

231

**DEPARTMENT:** Inspection

**PROGRAM MANAGER:** Building Inspector

### PROGRAM DESCRIPTION:

The Building Inspector approves all permits including electrical, building, occupancy, plumbing, heating, erosion control, etc. The Building Inspector is responsible for issuance of code violations, updating codes and ordinances, zoning and sign approval. In addition, the Building Inspector provides staff support to the Architectural Review Board. The Building Inspector assists the Director of Administration in addressing some Municipal Building issues.

### SERVICES:

- Generally performs 10,000 to 14,000 inspections yearly.
- Issue between 3,000 and 4,000 permits per year.
- Responds to citizen inquiries and complaints concerning construction, code clarification, erosion, and other information.
- Assists with the management of Municipal Buildings and capital improvements to facilities.

### STAFFING:

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
First Ass't Bldg Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Building Inspector	2.00	2.00	2.00	1.00	1.00	1.00**
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Inspection Secretary	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

\*\* New .9 FTE position is funded but not yet authorized (2014)

### ACTIVITY MEASURES:

Activity	2009	2010	2011	2012	2013*	2014
Building Inspections	4,634	4,646	4,155	4304	4,500	5000
Building Permits Issued	1,219	1,316	1,257	1230	1,500	1700
Plumbing Inspections	997	914	1,000	1056	1,200	1300
Plumbing Permits Issued	609	605	702	630	725	630
Electrical Inspections	1,318	1,096	1,250	1,324	1,400	1500
Electrical Permits Issued	759	804	744	798	800	950

\* Forecast

### BUDGET SUMMARY:

1. The 2014 budget represents an increase in personnel associated with increased permit activity and an increased demand for inspections and plan review. The 2014 budget anticipates a part-time limited-term inspector through mid-March 2014, which would then be replaced by a full-time employee. The LTE & FTE positions are funded in the 2014 budget but the full time employee was not authorized. Starting with an LTE would enable the City to confirm that the 2013 increase in activity is sustained. The additional staff member is fully funded by permit fees. For example, by the end of September of 2013 the City will have already achieved its anticipated permit revenues as budgeted for the full year.
2. The 2013 construction levels have increased and although they do not equal the pre-2008 historical numbers, there are positive gains in revenue and numbers of starts.
3. Capital Outlay: The 2014 capital budget includes the replacement of 3 computers. (\$3,150)

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>BUILDING INSPECTION</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0231-5111	403,914	367,105	362,307	362,307	357,054	420,072	420,072	
SALARIES-PT	01-0231-5113		7,755	0	12,700	0	0	0	
SALARIES-OT	01-0231-5117	3,507	4,178	6,500	6,500	9,000	6,500	6,500	
COMPTIME TAKEN	01-0231-5118	2,911	0	0	0	4,500	4,000	4,000	
LONGEVITY	01-0231-5133	1,080	1,075	1,140	1,140	1,140	1,165	1,165	
HOLIDAY PAY	01-0231-5134	23,667	23,213	22,536	22,536	22,490	22,941	22,941	
VACATION PAY	01-0231-5135	27,144	28,491	36,379	36,379	36,322	37,050	37,050	
FICA	01-0231-5151	33,966	31,649	32,808	33,908	32,934	37,617	37,617	
RETIREMENT	01-0231-5152	46,222	28,450	21,443	21,443	21,525	24,282	24,282	
RETIREE GROUP HEALTH	01-0231-5153	1,096	1,087	1,116	1,116	1,169	940	940	
GROUP HEALTH & DENTAL	01-0231-5154	150,021	131,117	118,014	118,014	118,246	136,786	136,786	
LIFE INSURANCE	01-0231-5155	1,792	1,633	1,671	1,671	1,835	2,051	2,051	
WORKERS COMPENSATION INS	01-0231-5156	14,861	11,442	11,650	11,850	11,705	13,753	13,753	
Sub-total		710,182	637,194	615,564	629,564	617,920	707,157	707,157	14.9%
Percent of Department Total		90.6%	89.3%	89.5%	89.7%	89.6%	94.4%	94.4%	
<b>CONTRACTUAL SERVICES</b>									
EQUIPMENT MAINTENANCE	01-0231-5242	514	497	2,100	2,100	2,100	2,100	2,100	
SOFTWARE MAINTENANCE	01-0231-5257	0	0	3,000	3,000	3,000	3,000	3,000	
OUTSIDE INSPECTION SERVICES	01-0231-5299	998	3,003	3,000	3,000	3,000	3,000	3,000	
Sub-total		1,512	3,500	8,100	8,100	8,100	8,100	8,100	0.0%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0231-5312	1,287	1,176	2,000	2,000	2,000	2,000	2,000	
PRINTING	01-0231-5313	1,008	607	1,600	1,600	1,600	1,600	1,600	
STATE SEALS	01-0231-5316	0	0	750	750	750	750	750	
HOUSE NUMBERS	01-0231-5317	0	0	300	300	300	300	300	
UNIFORMS	01-0231-5326	1,250	1,000	1,000	1,000	1,000	1,000	1,000	
OPERATING SUPPLIES-OTHER	01-0231-5329	1,414	784	1,900	1,900	1,900	1,900	1,900	
FUEL/LUBRICANTS	01-0231-5331	8,202	7,444	8,000	8,000	8,000	8,000	8,000	
VEHICLE SUPPORT	01-0231-5332	4,853	1,976	4,500	4,500	4,500	4,500	4,500	
Sub-total		18,013	12,987	20,050	20,050	20,050	20,050	20,050	0.0%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0231-5421	35	0	0	0	0	0	0	
SUBSCRIPTIONS	01-0231-5422		428	0	0	0	0	0	
MEMBERSHIPS	01-0231-5424	467	629	900	900	900	1,000	1,000	
CONFERENCES AND SCHOOLS	01-0231-5425	4,780	4,162	5,500	5,500	5,500	5,500	5,500	
ALLOCATED INSURANCE COST	01-0231-5428	1,500	1,486	1,500	1,500	1,500	1,530	1,530	
MILEAGE	01-0231-5432	0	0	200	200	200	200	200	
EQUIPMENT RENTAL	01-0231-5433	1,827	1,827	1,900	1,900	1,900	2,200	2,200	
Sub-total		8,608	8,531	10,000	10,000	10,000	10,430	10,430	4.3%
SUB TOTAL NON PERSONAL SERVICES		28,133	25,018	38,150	38,150	38,150	38,580	38,580	1.1%
TOTAL GENERAL FUND		738,315	662,212	653,714	667,714	656,070	745,737	745,737	14.1%
<b>CAPITAL OUTLAY FUND</b>									
OFFICE EQUIPMENT	41-0231-5813	0	1,124	0	0	0	0	0	
SOFTWARE	41-0231-5843		0	33,820	33,820	33,820	0	0	
COMPUTER EQUIPMENT	41-0231-5841	4,957	2,789	0	0	0	3,150	3,150	
TOTAL CAPITAL OUTLAY FUND		4,957	3,912	33,820	33,820	33,820	3,150	3,150	-90.7%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0231-5811	40,602	47,739	0	0	0	0	0	
GRAND TOTAL BUILDING INSPECTION		783,874	713,863	667,534	701,534	689,890	748,887	748,887	8.9%
<b>Less Program Revenue:</b>									
ELECTRICAL CONTRACTORS	Inspection	-14,310	-14,903	-2,000	-2,000	-2,000	0	0	
BUILDING PERMITS		-359,090	-396,517	-422,000	-436,000	-422,000	-528,500	-528,500	
ELECTRICAL PERMITS		-79,123	-77,244	-74,000	-74,000	-74,000	-89,500	-89,500	
PLUMBING PERMITS		-63,702	-72,928	-63,500	-63,500	-63,500	-70,000	-70,000	
SIGN PERMITS	Engineering	-18,475	-9,500	-10,000	-10,000	-10,000	-10,000	-10,000	
SALE OF STATE SEALS	Inspection	-1,125	-2,240	-1,000	-1,000	-1,000	-1,100	-1,100	
SALE OF HOUSE NUMBERS	Inspection	-213	-381	-300	-300	-300	-350	-350	
Total Program Revenue		-536,038	-573,713	-572,800	-586,800	-572,800	-699,450	-699,450	
Net Building Inspection Related Costs		247,836	140,150	114,734	114,734	117,090	49,437	49,437	

**SEALER OF WEIGHTS AND MEASURES  
239**

**DEPARTMENT:** Sealer of Weights and Measures

**PROGRAM MANAGER:** City Clerk

**PROGRAM DESCRIPTION:**

The City contracts with the State of Wisconsin for the required inspections of weight and measuring devices for conformance with applicable regulations. The City will receive reimbursement from those businesses whose scales and weighing devices are inspected by the State. The State Statutes allow municipalities to recover an amount not to exceed the cost of fees by assessing fees on the person who receives the services rendered during the July-through-June contract period.

CITY OF FRANKLIN 2014 BUDGET		2011	2012	2013	2013	2013	2014	2014	Change Pr
	New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>SEALER OF WEIGHTS &amp; MEASURES</b>									
<b>CONTRACTUAL SERVICES</b>									
SUNDRY CONTRACTORS	01-0239-5299	6,800	6,800	6,800	6,800	6,800	6,800	6,800	
<b>GRAND TOTAL WEIGHTS &amp; MEASURES</b>		<b>6,800</b>	<b>0.0%</b>						
<b>Less Program Revenue:</b>									
WEIGHTS & MEASURES CHARGES		-560	-4,263	-6,800	-6,800	-6,800	-4,000	-4,000	
		<b>6,240</b>	<b>2,537</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,800</b>	<b>2,800</b>	

## ENGINEERING AND PUBLIC WORKS ADMINISTRATION

321

**DEPARTMENT:** Engineering

**PROGRAM MANAGER:** Director of Public Works (City Engineer)

### **PROGRAM DESCRIPTION:**

The Public Works Department provides the staff and materials to plan, develop, construct, operate, and maintain the public infrastructure which includes such items as the City street system; sanitary sewers; water supply and distribution system; storm sewers and drainage system; street trees; street signs; street lighting; public parks; City owned lands; and the necessary vehicles and equipment to maintain the infrastructure.

The Public Works function is divided into 7 areas as follows: Engineering (321), Highway (331), Sanitary Sewer (Fund 61), Solid Waste Collection (Fund 19), Street Lighting (351), Parks (551), and Weed Control (361). The cost of the overall management of functions besides engineering is included in this program, as well as the engineering activities. Separate program descriptions are included elsewhere in the budget for specific program functions.

In order to provide control over the public infrastructure and oversee private development, the Engineering Department staff issues numerous permits and approvals such as fill permits, land disturbing permits, land combination permits, and driveway approach permits. In addition, the Engineering Department approves items such as plats of survey for all building permits, preliminary and final plats, and reviews all construction plans for utilities and site grading plans for new subdivisions and planned developments.

The Engineering Department develops plans and specifications for the reconstruction of City streets, storm sewer and other public facilities.

The department receives and evaluates drainage concerns on public and private lands. Design solutions vary from basic to complex, from very localized to regional in nature.

### **SERVICES:**

- Administrative and engineering related services provided to divisions and departments.
- Staff support provided to Board of Public Works, Plan Commission, Complete Streets and Water Commissions.
- Project oversight and design review services provided for all public construction projects, private developments, and zoning and site plan submittals.
- Respond to citizen inquiries and concerns regarding zoning, development public construction, and drainage.
- Maintain official maps and records including zoning, sanitary sewer, storm sewer, storm water management plans, water system and official maps.
- Establish and maintain GIS mapping and inventory. Assist other departments in developing their necessary GIS data.
- Establish and maintain a five (5) year local road program.
- Establish and maintain with the Finance department record of quantities and costs of City wide capital assets.

**STAFFING:  
COMPOSITE:**

Authorized Positions FTE)	2009	2010	2011	2012	2013	2014
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Drainage Engineer	.00	.00	1.00	.00	.00	.00
Drainage Technician	.00	.00	.00	.00	.00	.00
Engineering Technician	4.00	4.00	4.00	4.00	4.00	4.00
Summer Help	.25	.20	.00	.00	.00	.00
Engineering Intern	.60	.30	.50	.50	.50	.50
Engineering Secretary	1.50	1.50	1.50	1.50	1.50	1.50
Clerical Aide	.45	.25	.25	.25	.25	.25
Total	8.80	8.25	9.25	8.25	8.25	8.25

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	*2013	*2014
Plats of Survey Reviewed	50	80	75	80	76	80
Preliminary Plats	8	3	3	3	4	4
Final Plats	8	3	3	0	1	3
Certified Survey Maps	11	4	10	8	6	12
Soil Disturbance Permits	3	3	3	5	6	8
Fill Permits	9	5	5	11	6	8
Driveway Approach Permit	50	45	50	50	56	60
Land Combinations	2	0	4	3	2	4
Active Subdivisions/Developments	30	30	30	35	22	15
Utility Permits	99	105	150	140	110	140
Property Drainage Concerns	150	150	150	150	150	150
Condo Plats	2	2	6	6	4	8
Concept Reviews	35	35	40	40	58	40
Easements	37	40	50	42	47	50

\*Forecast

**BUDGET SUMMARY:**

Department staffing levels are proposed to remain at 8.25 FTE's. The department will strive to increase its service response levels as well as maintaining the demands for regulatory environmental compliance.

