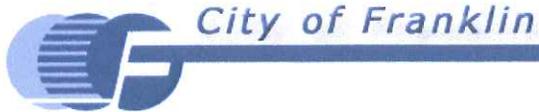




CITY OF FRANKLIN

MAYOR'S RECOMMENDED 2013 OPERATING BUDGETS 2013 CAPITAL BUDGETS

SEPTEMBER 18, 2012



Mayor's Recommended 2013 Budget
Letter of Transmittal – Summary Information
September 18, 2012

Honorable Mayor and Common Council:

The Mayor's Recommended 2013 City of Franklin Annual Budget is enclosed.

The Mayor's Recommended 2013 Budget recognizes the state and national economic environment. The serious economic recession of 2008 to 2010, the modest attempt at recovery, and governmental restraints through State levy limit legislation provide a solemn setting in which to recommend a budget. The levy limit legislation continues to provide the greatest test for municipalities as two-thirds to three-fourths of City operational revenue is derived from the property tax. This is unlike county governments where only about 25% of their revenue is derived from the property tax. Municipal governments that have been responsible in the past and have maintained minimal staffing levels to support current service levels, such as Franklin, may find it extremely difficult to continue to maintain current service levels expected by the citizens.

Nonetheless, the maintenance of services without an increase in the property tax rate was a central effort of the budget process. It is also a primary success of the budget process, as the Mayor's Recommended 2013 Budget maintains core current service levels and provides for a 0.0% change in the property tax rate.

Therefore, the Mayor's 2013 Recommended Budget represents a continuation of the steps taken in recent recommended budgets to hold down the costs of local government. The 2013 revenue forecast does not anticipate a significant net increase in the other revenue sources. The lack of such a net increase and the property tax levy limits are the two components responsible for the gap between the Departmental expenditure requests and the funding available, with no increase in the tax rate. This gap amounted to a \$879,000 shortfall which needed to be resolved prior to submission to the Common Council.

The budgets as submitted by Department Heads, which largely intended to simply maintain services, required significant cuts in order to achieve a 0.0% growth in the tax rate. The Mayor primarily addressed these shortfalls through the following:

- Not approving any new positions.
- Limiting wage increases in the forecast.
- Anticipating changes to the structure of the employee health plan that are intended to increase consumerism in the participant's use of health care services

and to continue the migration of the City's health plan toward current private sector plans.

- Increasing pension plan contributions for non-represented employees to 5.0% (from 4.2%), converting Public Works employees to the City's Defined Contribution Pension Plan for all new years of service (the existing Defined Benefit Plan would remain in place for prior years of service), and anticipating contributions from public safety employees as current labor contracts expire.

The Mayor recognizes that the people of Franklin continue to expect their government to be as fiscally prudent as possible while at the same time maintaining core City services. The Mayor continues to believe that taxpayers should not be expected to simply make up any shortfalls. At the same time, 81% of General Fund expenditures are for personnel and personnel related costs. General Fund expenditures, therefore, cannot be controlled without restricting personnel related costs. The Mayor has aggressively addressed spending while reasonably addressing wages and benefits of remaining employees.

It is also worth noting that the budget provides for completion of a revaluation. The revaluation will help to reconcile the property assessments with the current changes in the real estate market place. In part due to cost saving and in part due to its appropriateness, however, a full revaluation would not be required. The State of Wisconsin provides for a "Market Update" revaluation, if the community has had a full revaluation within the past 5 years. In such a circumstance, it can be appropriate to perform a Market Update based primarily upon recent sales, but not doing a full field review. This will also enable citizens to become more confident with the assessment process as the resulting valuations will more accurately reflect the market place.

The Mayor's recommended budget, as further described below and throughout the budget document, establishes a 2013 budget based on conservative revenue projections.

Budget Summary

Additional highlights of the Mayor's recommended budget include the following:

- No increase in the City portion of residential tax bills.
- A City tax rate of \$5.79 is recommended.
- Increases of \$10,000 in overtime for both the Police and Fire Departments.
- Reclassification of a Municipal Court position.
- Completion of the bi-annual Actuarial Study for OPEBs.
- An addition of \$30,000 for outside legal services to provide added support to the City Attorney, as may be needed, relative to current work load issues and the recent influx of large, complex projects of significant importance.
- Implementing changes to pension and health deductions as made available in the tools associated with the State Budget Repair bill and as discussed above.
- Restoration of \$56,000 in funding to the Street Improvement Fund to partially address existing structural deficits. (Funding had been reduced in the 2009 and 2010 period.)

- Increase of \$18,000 in levy to the Library Fund, which will also require the use of some fund balance.
- No rate increase will be required within the Solid Waste Fund, despite the added costs associated with the revised recycling collection method.
- Establish a contingency of \$123,000 in the General Fund to address unexpected or unresolved issues such as County elections charges and funding economic development efforts.

Tax Bill, Tax Levy and Tax Rate implications

The following breakdown reflects the tax levy recommendations by fund.

<u>City of Franklin</u>				
Tax Levy Information				
City Tax Rate Components	2013	2012	2013	2012
	Budget Tax Levy	Budget Tax Levy	Budget Tax Rate	Budget Tax Rate
Capital Outlay	394,000	384,000	0.1111016	0.1086088
Equipment Replacement	285,000	281,000	0.0803654	0.0794767
Street Improvement	660,000	604,000	0.1861093	0.1708325
Debt Service	1,700,000	1,750,000	0.4793726	0.4949618
Subtotal	3,039,000	3,019,000	0.8569489	0.8538798
Library Program	1,240,000	1,222,000	0.3496600	0.3456248
General Fund Program	<u>16,250,000</u>	<u>16,226,000</u>	<u>4.5822377</u>	<u>4.5892858</u>
Total	20,529,000	20,467,000	5.7888466	5.7887904
Prior Year Levy	(20,467,000)	(20,965,000)		
Increase in Tax Levy	62,000	(498,000)		

The City tax rate is the result of the tax levy required to finance the activity in all funds divided by assessed value of the City. The prior year City tax rate multiplied by the new construction value provides the amount of growth tax levy and that is estimated at \$111,141, (at .54% growth) an increase of \$43,206 from the prior year. **[Note: The State subsequently provided an update, late, indicating our growth increase is at .63%, resulting in \$128,942 in the allowable increase in the levy limit due to growth.]**

The resulting City tax rate is \$5.79 per \$1,000 of assessed value, which essentially matches last year's City tax rate of \$5.79 per \$1,000. The City tax rate remained the same and the tax levy increased by 0.3%., reflective of additional payments being made by those who had new construction during the year.

Assessed Valuation

The year 2012 is not a reassessment year. The preliminary assessed value of \$3,546,302,283, [based on the initial reported growth rate of .54%] exclusive of continuing TIF District values, increased from the prior year by about .54%, principally the result of new construction, but had other, offsetting valuation decreases of approximately .24%.. [Again, note that his number will adjust to reflect an increase to .63 as now reported by the state.] The Board of Review is not complete at this time.

When information is available the final assessment information may slightly change the percentages and resulting estimated tax rates.

Landfill Siting Revenue

The landfill siting agreement provides the potential of a long term source of revenue for the City of Franklin. The agreement calls for per-ton siting payments which started in late 2011. The 2013 siting payments are recommended to be designated to the General Fund to offset Landfill taxes that now need to be paid for materials the City takes to the landfill and then proportionally to Capital Projects Funds [\$100,000 to the Capital Outlay Fund, \$150,000 to the Equipment Revolving Fund and \$200,000 to the Street Improvement Fund]. The additional funds received in 2013, estimated to be \$215,500 are designated to the Capital Improvement Fund.

General Fund

The General Fund is one section of the City's overall budget. It is the largest segment of the City's total budget and includes the operating expenditures of City departments.

The recommended expenditure budget for 2013 of \$23,593,000 and reflects a 0.2% decrease from the 2012 budget. The budget includes no new FTE staff positions. The recommended expenditures are the requests of the departments as adjusted by the Mayor. The projected expenditures for 2012 are \$23,593,227 (excluding the fund transfer), which under expended that budget by \$65,773 or 0.2%. The under expenditures were the result of vacant positions and contingency budgeted but not used during the year. The final spending numbers are expected to be less than the total amount estimated due to programs that at this time are planned but will not be able to be completed by year end.

The actual General Fund tax levy revenue for 2011 was \$16,980,000. Tax levy revenue for 2012 was budgeted at \$16,226,000. The recommended General Fund tax levy for 2013 is \$16,250,000. This is \$24,000 of the recommended \$62,000 increase in property taxes.

All other revenue received for 2011 was \$8,233,381 compared to a 2011 budget of \$7,698,000, a 7.0% increase. The projection for all other revenue for 2012 is \$7,464,900, a \$43,900 or a 0.6% increase from the 2012 budget. In 2013 all other revenue budgeted is \$7,343,000 a 1.1% decrease from the 2012 budget. The major reason for the decrease is the reduction in interest revenue on investments and delinquent taxes.

The budgeting philosophy remains that departments are to budget at an estimate of an average year's exposure with the understanding that the departments will be able to request additional appropriations from contingency or fund balance in a year in which there are unique circumstances or above average departmental needs for items such as overtime costs, salt purchases, fuel or claims against the City.

Library Fund

The Library is requesting expenditure funding of \$1,383,546, an increase of \$25,601 in support of Library activities. \$29,350 was included in 2012 for a one time building improvement. Their spending level is supported by tax levy of \$1,240,000 an increase of 1.5% from 2012. The plan is to use of some of the Library's existing fund balance to support 2013 activities.

Solid Waste Collection Fund

The Solid Waste Collection Fund receives revenue from user fees, landfill tipping fees, and recycling grants. Its expenditures include contract services for hauling solid waste and weekend staffing from Public Works.

The Solid Waste Collection fund has revenues of \$1,615,000. **This includes no user fee rate increase.** Total expenditures of \$1,547,800 are 2.4% greater than the 2012 budget. The number of participating households is greater than in the 2012 budget, resulting in higher contract costs. No rate increase has been included in the 2013 program due to the initial (2012) establishment of a user fee rate sufficient to establish a fund balance, which rate was sufficient to absorb the added 2013 costs. A \$67,200 surplus for 2013 is projected, creating a fund balance of \$232,304 or 15.0% of 2013 expenditures, approximately two months expenditures.

Sanitary Sewer Fund

The Sewer Fund receives its revenue primarily from user fees. Its expenditures are to MMSD, salaries, benefits, capital assets and other costs of maintaining and improving the local sanitary sewer system. The Retained Earnings in this fund has increased over the past four years. Sewer rates are proportionally increased to cover any MMSD increase and meet local operating costs of the fund. MMSD has indicated the need for an increase of about 4% in 2013 charges to cover on going costs. The Sewer Fund rates for 2013 will need to recover these annual cost increases.

Water Utility

Information is not available on the budget for the Water Utility at this time. The approving body for the Water Utility is the Franklin Board of Water Commissioners. Information will be included in the 2013 City of Franklin Annual Budget Book.

Capital Outlay Fund

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

Departmental requests for capital outlays in 2013 totaled \$838,525 compared to \$760,900 in 2012. The Mayor reduced the departmental requests by \$180,452 leaving \$658,073 which compares to the \$551,050 budgeted in 2012. The recommended 2013

budget continues to include \$100,000 in landfill siting revenue. Fund balance will decline to 26.8% of 2013 expenditures.

Equipment Replacement Fund

The Equipment Replacement Fund provides for the replacement of various types of motorized equipment. New equipment is purchased by other funds. Replacement equipment purchased is placed on a depreciation schedule in the year acquired. Replacement is made based upon the estimated useful life of the equipment. Funding from the tax levy and other sources should approximate the annual depreciation of the replacement value attributed to the city's total fleet based on estimated useful life.

The proposed tax levy budgeted for 2013 is \$285,000, an increase of \$4,000. \$150,000 of landfill siting revenue is anticipated in 2013. The anticipated revenue represents 70% of the desired 2013 revenue indicated by the fund policy. Replacement expenditures of \$403,000 have been requested for 2013 from this fund.

Street Improvement Fund

The Street Improvement Program is a separate capital projects fund to give visibility to street improvement activities. Many of the City of Franklin streets were reconstructed at the time sewer was installed in various parts of the City 25 to 30 years ago. Many streets need to be resurfaced in the coming years. Revenue consists of Tax Levy support of \$660,000 in 2013, an increase of \$56,000 from the prior year. \$200,000 of landfill siting revenue is anticipated again in 2013. A proposed five year street improvement program is included in the materials. Longer term, the available revenues are insufficient to fund the projects scheduled to be implemented in the time frames projected.

Capital Improvement Fund

The Capital Improvement Plan is used to project public improvement needs for the coming years. The Capital Improvement Fund uses this five year forecast for planning purposes. Items contained in the Capital Improvement Fund are financed with existing resources, resources from other funds and from the issuance of debt. The major items in the 2013 budget are roof replacements for the northeast part of Fire Station #1, the Pleasant View/Victory Creek trail, Police Video System, and Financial Software. Revenue consists of Landfill Siting Fees, Grants, Impact Fees and \$200,000 in new borrowing is anticipated.

A 2013 budget for the Capital Improvement Fund is prepared as the first year of a five-year forecast. \$6,510,390 in projects were requested for 2013. The 2013 projects recommended by the Mayor will be the amount presented for Common Council budget approval. Projects that have Common Council approval will receive specific budget itemization. For those projects that have not yet had Common Council review and approval an unallocated total appropriation is requested. If all requested projects for 2013 had been approved, the City would have had to borrow \$2 million to fund them.

As referenced above, the fund lists projects that could be anticipated in the coming 5 years. For example, partial funding is listed for consideration in 2014 for matching support for an historic barn to be added as part of the historic buildings complex. This is a project on which the Historic Society is working. The potential project is listed as a 2014 expenditure, but items in future years are not financial commitments until included in a current year's budget and authorized by the Common Council.

Debt Service Fund

The City's plan is to issue Debt every other year in support of its capital activities. The last debt issuance in support of capital activities was in 2008. The City forecasts future debt issuance of \$2 million every other year to support public improvement projects. In response to the lower activity levels, the forecast 2013 debt offering has been reduced to \$200,000. Where necessary borrowing needs arise, they will be met by internal borrowing until replaced with a debt offering.

The 2013 payments are required to fund expenditures in years past. Currently the Library and Police building projects have remaining amounts due of \$11,917,000. These programs will be fully paid in 2021.

Conclusion

The Mayor's recommended budget is a response to the challenges at the State level. **A central effort in the process was to present a budget that maintained services while holding the tax rate at its current level. The budget succeeded on both accounts.** In spite of many challenges, the Mayor has recommended a 2013 budget that restricts expenditure increases with no property tax rate increase. In fact, total General Fund expenditures anticipate a decrease of 0.2%.

Budget Process

Staff works with the Mayor for months in developing a recommended budget for presentation to the Common Council. The recent ordinance change now has the Common Council's Committee of the Whole review and make recommendations on the budget, instead of the Finance Committee.

Staff will work with the Aldermen directly or through the Committee of the Whole review process to ensure the Aldermen have the information necessary to review and consider the Recommended Budget. Aldermen will be able to alter the budget that is submitted to the public hearing by making a motion to recommend an amendment to the Mayor's 2013 Recommended Budget. Such a motion would require approval by a majority of members of the Common Council. Absent any such action, the Recommended Budget as submitted by the Mayor would be published for presentation at the public hearing.

Budget Organization

The budget submittal consists of two packets. The first packet is summary information on the 2013 Mayor's Recommended Budget for all funds. The detail operating budgets of the Library, the Solid Waste Collection and the Sanitary Sewer Fund with their

supporting materials are in the Summary section. The Capital Project Funds and the Debt Service Fund information are also in the summary section. The second packet contains the detail operating budgets of the departments in the General Fund.

The 2013 Budget information packets are designed to be inserted in a three ring binder so that when additional or revised information is distributed it can be inserted into that binder and the recipient will always have up to date 2013 budget information.

The Mayor's Recommended Budget will be available for inspection at the City Clerk's office and at the Library and will be posted on the City website on 9/19/12.

Respectfully submitted,



Mark W. Lubarda
Director of Administration

**CITY OF FRANKLIN, WISCONSIN
2013 BUDGET
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City of Franklin
2013 Dept/Requested Budget

SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Amended Budget	2012 Actual (6 months)	2012 Estimate (12 months)	2013 Recommend Budget	Percent Change
Operating Funds:								
General Fund								
Revenue								
Other Taxes	\$ 1,634,580	\$ 1,649,438	\$ 1,675,000	\$ 1,675,000	\$ 177,356	\$ 1,764,000	\$ 1,802,000	7.6%
Intergovernmental Revenue	2,511,258	2,735,049	2,686,000	2,686,000	747,410	2,783,000	2,659,000	-1.0%
Licenses and Permits	729,432	702,674	721,000	721,000	390,067	728,300	750,500	4.1%
Fines, Forfeitures, and Penalties	422,505	433,106	407,000	407,000	250,554	470,000	450,000	10.6%
Public Charges for Service	1,838,076	1,985,052	1,295,000	1,295,000	640,276	1,346,600	1,323,500	2.2%
Intergovernmental Charges	237,319	245,000	125,000	125,000	20,713	125,000	125,000	0.0%
Interest Revenue	226,207	229,768	421,000	421,000	0	157,000	142,000	-66.3%
Miscellaneous Revenue	185,265	142,751	91,000	91,000	84,442	91,000	91,000	0.0%
Transfers from Other Funds	0	110,543	0	0	0	0	0	0.0%
Total non-tax levy revenue	7,784,642	8,233,381	7,421,000	7,421,000		7,464,900	7,343,000	-1.1%
Property Taxes	16,121,570	16,973,282	16,226,000	16,226,000	13,413,872	16,226,000	16,250,000	0.1%
Total Revenue	23,906,212	25,206,663	23,647,000	23,647,000	2,310,818	23,690,900	23,593,000	-0.2%
Expenditures								
General Government	\$ 2,694,374	\$ 2,596,579	\$ 2,380,203	\$ 2,380,203	\$ 1,366,918	\$ 2,458,963	\$ 2,617,465	5.8%
Public Safety	15,142,906	15,992,111	16,346,632	16,346,632	8,075,295	16,317,467	16,225,610	-0.7%
Public Works	4,521,992	4,779,794	3,510,351	3,522,351	1,561,709	3,445,371	3,488,463	-0.6%
Health and Human Services	628,052	623,602	650,109	650,109	304,091	653,716	659,002	1.4%
Culture and Recreation	160,758	165,533	173,009	173,009	71,073	171,559	171,450	-0.9%
Conservation and Development	386,183	404,756	444,696	452,696	184,799	404,151	408,010	-8.2%
Contingency	0	0	142,000	134,000	0	142,000	123,000	-13.4%
Other Financing Uses	0	0	0	220,000	0	220,000	0	0.0%
Total Expenditures	\$ 23,534,266	\$ 24,562,374	\$ 23,647,000	\$ 23,879,000	\$ 11,563,886	\$ 23,813,227	\$ 23,593,000	-0.2%
Fund Balance:								
Beginning of Year	5,104,638	5,476,585	6,120,873	6,120,873		6,120,873	5,998,546	
Net Change/Transfer from Fund Bal.	371,946	644,288	-	(232,000)		(122,327)	-	
End of Year	\$ 5,476,585	\$ 6,120,873	\$ 6,120,873	\$ 5,888,873		\$ 5,998,546	\$ 5,998,546	
Special Revenue Funds								
Revenue								
Property Taxes - Library	\$ 1,150,000	\$ 1,175,000	\$ 1,222,000	\$ 1,222,000	\$ 1,222,000	\$ 1,222,000	\$ 1,240,000	1.5%
Reciprocal Borrowing - Library	122,021	121,908	50,000	50,000		50,000	50,000	0.0%
Miscellaneous Revenue - Library	11,078	11,387	16,000	16,000	6,447	16,000	16,000	0.0%
Solid Waste Collection	0	0	1,591,000	1,591,000		1,638,000	1,615,000	1.5%
Total Revenue	1,283,099	1,308,295	\$ 2,879,000	\$ 2,879,000	\$ 1,228,447	\$ 2,928,000	\$ 2,921,000	1.5%
Expenditures								
Library	1,246,259	1,302,812	\$ 1,357,945	\$ 1,357,945	\$ 691,311	\$ 1,354,891	\$ 1,364,700	0.5%
Solid Waste Collection	-	-	1,512,000	1,512,000		1,472,896	1,547,800	2.4%
Total Expenditures	1,246,259	1,302,812	\$ 2,869,945	\$ 2,869,945	\$ 691,311	\$ 2,827,787	\$ 2,912,500	1.5%
Fund Balance								
Beginning of the Year	353,843	390,683	396,165	396,165		396,165	494,378	
End of the Year	390,683	396,165	\$ 405,220	\$ 405,220		\$ 494,378	\$ 502,878	
Sanitary Sewer Fund								
Revenue								
Charges for Services	\$ 3,064,177	\$ 3,126,277	\$ 3,242,000	\$ 3,242,000	\$ 1,550,210	\$ 3,142,000	\$ 3,238,000	-0.1%
Miscellaneous Revenue	21,713	37,230	16,000	16,000	12,837	16,000	9,000	-43.8%
Total Revenue	\$ 3,085,889	\$ 3,163,507	\$ 3,258,000	\$ 3,258,000	\$ 1,563,047	\$ 3,158,000	\$ 3,247,000	-0.3%
Expenditures								
Operations and Maintenance	\$ 2,687,161	\$ 2,666,308	\$ 2,784,250	\$ 2,784,250	\$ 413,710	\$ 2,709,250	\$ 2,794,287	0.4%
Capital Outlay	19,624	36,282	150,000	150,000	24,146	100,000	150,000	0.0%
Transfers to Other Funds	93,200	94,000	97,750	97,750	-	97,750	96,000	-1.8%
Total Expenditures	\$ 2,799,985	\$ 2,796,590	\$ 3,032,000	\$ 3,032,000	\$ 437,856	\$ 2,907,000	\$ 3,040,287	0.3%
Retained earnings								
Beginning of the Year	1,346,116	1,036,614	2,011,257	2,011,257		2,011,257	2,181,807	
Transfer to Invested in Capital	(595,406)	607,726	(1,430,450)	(80,450)		(80,450)	(34,350)	
End of the Year	\$ 1,036,614	\$ 2,011,257	\$ 806,807	\$ 2,166,807		\$ 2,181,807	\$ 2,354,170	

	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Amended Budget	2012 Actual (6 months)	2012 Estimate (12 months)	2013 Recommend Budget	Percent Change
Capital Expenditure Funds								
Equipment Replacement Fund, Capital Outlay Fund & Street Improvement Fund								
Revenue								
Property Taxes-Capital Outlay	\$ 475,000	\$ 380,000	\$ 384,000	\$ 384,000	\$ 384,000	\$ 384,000	\$ 394,000	2.6%
Property Taxes-Equip Replacement	277,000	130,000	281,000	281,000	281,000	281,000	285,000	1.4%
Property Taxes-Street Improvement	500,000	400,000	604,000	604,000	604,000	604,000	660,000	9.3%
Intergovernmental Revenue	33,905	6,119	78,000	78,000	78,413	78,000	0	0.0%
Landfill Siting Revenue	0	450,000	450,000	450,000	450,000	450,000	450,000	0.0%
Miscellaneous Revenue	103,784	130,581	90,000	224,091	321,115	224,000	79,000	-12.2%
Other Financing Sources	0	0	0	0	0	0	0	0.0%
Total Revenue	\$ 1,389,688	\$ 1,496,699	\$ 1,887,000	\$ 2,021,091	\$ 1,668,528	\$ 2,021,000	\$ 1,868,000	-1.0%
Expenditures								
Capital Outlay-Equip Replacement	\$ 432,731	\$ 296,003	\$ 539,300	\$ 539,300	\$ 291,543	\$ 539,300	\$ 403,000	-25.3%
Capital Outlay-Capital Outlay	460,857	645,776	551,050	556,050	381,320	550,250	658,073	19.4%
Capital Outlay-Street Improvement	308,281	748,347	620,000	620,000	13,799	697,176	778,450	25.6%
Total Expenditures	\$ 1,201,869	\$ 1,690,126	\$ 1,710,350	\$ 1,715,350	\$ 686,662	\$ 1,788,726	\$ 1,839,523	7.6%
Fund Balance								
Beginning of the Year	2,131,124	2,318,944	2,318,944	2,125,517		2,125,517	2,359,791	
End of the Year	\$ 2,318,944	\$ 2,125,517	\$ 2,495,594	\$ 2,431,258		\$ 2,359,791	\$ 2,388,268	
Debt Service Fund								
Revenue								
Property Taxes	\$ 1,900,000	\$ 1,900,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	\$ 1,700,000	-2.9%
Miscellaneous Revenue	-	-	-	-	-	-	-	0.0%
Other Financing Source:								
Transfer from Other Funds	164,754	259,624	311,000	162,000	138,488	162,000	206,000	-33.8%
Transfer from TIF Districts	197,117	174,164	143,623	143,623	28,363	144,248	-	-100.0%
Transfer from Special Assessments	115,152	345,720	-	2,318	-	2,318	98,380	0.0%
Total Revenue	\$ 2,377,023	\$ 2,679,508	\$ 2,204,623	\$ 2,057,941	\$ 1,916,852	\$ 2,058,566	\$ 2,004,380	-9.1%
Proceeds from Borrowing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Expenditure								
Debt Service *	\$ 1,607,023	\$ 1,729,508	\$ 8,863,652	\$ 8,863,652	\$ 8,505,583	\$ 8,908,566	\$ 1,029,380	-88.4%
Bond Issue Cost	-	-	-	-	-	-	-	-
Refunded Debt	-	-	-	-	-	-	-	-
Transfer to Other Funds	-	-	-	-	-	-	-	0.0%
Fund Balance								
Beginning of the Year	(0)	-	(0)	(0)		(0)	(0)	
Interfund advances *	770,000	950,000	(6,850,000)	(6,850,000)	(6,850,000)	(6,850,000)	975,000	
End of the Year	\$ (0)	\$ -	\$ 190,971	\$ 44,289	\$ 261,269	\$ (0)	\$ (0)	
* Excludes TIF Districts Debt service and internal investment activity								
Summary of Budgeted Funds(without one time projects):								
Total Revenue	\$ 32,041,911	\$ 33,854,672	\$ 33,875,623	\$ 33,863,032		\$ 33,854,466	\$ 33,633,380	-0.7%
Total Expenditures	30,389,402	32,081,411	40,122,947	40,359,947		40,243,306	32,414,690	-19.2%
Total Tax Levy	20,423,570	20,958,282	20,467,000	20,467,000		20,467,000	20,529,000	0.3%
Percent of Total Revenue	63.7%	61.9%	60.4%	60.4%		60.5%	61.0%	
Assessed Value	3,490,551,540	3,490,551,541	3,535,626,388	3,535,626,388		3,535,626,388	3,546,302,283	0.3%
Tax Rate	\$5.851	\$6.004	\$5.789	\$5.789		\$5.789	\$5.789	0.0%
Total Fund Balance & Retained Earnings	9,222,824	10,653,811	10,019,464	10,926,446		11,034,521	11,243,861	12.2%
Percent of Total Expenditures	30.3%	33.2%	25.0%	27.1%		27.4%	34.7%	
Capital Improvement Fund (One time projects):								
Revenue								
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Landfill Siting Revenue	300,000	113,620	427,000	209,000	0	209,000	215,500	100.0%
Miscellaneous Revenue	116,987	98,455	5,000	1,000	1,099	1,000	96,720	1834.4%
Other Financing Sources	187,534	1,046,047	3,800,000	1,320,000	0	1,320,000	1,048,360	-72.4%
Total Revenue	\$604,521	\$1,258,122	\$4,232,000	\$1,530,000	\$1,099	\$1,530,000	\$1,360,580	-67.9%
Proceeds from Borrowing	\$0	\$0	\$62,000	\$0	\$0	\$0	\$200,000	222.6%
Expenditures								
Capital Outlay	\$ 261,066	\$ 1,402,868	\$ 4,413,500	\$ 1,774,500	\$ 271,667	\$ 1,742,500	\$ 1,569,830	-64.4%
Other Financing Uses	-	-	-	-	-	-	-	-
Fund Balance								
Beginning of the Year	47,846	391,301	246,556	246,556		246,556	34,056	
End of the Year	\$ 391,301	\$ 246,556	\$ 127,056	\$ 2,056		\$ 34,056	\$ 24,806	

Opportunities and Threats facing the current and future year budgets

Opportunities

- Continue the receipt of landfill siting fees beyond 2015 by assisting Waste Management in receiving necessary approvals to expand of in the north area of landfill which could extend landfill siting fees for many years.
- Consolidation of similar services with neighboring communities.
- Billing 100% of the fire protection charges to the water utility customers instead of the current practice of 50% to the property tax levy and 50% to the utility customer
- Establishing a property tax equivalent from the Sewer Service Fund that would provide the equivalent of property taxes on the sewer service assets similar to the amounts charged to the Water Utility (Requires state law change.)
- Growth of the Community – Increased revenue
- Level of City tax rate below comparable Milwaukee County communities

Threats

- Structural Deficits caused by revenue reductions without permanent expense reductions: see attached schedule
- Potential for Library increases after three years of Library funding freezes and possible restructuring of reciprocal borrowing program
- Municipal property tax levy limits limited to the larger of new construction growth or 0%.
- Infrastructure improvements necessary in the developing 27th Street corridor
- Potential for large increases in annual health care costs
- Development of the Park plan could strain available financial resources
- Potential cost of a large scale Emerald Ash Borer control program
- Growth of the community –
 - Increased demand for services from residents
 - Increased need for staffing to provide same services
 - Lack of developed single family building sites

This is intended to be a dynamic list. Please feel free to provide Director of Finance & Treasurer with other opportunity or threats to add to this list at any time! Updated August 31, 2012

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Assessed Value Information

To follow when Board of Review completed

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Tax Rate information to follow

When other taxing authority information available

**City of Franklin
2013 Recommended Budget
Tax Levy Information**

Assessed Values	TIF Termination	Reassessment	New Properties		
Old Assessed Value - (net of TIF)	3,535,626,388	3,535,626,388	3,535,626,388	Growth -	0.54%
New Construction			19,199,400		
Valuation Changes		0	-8,523,505	Reassessment -	0.0%
New Assessed Value - (net of estimated TIF value)	3,535,626,388	3,535,626,388	3,546,302,283		

A Impact of Growth in Assessed Value

City Tax Rate Components	2012	2012	2011	Tax Levy % change	2011	Tax Rate % change
	w/Growth Tax Levy	w/Growth Tax Rate	Budget Tax Levy		Budget Tax Rate *	
General Fund Operating Budget	16,314,112	4.5892858	16,226,000	0.54%	4.5892858	0.00%
Library Program	1,228,636	0.3456248	1,222,000	0.54%	0.3456248	0.00%
Capital Outlay Fund	386,085	0.1088088	384,000	0.54%	0.1088088	0.00%
Equipment Replacement Fund	282,526	0.0794767	281,000	0.54%	0.0794767	0.00%
Street Improvement Program	607,280	0.1708325	604,000	0.54%	0.1708325	0.00%
Debt Service	1,759,503	0.4949818	1,750,000	0.54%	0.4949818	0.00%
	20,578,141	5.7887904	20,467,000	0.54%	5.7887904	0.00%
		0.0027503			0.0027503	
	-20,467,000	5.7915407			5.7915407	
Tax Revenue from Growth	111,141	Each .01 change	\$35,356.26	0.17%	\$0.01	
Assessed Value - (net of TIF)		3,554,825,788	3,535,626,388	0.54%	0.031340053	

* After adjustment for reassessment, if any

City Tax Rate Components	2012	2012	2012	Tax Levy % change	2012	Tax Rate % change	
	Budget Tax Levy	Budget Tax Rate	w/Growth Tax Levy **		w/Growth Tax Rate **		
General Fund Operating Budget	44,000	16,250,000	4.5822377	16,314,112	-0.39%	4.5892858	-0.15%
Library Program		1,240,000	0.3496600	1,228,636	0.92%	0.3456248	1.17%
Capital Outlay Fund		394,000	0.1111016	386,085	2.05%	0.1088088	2.30%
Equipment Replacement Fund		285,000	0.0803654	282,526	0.88%	0.0794767	1.12%
Street Improvement Program		660,000	0.1861093	607,280	8.68%	0.1708325	8.94%
Debt Service		1,700,000	0.4793726	1,759,503	-3.38%	0.4949818	-3.15%
		20,529,000	5.7888466	20,578,141	-0.24%	5.7887904	0.00%
		0.0027503				0.0027503	
		-20,578,141	5.7915969			5.7915407	0.00%
		-49,141	Each .01 change	\$35,548.26	0.17%	\$0.01	
Increase in tax Levy		62,000	Each 1.0% change	\$ 205,781	1.00%	\$0.06	
Tax Levy Increase		0.303%					

Assessed Value - (net of TIF)

3,546,302,283 3,554,825,788 -0.24%

** After adjustment for growth (& reassessment, if any)

Levy and Rate Changes:				Final rate on tax bill	
Combined increase in tax Levy	62,000	0.303%	Current year tax rate change	0.00%	0.00%
Combined increase in tax Levy - Prior Year	-498,000	-2.375%	Prior year tax rate change	-6.92%	-7.04%
Combined increase in tax Levy - Two Years ago	539,000	2.639%	Two Years ago tax rate change	0.56%	1.99%
Combined increase in tax Levy - Three Years ago	284,000	1.410%	Three Years ago tax rate change	2.60%	0.30%
Combined increase in tax Levy - Four Years ago	587,000	3.002%	Four Years ago tax rate change	-0.20%	1.50%

Levy Limit Options:

Prior Year Tax Levy	20,467,000	
Less Debt Authorized after 7/1/2005	-	
	20,467,000	
Add greater of 0% or percentage growth of .63%	128,942	Allowable Increase in the Levy Limit
	20,595,942	
Add allowable debt increase authorized prior to 7/1/2005	-	
Add allowable increase or decrease in debt service after 7/1/2005	-	
Tax Levy Limit	20,595,942	
Levy Required for Recommended Budget	20,529,000	
Amount below levy limit	66,942	

**Subsequent Information from Dept of Rev has growth at 0.63%
This change will be incorporated in the top half in the future.**

**City of Franklin
Manpower Requests – Budget 2013
August 8, 2012**

The new positions by fund that have been requested by department heads for the 2013 year are as follows:

General Fund		Wage Cost Benefit Cost		
		Department	OPEB	Mayor
Police Department				
Police Officer – 1.0 FTE	(1-1-13)	\$52,253		\$ - 0 - *
To fund the unfunded patrol position		\$46,084	\$5,981	\$ - 0 -
Custodian – 0.250 FTE				
To fund a part time position	(1-1-13)	\$9,586		\$ - 0 - *
		\$2,170	\$0	\$ - 0 -

The cost of wages of the new positions to the General Fund requested by departments for inclusion in the 2013 budget is \$61,839 in wages and \$48,254 in benefits for a total cost of \$110,093.

* This request will be reviewed again after all operating budget requests have been received and if possible, considered for approval at that time.

Library Fund - None
Sewer & Water Funds - None
Solid Waste Disposal Funds - None

Franklin Police Department
2013 Budget Personnel Requests

Patrol Officer Position (2011 & 2012 Unfunded Position)

The department is requesting that the Patrol Officer position that went unfunded in 2011 & 2012 be funded for 2013 and filled. By filling this position the staffing level of the police department will be brought back to the 2001 manpower level. Each year our department experiences 1-3 vacancies based upon retirements or resignations. Each vacancy takes an extended period of time to fill this position(s) and train the officer prior to him/her being ready to fully assume the responsibilities of a police officer. By funding and filling this position this would assist our department in keeping our manpower on an ongoing basis closer to our current level. The City is now receiving an increase in requests for commercial developments, Meijer's Grocery Store and Rock Sports Complex, which will increase the need for police presence and will lead to increased police activity.