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ENGINEERING</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0321-5111	361,200	384,969	401,378	401,378	398,858	408,536	408,536	
SALARIES-PT	01-0321-5113	244	-276	9,659	9,659	5,928	9,658	9,658	
SALARIES-TEMP	01-0321-5115	13,061	13,930	4,222	4,222	4,160	4,222	4,222	
SALARIES-OT	01-0321-5117	19	395	500	500	0	500	500	
COMPTIME TAKEN	01-0321-5118	1,947	1,590	0	0	500	500	500	
LONGEVITY	01-0321-5133	1,131	1,516	1,575	1,575	1,575	1,630	1,630	
HOLIDAY PAY	01-0321-5134	23,873	24,658	25,120	25,120	24,995	25,599	25,599	
VACATION PAY	01-0321-5135	32,607	37,076	40,019	40,019	39,836	40,783	40,783	
FICA	01-0321-5151	31,762	33,620	36,909	36,909	36,403	37,594	37,594	
RETIREMENT	01-0321-5152	42,224	28,849	23,430	23,430	23,288	23,877	23,877	
RETIREE GROUP HEALTH	01-0321-5153	5,700	5,185	5,387	5,387	5,640	4,536	4,536	
GROUP HEALTH & DENTAL	01-0321-5154	142,645	149,768	139,211	139,211	139,446	143,623	143,623	
LIFE INSURANCE	01-0321-5155	1,560	1,852	1,865	1,865	2,049	2,088	2,088	
WORKERS COMPENSATION INS	01-0321-5156	8,255	7,528	8,000	8,000	7,804	8,160	8,160	
Allocated payroll cost	01-0321-5199	-114,300	-113,100	-114,300	-114,300	-114,300	-114,300	-114,300	
Sub-total		551,926	577,158	582,975	582,975	576,182	597,006	597,006	2.4%
Percent of Department Total		96.3%	96.7%	95.2%	95.2%	95.1%	95.0%	95.0%	
<b>CONTRACTUAL SERVICES</b>									
OTHER PROFESSIONAL SERVICE	01-0321-5219	468	369	2,060	2,060	2,060	2,122	2,122	
FILING FEES	01-0321-5223	0	30	500	500	500	500	500	
EQUIPMENT MAINTENANCE	01-0321-5242	1,333	1,167	4,120	4,120	4,120	4,244	4,244	
Sub-total		1,801	1,566	6,680	6,680	6,680	6,866	6,866	2.8%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0321-5312	1,340	1,570	2,000	2,000	2,000	2,000	2,000	
PRINTING	01-0321-5313	0	0	100	100	100	100	100	
OPERATING SUPPLIES-OTHER	01-0321-5329	2,447	2,288	2,000	2,000	2,000	2,000	2,000	
FUELLUBRICANTS	01-0321-5331	2,791	3,482	3,500	3,500	3,500	3,500	3,500	
VEHICLE SUPPORT	01-0321-5332	1,595	580	1,500	1,500	1,500	1,500	1,500	
Sub-total		8,174	7,920	9,100	9,100	9,100	9,100	9,100	0.0%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0321-5421	84	168	100	100	100	100	100	
SUBSCRIPTIONS	01-0321-5422	0	0	50	50	50	50	50	
MEMBERSHIPS	01-0321-5424	577	633	1,000	1,000	1,000	1,000	1,000	
CONFERENCES AND SCHOOLS	01-0321-5425	1,168	1,156	3,600	3,600	3,600	3,600	3,600	
ALLOCATED INSURANCE COST	01-0321-5428	800	643	800	800	800	816	816	
MILEAGE	01-0321-5432	74	35	200	200	200	200	200	
EQUIPMENT RENTAL	01-0321-5433	2,026	2,244	2,300	2,300	2,300	2,300	2,300	
BACKGROUND CHECKS	01-0321-5471		7						
Sub-total		4,728	4,886	8,050	8,050	8,050	8,066	8,066	0.2%
<b>CONTRIBUTIONS AND AWARDS</b>									
EMPLOYEE AWARDS	01-0321-5726	0		100	100	100	100	100	
Sub-total		0	0	100	100	100	100	100	0.0%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		14,703	14,372	23,930	23,930	23,930	24,132	24,132	0.8%
<b>TOTAL GENERAL FUND</b>									
		566,629	591,530	606,905	606,905	600,112	621,138	621,138	2.3%
<b>CAPITAL OUTLAY FUND</b>									
AUTO EQUIPMENT	41-0321-5811			0	0			0	
OFFICE EQUIPMENT	41-0321-5813	0		2,400	2,400	2,400	2,100	2,100	
OTHER CAPITAL EQUIPMENT	41-0321-5819	0	4,340	0	0	0	0	0	
COMPUTER EQUIPMENT	41-0321-5841	6,595	1,211	2,440	2,440	2,440	5,370	5,370	
SOFTWARE	41-0321-5843	0		895	895	895	0	0	
TOTAL CAPITAL OUTLAY FUND		6,595	5,551	5,735	5,735	5,735	7,470	7,470	30.3%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0321-5811	0		0	0	0	0	0	0.0%
<b>GRAND TOTAL ENGINEERING</b>									
		573,224	597,081	612,640	612,640	605,847	628,608	628,608	2.6%
<b>Less Program Revenue:</b>									
STREET EXCAVATION PERMITS	Engineering	-4,779	-10,701	-2,500	-2,500	-2,500	-3,000	-3,000	
FILL PERMITS	Engineering	-1,650	-7,800	-5,000	-5,000	-5,000	-5,000	-5,000	
ENGINEERING REVIEW FEES - 2%		0	0	-1,000	-1,000	-1,000	-1,000	-1,000	
ENGINEERING INSPECTION FEES - 5%		-8,663	-6,681	-1,000	-1,000	-1,000	-1,000	-1,000	
Total Program Revenue		-15,092	-25,182	-9,500	-9,500	-9,500	-10,000	-10,000	
Net Engineering Related Costs		558,132	571,899	603,140	603,140	596,347	618,608	618,608	

**HIGHWAY/PARKS**  
**331, 551**

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**DEPARTMENT:** Highway/Parks

**PROGRAM MANAGER:** Superintendent of Public Works

**PROGRAM DESCRIPTION:**

The Highway/Parks Department provides the staff, equipment and supplies to construct, operate and maintain the public infrastructure. The public infrastructure includes such items as the city streets, storm sewers, forestry, street signs, street lighting, public parks, bike trails, city owned lands and drainage ways.

In more specific terms, Highway/Parks Department employees maintain the City's 166 miles of City streets, 44.1 miles of sidewalk, 15 parks, 90+ miles of storm sewers and 3,300 catch basins and manholes, 167 vehicles, public right of way land and 5 Highway Department buildings. The Highway Department maintains the City's 10,000+ curbside trees. The Highway Department also completes numerous major special projects yearly in an effort to reduce capital expenditures and save City tax dollars.

2013 projects completed include:

1. Reditch, widen shoulders and landscape W. South County Line Rd from 108<sup>th</sup> St to 124<sup>th</sup> St
2. Install storm sewer and site work prior to sidewalk installation on 51<sup>st</sup> St from Claire Meadows north to Minnesota Ave
3. Reditch, widen shoulder and landscape McShane Rd from North Cape Rd west to city limits
4. Ball diamond infield upgrade in Legend Park
5. Prep work prior to resurfacing, shouldering and landscaping on Larkspur Rd from Somerset to cul de sac, 116<sup>th</sup> St from Woods Rd to Shields Dr, Shields Dr from 116<sup>th</sup> St west 300', Southland Dr from 35<sup>th</sup> St to 42<sup>nd</sup> St, Acre Ave from 36<sup>th</sup> St to 42<sup>nd</sup> St, and on 122<sup>nd</sup> from Rhoder to Belmar
6. Correct drainage concerns and rebuild catch basins prior to resurfacing on Mission Dr from Church St to Friar Ln, Mission Dr from Church St to Robinwood Ln, Candlestick Ln from Chapel Hill to Mission Dr, 59<sup>th</sup> St from Allwood Dr to Beacon Hill Dr, 61<sup>st</sup> St from Hillside Ct to Beacon Hill Pl, Hillside Ct from 61<sup>st</sup> St to cul de sac, and on Cascade Dr from 60<sup>th</sup> St to 58<sup>th</sup> St.

The Highway/Parks Department provides the manpower and supplies necessary to properly maintain all City Parks. This encompasses 173 acres of land, 10.2 miles of bike trails and 15 recreational facilities. The City Parks include play equipment, playfields, play structures, ball diamonds, tennis courts, volleyball courts and park buildings. Park facility reservations are handled by the Clerk's office.

## SERVICES:

- Maintain all buildings and grounds at Public Works facility.
- Storage of materials for Highway and other departments.
- Provide mechanical and vehicle maintenance services for Public Works, Police, Fire, Engineering, Health, City Hall and Inspection Department vehicles.
- Manage and maintain the fueling system for all City entities.
- Provide pavement marking of crosswalks, arrows, curbs and parking stalls for city streets and facilities.
- Repair and replace existing street signs as required, install additional regulatory and informational signs when approved and install all required signs in new developments.
- Paving and pothole patching of City streets and parking lots.
- Curb and gutter replacement and repairs.
- Repair and replace deteriorated sections of City sidewalk.
- Provide signage and manpower for festivals, such as the Civic Celebration and St. Martins Fair, and other special events.
- Maintain and repair the City's 90+ miles of storm sewer, 3,300 catch basins and the City owned retention ponds. Storm sewer systems have rapidly increased with development. Over 700 additional storm sewer catch basins have been installed since 2003.
- Clear snow and ice from 166 miles of City streets, 211 cul-de-sacs, 13 City parking lots and certain segments of sidewalk during inclement winter weather conditions.
- Mow grass and weeds on rural roadsides and City owned lands.
- Maintain all City owned street lighting systems:
  - Franklin Business Park  
Rawson Ave. from 27<sup>th</sup> St. to Hawthorne Lane  
76<sup>th</sup> St. at Rawson Ave.
  - Civic Center Area  
27<sup>th</sup> St. from Rawson Ave. to College Ave.
  - Ryan Rd between S. 27<sup>th</sup> and S. 60<sup>th</sup> St
  - Oakwood Rd from S. 27<sup>th</sup> to S. 34<sup>th</sup> St.
  - Wheaton Way  
Drexel Ave from S. 27<sup>th</sup> St to S. 31<sup>st</sup> St
- Sweep City streets and parking lots to remove ice control sand and other debris.
- Manage the City's urban forest, to include pruning curbside trees for safety and structure and removing / replacing trees as required.
- Remove brush and dead trees from roadsides, parks and City owned lands to create a safe environment for motorists, pedestrians and park users.
- Pick-up litter and animal carcasses from City roadway, roadsides and public lands.
- Yearly crack seal approximately 30 miles of City streets and parking lots to extend pavement life.
- City parks and tot lots are maintained, lawns mowed, garbage removed, and play structures are repaired.
- Manage and maintain the City of Franklin Recycling Center, accepting recyclable plastics, newspaper, cardboard, engine oil, automotive batteries, tree branches and brush from City residents.
- Maintain a residential pick-up location for wood chips produced from residential brush dropped off at the Recycling Center and Public Works Department roadside brushing and tree removals.

- Maintain and clean park buildings and picnic areas.
- Install play equipment and play structures. Regularly inspect and maintain all equipment as required.
- Groom sports fields, maintain signage and mow grassy areas along bike and pedestrian trails.
- Manage and maintain reserved picnic areas.
- Regularly assist other City departments, using Highway Department manpower and equipment, in an effort to reduce overall operating cost of the City.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Foreman	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator	4.00	4.00	4.00	4.50	5.00	5.00
Light Equipment Operator	10.00	9.00	10.00	9.50	9.00	9.00
Light Equipment Oper.-Parks	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal Help	1.00	1.00	1.00	1.00	1.00	1.48
Seasonal Help-Parks	1.00	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>24.00</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.48</b>

**ACTIVITY MEASURES:**

Activity - Highway	2009	2010	2011	2012	2013*	2014*
Street miles crack sealed	31.0	28.4	30.1	32	30	30
Trees pruned	927	2,176	1,427	1,053	1,000	1,000
Feet of roadside ditching	31,000	25,035	25,000	24,500	30,000	30,000
Miles of streets	166.51	166.51	166.51	166.51	166.51	166.51
Vehicles maintained	165	165	165	167	167	167
Catch basins repaired	98	100	100	50	75	100

\*Forecast

Activity - Parks	2009	2010	2011	2012	2013*	2014*
Acreage of parks	173.5	173.5	173.5	173.5	173.5	173.5
Recreational Facilities maintained	15	15	15	15	15	16
Miles of bike trail maintained	7	7	7	10.2	10.2	11.2
Park permits	133	139	136	136	130	135
Baseball field permits	149	172	224	221	187	200

\*Forecast

**BUDGET SUMMARY:**

Overall, a vast majority of the operating budget accounts will remain the same for 2014. An increase is being requested in the street sign account. This is due to the fact that the federal government has adopted new regulations for sign reflectivity. We must keep an on-going updated inventory and replace all signs that do not meet specific reflectivity requirements. Equipment Rental: Funds are again necessary to respond to the Emerald Ash Borer. Depending on the severity of the "outbreak" rental equipment will be required to remove and process infected ash trees and funds will be needed to purchase nursery stock for replacement.

**Capital Outlay - Highway:**

Non-Motorized Equipment	\$ 8,000.00
Other Capital Equipment	\$ 33,400.00
Landscaping / Trees	\$ 32,000.00
Computer Equipment	\$ 4,000.00

Total Highway Capital Outlay \$ 74,200.00

**Capital Outlay – Parks:**

Landscaping	\$ 2,000.00
Park Improvements	\$ 13,000.00
Park Equipment	\$ 3,000.00

Total Parks Capital Outlay \$ 18,000.00

CITY OF FRANKLIN 2014 BUDGET	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>HIGHWAY</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0331-5111	907,791	929,272	956,208	956,208	965,183	985,859	985,859	
SALARIES-TEMP	01-0331-5115	16,878	19,978	20,010	20,010	20,000	28,860	28,860	
SALARIES-OT	01-0331-5117	49,367	37,624	48,800	48,800	52,000	48,800	48,800	
COMPTIME TAKEN	01-0331-5118	17,457	11,805	20,360	20,360	14,800	15,000	15,000	
LONGEVITY	01-0331-5133	2,525	3,174	3,755	3,755	3,755	3,860	3,860	
HOLIDAY PAY	01-0331-5134	57,819	62,291	63,982	63,982	64,146	65,656	65,656	
VACATION PAY	01-0331-5135	73,960	78,649	84,376	84,376	84,573	87,545	87,545	
FICA	01-0331-5151	82,557	83,438	91,608	91,608	91,822	94,522	94,522	
RETIREMENT	01-0331-5152	144,436	131,456	97,807	97,807	98,016	82,093	82,093	
RETIREE GROUP HEALTH	01-0331-5153	58,728	54,308	57,192	57,192	58,109	45,930	45,930	
GROUP HEALTH & DENTAL	01-0331-5154	342,890	324,746	307,317	307,317	262,279	270,342	270,342	
LIFE INSURANCE	01-0331-5155	4,433	4,588	3,948	3,948	4,902	4,469	4,469	
WORKERS COMPENSATION INS	01-0331-5156	41,677	35,489	38,711	38,711	38,750	39,941	39,941	
ALLOCATED PAYROLL COST	01-0331-5199	-22,800	-22,800	-27,000	-27,000	-27,000	-27,000	-27,000	
Sub-total		1,777,718	1,754,016	1,767,074	1,767,074	1,731,335	1,745,877	1,745,877	-1.2%
Percent of Department Total		63.9%	62.6%	61.2%	60.7%	65.9%	61.8%	61.8%	
<b>CONTRACTUAL SERVICES</b>									
SNOW REMOVAL	01-0331-5235	0	0	0	0	0	0	0	
PAVEMENT MARKING	01-0331-5236	34,602	33,278	37,000	37,000	37,000	37,000	37,000	
EQUIPMENT MAINTENANCE	01-0331-5242	0	0	0	0	0	0	0	
RADIO MAINTENANCE	01-0331-5245	1,674	1,598	1,750	1,750	1,750	1,750	1,750	
PARTS WASHER SERVICING	01-0331-5248	0	0	0	0	0	0	0	
SOFTWARE MAINTENANCE	01-0331-5257	214	0	0	0	0	0	0	
REFUSE COLLECTION	01-0331-5297	2,382	779	1,800	1,800	1,800	1,800	1,800	
SUNDRY CONTRACTORS	01-0331-5299	17,101	20,478	21,900	21,900	21,900	23,250	23,250	
Sub-total		55,973	56,133	62,450	62,450	62,450	63,800	63,800	2.2%