Part Time Custodian (10 hours per week)

Currently our department employees 1 full time custodian (40 hours per week), but in reality the department benefits from this employee approximately 32.75 hours per week (5.75 hours Monday through Friday and 2 hours Saturday and Sunday). We are requesting a part time custodian to assist with cleaning responsibilities and an increased amount of routine maintenance that our building and grounds are now experiencing as this facility has surpassed 10 years of existence operating 24 hours per day, 365 days per year.

City of Franklin
Summary of General Fund Budget - 2013 Mayor's Recommended Budget

	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Amended Budget	6/30/2011 To Date	2012 Estimate	2013 Dept Request	2013 Recommend	Change to Pr Yr Adopted
Revenue:									
Property taxes	\$16,121,570	\$16,973,282	\$16,226,000	\$16,226,000	\$13,413,872	\$16,226,000	\$16,294,000	\$16,250,000	0.1%
Other taxes	178,404	201,687	177,000	177,000	53,873	207,000	217,000	217,000	22.6%
Cable TV Franchise Fee	442,810	472,049	470,000	470,000	123,483	500,000	515,000	515,000	9.6%
Utility tax equivalent	1,013,366	975,702	1,028,000	1,028,000	524,800	1,057,000	1,070,000	1,070,000	4.1%
Total tax revenue	17,756,150	18,622,720	17,901,000	17,901,000	13,591,228	17,990,000	18,096,000	18,052,000	0.8%
Intergovernmental	2,511,258	2,735,049	2,686,000	2,686,000	747,410	2,783,000	2,659,000	2,659,000	-1.0%
Licenses and permits	729,432	702,674	721,000	721,000	390,067	728,300	751,000	750,500	4.1%
Penalties and forfeitures	422,505	433,106	407,000	407,000	250,554	470,000	450,000	450,000	10.6%
Charges for services	1,838,076	1,985,052	1,295,000	1,295,000	640,276	1,346,600	1,333,825	1,323,500	2.2%
Intergovernmental charges	237,319	245,000	125,000	125,000	20,713	125,000	125,000	125,000	0.0%
Interest revenue	226,207	229,768	421,000	421,000	129,237	157,000	187,000	142,000	-66.3%
Miscellaneous revenue	185,265	142,751	91,000	91,000	84,442	91,000	91,000	91,000	0.0%
Transfers from other funds	0	110,543	0	0	0	0	0	0	0.0%
Total non-tax revenue	6,150,062	6,583,943	5,746,000	5,746,000	2,262,698	5,700,900	5,596,825	5,541,000	-3.6%
Total revenue	23,906,212	25,206,663	23,647,000	23,647,000	15,853,926	23,690,900	23,692,825	23,593,000	-0.2%
Transfer from fund balance	0	0	0	0	0	0	0	0	0.0%
Total revenue & fb transfer	23,906,212	25,206,663	23,647,000	23,647,000	15,853,926	23,690,900	23,692,825	23,593,000	-0.2%
Expenditures:									
Mayor	0	23,347	26,606	26,606	11,656	26,606	26,600	26,600	0.0%
Aldermen	99,186	68,275	71,366	71,366	39,019	69,966	71,350	71,350	0.0%
Municipal Court	171,870	193,419	208,824	208,824	102,122	208,152	231,833	226,543	8.5%
Clerk	297,486	302,419	314,091	314,091	151,763	316,028	325,930	318,482	1.4%
Elections	30,518	22,744	46,941	46,941	42,465	53,799	43,912	30,798	-34.4%
Information Services	351,920	291,858	327,350	327,350	144,655	327,350	332,300	332,300	1.5%
Administration	405,005	400,254	428,745	428,745	190,819	429,942	434,181	431,057	0.5%
Finance	514,611	478,736	510,299	510,299	226,034	484,315	552,291	540,249	5.9%
Independent Audit	25,535	31,865	27,300	27,300	26,955	26,955	34,500	34,500	26.4%
Assessor	237,817	226,915	255,572	255,572	90,509	244,559	256,005	253,469	-0.8%
Legal Services	282,570	280,101	290,650	290,650	118,326	290,650	294,920	324,920	11.8%
Municipal Buildings	205,742	203,447	202,309	202,309	102,910	174,691	215,040	193,647	-4.3%
Insurance	70,477	69,292	74,650	74,650	118,807	76,450	81,050	81,050	8.6%
Unclassified	1,637	3,906	2,500	2,500	978	3,500	2,500	2,500	0.0%
Sub total General Government	2,694,374	2,596,579	2,787,203	2,787,203	1,366,918	2,732,963	2,902,412	2,867,465	2.9%
Contingency	0	0	142,000	134,000	0	142,000	142,000	123,000	-13.4%
Anticipated Underexpenditures	0	0	-407,000	-407,000	0	-274,000	-400,000	-350,000	-14.0%
Total General Government	2,694,374	2,596,579	2,522,203	2,514,203	1,366,918	2,600,963	2,644,412	2,640,465	4.7%

City of Franklin
Summary of General Fund Budget - 2013 Mayor's Recommended Budget

	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Amended Budget	6/30/2011 To Date	2012 Estimate	2013 Dept Request	2013 Recommend	Change to Pr Yr Adopted
Police Department	8,442,182	8,993,463	9,329,452	9,329,452	4,535,659	9,261,774	9,784,917	9,295,705	-0.4%
Fire Department	5,694,870	5,983,608	6,029,619	6,029,619	3,066,010	6,119,187	6,235,797	6,025,091	-0.1%
Public Fire Protection	269,925	269,925	304,800	304,800	134,963	258,300	244,300	244,300	-19.8%
Building Inspection	729,130	738,315	675,961	675,961	331,863	671,406	671,065	653,714	-3.3%
Weights and Measures	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
Total Public Safety	15,142,906	15,992,111	16,346,632	16,346,632	8,075,295	16,317,467	16,942,879	16,225,610	-0.7%
Engineering	558,996	566,629	610,993	610,993	288,398	599,460	626,923	606,905	-0.7%
Highway	2,264,938	2,468,050	2,558,458	2,558,458	1,120,074	2,505,011	2,646,221	2,542,778	-0.6%
Solid Waste Collection	1,387,688	1,410,039	0	0	0	0	0	0	0.0%
Street Lighting	295,326	319,401	325,850	337,850	150,314	325,850	323,730	323,730	-0.7%
Weed Control	15,043	15,675	15,050	15,050	2,923	15,050	15,050	15,050	0.0%
Total Public Works	4,521,992	4,779,794	3,510,351	3,522,351	1,561,709	3,445,371	3,611,924	3,488,463	-0.6%
Health Department	582,046	580,960	601,059	601,059	283,620	604,666	625,901	609,952	1.5%
Animal Control	46,006	42,642	49,050	49,050	20,471	49,050	49,050	49,050	0.0%
Total Health & Human Services	628,052	623,602	650,109	650,109	304,091	653,716	674,951	659,002	1.4%
Recreation	36,654	34,501	39,000	39,000	4,739	39,000	39,000	39,000	0.0%
Parks	124,104	131,032	134,009	134,009	66,334	132,559	136,530	132,450	-1.2%
Total Culture and Recreation	160,758	165,533	173,009	173,009	71,073	171,559	175,530	171,450	-0.9%
Planning	379,130	395,766	433,896	433,896	182,063	393,351	401,829	393,710	-9.3%
Economic Development	7,053	8,990	10,800	18,800	2,736	10,800	14,300	14,300	32.4%
Total Conservation/development	386,183	404,756	444,696	452,696	184,799	404,151	416,129	408,010	-8.2%
Transfers to other funds	0	0	0	220,000	0	220,000	0	0	0.0%
Total expenditures	23,534,266	24,562,374	23,647,000	23,879,000	11,563,886	23,813,227	24,465,825	23,593,000	-0.2%
Net Change	371,946	644,288	0	-232,000		-122,327	-773,000	0	
Beginning fund balance	5,104,638	5,476,585	6,120,873	6,120,873		6,120,873	5,998,546	5,998,546	
Ending fund balance	5,476,585	6,120,873	6,120,873	5,888,873		5,998,546	5,225,546	5,998,546	
Fund Balance as a percent of total expenditures	23.27%	24.92%	25.88%	24.66%		25.19%	21.36%	25.43%	

City of Franklin General Fund Revenue

City general fund revenues are normally relatively predictable. The majority of general fund revenue is obtained from property taxes, state shared revenue, and transportation aides which are known at the beginning of the year. Revenue has historically not been dependent on changes in economic factors. However, varying factors, including the local economy, can cause fluctuations from year to year in certain revenue items.

Property Taxes

Property taxes are levied upon all property owners at a calculated rate per \$1,000 of assessed value, on both real and personal property. As is typical for most Wisconsin municipalities, the property tax is the primary source of revenue for city government operations. The trend for property taxes, as a percentage of General Fund operating revenue is as follows:

Year	2008	2009	2010	2011	2012	2013
Percentage	61	64	67	68	69	69

Property taxes as a percentage of general fund revenue will increase or decrease, depending on fluctuations in other revenue sources, the amount of growth in new construction or whether significant increases in expenditures are needed to meet service needs for the City. The 2012 percentage increase was attributable to the annual increase necessary to support City operations reflecting the switch of Solid Waste Collection to a special revenue fund and that other revenue sources still had not rebounded. The 2011 percentage increase was attributable to the annual increase necessary to support City operations and that other revenue sources have not rebounded. The 2010 increase in property tax percentage was attributable to decreases in all non-tax revenue categories due to the economic slowdown. The 2009 increase in property tax percentage was due to development revenue remaining at a lower level and other funds tax levy being reduced and utilized in the General Fund. The 2008 percentage increase was attributable to development revenue being lower and less revenue being realized from the State. As a result non-property tax revenue has only slightly increased resulting in larger property tax increases.

Looking at per capita tax levy:

	2008	2009	2010	2011	2012	2013
Population	33,550	33,700	35,451	35,504	35,600 E	35,700 E
Tax Levy						
General Fund	\$14,625,838	\$15,535,375	\$16,121,570	\$16,973,282	\$16,226,000	\$16,250,000
Library	1,150,000	1,150,000	1,150,000	1,175,000	1,222,000	1,240,000
Capital	1,752,000	1,552,000	1,252,000	910,000	1,269,000	1,339,000
Debt Service	2,000,000	1,900,000	1,900,000	1,900,000	1,750,000	1,700,000
Total Tax Levy	\$19,527,838	\$20,137,375	\$20,423,570	\$20,958,282	\$20,467,000	\$20,529,000
Per Capita						
General Fund	\$435.94	\$460.99	\$454.76	\$478.07	\$455.79	\$455.18
Library	34.28	34.12	32.44	33.09	34.33	34.73
Capital	52.22	46.05	35.32	25.63	35.65	37.51
Debt Service	59.61	56.38	53.60	53.52	49.16	47.62
Total Tax Levy	\$582.05	\$597.55	\$576.11	\$590.31	\$574.92	\$575.04

The per capita property tax levy has declined from a high of \$597.55 in 2009 to a low of \$574.92 in 2012. 2013 is just 12 cents above that low level. In 2009, Wisconsin Municipal Facts reported that cities of 30,000 to 150,000 had a mid range per capita property tax levy of \$472 - \$600 – Franklin is solidly in side that range.

Utility Tax Equivalent

The Franklin Water Utility makes a payment in lieu of property taxes, as mandated by the Public Service Commission, by applying the local municipal and school tax rates against the total value of plant in service (infrastructure). As the plant in service has grown due to the pace of development in the City, this revenue source has also increased. Much of the plant value added is contributed via developers or assessment projects.

Hotel/Motel Room Tax

Hotels and motels charge a room tax that benefits the City of Franklin. The development of a hotel on 27th Street resulted in the City receiving increased room taxes starting in 2009.

Cable Franchise Fees

A franchise fee is charged by the City on cable television services, and has increased in recent years along with growth in the City and increases in cable rates charged by the service providers.

State Revenue

State Shared Revenue was based on a formula that considered per capita and aidable revenue factors that included relative property value of the City and local revenue generated. During recent years the State has either not increased or has decreased the amount received. In 2003 the City received \$822,500 and in 2012 is anticipated to receive \$471,000 a 57.3% decrease. In 2012 this revenue declined by \$77,000. No changes are anticipated for 2013 for expenditure restraint which is expected to go down \$27,000.

Expenditure Restraint payments are provided by the State in 2013 for communities that limited their General Fund budget spending to a specified percentage, which was 3.5% in 2011. The percentage limit considers inflation and growth in new construction in the City. The amount received is dependant on the amount of the tax rate over 5 mills and the communities that qualify. In 2013 the City of Franklin expects to receive \$350,000 down from the \$610,093 received in 2003 a 57.4% decrease in that period. In 2013 this revenue source is expected to decrease by \$27,000. The 2013 expenditure budget will continue the City's eligibility for the 2014 expenditure restraint program by limiting General Fund budgeted expenditures.

The State provides general transportation aids to local communities. Transportation aids are based on a formula established by the State that considers costs of maintaining the City's transportation system, including maintenance, traffic enforcement, and capital costs (street construction, etc.). This formula uses costs over a rolling 6-year period in determining the aid

amount. In 2013 the City of Franklin expects to receive \$1,399,000 up from the \$1,255,329 received in 2003, an 11.4% increase during that period, but level with 2012.

On a per capita basis, Franklin falls on the low end of state shared revenue.

A 1997 legislative change exempted business computers from being subject to property tax. It also provided for a state aid payment to municipalities to offset the loss of taxable income. The estimated state aid payment in 2013 is approximately \$307,000 compared to \$41,938 received in 2011. The closing of TID #2 caused the increase in this aid.

Overall support from the State of Wisconsin has declined over the last five year period.

Licenses and Permits

The City issues numerous licenses and permits in performing its regulatory functions, such as liquor, bartender, peddler, food, pet, contractor, building, electrical, plumbing and others. The majority of such revenue items do not fluctuate greatly from year to year and in some cases change is limited by state statutes. The primary source of revenue in the permit category is building, plumbing and electrical permits, which declined in 2009 and have risen slowly during the last three years due to the slower development cycle currently in effect. The 2013 budget anticipates a rate increase of approximately 5% in Building Inspection Permits effective early in 2013.

Penalties and Forfeitures

This category represents the City's share of fines from violation of City ordinances and state statutes, as well as parking ticket revenue. This revenue source has risen in recent years, possibly as a result of the Automated License Plate Recognition system addition in the Police Department.

Charges for Services

This revenue source includes charges for use of City services. The majority of revenue in this category is generated from ambulance services, planning, engineering and administrative fees, and charges to developers in connection with development agreements.

The advanced life support program switched to a market driven system in 2007 where actual revenue created in each community is recorded by that community. Fees for basic and advanced life support services and ambulance transportation are billed on behalf of the City by an outside billing service.

Intergovernmental Charges for Services

In addition to the Emergency Medical Services revenue included in charges for services above a County subsidy is received toward providing the service. The subsidy to be received is \$125,000 for 2012 from Milwaukee County for the County coordinated paramedic services program, as they serve a County area extending beyond the City limits. This amount declined 50% in 2012. The County is currently in negotiation with the Intergovernmental Cooperation Council (ICC) and participating communities for a new agreement, but at this point it is

Interest Revenue

Investment Interest earnings is one, of two, main revenue sources in this category. Investment interest revenue has declined significantly from 2009 to 2011 due to the economic slowdown. Short term investment returns are expected to remain low for the foreseeable future. A rebound in this revenue source will follow market interest rate movements.

Interest is charged at the statutory rate of 18% per annum on delinquent property taxes. In 2012, interest on delinquent property tax payments declined to approximately \$90,000, and is expected to further decline in 2013.

Miscellaneous Revenue

Water Tower rentals to cell phone companies and Worker Compensation Insurance dividends are the main components of miscellaneous revenue.

**CITY OF FRANKLIN
2013 REVENUE BUDGET**

			2010	2011	2012	2012	2012 YTD	2012	2013	2013	Percent
			Actual	Actual	Adopted	Amended	6/30/2011	Estimated	Dept/Request	Recommend	Change
GENERAL FUND											
TAXES											
PROPERTY TAXES	01.0000.4011		\$16,072,764	\$16,956,185	\$16,226,000	\$16,226,000	\$13,413,872	\$16,226,000	\$16,294,000	\$16,250,000	
PERSONAL PROPERTY TAX	01.0000.4012		48,806	17,097	\$0	\$0		0	0	0	
MOBILE HOME TAX	01.0000.4014		26,510	26,266	27,000	27,000	13,126	27,000	27,000	27,000	
MOTEL ROOM TAX	01.0000.4022		151,894	175,421	150,000	150,000	40,747	180,000	190,000	190,000	
CABLE TV FRENCHISE	Admin 01.0000.4025		442,810	472,049	470,000	470,000	123,483	500,000	515,000	515,000	
UTILITY TAX EQUIVALENT	01.0000.4031		1,013,366	975,702	1,028,000	1,028,000	524,800	1,057,000	1,070,000	1,070,000	
Total Taxes			17,756,150	18,622,720	17,901,000	17,901,000	14,116,028	17,990,000	18,096,000	18,052,000	0.8%
INTERGOVERNMENTAL											
PER CAPITA	01.0000.4121		478,564	484,264	402,000	402,000	0	402,000	402,000	402,000	
MEDICAL TRANSPORT AID	01.0000.4122		31,300	25,600	31,000	31,000	0	31,000	31,000	31,000	
SPECIAL UTILITY	01.0000.4125		39,283	43,229	42,000	42,000	0	42,000	42,000	42,000	
STATE SHARED REVENUE			549,147	553,093	475,000	475,000	0	475,000	475,000	475,000	0.0%
EXPENDITURE RESTRAINT	01.0000.4124		208,715	270,740	377,000	377,000	0	377,000	350,000	350,000	
STATE EXEMPT COMPUTER AID	01.0000.4126		37,543	41,938	307,000	307,000	0	325,000	307,000	307,000	
FIRE INSURANCE TAX	Fire 01.0000.4127		115,148	114,483	115,000	115,000	0	122,000	115,000	115,000	
BLOCK GRANTS	01.0000.4143		13,654	53,788	0	0	0	0	0	0	
TRANSPORTATION AIDS	01.0000.4144		1,458,603	1,554,609	1,399,000	1,399,000	699,575	1,399,000	1,399,000	1,399,000	
RECYCLING GRANTS	01.0000.4146		92,521	59,818	0	0	0	0	0	0	
LAW ENFORCEMENT TRAINING	Police 01.0000.4156		8,874	9,900	10,000	10,000	9,100	10,000	10,000	10,000	
OTHER POLICE GRANTS	Police 01.0000.4157		27,053	76,681	3,000	3,000	38,735	75,000	3,000	3,000	
Total Intergovernmental			2,511,258	2,735,049	2,686,000	2,686,000	747,410	2,783,000	2,659,000	2,659,000	-1.0%
LICENSES & PERMITS											
CLASS A BEER	Clerk 01.0000.4201		1,970	2,035	2,000	2,000	1,683	2,000	2,000	2,000	
CLASS A LIQUOR	Clerk 01.0000.4202		8,757	9,155	8,500	8,500	8,218	8,500	8,500	8,500	
CLASS B BEER	Clerk 01.0000.4203		3,625	3,420	3,500	3,500	3,720	3,500	3,500	3,500	
CLASS B LIQUOR	Clerk 01.0000.4204		16,885	16,070	16,000	16,000	16,025	16,000	16,000	16,000	
SPECIAL CLASS B BEER	Clerk 01.0000.4205		0	10	0	0	0	0	0	0	
BARTENDERS LICENSE	Clerk 01.0000.4209		17,674	15,998	16,600	16,600	11,567	16,600	16,600	16,600	
AMUSEMENT OPERATORS	Clerk 01.0000.4211		2,070	1,435	2,000	2,000	1,960	2,000	2,000	2,000	
AMUSEMENT DEVICES	Clerk 01.0000.4213		4,590	6,300	5,000	5,000	7,170	5,000	5,000	5,000	
BOWLING AND POOL	Clerk 01.0000.4215		530	530	500	500	250	500	500	500	
DANCE AND ENTERTAINMENT	Clerk 01.0000.4217		3,950	3,400	4,000	4,000	3,000	4,000	4,000	4,000	
PEDDLERS LICENSE	Clerk 01.0000.4219		1,807	3,205	2,000	2,000	1,030	2,000	2,000	2,000	
COMB. FOOD/PEDDLERS/INSP	Clerk 01.0000.4221		24		0	0	160	0	0	0	
FOOD LICENSE/INSPECTION	Clerk 01.0000.4222-3		600	962	0	0	608	0	0	0	
SODA LICENSE	Clerk 01.0000.4227		480	485	450	450	105	450	450	450	
CIGARETTE LICENSE	Clerk 01.0000.4229		2,300	2,300	2,000	2,000	2,304	2,000	2,000	2,000	
COUNTRY CLUB LICENSE	Clerk 01.0000.4233		250	250	250	250	250	250	250	250	
SALVAGE YARD LICENSE	Clerk 01.0000.4237		2,100	1,400	2,100	2,100	1,400	1,400	2,100	2,100	
OTHER LICENSES	Clerk 01.0000.4241		4,872	2,782	4,500	4,500	2,133	4,500	4,500	4,500	
TECHNOLOGY FEE	Clerk 01.0000.4242		3,471	7,682	4,000	4,000	3,500	4,000	4,000	4,000	
ELECTRICAL CONTRACTORS	Inspection 01.0000.4253		14,626	14,310	13,500	13,500	7,922	12,000	13,500	13,500	
BICYCLE LICENSE	Police 01.0000.4257		333	65	100	100	23	100	100	100	
CAT/DOG LICENSE	Treasurer 01.0000.4261		9,781	7,812	9,000	9,000	6,154	9,000	9,000	9,000	
HEALTH LICENSE/INSPECTION	01.0000.4262-70		58,324	55,945	56,000	56,000	51,296	56,000	56,000	56,000	
Total Licenses			159,019	155,551	152,000	152,000	130,478	149,800	152,000	152,000	0.0%
BUILDING PERMITS	Inspection 01.0000.4271		395,776	359,090	400,000	400,000	171,417	400,000	422,000	422,000	
ELECTRICAL PERMITS	Inspection 01.0000.4273		69,639	79,123	70,000	70,000	29,876	72,500	74,000	74,000	
PLUMBING PERMITS	Inspection 01.0000.4275		60,643	63,702	60,000	60,000	25,911	61,500	63,500	63,500	
STREET EXCAVATION PERMITS	Engineering 01.0000.4277		2,800	4,779	2,500	2,500	4,310	5,000	2,500	2,500	
FILL PERMITS	Engineering 01.0000.4279		13,050	1,650	5,000	5,000	6,800	8,000	5,000	5,000	
SIGN PERMITS	Inspection 01.0000.4281		7,126	18,475	10,000	10,000	4,615	10,000	10,500	10,000	
SPECIAL EVENT PERMITS	Clerk 01.0000.4285		250	100	1,000	1,000	0	1,000	1,000	1,000	
PARK PERMITS	01.0000.4287		12,394	11,949	12,000	12,000	10,335	12,000	12,000	12,000	
MISC FIRE PERMITS	Fire 01.0000.4288		5,935	5,390	6,000	6,000	3,665	6,000	6,000	6,000	
MINING & OTHER PERMITS	Clerk 01.0000.4289		2,800	2,865	2,500	2,500	2,660	2,500	2,500	2,500	
Total Permits			570,413	547,123	569,000	569,000	259,588	578,500	599,000	598,500	5.2%
Total Licenses and Permits			729,432	702,674	721,000	721,000	390,067	728,300	751,000	750,500	4.1%
PENALTIES & FORFEITURES											
PENALTY/COST	Police 01.0000.4311		422,505	428,686	407,000	407,000	250,554	470,000	450,000	450,000	
PARKING VIOLATIONS	Police 01.0000.4321				0	0	0	0	0	0	
ORDINANCE VIOLATIONS-OTHER	Clerk 01.0000.4331			4,420	0	0	0	0	0	0	
Total Penalties and Forfeitures			422,505	433,106	407,000	407,000	250,554	470,000	450,000	450,000	10.6%

19.1

			2010	2011	2012	2012	2012 YTD	2012	2013	2013	Percent
			Actual	Actual	Adopted	Amended	6/30/2011	Estimated	Dept/Request	Recommend	Change
CHARGES FOR SERVICES											
SUBDIVISION FILING	Planning	01.0000.4401	5,000	5,500	5,000	5,000	12,000	12,000	6,000	6,000	
LAND COMBINATION FILING	Planning	01.0000.4402	0	0	0	0	0	0	0	0	
CSM FILING	Planning	01.0000.4403	10,500	12,135	10,000	10,000	3,000	7,000	12,800	12,800	
SITE PLAN REVIEW	Planning	01.0000.4404	18,525	8,350	12,000	12,000	4,800	12,000	9,000	9,000	
ZONING APPEALS	Planning	01.0000.4405	3,750	2,500	2,000	2,000	1,000	2,000	3,500	3,500	
SPECIAL USE	Planning	01.0000.4406	4,500	13,500	8,000	8,000	8,500	8,000	16,250	16,250	
ZONING FILING	Planning	01.0000.4407	2,850	1,700	500	500	2,500	500	3,200	3,200	
OTHER FILING	Planning	01.0000.4409	8,697	6,050	7,500	7,500	7,405	7,500	18,075	8,250	
Planning Sub total			53,822	49,735	45,000	45,000	39,205	49,000	68,825	59,000	31.1%
PUBLICATIONS & RECORDING	Clerk	01.0000.4411	1,896	1,927	2,000	2,000	755	2,000	2,000	2,000	
PROPERTY STATUS REPORTS	Clerk	01.0000.4413	2,430	3,850	2,500	2,500	2,596	3,000	2,500	2,500	
HOME SALES REPORTS	Clerk	01.0000.4414	5	10	0	0	0	0	0	0	
COPYING CHARGES	Clerk	01.0000.4415	1,426	1,321	1,200	1,200	740	1,200	1,200	1,200	
SOIL TESTING		01.0000.4416	0	225	0	0	0	0	0	0	
MAP SALES		01.0000.4421	1,091	1,210	500	500	485	500	500	500	
ARCHITECTURAL BOARD REVIEW	Inspection	01.0000.4425	3,220	6,485	3,300	3,300	3,500	4,800	3,900	3,300	
POLICE SERVICES	Police	01.0000.4431	12,446	5,955	4,500	4,500	6,013	6,000	4,500	4,500	
SPECIAL EVENT PUBLIC SAFETY	Clerk	01.0000.4432	657	5,043	1,500	1,500	623	1,500	1,500	1,500	
AMBULANCE SERVICES - ALS	Fire	01.0000.4440	422,437	481,651	430,000	430,000	259,850	560,000	520,000	520,000	
AMBULANCE SERVICES - BLS	Fire	01.0000.4441	444,816	424,529	507,000	507,000	218,206	411,000	417,000	417,000	
SAFETY & CPR TRAINING-FIRE	Fire	01.0000.4442	5,146	3,662	2,000	2,000	75	2,000	2,000	2,000	
FIRE SPRINKLER PLAN REVIEW	Fire	01.0000.4443	65,970	59,045	70,000	70,000	35,125	70,000	70,000	60,000	
FIRE INSPECTION SERVICES	Fire	01.0000.4444	37,343	42,880	40,000	40,000	8,975	40,000	40,000	30,000	
QUARRY REIMBURSEMENT	Fire	01.0000.4445	0	0	40,000	40,000	0	40,000	42,000	42,000	
WEIGHTS & MEASURES CHARGES	Clerk	01.0000.4449	0	560	6,800	6,800	4,263	6,800	6,800	6,800	
CLINIC SERVICES	Health	01.0000.4452	44,194	41,520	43,000	43,000	5,616	53,100	56,000	56,000	
WEED CONTROL	Clerk	01.0000.4470	15,885	16,850	15,050	15,050	0	15,050	15,050	15,050	
STREET LIGHTING	Highway	01.0000.4471	2,000	11,431	3,000	3,000	26,603	3,000	3,000	3,000	
ENGINEERING REVIEW FEES 2%	Engineering	01.0000.4478	0	0	1,000	1,000	0	1,000	1,000	1,000	
ENGINEERING INSPECTION FEES 5%	Engineering	01.0000.4479	-774	8,663	1,000	1,000	40	1,000	1,000	1,000	
DPW CHARGES	Highway	01.0000.4480	39,379	302,295	35,650	35,650	11,382	35,650	35,650	35,650	
LANDFILL OPERATIONS-DIRECT		01.0000.4492	150,000	0	0	0	0	0	0	0	
LANDFILL OPERATIONS-SEPARATE		01.0000.4493	17,806	18,074	0	0	0	0	0	19,500	
LANDFILL OPERATIONS-TIPPAGE		01.0000.4495	469,443	451,288	0	0	0	0	0	0	
LANDFILL OPERATIONS-EMERALD		01.0000.4496	47,438	46,842	40,000	40,000	16,225	40,000	40,000	40,000	
Total Charges for Services			1,838,076	1,985,052	1,295,000	1,295,000	640,276	1,346,600	1,333,825	1,323,500	2.2%
INTERGOVERNMENT CHARGES FOR SERVICES											
COUNTY EMT-P	Fire	01.0000.4611	237,319	\$245,000	125,000	125,000	20,713	125,000	125,000	125,000	
SCHOOL LIAISON OFFICER	Police	01.0000.4615	0	0	0	0	0	0	0	0	
Total Intergovernmental Charges			237,319	245,000	125,000	125,000	20,713	125,000	125,000	125,000	0.0%
INTEREST REVENUE											
INTEREST ON INVESTMENTS	Treasurer	01.0000.4711	131,901	89,964	314,000	314,000	59,103	90,000	75,000	75,000	
INVESTMENT GAINS/LOSSES	Treasurer	01.0000.4713	-31,515	14,233	-10,000	-10,000	5,837	-10,000	-10,000	-10,000	
INTEREST-TAX ROLL	Treasurer	01.0000.4715	124,571	124,052	115,000	115,000	64,064	75,000	120,000	75,000	
INTEREST-INTERFUND	Treasurer	01.0000.4716	0	39	0	0	0	0	0	0	
MISCELLANEOUS INTEREST		01.0000.4719	1,250	1,481	2,000	2,000	232	2,000	2,000	2,000	
Total Interest Revenue			226,207	229,768	421,000	421,000	129,237	157,000	187,000	142,000	-66.3%
MISCELLANEOUS REVENUE											
RENTAL-MUNICIPAL PROP		01.0000.4725	38,500	39,470	34,000	34,000	20,210	34,000	34,000	34,000	
PROPERTY SALE		01.0000.4751-2	0	3,308	3,000	3,000	0	3,000	3,000	3,000	
CULVERT PIPE SALES	Engineering	01.0000.4753	5,900	7,327	3,300	3,300	1,856	3,300	3,300	3,300	
SALE OF STATE SEALS	Inspection	01.0000.4756	830	1,125	1,000	1,000	1,160	1,000	1,000	1,000	
SALE OF HOUSE NUMBERS	Inspection	01.0000.4757	188	213	300	300	203	300	300	300	
SALE OF RECYCLING BINS	Treasurer	01.0000.4759	1,810	1,960	0	0	0	0	0	0	
SALE OF RECYCLABLES	Engineering	01.0000.4761	8,858	6,131	0	0	0	0	0	0	
SALE OF RADON TEST KITS		01.0000.4763	0	992	0	0	0	0	0	0	
INSURANCE DIVIDEND	Admin	01.0000.4771	15,253	16,360	15,000	15,000	0	15,000	15,000	15,000	
REFUNDS/REIMBURSEMENTS		01.0000.4781	24,946	59,381	30,000	30,000	47,113	30,000	30,000	30,000	
REFUNDS & REIMB - ELECTIONS	Clerk	01.0000.4782	0	2,029	0	0	0	0	0	0	
REFUNDS & REIMB - MADACC	Admin	01.0000.4784	3,832	3,564	3,800	3,800	2,963	3,800	3,800	3,800	
MISCELLANEOUS REVENUE		01.0000.4798-9	85,148	890	600	600	10,937	600	600	600	
Total Miscellaneous Revenue			185,265	142,751	91,000	91,000	84,442	91,000	91,000	91,000	0.0%
TOTAL GENERAL FUND REVENUE			23,906,212	25,096,120	23,647,000	23,647,000	16,378,726	23,690,900	23,692,825	23,593,000	-0.2%
OTHER FINANCING SOURCES											
TRANSFERS FROM TIF		01.0000.4830	0	0	0	0	0	0	0	0	
TRANSFERS FROM OTHER FUNDS		01.0000.4830	0	110,543	0	0	0	0	0	0	
TRANSFERS FROM WATER		01.0000.4831	0	0	0	0	0	0	0	0	
TRANSFERS FROM SEWER		01.0000.4832	0	0	0	0	0	0	0	0	
TRANSFERS FROM FUND BALANCE		01.0000.4850	0	0	0	0	0	0	0	0	
Total Other Financing Sources			0	110,543	0	0	0	0	0	0	
TOTAL GENERAL FUND REVENUE & TRANSFERS			\$23,906,212	\$25,206,663	\$23,647,000	\$23,647,000	\$16,378,726	\$23,690,900	\$23,692,825	\$23,593,000	-0.2%

\$23,593,000
-\$16,250,000
\$0
\$7,343,000

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City of Franklin General Fund Expenditures

City general fund expenditures are divided into departments and those departments are grouped into categories. The categories are general government, public safety, public works, health & human services, culture & recreation, and conservation and development.

General Government

General government is comprised of 12 departments that provide either specific services for the City or provide services to or on behalf of the departments. General Government expenditures are expected to decrease 0.2% from the 2012 budget. General Government expenditures are 11.2% of the general fund expenditure budget. Contingency represents 4.3% of General Government expenditures. General Government also includes unclassified, contingency and anticipated under expenditure budgets for unknown needs that may come up in the coming year in any of the expenditure categories.

Public Safety

Public safety is comprised of the departments that provide for the safety of the general public. This includes police, fire, public fire protection, building inspection and weights and measures. Public Safety expenditures decreased 0.7% from the 2012 budget and amounts to 68.8% of the general fund expenditure budget, down from 69.1% in 2012.

Public Works

Public Works is comprised of the departments that provide the infrastructure for the City. This includes engineering, highway, street lighting, and weed control. Public Works expenditures have decreased 0.6% from 2012. Public Works represent 14.8% of General Fund expenditures, down from 14.9% in 2012.

Health & Human Services

Health & Human Services is comprised of the health and the animal control expenses. Health & Human Services expenditures have increased 1.4% from 2012 and amount to 2.8% of the general fund expenditure budget.

Culture & Recreation

Culture & Recreation is comprised of the Parks and recreation expenses. Recreation expense includes amounts paid for St. Martins Fair, senior travel, and civic celebrations expenses. Culture & Recreation expenditures have decreased 0.9% from 2012 and amount to 0.7% of the general fund expenditure budget.

Conservation & Development

Conservation & Development is comprised of the economic development and planning functions. Conservation & Development expenditures have decreased 8.2% from 2012 and amount to 1.7% of the general fund expenditure budget, down from 1.9% in 2012.

Transfers to other funds

There are no transfers planned in the 2013 year. Transfers consist of funds received in the General Fund and moved to another fund where expended.

The 2012 General Fund budget is also presented, on a following page, by functional categories. Salaries, wages and benefits comprise 81% of the General Fund budget. The most significant change in 2013 compared to the 2012 adopted budget is in reduced Group Health & Dental costs. These costs are expected to decline based upon benefit plan changes and an increased employee contribution to 12% (was 10%). These steps are intended to increase consumerism in participants' use of health care services and to continue the migration of the City's health plan toward current private sector plans. Additional changes are called for in retirement plan contributions – with Public Safety contributing 3%, Public Works converting to a Defined Contribution Plan for new years of service, and all general, non-represented employees contributing 5% (was 4.2%).