**CITY OF FRANKLIN  
2014 BUDGET**

		2011	2012	2013	2013	2013	2014	2014	Change Pr
	New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0331-5312	1,600	1,704	1,700	1,700	1,700	1,700	1,700	
PRINTING	01-0331-5313	132	218	450	450	450	450	450	
UNIFORMS	01-0331-5326	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
EDUCATION SUPPLIES	01-0331-5328	1,137	1,152	1,450	1,450	1,450	1,450	1,450	
FUEL/LUBRICANTS	01-0331-5331	152,394	150,554	160,000	160,000	165,487	167,300	167,300	
VEHICLE SUPPORT	01-0331-5332	108,003	119,291	126,000	126,000	126,000	130,000	130,000	
CONSUMABLE TOOLS	01-0331-5342	8,413	10,393	10,400	10,400	10,400	10,700	10,700	
SIGN SUPPLIES	01-0331-5343	12,882	14,304	14,100	14,100	14,100	15,000	15,000	
OFF-ROAD MAINT. SUPPLIES	01-0331-5345	1,708	2,344	1,750	1,750	1,750	1,750	1,750	
TRAFFIC SAFETY	01-0331-5346	2,599	1,632	3,000	3,000	3,000	3,000	3,000	
SAFETY COMPLIANCE	01-0331-5347	8,012	8,215	8,000	8,000	8,000	8,000	8,000	
CULVERT SUPPLIES	01-0331-5355	14,832	12,541	13,200	13,200	13,200	13,900	13,900	
SAND DE-ICER	01-0331-5362	0	0	1,000	1,000	0	1,000	1,000	
SALT DE-ICER	01-0331-5364	104,641	76,128	99,000	106,300	106,300	109,931	109,931	
STREET MAINT. MATERIALS	01-0331-5381	103,766	101,340	105,400	105,400	105,400	108,600	108,600	
Sub-total		525,120	504,817	550,450	557,750	562,237	577,781	577,781	5.0%
<b>SERVICES AND CHARGES</b>									
ELECTRICITY-TORNADO SIRENS	01-0331-5412	1,405	1,893	5,000	5,000	3,000	5,000	5,000	
TELEPHONE	01-0331-5415	344	480	500	500	500	4,808	4,808	
TRAFFIC SIGNAL ELECTRICITY	01-0331-5419	1,619	1,584	6,450	6,450	6,450	6,450	6,450	
TRAFFIC SIGNAL MAINTENANCE	01-0331-5420	546	0	4,400	4,400	4,400	4,400	4,400	
OFFICIAL NOTICES/ADVERTISING	01-0331-5421	544	1,080	1,150	1,150	1,150	1,150	1,150	
MEMBERSHIPS	01-0331-5424	180	225	200	200	200	200	200	
CONFERENCES AND SCHOOLS	01-0331-5425	2,266	1,475	2,000	2,000	2,000	2,000	2,000	
ALLOCATED INSURANCE COST	01-0331-5428	50,200	52,778	50,700	50,700	50,700	51,714	51,714	
EQUIPMENT RENTAL	01-0331-5433	4,357	3,074	24,000	24,000	24,000	24,000	24,000	
DNR216 STORM WATER PERMIT	01-0331-5436	7,390	7,390	7,400	7,400	7,559	7,770	7,770	
LANDFILL DISPOSAL TAXES	01-0331-5437		7,336	19,500	19,500	19,500	19,500	19,500	
STORM DAMAGE EXPENSE	01-0331-5495	0	0	0	0	0	0	0	
Sub-total		68,852	77,315	121,300	121,300	119,459	126,992	126,992	4.7%
<b>FACILITY CHARGES</b>									
WATER	01-0331-5551	2,242	1,872	2,900	2,900	2,900	2,900	2,900	
ELECTRICITY	01-0331-5552	18,628	18,808	19,300	19,300	19,300	19,300	19,300	
SANITARY SEWER	01-0331-5553	2,300	2,220	3,400	3,400	3,400	3,400	3,400	
NATURAL GAS	01-0331-5554	10,616	8,726	15,000	15,000	15,000	15,000	15,000	
BUILDING MAINTENANCE	01-0331-5559	6,601	9,375	9,500	9,500	9,500	10,450	10,450	
Sub-total		40,387	41,001	50,100	50,100	50,100	51,050	51,050	1.9%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		690,332	679,266	784,300	791,600	794,246	819,623	819,623	4.5%
<b>TOTAL GENERAL FUND</b>									
		2,468,050	2,433,281	2,551,374	2,558,674	2,525,581	2,565,500	2,565,500	0.6%
<b>CAPITAL OUTLAY FUND</b>									
AUTO EQUIPMENT	41-0331-5811	0		35,000	35,000	35,000	16,200	16,200	
NON-MOTORIZED EQUIPMENT	41-0331-5814	13,284	5,643	10,200	10,200	10,200	8,000	8,000	
SHOP EQUIPMENT	41-0331-5815	0	0	0	0	0	0	0	
OTHER CAPITAL EQUIPMENT	41-0331-5819	8,934	15,090	0	0	0	17,200	17,200	
LANDSCAPING/TREES	41-0331-5821	36,403	33,187	57,000	57,000	57,000	32,000	32,000	
BLDG CONSTRUCTION/IMPROVEMENT	41-0331-5822		0	0	0	0	0	0	
COMPUTER EQUIPMENT	41-0331-5841	0	6,288	341	341	0	4,000	4,000	
TOTAL CAPITAL OUTLAY FUND		58,621	60,208	102,541	102,541	102,200	77,400	77,400	-24.5%
<b>EQUIPMENT REVOLVING FUND</b>									
EQUIPMENT	42-0331-5811	255,401	310,350	233,000	250,000	0	182,000	182,000	
<b>GRAND TOTAL HIGHWAY</b>									
		2,782,072	2,803,839	2,886,915	2,911,215	2,627,781	2,824,900	2,824,900	-2.1%
<b>Less Program Revenue:</b>									
TRANSPORTATION AIDS		-1,554,609	-1,399,148	-1,363,000	-1,363,000	-1,363,000	-1,370,000	-1,295,600	
DPW CHARGES		-302,295	-304,737	-35,650	-35,650	-35,650	-35,000	-35,000	
CULVERT PIPE SALES	Engineering	-7,327	-7,406	-3,300	-3,300	-3,300	0	0	
Total Program Revenue		-1,864,231	-1,711,291	-1,401,950	-1,401,950	-1,401,950	-1,405,000	-1,330,600	
Net Highway Related Costs		917,840	1,092,548	1,484,965	1,509,265	1,225,831	1,419,900	1,494,300	

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>PARKS</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0551-5111	55,947	68,711	53,052	53,052	53,055	54,118	54,118	
SALARIES-PT	01-0551-5113		0	0	0	0	0	0	
SALARIES-TEMP	01-0551-5115	12,760	12,153	20,010	20,010	18,980	19,500	19,500	
SALARIES-OT	01-0551-5117	857	988	1,000	1,000	1,000	1,000	1,000	
LONGEVITY	01-0551-5133	144	266	0	0	266	0	0	
FICA	01-0551-5151	5,150	5,999	5,666	5,666	5,587	5,708	5,708	
RETIREMENT	01-0551-5152	8,063	8,523	4,695	4,695	4,695	3,842	3,842	
RETIREE GROUP HEALTH	01-0551-5153	3,499	3,787	3,061	3,061	3,098	2,441	2,441	
GROUP HEALTH & DENTAL	01-0551-5154	19,169	23,631	17,994	17,994	18,401	18,543	18,543	
LIFE INSURANCE	01-0551-5155	0	0	214	214	236	240	240	
WORKERS COMPENSATION INS	01-0551-5156	2,621	2,654	2,499	2,499	2,465	2,518	2,518	
Sub-total		108,210	126,711	108,191	108,191	107,783	107,910	107,910	-0.3%
Percent of Department Total		71.7%	76.6%	71.7%	71.7%	71.6%	71.4%	71.4%	
<b>CONTRACTUAL SERVICES</b>									
OTHER CONTRACTUAL SERVICES	01-0551-5219			0	0	0	0	0	
PARKS MAINTENANCE	01-0551-5247	11,446	11,893	12,260	12,260	12,260	12,628	12,628	
Sub-total		11,446	11,893	12,260	12,260	12,260	12,628	12,628	3.0%
<b>SUPPLIES</b>									
UNIFORMS	01-0551-5326	250	248	250	250	250	250	250	
Sub-total		250	248	250	250	250	250	250	0.0%
<b>SERVICES AND CHARGES</b>									
ALLOCATED INSURANCE COST	01-0551-5428	4,600	4,916	4,700	4,700	4,700	4,794	4,794	
MILEAGE	01-0551-5432	314	132	500	500	500	500	500	
Sub-total		4,914	5,048	5,200	5,200	5,200	5,294	5,294	1.8%
<b>FACILITY CHARGES</b>									
WATER	01-0551-5551	806	801	800	800	800	800	800	
ELECTRICITY	01-0551-5552	3,386	2,535	4,000	4,000	4,000	4,000	4,000	
SEWER	01-0551-5553	381	346	200	200	200	200	200	
NATURAL GAS	01-0551-5554	1,640	1,023	2,000	2,000	2,000	2,000	2,000	
Sub-total		6,213	4,705	7,000	7,000	7,000	7,000	7,000	0.0%
SUB TOTAL NON PERSONAL SERVICES		22,822	21,894	24,710	24,710	24,710	25,172	25,172	1.9%
TOTAL GENERAL FUND		131,032	148,605	132,901	132,901	132,493	133,082	133,082	0.1%
<b>CAPITAL OUTLAY FUND</b>									
MOTORIZED EQUIPMENT	41-0551-5811	0		0	0	0	0	0	
LANDSCAPING	41-0551-5821	491	3,651	2,000	2,000	2,000	2,000	2,000	
PARK IMPROVEMENTS	41-0551-5832	1,000	3,071	13,000	13,000	13,000	13,000	13,000	
PARK EQUIPMENT & SUPPLIES	41-0551-5835	18,492	10,008	3,000	3,000	3,000	3,000	3,000	
TOTAL CAPITAL OUTLAY FUND		19,982	16,729	18,000	18,000	18,000	18,000	18,000	0.0%
GRAND TOTAL PARKS		151,015	165,334	150,901	150,901	150,493	151,082	151,082	0.1%
Less Program Revenue: PARK PERMITS		-11,949	-12,597	-12,000	-12,000	-12,000	-12,000	-12,000	
Net Parks Related Costs		139,066	152,737	138,901	138,901	138,493	139,082	139,082	

**STREET LIGHTING  
351**

**DEPARTMENT:** Street Lighting

**PROGRAM MANAGER:** City Engineer

**PROGRAM DESCRIPTION:**

The Street Lighting division provides street lighting at nearly all intersections within the City and also provides a high level of street lighting in the following areas: W. Rawson Ave. from Hawthorne Ln. to S. 27<sup>th</sup> St., S. 27<sup>th</sup> St. from W. College Ave. to W. Rawson Ave., S. 76<sup>th</sup> St. from Loomis Rd. to Terrace Dr., S. 60<sup>th</sup> St. from W. Ryan Rd. to W. Franklin Dr., W. Oakwood Rd. from S. 27<sup>th</sup> St. to S. 34<sup>th</sup> St., W. Wheaton Way west of S. 27<sup>th</sup> St., the Franklin Business Park, W. Drexel Ave. from S. 27<sup>th</sup> St. to S. 31<sup>st</sup> St and W. Loomis Road in front of City Hall (12 lights).

**SERVICES:**

- Maintains City owned street lights.
- Manages contract with We Energies for leased street lights.
- Plans and orders additional street lights for new development.

**STAFFING:**

None (Maintenance staff is provided by Highway Department and management by the Engineering Department)

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014
Intersectional street lights	909	907	906	888	888	888
City owned street lights	663	663	675	675	675	675
Business Park lights & S. 60 St.	226	226	226	226	226	226

**\*Forecast**

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET	New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>STREET LIGHTING</b>									
CONTRACTUAL SERVICES									
STREET LIGHT MAINTENANCE	01-0351-5246	28,691	26,476	36,000	54,000	54,000	38,000	38,000	5.6%
SERVICES AND CHARGES									
ALLOCATED INSURANCE COST	01-0351-5428	3,100	3,733	3,100	3,100	3,100	0	0	
FACILITY CHARGES									
STREET LIGHT RENTAL	01-0351-5537	200,238	200,054	200,000	200,000	200,000	202,000	202,000	
BUSINESS PARK UTILITIES	01-0351-5539	25,095	23,416	21,630	21,630	21,630	21,630	21,630	
TUCKAWAY SHORES STREET LIGHTIN	01-0351-5540	1,200	1,200	1,200	1,200	1,200	1,200	1,200	
ELECTRICITY	01-0351-5552	61,077	60,906	61,800	61,800	61,800	61,800	61,800	
Sub-total		287,610	285,576	284,630	284,630	284,630	286,630	286,630	0.7%
TOTAL GENERAL FUND		319,401	315,785	323,730	341,730	341,730	324,630	324,630	0.3%
Less Program Revenue:									
STREET LIGHTING		-11,431	-11,845	-3,000	-3,000	-3,000	-8,000	-8,000	
Net Street Lighting Related Costs		304,869	-11,845	317,630	335,630	335,630	316,630	316,630	

**WEED CONTROL**  
**361**

**DEPARTMENT:** Weed Control

**PROGRAM MANAGERS:** Director of Clerk Services & Weed Commissioner

**PROGRAM DESCRIPTION:**

City ordinance and state statutes prohibit the growing of noxious weeds beyond certain heights. The weed commissioner is responsible for inspecting and responding to weed ordinance complaints. If weeds are not cut, the weed cutter is used to remove the vegetation and the property owner is charged for the cost of the weed cutting.

**STAFFING:**

Actual cutting is contracted service.

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Weed notifications	<b>225</b>	<b>206</b>	<b>148</b>	<b>126</b>	<b>150</b>	<b>150</b>
Weed cutting invoices	<b>162</b>	<b>125</b>	<b>137</b>	<b>204</b>	<b>140</b>	<b>140</b>

\* Forecast    \*\*Starting 2008 by property tax key number rather than owner.