The explanations of individual departments and their budgets are detailed starting on page 50.

CITY OF FRANKLIN
2013 BUDGET

	2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr
General Fund expenditures by object:									
Salaries-Full Time	163,817	9,389,002	9,468,083	9,468,083	4,748,438	9,401,883	9,881,022	9,631,900	1.7%
Salaries-Part Time	105,869	360,507	368,375	368,375	231,094	386,582	475,474	474,244	28.7%
Salaries-Temporary	(8,757)	68,372	83,109	83,109	52,876	79,325	74,352	74,352	-10.5%
Salaries-Overtime	20,238	535,546	442,025	442,025	325,037	576,352	548,163	462,263	4.6%
Comptime Taken	(7,217)	187,606	218,868	218,868	86,970	208,531	211,651	211,651	-3.3%
Longevity	278	36,587	39,136	39,136	19,061	39,174	40,205	39,414	0.7%
Holiday	13,872	788,105	822,021	822,021	396,042	816,331	831,687	835,893	1.7%
Vacation	43,686	813,446	882,878	882,878	326,226	874,922	927,365	926,564	4.9%
Hazardous Materials Pay	-	6,906	7,237	10,560	4,714	10,560	10,560	10,560	0.0%
College Incentive	(1,224)	30,432	29,820	29,820	31,296	30,912	29,280	28,596	-4.1%
Vacancy Factor	-	0	0	0	0	0	0	0	0
Allocated Payroll costs	3,400	-406,600	-408,400	-408,400	-199,550	-408,400	-405,000	-405,000	-0.8%
Total Salaries and wages	\$333,962	\$11,361,393	\$11,956,475	\$11,956,475	\$6,022,204	\$12,016,172	\$12,624,759	\$12,290,437	2.8%
FICA	25,981	906,383	948,572	948,572	455,150	956,245	1,000,158	974,553	2.7%
Retiree group health	(187,126)	1,872,471	1,953,197	1,953,197	978,365	1,965,863	1,911,004	1,766,071	-9.6%
Group health & dental	22,243	755,293	794,677	794,677	397,672	792,173	824,131	816,920	2.8%
Life Insurance	(336,239)	2,917,055	3,202,146	3,202,146	1,538,616	3,091,401	3,241,997	2,865,907	-10.5%
Workers Compensation Insurance	866	31,848	33,164	33,164	16,641	32,807	34,553	34,030	2.6%
Total Benefits	15,478	395,893	340,225	340,225	172,737	340,918	366,347	355,703	4.5%
Total Salaries, Wages and Benefits	-458,797	6,843,050	7,271,981	7,271,981	3,559,181	7,179,407	7,378,190	6,813,184	-6.3%
Salaries, Wages and Benefits Percent of Total	-124,835	18,204,443	19,228,456	19,228,456	9,581,385	19,195,579	20,002,949	19,103,621	-0.6%
Insurance	7,700	243,277	252,750	252,750	207,857	254,550	260,450	260,450	3.0%
Contracted services	18,831	2,855,859	1,801,944	1,813,944	750,709	1,743,827	1,806,275	1,820,775	1.0%
Utilities	4,420	333,690	373,900	373,900	142,243	370,062	382,820	378,320	1.2%
Operating supplies	23,025	962,799	1,173,150	1,181,150	412,674	1,130,854	1,213,729	1,196,175	2.0%
Services & Charges	17,284	234,471	319,550	319,550	131,643	311,580	336,777	336,834	5.4%
Facility Charges	19,075	415,400	438,350	438,350	196,565	440,375	457,425	457,425	4.4%
Other operating expenditures	(57,500)	283,027	323,900	323,900	140,809	278,400	263,400	266,400	-17.8%
Contingency	(19,000)	0	142,000	134,000	0	142,000	142,000	123,000	-13.4%
Anticipated Underexpenditures	57,000	0	-407,000	-407,000	0	-274,000	-400,000	-350,000	0.0%
Transfers to other funds	-	0	0	220,000	0	220,000	0	0	0.0%
Total Non-Personal Services costs	70,835	5,328,524	4,418,544	4,650,544	1,982,500	4,617,648	4,462,876	4,489,379	1.6%
Total General Fund by object	-\$54,000	\$23,532,966	\$23,647,000	\$23,879,000	\$11,563,885	\$23,813,227	\$24,465,825	\$23,593,000	-0.2%
General Fund Expenditures	23,532,966	24,562,373	23,647,000	23,879,000	11,563,885	23,813,227	24,465,825	23,593,000	
Expenditure Restraint Limit - 2.9%	25,054,245	25,656,057	25,054,245	25,054,245	25,054,245	25,054,245	25,054,245	25,696,188	
Over Limit	-1,521,279	-2,009,057	-1,175,245	-1,175,245	-1,241,018	-1,241,018	-2,103,188	-2,103,188	

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**LIBRARY FUND
15-511**

PROGRAM: Public Library

DEPARTMENT: Library

PROGRAM MANAGER: Library Director

PROGRAM DESCRIPTION:

The Public Library is operated through a Special Revenue Fund of the City under the administration of a Library Board that has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the Library's use. The Library Board consists of 9 members, 1 being a representative of the school district(s), 1 an Alderman, and 7 citizens, appointed by the Mayor and approved by the Common Council. The Library is a member of the Milwaukee County Federated Library System. The Library Board appoints the Library Director who is the administrator of the Library and executive officer for the Library Board. The Director also appoints all Library personnel, prescribing their duties and compensation.

Primary funding for the Library is received from municipal property taxes in amounts determined by the Common Council. That amount has been \$1,150,000 in 2010, \$1,175,000 in 2011, \$1,222,000 in 2012, and \$1,240,000 in 2013 and is forecast based upon growth. The Library's other funding source is a reciprocal borrowing payment from Milwaukee County Federated Library System. Payments from this source have allowed the Library to meet its budget during the 2009 to 2011 period. The amount of revenue from this source is projected to decline by more than 50% for 2012, and then remain steady for 2013. Reductions from this source will bring additional need for increased property tax levy support.

The Franklin Public Library is established to provide all members of the community with access to library services to meet their informational, education, and leisure needs. All library services are provided at no additional charge to residents of the City and County (in accordance with the agreement with the Milwaukee County Federated Library System).

The usage of the Franklin Public Library continues to climb. In 2002, the Library moved into a new facility. It is approximately 40,000 square feet and was supported by a referendum of almost 2/3rds of Franklin voters. The library offers a wide variety of material in many different formats: hardcover, large print, paperback, audiobooks, Music CD's, DVD's, VHS, CD-ROMs, magazines, newspapers, puppets, puzzles and more. Patrons have access to materials in many different formats. Our latest formats are Playaway audiobooks and downloadable audio books, ebooks, and movies. Patrons can check out over 140,000 items at the Franklin Public Library. Patrons may also request items from other libraries throughout Milwaukee County. This gives patrons access to over millions of items.

The Franklin Public Library has:

Fadow Community Meeting Room(s) for large groups of up to 250 people

Sievert Meeting Room (Board style) for up to 20 people

Young Adult Area with study booths

Children's Tree and Program Room donated by the Northwestern Mutual Foundation

Material security and two self-checkout stations
Fireplace donated by the Sullivan Family Foundation
Separate Children's and Adult Internet Stations and 15 minute Internet Express Stations
WI-FI Accessibility provided by the Harley Davidson Foundation
Technology Lab
Study Rooms
Reading Garden Area

The Franklin Public Library is the site of a beautiful tribute to our Veterans with Flag Memorials.

The Library introduced their new website www.franklinpubliclibrary.org which offers online registration for library programs.

Programming is a very important part of the library function. This year the Children's Department has introduced all new programs to help focus on early literacy. The programs use creative play, music and fun to introduce concepts of reading. The Young Adult (YA) Department started a TEEN ADVISORY BOARD (TAB) which gives teens an opportunity to help develop the area and programs.

For adults there are book clubs, speakers, and programs throughout the year. The Friends of Franklin Public Library sponsor many of our programs, including our highly popular cooking programs. The annual Friends of Franklin Public Library book sale is held the weekend after Labor Day. In 2012 the Friends of the Library started hosting both a Spring and Fall Children's Rummage Sale. The proceeds benefit the Children's Department.

Computer usage continues to be a demand. The library has classes for both the beginning and advanced computer user which are sponsored by the Friends of the Franklin Public Library.

Some comparative data reflect the efforts of our remarkable Library staff, and the public's early and enthusiastic acceptance of the new facility:

The percentage of Checkouts in 2011 was 71% Female and 29% Male. This figure continues to remain the same. More females checkout than males at the library.

The library continues to be blessed with wonderful volunteers. In 2011 library volunteers, put in over 2000 hours of volunteer hours. This equates to slightly more than one full time library worker. We could not do all that we do without our wonderful volunteers. Besides using volunteers the library also helps those needing community service with service hours.

STAFFING:

Authorized Positions (FTE)	2008	2009	2010	2011	2012	2013
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Youth Services Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Reference Librarian	3.25	3.25	3.25	3.25	3.25	2.25
Technical Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistant	7.67	7.59	7.59	7.59	7.29	9.22
Shelver	2.23	2.23	2.23	2.23	2.23	2.23
Summer Help	.05	.05	.05	.05	.05	0
Total	17.20	17.12	17.12	17.12	16.82	17.70

ACTIVITY MEASURES:

Activity	2008	2009	2010	2011*	2012*	2013*
Hours of Service	59	59	59	59	59	59
Hours of Service-Summer	56	56	56	56	56	56
Circulation	490,843	519,054	519,580	514,163	520,000	520,000
Registered Borrowers	23,500	25,233	26,517	23,618	24,800	25,300
Collection Size	130,000	135,688	140,000	142,000	144,000	146,000
Computer Internet Use	55,000	50,222	50,369	49,638	50,000	50,000
Children Programs-Attend	13,486	13,800	13,900	14,002	14,000	14,000

*Forecast

BUDGET SUMMARY:

Since the “new library” opened in 2002 the measures used by libraries have shown increases. These measures include: circulation, programs and program attendance, computer/internet usage, meeting room use and collection development. The Franklin Public Library continues to be a destination for the citizens of Franklin. The library celebrated its 10th Anniversary in the “new building” during 2012. The Franklin Public Library Foundation held a fundraising Library Gala which raised funds for items not supported by the regular library budget.

With the advent of tough times the library has embarked on ways of saving money. One was the installation of two self checkout machines in 2007. Patrons self check out approximately 51% of their items with self check. Another way is the reduction of hours of part-time staff with benefits to part-time staff with no benefits. Both of these cost saving measures are helped us deal with the no increase in funding for 2009 and 2010. In fall of 2011 the Franklin Public Library Board of Trustees surveyed the citizens of Franklin to see what they wanted in their library for the “next 10 years!” The Franklin Public Library Board of Trustees used the results of the survey for both long range and interior space planning.

CITY OF FRANKLIN
2013 BUDGET

	2010	2011	2012	2012	2012 YTD	2012	2013	2013	Change Pr
	Actual	Actual	Adopted	Amended	6/30/2011	Estimate	Dept/Request	Recommend	Yr Adopted
LIBRARY FUND									
REVENUE									
General Property Taxes	15.0000.4011	1,150,000	1,175,000	1,222,000	1,222,000	1,222,000	1,240,000	1,240,000	1.5%
Reciprocal Borrowing	15.0000.4458	122,021	121,908	50,000	50,000	0	50,000	50,000	
Interest on Investments	15.0000.4711	12,887	9,976	16,000	16,000	5,885	16,000	16,000	
Investment Gains/Losses	15.0000.4713	-2,559	1,410	0	0	562	0	0	
Miscellaneous Revenue	15.0000.4799	749	0	0	0	0	0	0	
Total Revenue		\$1,283,099	\$1,308,295	\$1,288,000	\$1,288,000	\$1,228,447	\$1,288,000	\$1,306,000	1.4%
EXPENDITURES									
Personal Services									
Salaries-FT	15.511.0000.5111	316,940	316,956	324,299	324,299	166,283	327,249	315,030	
Salaries-PT	15.511.0000.5113	251,826	259,187	263,446	263,446	132,434	255,257	310,777	
Overtime	15.511.0000.5117	6,122	6,436	6,500	6,500	3,412	7,000	6,500	
Longevity	15.511.0000.5133	780	915	1,035	1,035	615	966	1,522	
Holiday Pay	15.511.0000.5134	30,155	27,421	30,110	30,110	13,357	27,646	28,479	
Vacation Pay	15.511.0000.5135	30,706	34,577	34,060	34,060	13,597	33,590	32,904	
FICA	15.511.0000.5151	45,982	46,529	49,951	49,951	23,574	49,856	52,533	
Retirement	15.511.0000.5152	50,879	51,978	30,981	30,981	15,333	29,929	25,323	
Retiree Group Health	15.511.0000.5153	5,278	5,511	5,465	5,465	2,735	5,491	5,691	
Group Health & Dental	15.511.0000.5154	119,616	124,614	127,860	127,860	66,447	133,764	145,071	
Life Insurance	15.511.0000.5155	1,705	1,717	2,095	2,095	885	2,020	2,035	
Workers Compensation Ins	15.511.0000.5156	2,158	1,865	1,643	1,643	822	1,623	1,520	
Personal Services Sub-total		862,426	877,705	877,445	877,445	439,494	874,391	929,321	3.8%
Percent of Department Total		69.2%	67.4%	64.6%	64.6%	63.6%	64.5%	67.2%	66.7%
Contractual Services									
Equipment Maintenance	15.511.0000.5242	4,766	9,584	12,950	12,950	9,842	12,950	13,325	
Equipment Maintenance - Restricted	15.512.0000.5242	0	0	0	0	0	0	0	
Data & Telephone Cabling	15.511.0000.5247	0	0	100	100	0	100	100	
Sundry Contractors	15.511.0000.5299	2,670	2,850	2,700	2,700	2,095	2,700	2,800	
Contracted Services Sub-total		7,436	12,434	15,750	15,750	11,937	15,750	16,225	3.0%
Supplies									
Postage	15.511.0000.5311	3,587	2,241	2,500	2,500	506	2,500	2,300	
Office Supplies	15.511.0000.5312	8,778	10,521	9,200	9,200	3,640	9,200	9,200	
Printing	15.511.0000.5313	0	425	150	150	450	150	100	
Education Supplies	15.511.0000.5328	0	895	750	750	371	750	600	
Operating Supplies-Other	15.511.0000.5329	25,244	23,862	23,000	23,000	15,206	23,000	25,037	
Supplies Sub-total		37,609	37,944	35,600	35,600	20,173	35,600	37,200	4.6%
Services and Charges									
Subscriptions	15.511.0000.5422	8,800	10,523	9,000	9,000	1,390	9,000	9,000	
Memberships	15.511.0000.5424	1,641	1,382	1,500	1,500	1,260	1,500	1,400	
Conferences and Schools	15.511.0000.5425	513	839	750	750	0	750	600	
Mileage	15.511.0000.5432	319	137	500	500	37	500	500	
Equipment Rental	15.511.0000.5433	0	2,000	2,000	2,000	0	2,000	2,000	
Milw Co Library Computer	15.511.0000.5451	22,449	22,918	28,500	28,500	31,040	28,500	31,000	
Services and Charges Sub-total		33,721	35,799	42,250	42,250	33,727	42,250	44,500	5.3%
Facility Charges									
Allocated Insurance Cost	15.511.0000.5528	26,600	27,600	28,700	28,700	14,350	28,700	28,100	
Water	15.511.0000.5551	1,306	1,298	1,400	1,400	321	1,400	1,400	
Electricity	15.511.0000.5552	68,762	71,898	70,200	70,200	28,583	70,200	72,000	
Sewer	15.511.0000.5553	363	371	250	250	86	250	325	
Natural Gas	15.511.0000.5554	28,068	26,342	33,300	33,300	10,752	33,300	33,000	
Janitorial Supplies	15.511.0000.5556	6,655	7,672	5,400	5,400	4,894	5,400	5,600	
Building Maintenance - Systems	15.511.0000.5557	4,732	21,152	17,000	17,000	8,158	17,000	17,000	
Building Maintenance - Flooring	15.511.0000.5558	625	626	650	650	0	650	675	
Building Maintenance - Other	15.511.0000.5559	6,969	4,293	6,250	6,250	1,183	6,250	5,500	
Allocated payroll cost	15.511.0000.5560	79,300	82,700	79,900	79,900	39,950	79,900	77,200	
Facility Charges Sub-total		223,370	243,951	243,050	243,050	108,277	243,050	240,800	-0.9%
Capital Outlay									
Furniture/Fixtures	15.511.0000.5812	70	1,326	500	500	0	500	500	
Office Equipment	15.511.0000.5813	0	0	0	0	0	0	0	
Library Materials	15.511.0000.5816	73,947	92,665	99,000	99,000	77,703	99,000	100,000	
Building Improvements - Restricted	15.512.0000.5822	0	29,350	29,350	29,350	0	29,350	0	
Computer Equipment	15.511.0000.5841	1,517	988	2,000	2,000	0	2,000	2,000	
Computer Equipment - Restricted	15.512.0000.5841	0	13,000	13,000	13,000	0	13,000	13,000	
Software	15.511.0000.5843	6,164	0	0	0	0	0	0	
Capital Outlay Sub-total		81,697	94,979	143,850	143,850	77,703	143,850	115,500	-19.7%
Non Personal Services Sub-total		383,833	425,107	480,500	480,500	251,817	480,500	454,225	-5.5%
Total Library		1,246,259	1,302,812	1,357,945	1,357,945	691,311	1,354,891	1,383,546	0.5%
Total Library Fund Expenditures		1,246,259	1,302,812	1,357,945	1,357,945	691,311	1,354,891	1,383,546	0.5%
Excess of revenue over expenditures		36,840	5,482	-69,945	-69,945	537,136	-66,891	-77,546	
Fund Balance, Beginning of Period		353,843	380,683	396,166	396,166	396,166	396,166	329,275	
Fund Balance, End of Period		390,683	386,166	326,221	326,221	933,302	329,275	251,729	

SOLID WASTE COLLECTION

341

DEPARTMENT: Solid Waste Collection

PROGRAM MANAGER: City Engineer

PROGRAM DESCRIPTION:

The Solid Waste Department provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor. A contract has been negotiated for the years 2013, 2014, 2015, 2016 and 2017 with Johns Disposal Service. The calculation for this budget is based on the contract prices from Johns Disposal Service. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 25 percent level (36 percent for 2007). Note: This year's budget includes all overtime by the Public Works Department – not just the Saturday overtime.