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
	New Acct #								
<b>WEED CONTROL</b>									
CONTRACTUAL SERVICES									
WEED CUTTING	01-0361-5237	15,675	14,153	15,000	15,000	15,000	15,000	15,000	
Sub-total		15,675	14,153	15,000	15,000	15,000	15,000	15,000	0.0%
SERVICES & CHARGES									
PUBLICATIONS	01-0361-5421	0	0	50	50	50	50	50	
Sub-total		0		50	50	50	50	50	
<b>GRAND TOTAL WEED CONTROL</b>		<b>15,675</b>	<b>14,153</b>	<b>15,050</b>	<b>15,050</b>	<b>15,050</b>	<b>15,050</b>	<b>15,050</b>	<b>0.0%</b>
Less Program Revenue:									
WEED CONTROL		-16,850	-16,262	-15,050	-15,050	-15,050	-14,000	-14,000	
Net Weed Control Related Costs		-1,175	-2,110	0	0	0	1,050	1,050	

## **PUBLIC HEALTH**

**411**

**DEPARTMENT:** Health

**PROGRAM MANAGER:** Director of Health and Human Services

### **PROGRAM DESCRIPTION:**

The mission of the Franklin Health Department is as follows: the Health Department shall protect and promote health and prevent disease and injury. Public health services are population-based which focus on improving the health status of the entire community. These services are provided in clinics, homes, schools, and businesses.

The Franklin Public Health Department shall provide 3 core public health functions to accomplish this mission: to assess the community's health status, to develop health policy, and to assure that necessary services are available.

Assessment means the regular collection, analysis, and sharing of information about health conditions, risks, and resources in a community. The assessment function is needed to identify trends in illness, injury, and death, and the factors that may cause these events. It is needed to identify available health resources and their application, unmet needs, and community perceptions about health issues. Assessment results are then shared with the community, policy makers, and the health care community for the purpose of developing resources and health policies to solve community health issues.

Policy development includes consideration of political, organizational, and community values. Good public policy development includes information sharing, citizen participation, compromise, and consensus building. The process nurtures shared ownership of the policy decisions. Policy makers review the recommendations and decide what will be done.

Assurance means making sure that needed health services and functions are available. Assurance focuses on maintaining the capacity of public health agencies to manage day-to-day operations and provide the core public health functions. The assurance function requires monitoring the quality of health services provided in both public and private sectors. While it is the responsibility of government health agencies to assure that necessary health resources are available, the actual provision of health services can come from a variety of sources.

### **SERVICES:**

- Immunization clinics for citizens, schools, and City businesses.
- Health and wellness screening, including blood pressure, head lice, and tuberculosis.
- Health education programs for community and schools.
- Home visits, particularly for investigation and surveillance of communicable disease.
- Restaurant and food seller inspections.
- Tobacco seller compliance checks.
- School health screenings.

**STAFFING:**

Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Health Services Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Public Health Nurse	3.95	3.95	3.95	3.95	3.95	3.95
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Clinic Nurse	.20	.20	.20	.20	.20	0.20
Sanitarian (Food Inspection)	.00	.00	.00	.00	.00	0.60
<b>Total</b>	<b>6.15</b>	<b>6.15</b>	<b>6.15</b>	<b>6.15</b>	<b>6.15</b>	<b>6.75</b>

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013	2014*
Home Visits	1,616	1,383	1,213	1,435	1,262	1,300
Immunization Clinic Visits	8,658	3,660	2,653	2,488	1,963	2,400
Sanitarian Inspections	380	366	298	438	381	400
Education Programs	32	23	20	22	16	25
Community Education	39	36	39	42	36	40
School Screenings						
Hearing	878	859	1009	917	939	1,000
Vision	1,179	1,142	1,267	1,134	1,106	1,200
Adult Blood Pressure Checks	399	287	328	246	247	300

\* Forecast

**BUDGET SUMMARY:**

The Franklin Health Department provides a defense against communicable diseases and environmental problems through home visits, immunization clinics, sanitarian inspections and community education programs to maintain and improve public health. In 2006, the health department responded to a regional Mumps epidemic; maintained a comprehensive West Nile Virus program, and initiated Influenza Pandemic Preparedness activities. In 2007, while maintaining all previous programs and services, the health department has increased recommended immunization services to infants (influenza vaccine) and adolescents (MCV, HPV, Tdap). In 2008 a regional Measles Outbreak occurred. In 2009 the Franklin Health Department became an Agent of the State to perform restaurant, motel, public pool and retail food establishment inspections. During 2010, a novel influenza virus (A H1N1) was identified and rapidly spread throughout the world. The Franklin Health Department fulfills its statutory responsibility towards suppression and control of this virus. Over twenty community-based immunization clinics were conducted. During 2011-2012 a Pertussis (Whooping Cough) outbreak occurred in Wisconsin. In 2013 the health department worked with the WI DNR in evaluating elevated molybdenum levels in local private wells. In addition, the health department investigated a norovirus outbreak at a local elementary school. The Common Council approved hiring a city sanitarian in 2014 to improve inspection services after subcontracting this important function for the past 4 years.

CITY OF FRANKLIN  
2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>PUBLIC HEALTH</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0411-5111	244,362	252,164	256,744	256,744	256,998	263,260	263,260	
SALARIES-PT	01-0411-5113	56,332	60,134	64,488	64,488	64,615	99,794	99,794	
SALARIES-OT	01-0411-5117	10,155	8,791	6,000	6,000	8,500	6,000	6,000	
COMPTIME TAKEN	01-0411-5118	1,446	1,571	0	0	500	1,000	1,000	
LONGEVITY	01-0411-5133	598	658	840	840	840	840	840	
HOLIDAY PAY	01-0411-5134	16,690	17,136	18,669	18,669	17,401	19,018	19,018	
VACATION PAY	01-0411-5135	22,571	21,089	22,982	22,982	22,957	24,282	24,282	
FICA	01-0411-5151	25,763	26,384	28,284	28,284	28,444	31,686	31,686	
RETIREMENT	01-0411-5152	31,836	20,603	16,522	16,522	16,625	17,765	17,765	
RETIREE GROUP HEALTH	01-0411-5153	3,658	3,627	3,725	3,725	3,900	3,136	3,136	
GROUP HEALTH & DENTAL	01-0411-5154	82,102	80,362	74,197	74,197	74,323	76,957	76,957	
LIFE INSURANCE	01-0411-5155	1,161	1,196	1,295	1,295	1,428	1,616	1,616	
WORKERS COMPENSATION INS	01-0411-5156	12,141	10,398	11,051	11,051	11,109	12,545	12,545	
Sub-total		508,814	504,113	504,797	504,797	507,640	557,899	557,899	10.5%
Percent of Department Total		67.6%	85.0%	82.7%	82.7%	82.8%	90.5%	90.6%	
<b>CONTRACTUAL SERVICES</b>									
MEDICAL SERVICES	01-0411-5211	2,400	2,400	2,400	2,400	2,400	2,400	2,400	
OTHER PROF SERVICE - West Nile	01-0411-5219	0	0	0	0	0	0	0	
AUTO MAINTENANCE	01-0411-5241	0	0	0	0	0	0	0	
EQUIPMENT MAINTENANCE	01-0411-5242	308	1,168	1,100	1,100	1,100	1,100	1,100	
SOFTWARE MAINTENANCE	01-0411-5257	5,995	6,740	7,500	7,500	7,500	7,750	7,750	
AUTO MAINTENANCE	01-0411-5259	0	0	0	0	0	0	0	
SUNDRY CONTRACTORS	01-0411-5299	36,550	39,685	47,000	47,000	47,000	0	0	
Sub-total		45,253	49,993	58,000	58,000	58,000	11,250	11,250	-60.6%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0411-5312	3,533	3,345	3,200	3,200	3,200	3,200	3,200	
PRINTING	01-0411-5313	1,836	1,188	2,500	2,500	2,500	2,500	2,500	
TOBACCO INTERVENTIONS	01-0411-5321	2,750	2,750	2,750	2,750	2,750	2,750	2,750	
MEDICAL SUPPLIES	01-0411-5322	13,208	25,551	32,000	32,000	32,000	32,000	32,000	
RADON TEST KITS	01-0411-5324	1,050	525	525	525	525	525	525	
EDUCATION SUPPLIES	01-0411-5328	329	1,090	1,100	1,100	1,100	1,100	1,100	
OPERATING SUPP-OTHER-West Nile	01-0411-5329	0	0	0	0	0	0	0	
FUEL	01-0411-5331	1,033	1,055	1,000	1,000	1,000	1,000	1,000	
VEHICLE SUPPORT	01-0411-5332	756	642	500	500	500	500	500	
Sub-total		24,495	36,147	43,575	43,575	43,575	43,575	43,575	0.0%
<b>SERVICES AND CHARGES</b>									
SUBSCRIPTIONS	01-0411-5422	34	16	50	50	50	50	50	
MEMBERSHIPS	01-0411-5424	922	1,070	1,330	1,330	1,330	1,330	1,330	
CONFERENCES AND SCHOOLS	01-0411-5425	826	1,001	1,000	1,000	1,000	1,000	1,000	
ALLOCATED INSURANCE COST	01-0411-5428	400	296	400	400	400	400	400	
MILEAGE	01-0411-5432	217	505	800	800	800	600	600	
Sub-total		2,398	2,887	3,580	3,580	3,580	3,380	3,380	-5.6%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		72,146	89,027	105,155	105,155	105,155	58,205	58,205	-44.6%
<b>TOTAL GENERAL FUND</b>									
		580,960	593,140	609,952	609,952	612,795	616,104	616,104	1.0%
<b>GRAND TOTAL PUBLIC HEALTH DEPARTMENT</b>									
		580,960	593,140	610,462	610,462	612,795	616,614	616,614	1.0%
<b>Less Program Revenue:</b>									
Penalties & Forfeitures @ .4%		-1,732	-1,830	-1,800	-1,800	-1,800	-1,708	-1,776	
FOOD LICENSE/INSPECTION	Clerk	-962	-1,027	0	0	0	-1,000	-1,000	
HEALTH LICENSE/INSPECTION		-55,945	-58,767	-56,000	-56,000	-56,000	-56,000	-56,000	
CLINIC SERVICES		-41,520	-60,977	-56,000	-56,000	-56,000	-60,000	-60,000	
Total Program Revenue		-100,160	-122,601	-113,800	-113,800	-113,800	-118,708	-118,776	
<b>Net Health Related Costs</b>									
		480,800	470,539	496,662	496,662	498,995	497,906	497,838	
<b>CAPITAL OUTLAY FUND</b>									
COMPUTER EQUIPMENT	41-0411-5841			510	510		510	510	
TOTAL CAPITAL OUTLAY FUND		0	0	510	510	0	510	510	0.0%

**ANIMAL CONTROL  
431**

**DEPARTMENT:** Animal Control

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

This program accounts for the costs associated with contracted services for animal control purposes. The City is part of a cooperative effort with other Milwaukee County communities to jointly operate an animal control services facility, governed by the Milwaukee Area Domestic Animal Control Commission (MADACC). Construction of the facility was completed in August 1999, and MADACC assumed operation of animal control services. Each community shares the cost of operating the facility. Because service costs were not based on usage in the past, activity measures are sporadic.

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013*	2014*
Admissions:						
Dogs	40	38	40	38	40	40
Cats	80	114	76	46	60	60
Other	6	15	4	8	10	10
Total	126	167	120	92	110	110
Service Cost Per Admission	\$278	\$199	\$250	\$ 285	\$ 211	\$217

\* Forecast

**BUDGET SUMMARY:**

This budget is the City's portion of operational costs related to MADACC based on anticipated usage, and the capital costs to pay for the construction of this shelter facility is based on each community's equalized value. The rate of growth in Franklin's equalized value, which has generally exceeded that of other area communities, has contributed to the increased cost of this activity in recent years. The additional cost that was reflected in the "Service Cost Per Admission" for the period 2008 through 2012 was for repayment of a 5-year loan needed by MADACC to meet a pension obligation that had gone unfunded in prior years is no longer needed as this loan repayment was final as of 2012.

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET	New Acct #	Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
<b>ANIMAL CONTROL</b>									
CONTRACTUAL SERVICES									
ANIMAL SHELTER	01-0431-5295	30,085	26,282	35,425	35,425	35,425	27,500	27,500	
<b>FACILITY CHARGE - DEBT SERVICE</b>									
<b>MADACC CAPITAL CHARGES</b>									
Principal	01-0431-5611	10,836	12,311	12,325	12,325	12,325	13,500	13,500	
Interest	01-0431-5621	1,721	1,284	1,300	1,300	1,300	700	700	
GRAND TOTAL ANIMAL CONTROL		42,642	39,878	49,050	49,050	49,050	41,700	41,700	-15.0%
Less Program Revenue:									
REFUNDS & REIMB - MADACC	Admin	-3,564	-4,784	-3,800	-3,800	-3,323	-3,500	-3,500	
Net Animal Control Related Costs		39,078	35,094	45,250	45,250	45,727	38,200	38,200	

**RECREATION  
521**

**DEPARTMENT:** Recreation

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

This budget provides for City support of senior citizen activities by supporting the Senior Travel Program and program activities sponsored by Franklin Senior Citizens, Inc. Additionally, this budget includes the City's support of the Civic Celebration Commission for use toward the 4th of July Civic Celebration.

**BUDGET SUMMARY:**

- 1) The 2014 Budget continues to provide a \$15,000 appropriation to support activities for seniors; \$10,000 for the Franklin Senior Citizens, Inc. and \$5,000 for the Senior Travel Program. The Senior Travel Program is also supported by CDBG dollars, which proposed funding for 2014 is \$5,000.
- 2) The 2014 Budget continues to provide \$13,000 in support for the 4th of July Civic Celebration. These funds are used for police and highway costs related to the event. This represents about 50% of the actual cost of staff effort toward this event. The other revenue and expenses of this activity are recorded in a separate special revenue fund.

CITY OF FRANKLIN 2014 BUDGET		2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
	New Acct #								
<b>RECREATION</b>									
<b>CONTRACTUAL SERVICES</b>									
<b>CIVIC CELEBRATIONS</b>									
<b>SUPPLIES</b>									
Civic Celebration Supplies	01-0521-5325	0		0	0	0	0	0	
Civic Celebration Support (Transfer)	01-0521-5590	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
Sub-total		13,000	13,000	13,000	13,000	13,000	13,000	13,000	0.0%
SENIOR TRAVEL PROGRAM	01-0521-5721	612	2,717	5,000	5,000	5,000	5,000	5,000	0.0%
SENIOR ACTIVITIES	01-0521-5723	9,889	9,518	10,000	10,000	10,000	10,000	10,000	
<b>TOTAL RECREATION</b>		<b>23,501</b>	<b>25,235</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>0.0%</b>

**ST. MARTIN'S FAIR  
529**

**DEPARTMENT:** St. Martin's Fair

**PROGRAM MANAGER:** Director of Clerk Services

**PROGRAM DESCRIPTION:**

Starting in 2010 St. Martin's Fair activities are recorded in a separate special revenue fund and any tax levy support will be shown in this budget. The Clerk's office issues sales permits and is responsible for coordinating oversight of the fairs by various City departments. The Fair Commission oversees the fairs, monitors and inspects vendors.