SERVICES:

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables in carts.
- Three times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

STAFFING:

In addition to the contracted service, overtime hours equivalent to 0.26 Highway Division personnel (one person for twelve months) are budgeted for weekend operation of the drop off site.

ACTIVITY MEASURES:

Activity	2008	2009	2010	2011	2012*	2013*
Total non-recyclable refuse collected (tons)	8,519	7,762	8,320	8,353	8,400	8,400
Recyclables collected (tons)	2,825	2,676	2,693	2,313	3,000	3,000
Yard waste (tons)	214	375	295	274	310	310

*Forecast

BUDGET SUMMARY:

The cost per the Johns Disposal Service contract has remained at the same level as 2012 except for the addition of recycling carts for an additional \$3.60 per household per year. This cost will be absorbed by the Solid Waste Collection Fund.

CITY OF FRANKLIN
2013 BUDGET

	2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted	
SOLID WASTE COLLECTION FUND										
REVENUE	Amounts recorded in General Fund in 2010 & 2011									
RECYCLING GRANTS	19.0000.4146	92,521	59,818	59,000	59,000	69,291	69,000	69,000	69,000	
USER FEES	19.0000.4490		0	1,131,000	1,131,000	1,187,576	1,187,000	1,187,000	1,187,000	
LANDFILL OPERATIONS-TIPPAGE	19.0000.4495	469,443	451,288	394,000	394,000	144,260	376,000	350,000	350,000	
INTEREST ON INVESTMENTS	41.0000.4711					4,414		4,000	4,000	
SALE OF RECYCLING BINS	Treasur 19.0000.4759	1,810	1,960	2,000	2,000	1,022	2,000	2,000	0	
SALE OF RECYCLABLES	Engineer 19.0000.4761	8,858	6,131	5,000	5,000	3,890	5,000	5,000	5,000	
TOTAL REVENUE					1,591,000	1,591,000	1,410,453	1,638,000	1,617,000	1.5%
PERSONAL SERVICES - RECYCLING										
SALARIES -FT	19.341.0000.5111	5,868	6,062	1,200	1,200	1,398	1,000	1,200	1,200	
SALARIES -TEMP	19.341.0000.5115	0	0	0	0	0	0	0	0	
SALARIES-OT	19.341.0000.5117	9,278	10,783	14,251	14,251	6,120	13,874	14,536	14,536	
LONGEVITY	19.341.0000.5133	37	43	0	0	25	0	0	0	
FICA	19.341.0000.5151	1,127	1,264	1,182	1,182	554	1,138	1,204	1,204	
RETIREMENT	19.341.0000.5152	2,207	2,377	1,483	1,483	632	1,428	1,825	1,259	
RETIREE GROUP HEALTH	19.341.0000.5153	380	383	69	69	80	57	69	69	
GROUP HEALTH & DENTAL	19.341.0000.5154	4,504	5,444	4,265	4,265	2,241	3,960	4,202	3,778	
LIFE INSURANCE	19.341.0000.5155	0	0	47	47	0	51	48	48	
WORKERS COMPENSATION INS	19.341.0000.5156	664	550	353	353	176	338	369	369	
Sub-total		24,065	26,896	22,850	22,850	11,226	21,846	23,453	22,463	-1.7%
CONTRACTUAL SERVICES										
REFUSE COLLECTION	19.341.0000.5283	587,106	618,072	652,600	652,600	263,479	633,000	652,600	652,600	
RECYCLING COLLECTION	19.341.0000.5284	289,199	303,676	307,300	307,300	129,248	307,300	351,300	351,300	
LEAF & BRUSH PICKUPS	19.341.0000.5285	39,426	0	53,600	53,600	17,085	53,600	51,500	51,500	
TIPPAGE FEE COSTS	19.341.0000.5286	445,252	459,235	473,500	473,500	186,719	455,000	468,000	468,000	
MISCELLANEOUS WASTE COSTS	19.341.0000.5287	2,640	2,160	2,150	2,150	960	2,150	1,920	1,937	
Sub-total		1,363,623	1,383,143	1,489,150	1,489,150	597,490	1,451,050	1,525,320	1,525,337	2.4%
SUPPLIES										
OPERATING SUPPLIES - OTHER	19.341.0000.5329		0					0	0	
OFFICIAL NOTICES/ADVERTISING	19.341.0000.5421								0	
Sub-total		0	0	0	0	0	0	0	0	
SUB TOTAL NON PERSONAL SERVICES		1,363,623	1,383,143	1,489,150	1,489,150	597,490	1,451,050	1,525,320	1,525,337	2.4%
TOTAL SOLID WASTE COLLECTION EXPENDITURES				1,512,000	1,512,000	608,717	1,472,896	1,548,773	1,547,800	2.4%
Excess of revenue over expenditures		0	0	79,000	79,000	801,736	165,104	68,227	67,200	
Fund Balance, Beginning of Period				0	0	0	0	165,104	165,104	
Fund Balance, End of Period				79,000	79,000	801,736	165,104	233,331	232,304	

**CITY OF FRANKLIN
ENGINEERING DEPARTMENT
AUGUST 2012**

2013 SOLID WASTE COLLECTION BUDGET REQUEST

I. SALARIES

Salaries – Fulltime – 01.341.0000.5111 – \$3,000.00

2012 Budget	= \$1,200.00
Expenditures as of 6/30/12	= \$1,398.00
Estimated Expenditures	= \$2,796.00
Requested 2013 Budget	= \$3,000.00

Salaries – Overtime – 01.341.0000.5117 – \$14,000.00

2012 Budget	= \$14,251.00
Expenditures as of 6/30/12	= \$ 6,120.00
Estimated Expenditures	= \$12,240.00
Requested 2013 Budget	= \$14,000.00

The salaries and wages – Fulltime and overtime account provides the necessary funds to pay the overtime wages to employees to operate the recycling center on Saturdays and other operations relating to recycling.

II. REFUSE COLLECTION CALCULATIONS

This portion of the budget provides for the collection and disposal of refuse, recyclables and leaf and brush materials. The refuse is collected on a weekly basis, recyclables every other week and leaf and brush three (3) times a year.

The budget for this section is composed of the bid costs for the refuse, recyclables and leaf and brush pickup and the other bid costs such as sharps, tipping of the containers of the recycling center and miscellaneous expenses. Also, a part of this budget is the disposal changes for the refuse collection. This is a separate cost as the contract is required to dispose of the material at the Metro Landfill operated by Waste Management regarding the disposal tipping fees to the City and the City pays these costs to the contractor; therefore, the cost of disposal must be added to the bid costs.

The City of Franklin has awarded a three year contract beginning January 1, 2013 through December 31, 2017 for the collection of refuse recyclables, brush and leaves. The vendor is Johns Disposal Service, Inc. of Whitewater. This budget for the first time includes recycling carts which adds \$3.60 per year per household. All other changes will remain at the same level as 2012.

The projected units use for the 2013 contract are based on a calculation of the reduced number of building permits for both single-family and condominium units.

Staff has estimated that the growth in collections for 2013 will be as follows:

50	Single-family units/year
0	Condo units/year
0	Two-family units/year

The projected number of units to be collected for 2013 is estimated to be as follows which includes the additional 50 units of single family:

8,987	Single-family units and two family
2,093	Condo units

TOTAL: 11,080

The estimated actual collection costs for 2013 are as follows:

A. Rubbish Collection – 01.341.0000.5283 = \$635,200

2012 Budget	= \$652,600.00
Expenditures as of 6/30/12	= \$263,479.00
Estimated Expenditures	= \$648,517.00
Requested 2013 Budget	= \$635,200.00

(11,080) (\$57.33) = \$635,216.40

Use \$635,200.00

B. Recycling Costs – 01.341.0000.5284 = \$351,300

Note – Carts have been added to the budget at \$3.60 per household per year.

2012 Budget	= \$307,300.00
Expenditures as of 6/30/12	= \$129,248.00
Estimated Expenditures	= \$317,136.00
Requested 2013 Budget	= \$351,300.00

(1) First 6 months
(11,080) (\$30.60) = \$339,048.00

(2) Cost to tip the containers at the Public Works Garage:
Contract cost \$12,272.

Total 1 & 2

\$339,048.00 + \$12,272.00 = \$351,320.00

Use \$351,300.00

C. Leaf & Brush Collection – 01.341.0000.5385 = \$51,500.00

2012 Budget	= \$53,600.00
Expenditures as of 6/30/12	= \$17,085.00
Estimated Expenditures	= \$51,255.35
Requested 2013 Budget	= \$51,500.00

(8,987)(\$4.96) = \$44,575.52

(2,093)(\$3.31) = \$ 6,927.83

Sub-total \$51,503.35

Use \$51,500.00

D. Tipping Fee – 01.341.0000.5286 = \$468,000.00

2012 Budget	= \$473,500.00
Expenditures as of 6/30/12	= \$186,719.00
Estimated Expenditures	= \$468,000.00
Requested 2013 Budget	= \$468,000.00

The tipping fee is paid to the contractor to pay the actual cost of disposal of the refuse as the City obtains a reimbursement from Waste Management for the material disposal as per the siting agreement, but does not include DNR fees and taxes. The tipping fee includes the amount charged by the landfill and additional charges including a ground water fee and other taxes for a total of \$56.65 per ton.

	TIPPAGE	
	<u>Tonnage</u>	<u>Payment</u>
Aug – 11	751.93	\$ 42,524.31
Sep – 11	706.74	39,966.98
Oct – 11	659.63	37,254.00
Nov – 11	749.02	42,463.71
Dec – 11	670.01	37,962.64
Jan – 12	675.14	38,297.33
Feb – 12	569.26	32,357.37
Mar – 12	650.94	37,057.87
Apr – 12	632.19	35,986.00
May – 12	763.54	43,020.11
Jun – 12	712.88	40,243.71
Jul – 12	<u>721.37</u>	<u>40,923.39</u>
	<u>8,262.65</u>	<u>\$468,057.42</u>

The estimated tipping for 2013 is as follows:

$$8,262.65 \text{ tons} \times \$56.65 = \$468,079.12$$

Use: \$468,000.00

E. Miscellaneous Costs – 01.341.0000.5287 = \$1,920.00

2012 Budget	= \$1,920.00
Expenditures as of 6/30/12	= \$ 960.00
Estimated Expenditures	= \$2,150.00
Requested 2013 Budget	= \$1,920.00

Cost to pick up the sharps at the Health Department:
16 pick-ups/year x \$120.00 = \$1,920.00

JMB/db
Encl.

**CITY OF FRANKLIN
SANITARY SEWER FUND
61-731**

PROGRAM MANAGER(S): Director of Public Works & Superintendent of Water/Sewer

PROGRAM DESCRIPTION:

The Sanitary Sewer Division is accounted for in an Enterprise Fund that accounts for the activities of the sanitary sewer operations of the City. Revenue comes from direct charges to those customers that use the system. Sewer bills are based on either on the amount of sewer usage when metered or when not metered are based upon the amount of water usage provided from the Franklin Water Utility with all residential customers receiving a flat charge. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and charges the City for treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed. The Sanitary Sewer Fund receives no property tax levy support.

SERVICES:

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls and customer questions and other related problems.
- Maintain 4 sanitary lift stations to include emergency equipment.
- Televisе mainline sewers and laterals to detect defects and set up rehab schedule.
- Perform sewer rehab to include manholes, laterals and mainline.

STAFFING: Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2012 it is anticipated at 50%:

Authorized Positions (FTE)	2008	2009	2010	2011	2012	2013
Sewer Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	.50
Sewer Technician	3.50	3.50	3.50	3.00	3.00	3.00
Clerk/Typist	.62	.62	.62	.62	.62	.62
Seasonal Maintenance	.30	.15	.15	.15	.15	.15
Total Sewer	6.42	6.27	6.27	5.77	5.77	5.77
Total of Water & Sewer	12.85	12.55	12.55	11.55	11.55	11.55

ACTIVITY MEASURES:

Activity	2008	2009	2010	2011	2012*	2013*
Miles of Sanitary Sewer	182.0	184.75	185	185	185	185
Avg.No.-Sewer Service Customers	9,853	9,883	9,775	9,970	10,010	10,060
Estimated Number of Manholes	4,562	4,563	4,564	4,700	4,700	4700
Feet of Sewer Cleaned	264,000	250,000	218,000	217,000	250,000	250,000

* Forecast

BUDGET SUMMARY:

<u>2013 Capital Equipment</u>	61.731.0000	<u>\$1,819.350.00</u>
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A. Tools & Shop Supplies. \$258,100

Replacement cables for lateral camera. \$3,000.00 “Lets” lateral camera. This piece of equipment uses two (2) cables. One hard or push cable and one Flex cable. These cables are coming to the end of their useful life expectancy. These should be replaced.

Main line cable for televising unit. \$6,700.00. This cable is needed to operate the main line televising unit. After the daily rigors of the sanitary sewer and storm sewer televising, these cables eventually wear out.

Repair of televising trailer. \$2,700.00. This trailer houses the complete camera televising equipment for the inspection of the sanitary sewer system. This trailer needs structural repairs to maintain its integrity on the road.

Tractor cables. \$1,200.00. These cables are used to attach to the main cables which motorize the main tractor camera. These cables are worn.

Recording unit replacement. \$7,000.00. This would replace the outdated VHS format of recording to digital form of recording. All viewing formats today are in a digital form.

Total Replacement Sewer Television Inspection System. \$235,000. The televising unit in service now was purchased in the year 2004 and was a two year old demonstration model at the time. This equipment is on the verge of being irreparable. Due to the advancements in equipment and technology virtually all replacement parts are special order. Equipment proposal and component list available with budget. If a new televising unit is approved, the money for replacement parts could be saved.

Replacement of Non-Compliant Portable Radios. \$1,250. On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 KHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as refarming, but now referred to as narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users.

After January 1, 2013, licensees not operating at 12.5 KHz efficiency will be in violation of the commission’s rules and could be subject to FCC enforcement

action, which may include admonishment, monetary fines, or loss of license. This cost will be shared for 1 base unit.

RTU /Battery Replacement. \$1,250. This cost would be to replace batteries in the sewer utilities (Remote Telemetry Units) RTU's. This replacement is on a (2) two year replacement cycle.

B. Sewer/Water Building Development. \$1,400,000

Design Development and Construction Document Services for Sewer/Water Building. \$49,000. Submitted by Graef – USA Inc. \$98,000 - 50% from Sewer Department This proposal is for professional services for the design development, construction documents, and construction administration for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost estimate from 2012.

Building Construction Costs for Sewer/Water Building. \$1,351,000. Estimated construction cost of \$2,702,000 - 50% from Sewer Department This proposal is for construction documents, and the construction cost for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost from 2012

C. Safety and Security Equipment. \$ 9,450.00

Industrial Park Lift Station Cathodic Protection. The Industrial Park lift station is to stay in service, the cathodic protection for the station should be replaced. Due to project schedules for 2012 the Department was not able to complete the replacement. An estimate of approximately \$5,000 was obtained last year and assuming rising costs, we are requesting **\$5,250.**

Internal Security & External Work Lights Briarwood. \$1,200. Briarwood lift station at this time has no type of internal security protection. Since this station is vital to the subdivision it serves, some type of early detection system to the utility would be invaluable. External work lights for after hour emergencies or maintenance also would prove to be invaluable since this station butts up to a wooded parcel and all work performed is done outside in the elements.

Cooling Equipment for Briarwood Control center. \$3,000 This would be to install a panel cooling unit on the main control panel for this lift station. This summer has been particularly hard on the electronics in this panel. The utility had to construct a temporary shelter over the panel this summer because of the extreme heat. This would be a **Pro** active move to extend the life cycle of the internal controls inside this panel.

D. Office/Computer Equipment. \$1,800.00

Workstation & Peripherals. Superintendent's machine to replace existing Dell, keeping in line with recommended 5 year replacement policy. Fifty percent (50%) would be contributed from sewer department.

E. Sewer Rehab. \$150,000

Field Repairs & Estimates. Sewer rehab should be scheduled for the 2013 work year. Estimates are based on Department televised surveys of Franklin's system and the repair needed. Televising has been in progress for about 11 years, and several areas are in need of upgrade/repair. Unsealed manholes are being done on an on-going basis and as road programs continue, manholes and seals are done before new pavement is installed.(3) Three major items are: Candlestick Lane at Mission Drive, S. 28th St. and Hale Park Highlands. Both Candlestick and 28th Street have sags and back-pitch and are on a monthly cleaning schedule to prevent backups and damage to the homes. Areas such as these hamper cleaning efforts on the regular 5 year schedule. Hale Park has more than 40 risers with Tee handled plugs that are rusting and ultimately the plug will fall into the active sewer laterals causing back-ups. The Sewer Department is participating in an ongoing pilot project in conjunction with MMSD to correct/repair laterals that may be contributing to the I&I in the city of Franklin. Although the project is funded by the MMSD, collateral costs for lining mainline pipe, etc. may come to bear.