**ACTIVITY MEASURES:**

Activity	2009	2010	2011	2012	2013	2014
Number of fairs	8	8	8	8	8	6
Food/peddler permits	46	57	55	48	50	50
Peddler permits	120	121	139	124	120	120

\* Forecast

**BUDGET SUMMARY:**

The budget represents the amount of tax levy support provided for the Fair.

CITY OF FRANKLIN 2014 BUDGET		2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ST. MARTINS FAIR</b>									
<b>SERVICES AND CHARGES</b>									
ST MARTINS FAIR SUPPORT (Transfer)	01-0529-5589	11,000	11,000	11,000	11,000	11,000	11,000	11,000	
<b>GRAND TOTAL ST MARTIN'S FAIR</b>		<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>0.0%</b>
<b>Less Program Revenue:</b>									
PEDDLERS LICENSE	Clerk	-3,205	-1,980	-2,000	-2,000	-2,000	-2,000	-2,000	
COMBINATION FOOD/PEDDLERS	Clerk	0	-195	0	0	0	0	0	
<b>Total Program Revenues</b>		<b>-3,205</b>	<b>-2,175</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-2,000</b>	
<b>Net St Martin's Fair Related Costs</b>		<b>7,795</b>	<b>-2,175</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	

## PLANNING

621

**DEPARTMENT:** Planning

**PROGRAM MANAGER:** Mayor and Planning Manager

### **PROGRAM DESCRIPTION:**

The Planning Department oversees all planning and zoning activities for the City of Franklin, including: plan review; zoning code enforcement; plan development; quarry monitoring; and economic development assistance. The Department is responsible for providing development-related staff support to the Mayor and Common Council and primary staff support for the Plan Commission, the Quarry Monitoring Committee, the Franklin Complete Streets and Connectivity Committee, the Board of Zoning and Building Appeals, the Environmental Commission, and the Parks Commission. The Department advises the Common Council, boards and commissions, and other City departments with regard to planning, zoning, and economic development matters, and is responsible for the day-to-day administration of the Unified Development Ordinance and implementation of the Comprehensive Master Plan. Staff provides expertise and recommendations as development proposals advance through the approval process, and coordinates with other agencies and City departments whose service delivery to the public may be affected by such development.

This budget area also provides funding for economic development support including the City Attorney's Office for the Community Development Authority, the Forward Franklin Economic Development Committee, and the Joint 27<sup>th</sup> Street Steering Committee. Funding for the monitoring of the Payne & Dolan quarry is also provided through this budget.

### **SERVICES:**

- Represent the City as a contact agency and serve as a resource for citizens, property owners, businesses, and developers.
- Provide development review-related support by: coordinating the activities of the Development Review Team; reviewing concept plans, site plans, subdivision and condominium plats, rezonings, special uses, special exceptions, planned development districts, variance requests, and zoning compliance permits; and preparing staff reports on such projects for various boards and commissions.
- Provide staff support services to the Mayor and Common Council, as well as primary staff support for the Plan Commission, Quarry Monitoring Committee, Franklin Complete Streets and Connectivity Committee, Board of Zoning and Building Appeals, Environmental Commission, and Parks Commission.
- Provide economic development assistance to existing and prospective businesses including: the provision of housing, employment, population and other socio-economic data; identification of available sites and buildings; respond to Requests for Information from national site selection consultants; prepare, maintain and update databases of such information; etc.
- Administer the Unified Development Ordinance, including preparation of amendments and revisions to the ordinance and enforcement of zoning regulations.
- Provide oversight of all quarry monitoring related activities including: review of blasting records; investigation of citizen complaints; supervision of and coordination with the City's

- quarry monitoring consultant; provision of reports to the Common Council and Plan Commission; and serve as secretary and staff support to the Quarry Monitoring Committee.
- Develop and administer the Comprehensive Master Plan, Comprehensive Outdoor Recreation Plan, master sign program, and any other long-range plans as adopted by the Common Council.
  - Serve as the clearinghouse for zoning, planning, and development questions that are posed by elected officials, City boards and commissions, business representatives, property owners, and members of the public.
  - Coordinate activities with other agencies and units of government to achieve high-quality development within the City of Franklin.

#### STAFFING:

Planning - Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
City Development Director	0.00	0.00	0.00	0.00	.00	0.00
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Planners	3.00	3.00	3.00	2.50	2.50	2.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Planning Intern	.60	.00	.00	.00	.00	0.00
<b>Total</b>	<b>5.60</b>	<b>5.00</b>	<b>5.00</b>	<b>4.50</b>	<b>4.50</b>	<b>4.00</b>

Economic Development - Authorized Positions (FTE)	2009	2010	2011	2012	2013	2014
Economic Development Support	.00	.00	.00	.00	.00	.58

#### ACTIVITY MEASURES:

Activity	2009	2010	2011	2012	2013*	2014*
Site Plans/Concept Plans#	14	24	24	33	28	30
Plat Reviews	2	0	1	1	3	3
Certified Survey Maps	7	8	8	8	7	10
Special Uses	10	7	14	11	6	10
Rezoning	3	3	3	7	6	5
UDO Text Amendments	6	11	9	12	6	10
Zoning Permits/Certificates	44	57	24	44	31	35
Zoning Complaints	41	29	43	36	28	30
Board & Commission Meetings +	78	114	101	100	90	100
Variances	10	11	10	9	5	10

\* Forecast

# Totals since 2010 revised to include Minor Site Plan Amendments.

+ "Board & Commission Meetings" denotes the number of official City of Franklin public meetings staffed by the Planning Department, including meetings of the Plan Commission, Quarry Monitoring Committee, Franklin Complete Streets and Connectivity Committee, Environmental Commission, Board of Zoning and Building Appeals, and Parks Commission, as well as meetings of the Common Council and Committee of the Whole that require Department staff.

## **BUDGET SUMMARY:**

1. Similar to previous years' budgets, the Planning Department's 2014 budget is a "status quo" budget, with the exception being that the recommended budget does not continue the part-time staff position. This results in a slight decrease of the General Fund Expenditures as compared to previous years' budgets.
2. Large development activity reviews (such as plat reviews in 2013), are envisioned to continue to gradually increase over the next few years. In addition, the amount of time and other resources devoted to such activities as quarry monitoring and economic development assistance is also anticipated to increase. Activities such as PDD amendments, Special Uses, Re-zonings, UDO Text Amendments, and zoning permits are envisioned to continue at current levels of activity.
3. As can be inferred from these budget documents, the Planning Department will be challenged in the upcoming years to avoid any significant decrease in the level or quality of service it provides. These challenges pertain to the gradually increasing number of projects the Department must review, decreasing staff levels, and increasing competition for department resources. In light of these challenges, it is likely that the less time sensitive functions of the Department (such as update/revision of the Unified Development Ordinance, implementation/maintenance of the Comprehensive Master Plan, and/or code enforcement), would be the most likely to be adversely impacted.
4. Consideration of alternative temporary arrangements in this or future budgets, such as use of consultants or significant reductions of certain services, may be necessary to maintain an acceptable level of core services in situations when large high priority projects or a rapid influx of new projects overwhelms Department capabilities.
5. Capital outlay funds reflect the need for additional filing space as well as additional computer monitors to improve staff capabilities and productivity.

CITY OF FRANKLIN

2014 BUDGET

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>PLANNING</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0621-5111	239,837	203,980	192,794	192,794	200,063	203,351	203,351	
SALARIES-PT	01-0621-5113		18,233	23,334	23,334	0	0	0	
SALARIES-OT	01-0621-5117	0	0	575	575	0	575	575	
COMPTIME TAKEN	01-0621-5118	0	0	0	0	0	0	0	
LONGEVITY	01-0621-5133	290	340	420	420	420	420	420	
HOLIDAY PAY	01-0621-5134	13,749	13,630	14,067	14,067	12,400	13,372	13,372	
VACATION PAY	01-0621-5135	12,507	15,264	15,340	15,340	14,761	15,057	15,057	
FICA	01-0621-5151	19,900	18,654	18,860	18,860	17,415	17,807	17,807	
RETIREMENT	01-0621-5152	26,638	16,321	12,325	12,325	11,382	11,638	11,638	
RETIREE GROUP HEALTH	01-0621-5153	3,428	2,777	2,629	2,629	2,875	2,312	2,312	
GROUP HEALTH & DENTAL	01-0621-5154	66,348	58,719	51,994	51,994	52,087	53,644	53,644	
LIFE INSURANCE	01-0621-5155	1,042	999	981	981	1,000	1,021	1,021	
WORKERS COMPENSATION INS	01-0621-5156	775	620	541	541	501	511	511	
VACANCY FACTOR	01-0621-5198		0	0	0	0	0	0	
ALLOCATED PAYROLL COSTS	01-0621-5199	0	0	0	0	0	0	0	
Sub-total		384,515	349,538	333,860	333,860	312,904	319,708	319,708	-4.2%
Percent of Department Total		96.8%	94.4%	83.9%	83.9%	86.3%	83.6%	83.6%	
<b>CONTRACTUAL SERVICES</b>									
LEGAL SRVCS - ADMIN SUPPORT	01-0621-5212			0	0	0	0	0	
QUARRY MONITORING SERVICES	01-0621-5218		10,136	42,000	42,000	35,000	42,000	42,000	
FILING FEES	01-0621-5223	0	32	500	500	100	500	500	
EQUIPMENT MAINTENANCE	01-0621-5242	1,474	1,250	2,300	2,300	1,500	2,000	2,000	
SUNDRY CONTRACTORS	01-0621-5299	0	0	0	0	0	0	0	
Sub-total		1,474	11,418	44,800	44,800	36,600	44,500	44,500	-0.7%
<b>SUPPLIES</b>									
OFFICE SUPPLIES	01-0621-5312	4,077	2,493	4,500	4,500	2,000	4,000	4,000	
PRINTING	01-0621-5313	400	-24	1,000	1,000	500	1,000	1,000	
MARKETING SUPPLIES	01-0621-5395			0	0	0	0	0	
Sub-total		4,477	2,469	5,500	5,500	2,500	5,000	5,000	-9.1%
<b>SERVICES AND CHARGES</b>									
OFFICIAL NOTICES/ADVERTISING	01-0621-5421	1,773	4,394	4,000	4,000	3,000	4,000	4,000	
SUBSCRIPTIONS	01-0621-5422	0	193	250	250	0	250	250	
MEMBERSHIPS	01-0621-5424	1,240	1,240	1,500	1,500	930	1,500	1,500	
CONFERENCES AND SEMINARS	01-0621-5425	2,287	0	3,500	3,500	3,000	3,500	3,500	
MILEAGE	01-0621-5432	0	2	300	300	300	300	300	
EQUIPMENT RENTAL	01-0621-5433					1,400	1,700	1,700	
LANDSCAPE MAINTENANCE	01-0621-5499			0	0			0	
Sub-total		5,300	5,829	9,550	9,550	8,630	11,250	11,250	17.8%
<b>SUB TOTAL NON PERSONAL SERVICES</b>									
		11,251	19,716	59,850	59,850	47,730	60,750	60,750	1.5%
<b>TOTAL GENERAL FUND</b>									
		395,766	369,254	393,710	393,710	360,634	380,458	380,458	-3.4%
<b>CAPITAL OUTLAY FUND</b>									
OFFICE EQUIPMENT	41-0621-5813	0		2,300	2,300	0	1,500	1,500	
COMPUTER EQUIPMENT	41-0621-5841	1,645	1,000	1,250	1,250	1,250	250	250	
SOFTWARE	41-0621-5843	0		700	700	700	0	0	
TOTAL CAPITAL OUTLAY FUND		1,645	1,000	4,250	4,250	1,950	1,750	1,750	-58.8%
<b>GRAND TOTAL PLANNING</b>									
		397,411	370,254	397,960	397,960	362,584	382,208	382,208	-4.0%
<b>Less Program Revenue:</b>									
SUBDIVISION FILING		-5,500	-22,000	-6,000	-6,000	-15,000	-15,000	-15,000	
LAND COMBINATION FILING		0	-800	0	0	-400	-1,200	-1,200	
CSM FILING		-12,135	-6,000	-12,800	-12,800	-9,000	-10,500	-10,500	
SITE PLAN REVIEW		-8,350	-6,825	-9,000	-9,000	-8,375	-11,625	-11,625	
ZONING APPEALS		-2,500	-2,000	-3,500	-3,500	-1,350	-2,750	-2,750	
SPECIAL USE		-13,500	-12,250	-16,250	-16,250	-7,250	-12,000	-12,000	
ZONING FILING		-1,700	-4,100	-3,200	-3,200	-4,450	-4,450	-4,450	
OTHER FILING		-6,050	-10,055	-8,250	-8,250	-9,375	-16,425	-16,425	
QUARRY MONITORING	Fire	0	-10,136	-42,000	-42,000	-35,000	-42,000	-42,000	
Total Program Revenue		-49,735	-74,166	-101,000	-101,000	-90,200	-115,950	-115,950	
<b>Net Planning Related Costs</b>									
		347,676	296,088	296,960	296,960	272,384	266,258	266,258	

**CITY OF FRANKLIN  
2014 BUDGET**

	New Acct #	2011 Actual	2012 Actual	2013 Adopted	2013 Amended	2013 Estimate	2014 Proposed	2014 Adopted	Change Pr Yr Adopted
<b>ECONOMIC DEVELOPMENT</b>									
<b>PERSONAL SERVICES</b>									
SALARIES-FT	01-0641-5111	0		0	0	0	0	58,327	
FICA	01-0641-5151	0		0	0	0	0	4,463	
RETIREMENT	01-0641-5152							718	
RETIREE GROUP HEALTH	01-0641-5153	0		0	0	0	0	417	
GROUP HEALTH & DENTAL	01-0641-5154	0		0	0	0	0	10,817	
DENTAL	01-0641-5154							672	
LIFE INSURANCE	01-0641-5155							128	
WORKERS COMP	01-0641-5156	0		0	0	0	0	258	
Sub-total		0		0	0	0	0	75,800	
Percent of Department Total		0.0%		0.0%	0.0%	0.0%	0.0%	83.0%	
<b>CONTRACTUAL SERVICES</b>									
LEGAL SRVCS - ECON DEVEL SUPPOR	01-0641-5212	5,490	4,986	10,800	10,800	10,800	10,800	10,800	
OTHER PROFESSIONAL SERVICES	01-0641-5219	3,500	0	3,500	3,500	5,000	3,500	3,500	
SUNDRY CONTRACTORS	01-0641-5299	0	0	0	0	0	0	0	
Sub-total		8,990	4,986	14,300	14,300	15,800	14,300	14,300	0.0%
<b>SUPPLIES</b>									
PRINTING	01-0641-5313	0	1,200	0	0	0	1,200	1,200	
MARKETING SUPPLIES	01-0641-5395	0	2,204	0	0	0	0	0	
TIF CLOSING	01-0641-5399		0	0	0	0	0	0	
Sub-total		0	3,404	0	0	0	1,200	1,200	
<b>SERVICES AND CHARGES</b>									
MEMBERSHIPS	01-0641-5424	0	0	0	0	0	0	0	
ADVERTISING	01-0641-5426	0	0	0	0	0	0	0	
Sub-total		0	0	0	0	0	0	0	
Volunteer Recognition	01-0641-5734		0	0	0				
<b>TOTAL GENERAL FUND</b>		<b>8,990</b>	<b>8,390</b>	<b>14,300</b>	<b>14,300</b>	<b>15,800</b>	<b>15,500</b>	<b>91,300</b>	<b>538.5%</b>
<b>GRAND TOTAL ECONOMIC DEVELOPMENT</b>		<b>8,990</b>	<b>8,390</b>	<b>14,300</b>	<b>14,300</b>	<b>15,800</b>	<b>15,500</b>	<b>91,300</b>	<b>538.5%</b>

**TRANSFERS TO OTHER FUNDS  
998**

**DEPARTMENT:** Transfers to Other Funds

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

This program provides for the General Fund support of programs located in Other City Funds.