CITY OF FRANKLIN 2013 BUDGET	2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
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SEWER FUND

REVENUE

CHARGES FOR SERVICES										
METERED SALES-RESIDENTIAL	61.0000.4461	\$1,753,761	\$1,792,900	\$1,906,000	\$1,906,000	\$887,728	\$1,806,000	1,863,180	\$1,863,180	-2.2%
METERED SALES-COMMERCIAL	61.0000.4462	811,369	816,592	820,000	820,000	398,102	820,000	844,600	844,600	3.0%
METERED SALES-INDUSTRIAL	61.0000.4463	282,407	310,552	268,000	268,000	162,232	268,000	276,040	276,040	3.0%
PUBLIC AUTHORITY	61.0000.4465	194,086	161,927	206,000	206,000	89,113	206,000	212,180	212,180	3.0%
PENALTY-FORFEITED DISCOUNT	61.0000.4466	40,863	42,815	40,000	40,000	11,785	40,000	40,000	40,000	0.0%
PROPERTY STATUS REPORTS	61.0000.4413	1,690	1,491	2,000	2,000	1,250	2,000	2,000	2,000	0.0%
Total Charges for Services		3,064,177	3,126,277	3,242,000	3,242,000	1,550,210	3,142,000	3,238,000	3,238,000	-0.1%
Increase over prior year										
MISCELLANEOUS REVENUE										
INTEREST ON INVESTMENTS	61.0000.4711	20,946	20,984	20,000	20,000	11,328	20,000	13,000	13,000	
INVESTMENT GAINS/LOSSES	61.0000.4713	-2,921	2,118	-5,000	-5,000	816	-5,000	-5,000	-5,000	
PROPERTY SALE	61.0000.4751	1,000	1,725	0	0	0	0	0	0	
SALE OF RECYCLABLES	61.0000.4761	0	680	0	0	0	0	0	0	
REFUNDS/REIMBURSEMENTS	61.0000.4781	2,688	11,724	1,000	1,000	693	1,000	1,000	1,000	
Total Miscellaneous Revenue		21,713	37,230	16,000	16,000	12,837	16,000	9,000	9,000	-43.8%
TOTAL SEWER FUND REVENUE		3,085,889	3,163,507	3,258,000	3,258,000	1,563,047	3,158,000	3,247,000	3,247,000	-0.3%

SEWER FUND

EXPENDITURES

PERSONAL SERVICES										
SALARIES-FT	61.731.0000.5111	223,865	195,903	196,254	196,254	115,724	196,254	200,643	200,643	
SALARIES-ADMIN	61.731.0000.5112	33,978	34,484	27,809	27,809	15,617	27,809	28,310	28,310	
SALARIES-PT	61.731.0000.5113	12,552	13,077	15,717	15,717	7,162	15,717	16,289	16,289	
SALARIES-TEMP	61.731.0000.5115	3,801	4,514	2,900	2,900	1,824	2,900	3,008	3,008	
SALARIES-ALLOCATED	61.731.0000.5116	10,159	10,309	22,806	22,806	4,947	22,806	23,217	23,217	
SALARIES-OT	61.731.0000.5117	5,038	6,782	20,000	20,000	2,546	20,000	20,000	20,000	
COMPTIME TAKEN	61.731.0000.5118	4,888	5,486	3,054	3,054	1,622	3,054	3,109	3,109	
LONGEVITY	61.731.0000.5133	835	730	748	748	467	748	910	910	
HOLIDAY PAY	61.731.0000.5134	16,165	11,558	16,389	16,389	10,281	16,389	16,507	16,507	
VACATION PAY	61.731.0000.5135	17,281	16,160	21,084	21,084	7,385	21,084	21,472	21,472	
FICA	61.731.0000.5151	23,356	21,286	24,997	24,997	11,952	24,997	25,509	25,509	
RETIREMENT	61.731.0000.5152	42,618	40,418	28,403	28,403	15,414	28,403	34,871	24,320	
RETIREE GROUP HEALTH	61.731.0000.5153	16,255	15,116	14,297	14,297	7,048	14,297	14,685	14,685	
GROUP HEALTH & DENTAL	61.731.0000.5154	84,278	77,765	84,705	84,705	41,259	84,705	90,679	81,283	
LIFE INSURANCE	61.731.0000.5155	1,059	1,040	1,204	1,204	587	1,204	1,230	1,230	
WORKERS COMPENSATION INS	61.731.0000.5156	11,804	10,023	10,038	10,038	4,237	10,038	9,765	9,765	
Sub-total		507,933	464,662	490,405	490,405	248,072	490,405	510,184	490,237	0.0%
Percent of Department Total		57.5%	54.0%	47.9%	47.9%	56.7%	50.3%	48.7%	47.7%	
CONTRACTUAL SERVICES										
AUDITING	61.731.0000.5213	4,000	4,100	4,200	4,200	4,200	4,200	4,326	4,326	
EQUIPMENT MAINTENANCE	61.731.0000.5242	16,190	9,729	12,400	12,400	576	12,400	12,772	12,772	
SOFTWARE MAINTENANCE	61.731.0000.5257	8,271	8,733	9,300	9,300	1,735	9,300	9,579	9,579	
HAZARDOUS WASTE DISPOSAL COST	61.731.0000.5287	38,979	40,366	41,600	41,600	38,633	41,600	43,264	43,264	
SUNDRY CONTRACTORS	61.731.0000.5299	9,902	13,550	15,000	15,000	6,433	15,000	15,450	15,450	
Sub-total		77,343	76,478	82,500	82,500	51,578	82,500	85,391	85,391	3.5%
SUPPLIES										
POSTAGE	61.731.0000.5311	9,088	9,653	8,500	8,500	4,360	8,500	8,500	8,500	
OFFICE SUPPLIES	61.731.0000.5312	742	147	500	500	46	500	500	500	
PRINTING	61.731.0000.5313	3,228	3,055	5,000	5,000	1,583	5,000	5,000	5,000	
UNIFORMS	61.731.0000.5326	2,750	2,418	2,750	2,750	250	2,750	2,500	2,500	
OPERATING SUPPLIES-OTHER	61.731.0000.5329	820	214	1,000	1,000	87	1,000	1,000	1,000	
FUEL/LUBRICANTS	61.731.0000.5331	12,956	19,208	26,400	26,400	8,866	26,400	22,000	22,000	
VEHICLE SUPPORT	61.731.0000.5332	6,383	6,874	8,000	8,000	2,238	8,000	8,000	8,000	
EQUIPMENT SUPPLIES	61.731.0000.5333	34,423	38,181	30,000	30,000	14,610	30,000	30,000	30,000	
TELEVISION SUPPLIES	61.731.0000.5336	12,657	6,325	10,000	10,000	6,471	10,000	13,000	13,000	
Subtotal		83,047	86,075	92,150	92,150	38,510	92,150	90,500	90,500	-1.8%
Ratio of City of Franklin costs to MMSD charges		46.1%	44.5%	54.2%	51.0%		50.4%		51.1%	
Ratio of Customer revenue to MMSD charges		163.2%	165.0%	164.9%	164.9%		166.2%		164.4%	
SERVICES AND CHARGES										
SEWER SERVICE CHARGES	61.731.0000.5413	1,877,406	1,895,258	1,965,800	1,965,800	447,805	1,880,800	1,969,432	1,969,432	0.2%
TELEPHONE	61.731.0000.5415	5,338	5,300	8,100	8,100	2,544	8,100	8,100	8,100	
METER READING COSTS	61.731.0000.5416	6,532	6,876	10,000	10,000	0	10,000	10,000	10,000	
UNCOLLECTIBLE ACCOUNTS	61.731.0000.5417	0	1,951	0	0	2,453	0	0	0	
OFFICIAL NOTICES/ADVERTISING	61.731.0000.5421	0	0	0	0	0	0	0	0	
CONFERENCES & SCHOOLS	61.731.0000.5425	1,362	2,384	4,000	4,000	1,079	4,000	4,000	4,000	
ALLOCATED INSURANCE COST	61.731.0000.5428	8,200	8,400	8,550	8,550	4,200	8,550	8,500	8,500	
MILEAGE	61.731.0000.5432	260	267	500	500	297	500	500	500	
EQUIPMENT RENTAL	61.731.0000.5433	0	0	1,000	1,000	0	1,000	1,000	1,000	
LOCK BOX CHARGES	61.731.0000.5493	6,233	6,004	6,095	6,095	2,781	6,095	6,095	6,095	
Sub-total		1,905,331	1,926,440	2,004,045	2,004,045	461,258	1,928,045	2,007,627	2,007,627	0.2%

CITY OF FRANKLIN 2013 BUDGET		2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
FACILITY CHARGES										
DEPRECIATION	61.731.0000.5541	69,623	71,064	70,200	70,200	35,100	70,200	73,008	73,008	
WATER	61.731.0000.5551	421	409	1,000	1,000	98	1,000	1,000	1,000	
ELECTRICITY	61.731.0000.5552	37,037	34,642	35,100	35,100	15,623	35,100	36,504	36,504	
SEWER	61.731.0000.5553	221	243	250	250	56	250	260	260	
NATURAL GAS	61.731.0000.5554	4,023	4,491	6,500	6,500	1,985	6,500	6,760	6,760	
BUILDING MAINTENANCE	61.731.0000.5559	2,181	1,803	2,100	2,100	868	2,100	3,000	3,000	
CITY SUPPORT-ENG & ADMIN	61.731.0000.5561	93,200	94,000	97,750	97,750	47,000	97,750	96,000	96,000	
Sub-total		206,706	206,653	212,900	212,900	100,729	212,900	216,532	216,532	1.7%
CAPITAL OUTLAY (NOT CAPITALIZED)								0		
AUTO EQUIPMENT	61.731.0000.5811				0		0		0	
OFFICE EQUIPMENT	61.731.0000.5813				0		0		0	
OTHER CAPITAL EQUIPMENT	61.731.0000.5819				0		0		0	
BUILDING IMPROVEMENTS	61.731.0000.5822		4,965						0	
SEWER REHABILITATION	61.731.0000.5829	19,624	31,317	150,000	150,000	24,146	100,000	150,000	150,000	
COMPUTER EQUIPMENT	61.731.0000.5841				0		0		0	
SOFTWARE	61.731.0000.5843				0		0		0	
ABANDONMENT COST	61.731.0000.5849								0	
Sub-total		19,624	36,282	150,000	150,000	24,146	100,000	150,000	150,000	0.0%
TOTAL SEWER FUND LOCAL EXPENDITURES		883,599	860,966	1,024,600	1,024,600	437,856	974,600	1,047,538	1,027,591	0.3%
TOTAL SEWER FUND MMSD EXPENDITURES		1,916,386	1,935,624	2,007,400	2,007,400	486,438	1,932,400	2,012,696	2,012,696	0.3%
TOTAL SEWER FUND OPERATING EXPENDITURES		2,799,985	2,796,590	3,032,000	3,032,000	924,294	2,907,000	3,060,234	3,040,287	0.3%
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS		285,904	366,917	226,000	226,000	638,753	251,000	186,766	206,713	
RETAINED EARNINGS, BEGINNING		1,346,116	1,036,614	1,036,614	1,036,614	2,011,257	2,011,257	2,181,807	2,181,807	
INVESTED IN CAPITAL ASSETS TRANSFER		-595,406	607,726	-1,430,450	-80,450	-243,099	-80,450	-1,669,350	-34,350	
RETAINED EARNINGS, ENDING		1,036,614	2,011,257	-167,836	1,182,164	2,406,911	2,181,807	699,223	2,354,170	
Ratio of City of Franklin costs to Retained Earnings		117.32%	233.60%	-16.38%	115.38%		223.87%	66.75%	229.10%	
CLAIMS	61.731.0000.5731			600,000	600,000		600,000	600,000	600,000	
CAPITAL CONTRIBUTIONS	61.731.0000.5732	79,309	0	600,000	600,000		600,000	600,000	600,000	
LESS CIAC DEPRECIATION	61.731.0000.5741	-579,426	-579,822	-586,000	-586,000	292,000	-586,000	-586,000	-586,000	
INVESTED IN CAPITAL ASSETS TRANSFER		595,406	-607,726	1,430,450	80,450	243,099	80,450	1,669,350	34,350	
INVESTED IN CAPITAL ASSETS, BEGINNING		45,338,000	45,433,289	46,256,998	46,256,998	46,256,998	46,256,998	46,351,448	46,351,448	
INVESTED IN CAPITAL ASSETS, ENDING		45,433,289	44,245,741	47,701,448	46,351,448	46,792,097	46,351,448	48,034,798	46,399,798	
NET ASSETS, ENDING		46,469,903	46,256,998	47,533,612	47,533,612	49,199,008	48,533,255	48,734,021	48,753,968	

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**CITY OF FRANKLIN
AUGUST 2012**

2013 SANITARY SEWER FUND

A. PERSONAL SERVICES

1. Salaries – Part Time - 61.731.0000.5113 = \$16,269.00

2012 Budget	= \$ 15,717.00
Estimated Expenditures	= \$ 15,717.00
Requested 2013 Budget	= \$ 16,269.00

Salaries - PartTime budget account provides the necessary funds to pay for a part time clerk typist that is to be employed to work in the Sewer and Water Department.

2. Salaries - Temporary - 61.731.0000.5115 = \$ 3,008.00

2012 Budget	= \$ 2,900.00
Estimated Expenditures	= \$ 2,900.00
Requested 2013 Budget	= \$ 3,008.00

The Salaries - Temporary budget account provides the necessary funds to pay for the temporary summer help that is employed to work in the Sewer Department. 2012 is projected to be 50% Sewer related.

3. Salaries - Overtime - 61.731.0000.5117 = \$ 20,000.00

2012 Budget	= \$ 20,000.00
Estimated Expenditures	= \$ 20,000.00
Requested 2013 Budget	= \$ 20,000.00

The Salaries - Overtime budget account provides the necessary funds to pay the overtime wages to employees in the Sewer Department. This expenditure will vary depending on the number of emergencies that occur or projects requiring after hours completion.

4. Comptime Taken – 61.731.0000.5118 = \$3,109.00

2012 Budget	= \$ 3,054.00
Estimated Expenditures	= \$ 3,054.00
Requested 2013 Budget	= \$ 3,109.00

Comptime can be taken in lieu of overtime awarded at the same rate as overtime earned. Each employee may use 64 hours per year. Comptime has become a popular commodity this year. Based on 2012 use of comp as of June, expected use will be less than 2011. Budget up by 3%.

B. CONTRACTUAL SERVICES

1. <u>Auditing - 61.731.0000.5213</u>	= \$ 4,326.00
2012 Budget	= \$ 4,100.00
Estimated Expenditures	= \$ 4,100.00
Requested 2013 Budget	= \$ 4,326.00

The Auditing budget account provides the necessary funds for the annual audit of the the sewer fund.

2. <u>Equipment Maintenance - 61.731.0000.5242</u>	= \$ 12,772.00
2012 Budget	= \$ 12,400.00
Estimated Expenditures	= \$ 12,400.00
Requested 2013 Budget	= \$ 12,772.00

The Equipment Maintenance budget account provides the necessary funds for the maintenance of the City's four (4) sanitary sewerage lift stations and the one hundred eighty – two miles of sanitary sewer mains. The equipment maintenance expenditures will vary from year to year depending on factors such as weather, substance pumped and residual problems.

3. <u>Software Maintenance – 61.731.0000.5257</u>	= \$ 9,579.00
2012 Budget	= \$ 9,300.00
Estimated Expenditures	= \$ 9,300.00
Requested 2013 Budget	= \$ 9,579.00

The software maintenance budget provides for service contracts and maintenance costs for various software programs owned and operated by the City of Franklin Sewer Department and programs shared with the Franklin Water Utility.

4. <u>Other Costs – Hazardous Wastes – 61.731.0000.5287</u>	= \$ 43,264.00
2012 Budget	= \$ 41,600.00
Estimated Expenditures	= \$ 41,600.00
Requested 2013 Budget	= \$ 43,264.00

This budget covers the costs of hazardous waste disposal that is handled by the City during clean ups or clean sweep efforts and possible disposal of waste collected by sewer cleaning not able to be offloaded without approved manifests.

5. <u>Sundry Contractors - 61.731.0000.5299</u>	= \$ 15,450.00
2012 Budget	= \$ 15,000.00
Estimated Expenditures	= \$ 15,000.00
Requested 2013 Budget	= \$ 15,450.00

This budget covers Diggers Hotline and other associated costs from contractors doing miscellaneous repairs. Printing, folding & stuffing bills will also come from this account.

C. SUPPLIES

1.	<u>Postage - 61.731.0000.5311</u>	= \$ 8,500.00
	2012 Budget	= \$ 8,500.00
	Estimated Expenditures	= \$ 8,500.00
	Requested 2013 Budget	= \$ 8,500.00

The Postage budget account provides the sanitary sewers share of the mailing costs for the Sewer and Water Utility bills. The postage cost should only be the cost associated with the Sewer Department.

2.	<u>Office Supplies - 61.731.0000.5312</u>	= \$ 500.00
	2012 Budget	= \$ 500.00
	Estimated Expenditures	= \$ 500.00
	Requested 2013 Budget	= \$ 500.00

The Office Supplies account has been created to provide funds for office supplies such as paper, pens, notebooks and other such materials used on a daily basis. The Department in 2011 will be doing continued rehab and video documentation of the system resulting in added bookkeeping and record tabulation. We have purchased/accumulated the necessary supplies for video and documentation, therefore the day to day expense is predicted to be lower.

3.	<u>Printing - 61.731.0000.5313</u>	= \$ 5,000.00
	2012 Budget	= \$ 5,000.00
	Estimated Expenditures	= \$ 5,000.00
	Requested 2013 Budget	= \$ 5,000.00

The Printing budget account provides for the printing of sewer bills as necessary. It also covers printing of notices, spec updates and informational material for the Department. This budget has varied from year to year as printing is done in batch form.

4.	<u>Uniforms - 61.731.0000.5326</u>	= \$ 2,500.00
	2012 Budget	= \$ 2,750.00
	Estimated Expenditures	= \$ 2,750.00
	Requested 2013 Budget	= \$ 2,500.00

The Uniform budget account provides the necessary funds to reimburse the employee for uniforms and safety shoes purchased. The union contract provides an allowance of \$250.00 per employee for uniforms on an annual basis. Therefore, the recommended budget is based on the following:

$$10 \text{ employees @ } \$250.00 = \$2,500.00$$

5.	<u>Operating Supplies – Other – 61.731.0000.5329</u>	= \$1,000.00
	2012 Budget	= \$1,000.00
	Estimated Expenditures	= \$1,000.00
	Requested 2013 Budget	= \$1,000.00

This account is funded for supplies that are outside of the realm of other accounts. Much of the time the Engineering Staff needs supplies for Sewer Department related work.