In past years the OPEB Fund, Library Fund, Capital Outlay Fund, Equipment Revolving Fund and the Civic Celebrations Fund received transfer support. For 2014, Civic Celebrations and St Martin's Fair are to receive support from the General Fund. The Street Improvement and Capital Improvement Funds are also to receive support related to work performed by Public Works on projects in those funds.

CITY OF FRANKLIN		2011	2012	2013	2013	2013	2014	2014	Change Pr
2014 BUDGET		Actual	Actual	Adopted	Amended	Estimate	Proposed	Adopted	Yr Adopted
	New Acct #								
<b>TOTAL CONSERVATION AND DEVELOPMENT</b>									
General Fund		\$404,756	\$377,644	\$408,010	\$408,010	\$376,434	\$395,958	\$471,758	15.6%
Capital Outlay Fund		\$1,645	\$1,000	\$4,250	\$4,250	\$1,950	\$1,750	\$1,750	-58.8%
<b>OTHER FINANCING USES</b>									
<b>FIXED CHARGES</b>									
TRF TO OTHER FUNDS	01-0998-5589	0		0	0	0	0	0	
TRF TO LIBRARY FUND	01-0998-5591	0		0	0	0	0	0	
TRF TO CIVIC CELEBRATIONS	01-0998-5590	0		0	0	0	0	0	
TRF TO STREET IMPROVEMENT FUND	01-0998-5594	0		0	0	0	200,000	200,000	
TRF TO EQUIPMENT REVOLVING FUNI	01-0998-5595	0		0	0	0	0	0	
TRF TO CAPITAL OUTLAY FUND	01-0998-5597	0		0	0	0	0	0	
TRF TO CAPITAL IMPROVEMENTS	01-0998-5598	0	220,000	0	85,982	38,000	200,000	200,000	
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>		<b>0</b>	<b>220,000</b>	<b>0</b>	<b>85,982</b>	<b>38,000</b>	<b>400,000</b>	<b>400,000</b>	

Appendix

WAGE AND SALARY STRUCTURES:

The 2014 Budget provided appropriations sufficient for Non-Represented employees to receive wage increases of 1% in January and 1% in July of 2014. The Common Council has determined to hold such increases in abeyance pending completion of a Classification and Compensation study, except for Police and Fire Department command staff which received a 3% wage increase in January to address a wage compression issue. Police Officers and Fire Fighters who are members of bargaining units received wage increases as required by the appropriate collective bargaining agreement.

Following are the wage scales and tables in effect at the start of 2014 as per the Employee Handbook and the Bargaining Agreements

**Salary Ranges Non-Represented Employees**  
Effective 1/1/2014 <sup>(1)(2)</sup>

Non-represented Nonsupervisory	Salary Grade	Minimum	Midpoint	Maximum	Minimum Hrly Wage	MidPoint Hrly Wage	Maximum Hrly Wage
Library Shelver Library Assistant Currently Unused	1-9						
Cashier/Clerk Library Item	10	\$27,106	\$30,526	\$33,893	\$13.0316	\$14.6754	\$16.2946
Finance Clerk Library Administrative Aide	11	\$29,221	\$32,876	\$36,557	\$14.0484	\$15.8056	\$17.5754
	12	\$31,491	\$35,435	\$39,377	\$15.1399	\$17.0359	\$18.9312
Lead Cashier	13	\$33,920	\$38,203	\$42,433	\$16.3077	\$18.3666	\$20.4004
	14	\$35,774	\$41,154	\$46,509	\$17.1990	\$19.7854	\$22.3599
Confidential Police Adm Asst Admin/Project Assistant Confidential Secretary Planner	15	\$38,544	\$44,313	\$50,111	\$18.5307	\$21.3042	\$24.0917
Reference Librarian Youth Ref. Libr/Young Adult Libr. Clinic Nurse Clinic Staff Nurse	16	\$41,545	\$47,761	\$53,977	\$19.9734	\$22.9622	\$26.9504
Deputy City Clerk Planner II Youth Services Librarian Public Health Specialist	17	\$44,757	\$51,442	\$58,178	\$21.5178	\$24.7317	\$27.9701
Fire Inspector Public Health Nurse	18	\$48,204	\$55,462	\$62,697	\$23.1748	\$26.6644	\$30.1428
Senior Planner Sanitarian	19	\$51,965	\$59,746	\$67,554	\$24.9830	\$28.7239	\$32.4780
	20	\$55,986	\$64,369	\$72,777	\$26.9164	\$30.9454	\$34.9888
Management, Administrative, Supervisory	Salary Grade						
Library Circulation Supervisor	I	\$43,605	\$47,954	\$52,672	\$20.9638	\$23.0996	\$25.3232
	II	\$46,661	\$51,329	\$56,000	\$22.4330	\$24.6776	\$26.9233
Bldg Maintenance Superintendent Asst Super of Public Works Accounting Supervisor Deputy Treasurer Emergency Svcs Comm Supv	III	\$48,817	\$54,914	\$61,028	\$23.4695	\$26.4012	\$29.3403
Human Resources Coordinator Adult Services Librarian/Asst Dir.	IV	\$62,230	\$68,761	\$75,281	\$25.1108	\$28.2805	\$31.3851
Sewer & Water Superintendent Dept of P/W Superintendent	V	\$64,667	\$62,876	\$71,083	\$26.2821	\$30.2288	\$34.1744
Planning Manager Building Inspector Police Sergeant	VI	\$68,499	\$67,283	\$76,048	\$28.1246	\$32.3474	\$36.5614
Library Director Dir of Health and Human Services Battalion Chief	VII	\$61,277	\$71,983	\$82,721	\$28.4603	\$34.6071	\$39.7697
Assistant City Engineer Captain of Police Deputy Fire Chief	VIII	\$65,545	\$77,025	\$88,492	\$31.5118	\$37.0314	\$42.5443
		\$67,511	\$79,336	\$91,147	\$32.4572	\$38.1423	\$43.8206

Salary Ranges Non-Represented Employees - Continued

City Clerk	IX	\$68,678	\$82,426	\$96,143	\$33,0183	\$39,6278	\$46,2226
Deputy Finance Director							
Police Inspector		\$70,736	\$84,899	\$99,027	\$34,0068	\$40,8166	\$47,6092
Assistant Fire Chief							
Fire Chief	X	\$75,893	\$90,828	\$105,964	\$36,3909	\$43,6676	\$50,9442
City Engineer/DPW Director	XI	\$78,633	\$94,355	\$110,078	\$37,8043	\$45,3631	\$52,9223
Director of Finance and Treasurer							
Police Chief		\$80,992	\$97,186	\$113,380	\$38,9384	\$46,7240	\$54,5100
Community Development Director	XII	\$84,137	\$100,960	\$117,785	\$40,4507	\$48,5388	\$56,6274
Director of Administration							
* The hourly rate is the rate used for payroll purposes.							
** All hourly wage rates based on 2080 hours per year except Police Sergeant which is based on 2002 hours per year and the Battalion Chiefs which are based on 2912 hours/year..							
(1) - Rates are effective at the start of the 1st payperiod on or after this date.							
(2) - Reflects a 0% increase for all positions with the exception of Police & Fire Command Staff who received a 3% increase.							

Department of Public Works, Sewer and Water, and Custodial Employees (excludes clerical).

**Hourly Wage Rates Effective July 1, 2013**  
**(Reflects a 1% Increase)**

	Starting Rate	After 1 Year				
Sewer & Water Operator I	25.6545	26.7569				
Sewer & Water Operator II	27.3957	28.4981				
Heavy Equipment Operator	25.6545	26.7569				
Mechanic I	26.8187	27.9315				
Assistant Mechanick	25.1496	25.7369				
Public Works Foreman	26.3654	27.4472				
	Start Step 1	6 months Step 2	1 year Step 3	2 years Step 4	3 years Step 5	
Custodian	18.0509	18.9988	19.9569	21.1212	22.2236	
Light Equipment Operator	21.5951	22.5224	23.5836	24.6139	25.6339	
Sewer & Water Technician	21.5951	22.5224	23.5836	24.6139	25.6339	

Building Inspection, Engineering Technicians, and Police Department Clerical

**Hourly Wage Rates Effective July 1, 2013**  
**(Reflects a 1% Increase)**

**Inspection Department**

	Start Step 1	1 year Step 2	2 years Step 3	3 years Step 4
First Asst. Bldg. Inspector	28.0242	29.1781	30.3630	30.8575
Asst. Bldg. Inspector	26.7363	27.8593	28.9824	29.4563
Plumbing Inspector	28.8793	29.6212	30.3733	31.4551
Electrical Inspector	28.8793	29.6212	30.3733	31.4551
Mechanical Inspector	25.4690	26.5096	27.5915	28.2715

**Police Department**

	Start Step 1	1 year Step 2	2 years Step 3	3 years Step 4
Court Admin Asst.	17.1957	18.5866	19.9878	21.3581
Deputy Police Admin Asst	16.2685	17.4739	18.6897	19.9260
Municipal Court Clerk	14.0945	15.1351	16.1654	17.2163
Police Utility Clerk	12.8582	13.7957	14.7127	15.6194

**Engineering Department**

	Start Step 1	1 year Step 2	2 years Step 3	3 years Step 4
Eng Tech I	15.9800	16.8248	17.6491	18.4939
Eng Tech II	18.9884	19.4830	20.8327	22.2442
Drain/Enviro Tech	20.9769	21.5745	22.1515	22.7490
Eng Tech III	20.9769	22.9242	24.8921	26.8496
Eng Tech IV	26.1181	28.1478	30.1878	32.2278

**Dispatchers**

**Hourly Wage Rates Effective July 1, 2013**

**(Reflects a 1% Increase)**

Start Step 1	1 year Step 2	2 years Step 3	3 years Step 4
20.2908	21.7577	22.5554	23.3429

**Clerical Employees:**

**Hourly Wage Rates Effective July 7, 2013**

**(Reflects a 1% Increase)**

	Start Step 1	1 year Step 2	2 years Step 3	3 years Step 4
Clerk Typist	15.4545	16.0360	18.1374	18.7290
Secretary	18.9331	19.5859	20.3204	20.9631
Account Clerk	19.0963	19.9226	20.6774	21.5037
Assessor Clerk	19.4023	20.2490	21.0141	21.8301
Inspection Permit Clerk	19.4023	20.2490	21.0141	21.8301
Administrative Clerk	19.0963	19.9226	20.6774	21.5037
Accountant	22.2790	23.1155	24.0540	24.9006

**Fire Department – Franklin Professional Firefighters (Local 2760)**

**01/01/2014 - 3% increase \*\***

	Firefighters		Firefighters + Ladder Operator		Fire Marshal		Paramedic/ Firefighter		Paramedic/ Firefighter + Ladder Operator		Fire Lieutenants		Fire Lieutenant with full practice Paramedic <sup>a</sup>	
	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,080 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours	Based on 2,912 hours
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Step 1 0-6 months	\$16.70	\$4,053.24	\$16.87	\$4,093.77	\$26.48	\$4,589.39	\$17.51	\$4,248.83	\$17.68	\$4,291.32	\$18.38	\$4,460.73	\$18.71	\$4,540.73
Step 2 7-12 months	\$17.27	\$4,191.79	\$17.45	\$4,233.71	\$28.04	\$4,860.52	\$18.11	\$4,395.54	\$18.29	\$4,439.50	\$19.00	\$4,610.15	\$19.33	\$4,690.15
Step 3 13-24 months	\$20.12	\$4,881.81	\$20.32	\$4,930.63	\$29.63	\$5,135.61	\$21.10	\$5,120.87	\$21.31	\$5,172.08	\$22.17	\$5,378.96	\$22.50	\$5,458.96
Step 4 25-36 months	\$20.81	\$5,050.24	\$21.02	\$5,100.74	\$31.19	\$5,406.74	\$21.82	\$5,294.75	\$22.04	\$5,347.70	\$22.93	\$5,563.69	\$23.26	\$5,643.69
Step 5 37-48 months	\$21.51	\$5,218.67	\$21.72	\$5,270.86	\$32.75	\$5,675.89	\$22.57	\$5,476.75	\$22.79	\$5,531.52	\$23.70	\$5,751.15	\$24.03	\$5,831.15
Step 6 48+ months	\$23.70	\$5,751.15	\$23.94	\$5,808.66	\$34.34	\$5,952.94	\$25.51	\$6,191.25	\$25.77	\$6,253.16	\$26.80	\$6,503.65	\$27.13	\$6,583.65

<sup>a</sup>This position reflects a flat \$80/month increase above the Lieutenant position.

\*\* All wage increases above are effective on the start of the pay period closest to, but on or after, the date listed above.