6.	<u>Fuel/Lubricants - 61.731.0000.5331</u>	= \$24,000.00
	2012 Budget	= \$26,400.00
	Estimated Expenditures	= \$26,400.00
	Requested 2013 Budget	= \$24,000.00

The Fuel/Lubricant Budget Account provides funds to fuel and lubricate the vehicles.

7.	<u>Vehicle Support - 61.731.0000.5332</u>	= \$ 8,000.00
	2012 Budget	= \$ 8,000.00
	Estimated Expenditures	= \$ 8,000.00
	Requested 2013 Budget	= \$ 8,000.00

The Vehicle Support budget account provides for the maintenance of vehicles in the Sewer Department. Vehicle usage and maintenance are projected to remain steady for 2013 with no increase in costs.

8.	<u>Equipment Supplies - 61.731.0000.5333</u>	= \$ 30,000.00
	2012 Budget	= \$ 30,000.00
	Estimated Expenditures	= \$ 30,000.00
	Requested 2013 Budget	= \$ 30,000.00

The Equipment Supplies account provides the necessary funds to purchase the supplies necessary to operate and maintain mechanical equipment and sanitary sewer mains, as well as safety equipment and sanitizing products used while working with raw sewerage. Daily wear uniforms for the 7 techs most often exposed to raw sewage will also be coming from this budget line.

9.	<u>Televising Equipment - 61.731.0000.5336</u>	= \$ 13,000.00
	2012 Budget	= \$ 10,000.00
	Estimated Expenditures	= \$ 10,000.00
	Requested 2013 Budget	= \$ 13,000.00

This account has been created to provide for replacement and repair parts of the televising unit used by the Department. This will be the second year of separate funding. It will fund LETS cables, replacement tracks & wheels for the cameras, flex cables and any other replacement/repair parts needed for the televising equipment.

D. SERVICES AND CHARGES

1. <u>Sewer Service - 61.731.0000.5413</u>	= \$ 1,969,432.00
2012 Budget	= \$ 1,965,800.00
Estimated Expenditures	= \$ 1,965,800.00
Requested 2013 Budget	= \$ 1,969,432.00

Funds are paid to MMSD for sewage treatment costs. Fees are established by the MMSD and City of Franklin rates are adjusted accordingly.

2. <u>Telephone - 61.731.0000.5415</u>	= \$ 8,100.00
2012 Budget	= \$ 8,100.00
Estimated Expenditures	= \$ 8,100.00
Requested 2013 Budget	= \$ 8,100.00

The telephone budget account provides funds for data service lines from lift stations and a portion of the sewer and water building. Costs may vary from year to year depending on weather conditions that take the department off its normal charge pattern. Budget request includes the cost of Business Time-Warner Internet service to the Sewer/Water building.

3. <u>Meter Reading Costs - 61.731.0000.5416</u>	= \$ 10,000.00
2012 Budget	= \$ 10,000.00
Estimated Expenditures	= \$ 10,000.00
Requested 2013 Budget	= \$ 10,000.00

The Meter Reading Costs budget account provides the necessary funds to pay the water utility for the use of meters. The Sewer Fund uses water utility meters to determine flow for some of the sewer users.

4. <u>Conferences and Schools - 61.731.0000.5425</u>	= \$ 4,000.00
2012 Budget	= \$ 4,000.00
Estimated Expenditures	= \$ 4,000.00
Requested 2013 Budget	= \$ 4,000.00

The Conferences and Schools budget account provides the necessary funds to train personnel involved with the sanitary system including the City Engineer, Assistant City Engineer, Engineering Technician III, Superintendent, Sewer and Water Operators and Sewer and Water Technicians. Because the Wisconsin Department of Safety and Professional Services is constantly changing its requirements for code compliance, schooling requirements can change from year to year.

5. <u>Mileage - 61.731.0000.5432</u>	= \$ 500.00
2012 Budget	= \$ 500.00
Estimated Expenditures	= \$ 500.00
Requested 2013 Budget	= \$ 500.00

The mileage budget provides funds for reimbursement to employees who use their own vehicle for transportation to schools and training. Private vehicle use is often necessary because department vehicles cannot be spared.

6. Equipment Rental - 61.731.0000.5433 = \$ 1,000.00

2012 Budget	= \$ 1,000.00
Estimated Expenditures	= \$ 1,000.00
Requested 2013 Budget	= \$ 1,000.00

The Equipment Rental budget account provides the necessary funds to rent equipment to assist in the operation and maintenance of the sanitary sewer lift stations and the sanitary sewer mains. Emergency gen sets, lighting, hole diggers, etc. are taken from this account. Expenditures in this account will vary year to year based on maintenance needs.

E. FACILITY CHARGES

1. Depreciation - 61.731.0000.5541 = \$ 73,008.00

2012 Budget	= \$ 70,200.00
Estimated Expenditures	= \$ 70,200.00
Requested 2013 Budget	= \$ 73,008.00

2. Water - 61.731.0000.5551 = \$ 1,000.00

2012 Budget	= \$ 1,000.00
Estimated Expenditures	= \$ 1,000.00
Requested 2013 Budget	= \$ 1,000.00

The water budget account provides the necessary funds to pay the charges for water used by the sewer cleaning crew for the jetting of the sanitary sewers.

3. Electricity - 61.731.0000.5552 = \$ 36,504.00

2012 Budget	= \$ 35,100.00
Estimated Expenditures	= \$ 35,100.00
Requested 2013 Budget	= \$ 36,504.00

The Electricity budget account provides the necessary funds to pay for the electric charges for the four (4) sanitary sewerage lift stations and a portion of the charges at the Sewer and Water building on Airways Ave.

4. Sewer - 61.731.0000.5553 = \$ 260.00

2012 Budget	= \$ 250.00
Estimated Expenditures	= \$ 250.00
Requested 2013 Budget	= \$ 260.00

5. Natural Gas - 61.731.0000.5554 = \$ 6,750.00

2012 Budget	= \$ 6,500.00
Estimated Expenditures	= \$ 6,500.00
Requested 2013 Budget	= \$ 6,750.00

The Natural Gas budget account provides the necessary funds to provide natural gas to heat lift stations and the sewer and water building.

6. **Building Maintenance - 61.731.0000.5559 = \$ 3,000.00**

2012 Budget	= \$ 2,100.00
Estimated Expenditures	= \$ 2,100.00
Requested 2013 Budget	= \$ 3,000.00

The Building Maintenance budget provides for the maintenance of the Sewer and Water Building located on Airways Avenue.

7. **City Support – Eng. & Admin - 61.731.0000.5561 = \$ 96,000.00**

2012 Budget	= \$ 97,750.00
Estimated Expenditures	= \$ 97,750.00
Requested 2013 Budget	= \$ 96,000.00

The Transfer to General Fund budget account provides the necessary funds to reimburse the general fund for engineering and general administration support (salary plus fringe benefits) by the Engineering Department, Clerks, Assessor's and Treasurer's offices.

*****Budget numbers do not account for projects unknown to the Superintendent.**

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Water Utility Information

Not available at this time

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CAPITAL PROJECTS FUNDS

The 2013 capital budgets were requested from the departments in July with a due date to be returned of August 13th. Amounts are assumed to be purchased during the year budgeted.

Capital Outlay Fund – This fund is the primary fund used to account for new departmental capital outlays. These expenditures are funded by the tax levy and are under the direction of the department supervisor.

Equipment Replacement Fund - This fund is used to account for the rolling stock replacement program, which accumulates annual funding (from property taxes) for the replacement of vehicles and similar equipment in lieu of using borrowed monies.

Street Improvement Fund - This fund is used to account for the activities of the local road improvement program. Funding is provided by the tax levy and a every other year local road improvement grant from the State.

Capital Improvement Fund - This fund is used to account for land acquisitions, building projects and all public works projects. The Fund is usually funded with borrowed money or funding from some source other than the tax levy.

The Debt Service Fund supports the Capital Project Funds

Debt Service Fund - This fund is used to account for general obligation debt issued by the City to support the capital construction projects undertaken. Funding comes from tax levy, Special assessments collections, Impact fees and other sources.

CITY OF FRANKLIN

CAPITAL OUTLAY FUND

The projected 2013 tax levy for this fund of \$394,000 was slightly increased from the 2012 tax levy amount. However, based upon the last several years experience, that level can not meet the needs of the community for capital outlays on an ongoing basis. Starting in 2011 the fund receives \$100,000 annually from the landfill siting fees. For 2012 the departments requested \$759,300, 72% were funded. The largest amounts of unfunded requests were in the Police and Fire Departments. The recommended amounts address the priorities from the department heads to reduce the requests to the revenue available.

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

The yearly amount to be funded for Capital Outlay requests is based on the requests of the departments and it is the intention that although the items purchased will vary each year the amount of the purchases and therefore the total tax levy will be approximately the same amount from year to year. The goal in this fund is to increase the tax levy by the amount of new growth in the City.

Monies for capital outlay purchases are obtained via the property tax levy, landfill siting fees (beginning in 2011), sale proceeds of retired capital assets other than those eligible for replacement in the Equipment Revolving Fund, investment earnings on unspent monies and any unspent funds from prior years.

New equipment requests must be made as part of the Capital Outlay Fund and are not eligible in the Equipment Revolving Fund. The Equipment Revolving Fund, however provides for replacement of major equipment (greater than \$20,000 individually).

CITY OF FRANKLIN
2013 BUDGET

	2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
CAPITAL OUTLAY FUND									
REVENUE									
GENERAL PROPERTY TAXES	41.0000.4011	475,000	380,000	384,000	384,000	384,000	394,000	394,000	2.6%
GRANTS	41.0000.4157	33,905	6,119	0	0	0	0	0	
LANDFILL SITING	41.0000.4493		100,000	100,000	100,000	100,000	100,000	100,000	
INTEREST ON INVESTMENTS	41.0000.4711	8,944	6,580	10,000	10,000	2,702	10,000	10,000	
INVESTMENT GAINS/LOSSES	41.0000.4713	-1,776	930	0	0	258	0	0	
PROPERTY SALES	41.0000.4751	26,258	28,409	30,000	30,000	12,544	30,000	30,000	
MISCELLANEOUS REVENUE	41.0000.4799	0	29,173	0	0	21,443	0	0	
TRANSFER FROM OTHER FUNDS	41.0000.4830	0	0	0	0	0	0	0	
TRANSFER FROM GENERAL FUND	41.0000.4834	0	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY FUND REVENUE		542,331	551,212	524,000	524,000	482,811	524,000	534,000	1.9%
EXPENDITURES									
General Government:									
Emergency Government Operations									
Mayor	41-101	0		0	0	0	700	700	
Aldermen	41-102	3,731		0	0	0	0	0	
Municipal Court	41-121	26	29,672	0	3,000	0	2,550	2,550	
City Clerk	41-141	0	4,677	0	0	0	0	0	
Elections		0	0	0	0	0	0	0	
Information Services	41-144	42,176	56,482	43,000	43,000	30,957	43,000	58,000	
Administration	41-147	0	2,115	1,250	1,250	1,117	1,250	5,100	
Finance	41-151	8,780	4,212	9,000	9,000	1,370	9,000	4,000	
Assessor	41-154	0	1,199	1,250	1,250	0	1,250	870	
Municipal Buildings	41-181	4,600	6,582	0	4,400	4,446	0	73,100	
Total General Government		59,313	104,919	54,500	61,900	37,890	54,500	144,320	62.1%
Public Safety:									
Police	41-211	257,481	391,140	297,150	297,150	258,864	297,150	344,410	
Fire	41-221	48,413	57,916	66,900	66,900	42,291	66,900	121,940	
Building Inspection	41-231	5,003	4,957	4,300	4,300	3,912	4,300	71,820	
Total Public Safety		310,897	454,012	368,350	370,350	305,068	368,350	538,170	12.3%
Public Works:									
Engineering	41-321	8,451	6,595	2,300	2,300	2,178	2,300	5,735	
Highway	41-331	68,162	58,622	57,800	57,800	30,608	57,800	77,540	
Street Lighting	41-351	0	0	0	0	0	0	0	
Total Public Works		76,613	65,217	60,100	60,100	32,786	60,100	83,275	38.6%
Health and Human Services:									
Public Health	41-411	0	0	0	0	0	0	510	
Total Health and Human Services		0	0	0	0	0	0	510	0.0%
Culture and Recreation:									
Parks	41-551	11,873	19,982	16,500	16,500	5,576	16,500	18,000	
Total Culture and Recreation		11,873	19,982	16,500	16,500	5,576	16,500	18,000	9.1%
Conservation and Development:									
Planning	41-621	2,160	1,645	1,600	1,600	0	800	4,250	
Total Conservation and Development		2,160	1,645	1,600	1,600	0	800	4,250	185.6%
Capital Outlay Contingency				50,000	45,600		50,000	50,000	
Total Capital Outlay Expenditures		460,857	645,776	551,050	556,050	381,320	550,250	838,525	19.4%
Excess of revenue over expenditures		81,474	-94,564	-27,050	-32,050	101,491	-26,250	-304,525	-124,073
Fund Balance, Beginning of Period		339,817	421,291	326,727	326,727	326,727	300,477	300,477	
Fund Balance, End of Period		421,291	326,727	299,677	294,677	428,218	300,477	-4,048	176,404

**City Of Franklin Wi
Capital Outlay Request by Dept
2013**

Dept	Acct	2012 Adopted Budget	Priority	2013 Requested	Mayor's Recommended	Non Funded
Mayor Dept - 101						
Operating system upgrade to PC	5841		1	700	700	
Total Mayor Dept - 101				700	700	-
Municipal Court - 121						
Chairs (3)	5812			1,050	1,050	
Cash Register & Receipt drawer	5812			1,500	1,500	
Total Municipal Court - 121				2,550	2,550	-
Information Services Dept						
Central Router & Filter replacement			1	5,500	5,500	
Backup System upgrades			2	9,000	9,000	
Server Replacement			3	8,500	8,500	
Network switches			4	5,000	5,000	
Emergency Replacements			5	7,500	7,500	
Off the Shelf GIS EditAPP solution			6	15,000	15,000	
Server Room Remote Access interfaces			7	2,000	2,000	
Remote link Monitoring System			8	4,000	4,000	
Software Updates & Utilities			9	1,500	1,500	
Total Information Services Dept - 144		43,000		58,000	58,000	-
Administration Dept						
Replace workstation computer	5841		1	700	700	
Fireproof File Cabinet	5813		2	4,400	4,400	
Administration Dept - 147		1,250		5,100	5,100	-
Finance Dept						
Computers including Software Upgrades	5843		2	4,000	4,000	
Total Finance Dept - 151		9,000		4,000	4,000	0
Assesor Dept						
Replace workstation computer	5841		1	750	750	
Upgrade workstation operating system	5843		2	120	120	
Total Assesor Dept - 154		1,250		870	870	-
Municipal Buildings Dept						
Air conditioning compressor @ City Hall - replace	5822		1	9,000	9,000	
Snow Blower - replace	5822		2	1,500	1,500	
Automatic Floor Scrubber - replace	5822		3	6,600	6,600	
Fire Alarm System @ City Hall - upgrade	5822		4	56,000		56,000
Total Municipal Buildings Dept - 181		-		73,100	17,100	56,000
Total General Government		54,500		144,320	88,320	56,000

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**City Of Franklin Wi
Capital Outlay Request by Dept
2013**

Dept	Acct	2012 Adopted Budget	Priority	2013 Requested	Mayor's Recommended	Non Funded
Police Dept Dept- 211						
Replace 6 squad cards	5811		1	185,250	185,250	
Replace 2 motorcycles - trade in - net #	5811		2	25,000	25,000	
Mobile Data Computers	5841		3	14,700	14,700	
Microsoft SQL Upgrade	5841		4	12,000	12,000	
Dept Computers	5841		5	5,950	5,950	
Universal Power Supply - Communications Room	5841		6	3,720	3,720	
Universal Power Supplies - all PC's	5841		7	3,690	3,690	
Dell 48 port Gigabit Switches	5841		8	3,000	3,000	
Ballistic Vests (11) - replacement	5819		9	9,500	9,500	
Taser X-2 Equipment	5819		10	24,030	24,030	
Taser X-26 Equipment	5819		11	3,752		3,752
Gas Masks - (15)	5819		12	7,581	7,581	
Digital Video Wireless Microphones (25) - spares	5819		13	5,925	5,925	
M.U.S.T. Tactical Shield - replace 1	5819		14	2,457	2,457	
Canine Agitor Bite suit - replace	5819		15	1,655	1,655	
Simunition, 9 mm FX Marking rounds	5819		16	1,200		1,200
Dispatch Center Chair - replace 1 of 4	5819		17	1,500	1,500	
Retaining Wall - replacement	5819		18	12,500		12,500
Automated License Plate Recognition - fourth unit	5819		19	21,000		21,000
Total Police Dept		297,150		344,410	305,958	38,452
Fire Dept - 221						
1 3/4" Hose - (64) sections of 50'	5815		1	13,120	13,120	
Sturctural Turnout gear	5818		2	8,900	8,900	
SCBA Facepieces (4) for new hires	5818		3	4,000	4,000	
Station #1 - bathroom remodel	5922		4	20,000	20,000	
Toughbook (2) - replacements	5841		5	7,400	7,400	
PC workstations - (7) - XP upgrades & new	5841		6	5,420	5,420	
Fire House Mobile Software (2)	5841		7	2,000	2,000	
Ongoing Repaires - HVAC, plumbing, electrical, roofing, & Overhead door	5922		8	6,000	6,000	
Station #1 - Kitchen repairs	5922		9	48,000		48,000
Computer Aided