Police Department – Franklin Police Officers Association (WPPA)

ARTICLE VI - WAGES

Section 6.01: The rates of pay for the various classifications of Police Officers shall be as follows:

	Hourly Eff. 11/15/2013* <u>3% Increase</u>	Hourly Eff. 1/1/2014* <u>3% Increase</u>	Hourly Effective 1/1/2015* <u>2% Increase</u>
Patrol Officer			
Start	\$25.69	\$26.46	\$26.99
6 Months	\$26.51	\$27.31	\$27.86
1 Year	\$27.69	\$28.52	\$29.09
2 Years	\$28.28	\$29.13	\$29.71
3 Years	\$29.60	\$30.49	\$31.10
4 Years	\$32.63	\$33.61	\$34.28
Detective	\$35.39	\$36.45	\$37.18

ORDINANCE NO. 2013-2120

AN ORDINANCE ADOPTING THE 2014 ANNUAL BUDGETS FOR THE GENERAL FUND, LIBRARY FUND, SOLID WASTE COLLECTION FUND, SEWER SERVICE FUND, CAPITAL OUTLAY FUND, EQUIPMENT REPLACEMENT FUND, STREET IMPROVEMENT FUND, CAPITAL IMPROVEMENT FUND, DEBT SERVICE FUND, DEVELOPMENT FUND, AND TIF DISTRICT FUNDS AND ADOPTING THE PROPERTY TAX LEVY AND OTHER REVENUE FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2014

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WHEREAS, the Committee of the Whole has reviewed and amended, where desired, the Mayor's Recommended 2014 Annual Budgets for the General Fund, Library Fund, Solid Waste Fund, Sewer Service Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund, Capital Improvement Fund, Debt Service Fund, and Development Fund for the City of Franklin; and

WHEREAS, TIF Districts debt incurred in prior years has 2013 required repayments of \$7,820,286 for TIF District #3; \$817,190 for TIF District #4 and the Debt Service Fund has a Line of Credit inter-fund advance repayment of \$1,062,000 and other Debt payment of \$915,644; and

WHEREAS, the Proposed Budget recommended by the Committee of the Whole includes property taxes of \$20,509,000 that are levied to support the 2014 Annual Budget with a resulting City tax rate of approximately \$6.2941 with the Common Council concurring in the need and with the final rate being the mathematical result of statutory property tax billing process, including, but not limited to, inclusion of the State's final manufacturing property assessed valuation and any State required equalization adjustment; and

WHEREAS, for the purposes, in part, of accounting detail, transparency of governmental actions and intent, efficiency of operations, and enhanced record keeping, the Proposed 2014 Budget document and format provides greater detail and categorization of anticipated expenditures than required by Wisconsin Statutes §65.90, which provides that "all proposed appropriations for each department, activity and reserve account" shall be listed in the budget; and, therefore, expenditure appropriation unit amounts are itemized and set forth on pages 12 through 15, entitled "Official Budget Appropriation Units," while remaining pages of the document provide supplemental information for the informational purposes as earlier noted; and

WHEREAS, a Public Notice of the Proposed 2014 Budget appeared in the Franklin Now on October 17, 2013; and

WHEREAS, a Public Hearing was held by the Common Council on November 4, 2013 regarding the 2014 Proposed Annual Budgets; and

WHEREAS, the Common Council has determined that it would be in the best interest of the City to adopt the 2014 Annual Budgets as recommended by the Committee of the Whole.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Section 1 That the 2014 Expenditure Budgets; summarized herein for the General Fund as \$24,993,350, for the Library Fund as \$1,367,506, for the Solid Waste Fund as \$1,523,754, for Sewer Service Fund Operating Expenditure Budget as \$3,122,011, for the Capital Outlay Fund as \$641,646, for the Equipment Replacement Fund as \$231,500, for the Street Improvement Fund as \$1,160,000, and for the Debt Service Fund as \$915,644; for City purposes totaling \$33,955,411, and for the Capital Improvement Fund for projects having Common Council approval as \$336,545; for the Capital Improvement Fund for budgetary appropriation for Projects awaiting Common Council approval as \$7,138,488; and for the Development Fund as \$2,013,125; with expenditure appropriation unit amounts as set forth on the tables entitled "Official Budget Appropriation Units" (pages 12 through 15 of the Proposed 2014 Annual Budget document) and as set forth by department, activity, and reserve account (all as maintained by the City in a multiple-fund accounting structure) are adopted as the Annual expenditure budgets for the City of Franklin for fiscal year 2014.

Section 2 That in addition: 2014 capital additions for the Sewer Service Fund capitalized equipment accounts of \$1,573,425 and Debt Service Payments in the Sewer Fund of \$570,280 for interest and \$1,062,026 for principal; in the Debt Service Fund 2014 Line of Credit principal repayment of \$1,062,000 to the Development Fund, 2014 scheduled TIF District #3 repayments of \$7,820,286 and 2014 TIF District Debt Service inter-fund advance payments for TIF District #4 of \$817,190 are adopted as annual required payments for those respective funds for fiscal year 2014.

Section 3 That the 2014 property taxes used to support the 2014 Budgets for the General Fund of \$16,220,400; the Library Fund of \$1,240,000; the Capital Outlay Fund of \$430,000; the Equipment Replacement Fund of \$337,000; the Street Improvement Fund of \$681,600; the Debt Service Fund of \$1,600,000 for City purposes; totaling \$20,509,000 are levied and adopted as the annual property tax levies for the City of Franklin for fiscal year 2014 with a resulting City tax rate of approximately \$6.2941.

Section 4 That the 2014 Revenue Budgets for other than property taxes, summarized herein for the General Fund as \$7,782,950; for the Library Fund as \$55,000; for the Solid Waste Collection Fund as \$1,562,800; for the Sewer Service Fund as \$3,342,879; for the Capital Outlay Fund as \$97,000; for the Equipment Replacement Fund as \$100,000; for the Street Improvement Fund as \$411,000; for the Capital Improvement Fund as \$5,753,140 and net proceeds from loans as \$1,950,000; for the Debt Service Fund as \$377,644; for the Development Fund as \$740,694, for City purposes totaling \$22,173,107, as set forth on the tables

entitled "Official Budget Appropriation Units" (pages 12 through 15 of the Proposed 2014 Annual Budget document), are adopted as the annual revenue budgets for other than property taxes for the City of Franklin for fiscal year 2014.

Section 5 That the annual charge for the 2014 solid waste collection service shall increase by \$.78 to \$104.78 for each property eligible to receive the solid waste collection service.

Section 6 That the expenditure appropriation unit for the Capital Improvement Fund shall be administered as if adopted on a per project basis, as set forth on page 110, unless otherwise approved, in advance, by the Common Council in the form of a budget modification.

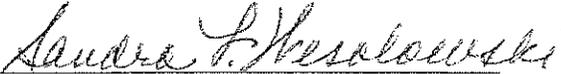
Section 7 That the Finance Department shall cause to be published and made available a "City of Franklin 2014 Annual Budget" document incorporating the changes from the Mayor's Recommended Budget as approved herein and incorporating the necessary changes to the text thereof as required by such changes, which document shall serve to satisfy the reporting and informational requirements set forth in Wisconsin Statutes §65.90, "Municipal budgets."

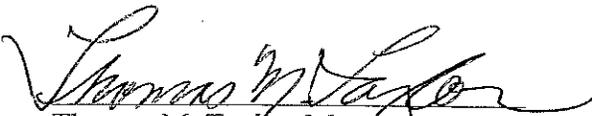
Introduced at a regular meeting of the Common Council of the City of Franklin this 5th day of November, 2013 by Alderman Skowronski.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 5th day of November, 2013.

APPROVED:

ATTEST:

  
Sandra L. Wesolowski, City Clerk

  
Thomas M. Taylor, Mayor

AYES 6 NOES 0 ABSENT 0

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
<b>Revenue:</b>								
Property taxes	\$16,973,282	\$16,204,907	\$16,330,000	\$16,330,000	\$16,330,000	\$16,220,400	\$16,220,400	-0.7%
Other taxes	201,687	208,510	217,000	217,000	217,000	211,500	211,500	-2.5%
Cable TV Franchise Fee	472,049	500,322	515,000	515,000	515,000	500,000	500,000	-2.9%
Utility tax equivalent	975,702	1,061,038	1,070,000	1,070,000	1,070,000	1,059,000	1,059,000	-1.0%
<b>Total tax revenue</b>	<b>18,622,720</b>	<b>17,974,777</b>	<b>18,132,000</b>	<b>18,132,000</b>	<b>18,132,000</b>	<b>17,990,900</b>	<b>17,990,900</b>	<b>-0.8%</b>
Intergovernmental	2,735,049	2,802,048	2,542,600	2,542,600	2,542,600	2,542,650	2,549,550	0.3%
Licenses and permits	702,674	755,027	739,000	753,000	739,000	864,300	864,300	17.0%
Penalties and forfeitures	433,106	457,499	450,000	450,000	450,000	427,000	444,000	-1.3%
Charges for services	1,985,052	1,693,847	1,323,500	1,323,500	1,312,700	1,416,400	1,416,400	7.0%
Intergovernmental charges	245,000	103,615	125,000	125,000	125,000	125,000	125,000	0.0%
Interest revenue	229,768	213,200	142,000	142,000	8,000	138,500	138,500	-2.5%
Miscellaneous revenue	142,751	167,413	91,000	91,000	134,200	74,700	74,700	-17.9%
Transfers from other funds	110,543	0	0	0	0	400,000	400,000	0.0%
<b>Total non-tax revenue</b>	<b>6,583,943</b>	<b>6,192,649</b>	<b>5,413,100</b>	<b>5,427,100</b>	<b>5,311,500</b>	<b>5,988,550</b>	<b>6,012,450</b>	<b>11.1%</b>
<b>Total revenue</b>	<b>25,206,663</b>	<b>24,167,426</b>	<b>23,545,100</b>	<b>23,559,100</b>	<b>23,443,500</b>	<b>23,979,450</b>	<b>24,003,350</b>	<b>1.9%</b>
Transfer from fund balance	0	0	0	0	0	0	0	0.0%
<b>Total revenue &amp; fb transfer</b>	<b>25,206,663</b>	<b>24,167,426</b>	<b>23,545,100</b>	<b>23,559,100</b>	<b>23,443,500</b>	<b>23,979,450</b>	<b>24,003,350</b>	<b>1.9%</b>
<b>Expenditures:</b>								
Mayor - Personnel Services	18,512	18,512	18,500	18,500	18,500	18,500	18,500	0.0%
Other Services, Supplies, etc	4,835	4,800	8,100	8,100	8,100	8,100	8,100	0.0%
Aldermen - Personnel Services	47,334	47,309	47,450	47,450	47,450	47,450	47,450	0.0%
Other Services, Supplies, Etc	20,941	20,829	23,900	24,300	24,300	25,080	25,080	4.9%
Municipal Court - Personnel Services	155,919	165,360	181,993	181,993	179,396	178,671	178,671	-1.8%
Other Services, Supplies, Etc	37,500	35,471	44,550	44,550	44,550	44,850	44,850	0.7%
Clerk - Personnel Services	280,319	285,889	291,632	291,632	281,408	284,398	284,398	-2.5%
Other Services, Supplies, Etc	22,100	24,101	26,850	26,850	26,850	26,950	26,950	0.4%
Elections - Personnel Services	15,115	71,256	18,605	18,605	12,515	41,568	41,568	123.4%
Other Services, Supplies, Etc	7,629	10,539	12,200	12,200	12,200	16,800	16,800	37.7%
Information Services	291,858	276,991	332,300	332,300	332,300	361,205	361,205	8.7%
Administration - Personnel Services	286,096	275,436	276,957	276,957	275,969	355,668	355,668	28.4%
Other Services, Supplies, Etc	114,158	112,756	154,100	154,100	151,100	209,525	209,525	36.0%
Finance - Personnel Services	422,077	433,107	476,095	476,095	474,398	404,978	404,978	-14.9%
Other Services, Supplies, Etc	56,659	56,858	63,813	63,813	60,400	56,783	56,783	-11.0%
Independent Audit	31,865	26,955	34,500	34,500	34,165	29,790	29,790	-13.7%
Assessor - Personnel Services	71,432	72,468	70,219	70,219	51,424	52,790	52,790	-24.8%
Other Services, Supplies, Etc	155,483	126,788	183,250	183,250	183,250	171,450	171,450	-6.4%
Legal Services	280,101	285,657	324,920	324,920	324,920	329,950	329,950	1.5%
Municipal Buildings - Personnel Services	73,423	51,631	62,339	62,339	44,068	34,280	34,280	-45.0%
Other Services, Supplies, Etc	130,024	145,379	132,040	132,040	132,040	134,833	134,833	2.1%
Insurance	69,292	82,344	81,050	81,050	81,050	100,647	100,647	24.2%
Unclassified	3,906	978	2,500	2,500	2,500	2,500	2,500	0.0%
<b>Sub total General Government Personnel</b>	<b>2,596,579</b>	<b>2,631,414</b>	<b>2,867,863</b>	<b>2,868,263</b>	<b>2,802,853</b>	<b>2,936,766</b>	<b>2,936,766</b>	<b>2.4%</b>
Contingency	0	0	1,073,000	1,072,075	117,075	1,075,000	1,075,000	0.2%
Anticipated Un-spent appropriation	0	0	-350,000	-350,000	-224,000	-350,000	-360,300	2.9%
<b>Total General Government</b>	<b>2,596,579</b>	<b>2,631,414</b>	<b>3,590,863</b>	<b>3,590,338</b>	<b>2,695,928</b>	<b>3,661,766</b>	<b>3,651,466</b>	<b>1.7%</b>

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
Police Department - Personnel Ser	8,023,854	8,238,519	8,098,646	8,098,646	8,005,981	8,086,034	8,086,034	-0.2%
Other Services, Supplies, Etc	969,609	965,138	1,165,700	1,162,425	1,165,425	1,177,017	1,177,017	1.0%
Fire Department - Personnel Servic	5,592,288	5,854,034	5,601,165	5,601,165	5,493,094	5,452,854	5,452,854	-2.6%
Other Services, Supplies, Etc	391,320	391,929	397,940	397,940	397,440	402,780	393,780	-1.0%
Public Fire Protection	269,925	265,870	244,300	244,300	244,300	244,300	251,700	3.0%
Building Inspection - Personnel Ser	710,182	637,194	615,564	629,564	617,920	707,157	707,157	14.9%
Other Services, Supplies, Etc	28,133	25,018	38,150	38,150	38,150	38,580	38,580	1.1%
Weights and Measures	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
<b>Total Public Safety</b>	<b>15,992,111</b>	<b>16,384,502</b>	<b>16,168,265</b>	<b>16,178,990</b>	<b>15,969,110</b>	<b>16,115,522</b>	<b>16,113,922</b>	<b>-0.3%</b>
Engineering - Personnel Services	551,926	577,158	582,975	582,975	576,182	597,006	597,006	2.4%
Other Services, Supplies, Etc	14,703	14,372	23,930	23,930	23,930	24,132	24,132	0.8%
Highway - Personnel Services	1,777,718	1,754,016	1,767,074	1,767,074	1,731,335	1,745,877	1,745,877	-1.2%
Other Services, Supplies, Etc	690,332	679,266	784,300	791,600	794,246	819,623	819,623	4.5%
Solid Waste Collection	1,410,039	0	0	0	0	0	0	0.0%
Street Lighting	319,401	315,785	323,730	341,730	341,730	324,630	324,630	0.3%
Weed Control	15,675	14,153	15,050	15,050	15,050	15,050	15,050	0.0%
<b>Total Public Works</b>	<b>4,779,794</b>	<b>3,354,749</b>	<b>3,497,059</b>	<b>3,522,359</b>	<b>3,482,473</b>	<b>3,526,318</b>	<b>3,526,318</b>	<b>0.8%</b>
Health Department - Personnel Ser	508,814	504,113	504,797	504,797	507,640	557,899	557,899	10.5%
Other Services, Supplies, Etc	72,146	89,027	105,155	105,155	105,155	58,205	58,205	-44.6%
Animal Control	42,642	39,878	49,050	49,050	49,050	41,700	41,700	-15.0%
<b>Total Health &amp; Human Services</b>	<b>623,602</b>	<b>633,018</b>	<b>659,002</b>	<b>659,002</b>	<b>661,845</b>	<b>657,804</b>	<b>657,804</b>	<b>-0.2%</b>
Recreation	34,501	25,235	39,000	39,000	39,000	39,000	39,000	0.0%
Parks - Personnel Services	108,210	126,711	108,191	108,191	107,783	107,910	107,910	-0.3%
Other Services, Supplies, Etc	22,822	21,894	24,710	24,710	24,710	25,172	25,172	1.9%
<b>Total Culture and Recreation</b>	<b>165,533</b>	<b>173,840</b>	<b>171,901</b>	<b>171,901</b>	<b>171,493</b>	<b>172,082</b>	<b>172,082</b>	<b>0.1%</b>
Planning - Personnel Services	384,515	349,538	333,860	333,860	312,904	319,708	319,708	-4.2%
Other Services, Supplies, Etc	11,251	19,716	59,850	59,850	47,730	60,750	60,750	1.5%
Econ Dev - Personnel Services	0	0	0	0	0	0	75,800	
Other Services, Supplies, Etc	8,990	8,390	14,300	14,300	15,800	15,500	15,500	8.4%
<b>Total Conservation/development</b>	<b>404,756</b>	<b>377,644</b>	<b>408,010</b>	<b>408,010</b>	<b>376,434</b>	<b>395,958</b>	<b>471,758</b>	<b>15.6%</b>
Transfers to other funds	0	220,000	0	85,982	38,000	400,000	400,000	0.0%
<b>Total expenditures</b>	<b>24,562,374</b>	<b>23,775,167</b>	<b>24,495,100</b>	<b>24,616,582</b>	<b>23,395,283</b>	<b>24,929,450</b>	<b>24,993,350</b>	<b>2.0%</b>
<b>Net Change</b>	<b>644,288</b>	<b>392,259</b>	<b>-950,000</b>	<b>-1,057,482</b>	<b>48,217</b>	<b>-950,000</b>	<b>-990,000</b>	
<b>Beginning fund balance</b>	<b>5,476,585</b>	<b>6,120,873</b>	<b>6,513,132</b>	<b>6,513,132</b>	<b>6,513,132</b>	<b>6,561,349</b>	<b>6,561,349</b>	
<b>Ending fund balance</b>	<b>6,120,873</b>	<b>6,513,132</b>	<b>5,563,132</b>	<b>5,455,650</b>	<b>6,561,349</b>	<b>5,611,349</b>	<b>5,571,349</b>	
Fund Balance as a percent of total expenditures	24.92%	27.39%	22.71%	22.16%	28.05%	22.51%	22.29%	

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
<b>Special Revenue Funds</b>								
<b>Revenues</b>								
Library Fund - Tax Levy	1,175,000	1,222,000	1,240,000	1,240,000	1,240,000	1,240,000	1,240,000	0.0%
Reciprocal Borrowing - Library	121,908	113,352	50,000	50,000	118,756	50,000	50,000	0.0%
Misc Revenue - Library	11,387	10,203	16,000	16,000	-	5,000	5,000	-68.8%
Solid Waste Collection - Fees	-	1,145,976	1,187,000	1,187,000	1,154,000	1,157,000	1,157,000	-2.5%
Misc Revenue - Solid Waste	-	448,390	428,000	428,000	408,000	405,800	405,800	-5.2%
<b>Total Revenues</b>	<b>1,308,295</b>	<b>2,939,921</b>	<b>2,921,000</b>	<b>2,921,000</b>	<b>2,920,756</b>	<b>2,857,800</b>	<b>2,857,800</b>	<b>-2.2%</b>
<b>Expenditures</b>								
Library - Personnel Services	877,705	876,875	898,098	898,098	844,664	906,567	906,567	0.9%
Other Services, Supplies, Etc	425,107	440,092	454,258	475,258	475,258	460,939	460,939	1.5%
Solid Waste - Personnel Services	-	27,369	22,597	22,597	21,833	22,194	22,194	-1.8%
Other Services, Supplies, Etc	-	1,466,450	1,525,337	1,525,337	1,455,333	1,501,560	1,501,560	-1.6%
<b>Total Expenditures</b>	<b>1,302,812</b>	<b>2,810,787</b>	<b>2,900,290</b>	<b>2,921,290</b>	<b>2,797,088</b>	<b>2,891,260</b>	<b>2,891,260</b>	<b>-0.3%</b>
<b>Net Revenues (Expenditures)</b>	<b>5,482</b>	<b>129,134</b>	<b>20,710</b>	<b>(290)</b>	<b>123,668</b>	<b>(33,460)</b>	<b>(33,460)</b>	
<b>Fund Balance</b>								
Beginning of the Year	390,683	396,165	525,299	525,299	525,299	648,967	648,967	
End of the Year	396,165	525,299	546,009	525,009	648,967	615,507	615,507	
<b>Sanitary Sewer Fund</b>								
<b>Revenues</b>								
Metered Sales	3,081,971	3,104,157	3,196,000	3,196,000	3,196,000	3,291,879	3,291,879	3.0%
Other Revenue	81,536	64,194	51,000	51,000	51,000	51,000	51,000	0.0%
<b>Total Revenues</b>	<b>3,163,507</b>	<b>3,168,352</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,247,000</b>	<b>3,342,879</b>	<b>3,342,879</b>	<b>3.0%</b>
<b>Expenditures</b>								
Personnel Services	464,662	470,133	492,677	492,677	450,912	462,678	462,678	-6.1%
Other Services, Supplies, Etc	2,331,928	2,296,508	2,550,050	2,550,050	2,550,050	2,659,333	2,659,333	4.3%
<b>Total Expenditures</b>	<b>2,796,590</b>	<b>2,766,641</b>	<b>3,042,727</b>	<b>3,042,727</b>	<b>3,000,962</b>	<b>3,122,011</b>	<b>3,122,011</b>	<b>2.6%</b>
<b>Net Revenue (Expenditures)</b>	<b>366,917</b>	<b>401,711</b>	<b>204,273</b>	<b>204,273</b>	<b>246,038</b>	<b>220,868</b>	<b>220,868</b>	
<b>Net Interest Income (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Invested in Capital Assets</b>	<b>607,726</b>	<b>9,994</b>	<b>(34,350)</b>	<b>(34,350)</b>	<b>-</b>	<b>(1,573,425)</b>	<b>(1,573,425)</b>	
<b>Net Change in Retained Earnings</b>	<b>974,643</b>	<b>411,705</b>	<b>169,923</b>	<b>169,923</b>	<b>246,038</b>	<b>(1,352,557)</b>	<b>(1,352,557)</b>	
<b>Beginning Retained Earnings</b>	<b>1,036,614</b>	<b>2,011,257</b>	<b>2,422,961</b>	<b>2,422,961</b>	<b>2,422,961</b>	<b>2,668,999</b>	<b>2,668,999</b>	
<b>Ending Retained Earnings</b>	<b>2,011,257</b>	<b>2,422,961</b>	<b>2,592,884</b>	<b>2,592,884</b>	<b>2,668,999</b>	<b>1,316,442</b>	<b>1,316,442</b>	
<b>Capital Expenditure Funds - Capital Outlay, Equipment Replacement, Street Improvement</b>								
<b>Revenue</b>								
Property Taxes-Capital Outlay	380,000	384,000	394,000	394,000	394,000	430,000	430,000	9.1%
Property Taxes-Equip Replacem	130,000	281,000	285,000	285,000	285,000	337,000	337,000	18.2%
Property Taxes-Street Improvem	400,000	604,000	610,000	610,000	610,000	681,600	681,600	11.7%
Intergovernmental Revenue	6,119	157,814	25,000	25,000	-	78,000	78,000	212.0%
Landfill Siting Revenue	450,000	450,000	450,000	450,000	450,000	300,000	300,000	-33.3%
Miscellaneous Revenue	130,581	276,240	79,000	89,000	101,000	30,000	30,000	-62.0%
Transfers in from Other Funds	-	310,031	-	-	-	200,000	200,000	
<b>Total Revenue</b>	<b>1,496,699</b>	<b>2,463,085</b>	<b>1,843,000</b>	<b>1,853,000</b>	<b>1,840,000</b>	<b>2,056,600</b>	<b>2,056,600</b>	<b>11.6%</b>
<b>Expenditures</b>								
Capital Outlay-Equip Replacement	296,003	528,716	403,000	420,000	420,000	231,500	231,500	-42.6%
Capital Outlay-Capital Outlay	645,776	521,644	683,074	693,074	668,116	641,646	641,646	-6.1%
Capital Outlay-Street Improvement	748,347	1,087,091	778,450	778,450	775,000	1,160,000	1,160,000	49.0%
<b>Total Expenditures</b>	<b>1,690,126</b>	<b>2,137,450</b>	<b>1,864,524</b>	<b>1,891,524</b>	<b>1,863,116</b>	<b>2,033,146</b>	<b>2,033,146</b>	<b>9.0%</b>
<b>Net Capital Revenues (Expenditure)</b>	<b>-193,427</b>	<b>325,635</b>	<b>-21,524</b>	<b>-38,524</b>	<b>-23,116</b>	<b>23,454</b>	<b>23,454</b>	
<b>Beginning Fund Balance</b>	<b>2,318,944</b>	<b>2,125,517</b>	<b>2,451,152</b>	<b>2,429,628</b>	<b>2,451,152</b>	<b>2,088,303</b>	<b>2,428,036</b>	
<b>Ending Fund Balance</b>	<b>2,125,517</b>	<b>2,451,152</b>	<b>2,429,628</b>	<b>2,391,104</b>	<b>2,428,036</b>	<b>2,111,757</b>	<b>2,451,490</b>	

City of Franklin  
 Official Budget Appropriation Units  
 Summary of General Fund Budget - 2014 Adopted Budget

	2011 Actual	2012 Actual	2013 Adopted Budget	2013 Amended Budget	2013 Estimate	2014 Proposed	2014 Adopted	Change to Pr Yr Adopted
<b>DEBT SERVICE FUND</b>								
Revenue								
Property Taxes	1,900,000	1,750,000	1,650,000	1,650,000	1,650,000	1,600,000	1,600,000	-3.0%
Other Financing Source:								
Transfer from Other Funds	259,624	161,347	206,000	206,000	245,113	158,000	158,000	-23.3%
Transfer from TIF Districts	174,164	28,363	0	0	0	0	0	
Transfer from Special Assessm	345,720	0	148,380	148,380	83,874	219,644	219,644	48.0%
<b>Total Revenue</b>	<b>2,679,508</b>	<b>1,939,710</b>	<b>2,004,380</b>	<b>2,004,380</b>	<b>1,978,987</b>	<b>1,977,644</b>	<b>1,977,644</b>	<b>-1.3%</b>
Proceeds from Borrowing	0	0	0	0	0	2,000,000	2,000,000	
<b>Debt Service *</b>	<b>1,729,508</b>	<b>8,764,318</b>	<b>1,029,380</b>	<b>1,029,380</b>	<b>1,029,380</b>	<b>915,644</b>	<b>915,644</b>	<b>-11.0%</b>
Bond Issue Cost								
Refunded Debt								
Transfer to Other Funds						2,000,000	2,000,000	
Interfund Loan Payments			975,000	975,000	975,000	1,062,000	1,062,000	8.9%
Beginning of the Year	(3,738,000)	(3,738,000)	(3,086,608)	(3,086,608)	(3,086,608)	(2,137,000)	(2,137,000)	
Interfund advances (Payments)	(950,000)	7,476,000	(975,000)	(975,000)	(975,000)	(1,062,000)	(1,062,000)	
<b>End of the Year</b>	<b>(3,738,000)</b>	<b>(3,086,608)</b>	<b>(2,111,608)</b>	<b>(2,111,608)</b>	<b>(2,137,000)</b>	<b>(1,075,000)</b>	<b>(1,075,000)</b>	
<b>CAPITAL IMPROVEMENT FUND</b>								
Revenue								
Landfill Siting	113,620	205,981	215,500	215,500	240,000	296,000	296,000	37.4%
Miscellaneous	1,091,182	702,648	1,000,000	1,000,000	82,000	3,700,000	3,700,000	270.0%
Other (Grants, Impact Fees, etc)	53,321	431	370,080	579,626	402,986	2,001,669	1,757,140	374.8%
<b>Total Revenues</b>	<b>1,258,122</b>	<b>909,060</b>	<b>1,585,580</b>	<b>1,795,126</b>	<b>724,986</b>	<b>5,997,669</b>	<b>5,753,140</b>	
Expenditures								
Capital Outlay	1,402,868	882,004	1,844,830	2,125,537	851,037	7,636,562	7,475,033	305.2%
<b>Net Revenues (Expenditures)</b>	<b>-144,746</b>	<b>27,056</b>	<b>-259,250</b>	<b>-330,411</b>	<b>-126,051</b>	<b>-1,638,893</b>	<b>-1,721,893</b>	
Debt Proceeds	0	0	200,000	200,000	0	1,950,000	1,950,000	875.0%
Beginning Fund Balance	391,301	246,555	273,611	273,611	273,611	147,560	147,560	
Ending Fund Balance	246,555	273,611	214,361	143,200	147,560	458,667	375,667	
<b>DEVELOPMENT FUND</b>								
Impact Fees	489,058	764,478	550,000	550,000	671,400	645,000	645,000	17.3%
Other Income	50,586	123,111	111,570	111,570	130,314	95,694	95,694	-14.2%
<b>Total Revenues</b>	<b>539,644</b>	<b>887,589</b>	<b>661,570</b>	<b>661,570</b>	<b>801,714</b>	<b>740,694</b>	<b>740,694</b>	
Transfer to Debt Service	259,624	161,347	455,176	455,176	245,113	455,176	455,176	0.0%
Transfer to Capital Improvement	0	0	273,360	322,080	0	1,557,949	1,557,949	469.9%
Other	5,806	6,551	0	9,600	9,600	0	0	
Shortfall of Available Fees	0	0	-225,000	-225,000	0	0	0	
<b>Total Expenditures</b>	<b>265,430</b>	<b>167,898</b>	<b>503,536</b>	<b>561,856</b>	<b>254,713</b>	<b>2,013,125</b>	<b>2,013,125</b>	
<b>Net Revenues (Expenditures)</b>	<b>274,213</b>	<b>719,692</b>	<b>158,034</b>	<b>99,714</b>	<b>547,001</b>	<b>-1,272,431</b>	<b>-1,272,431</b>	
Beginning Fund Balance	3,620,826	3,895,039	4,614,731	4,614,731	4,614,731	5,161,732	5,161,732	
Ending Fund Balance	3,895,039	4,614,731	4,772,765	4,714,445	5,161,732	3,889,301	3,889,301	

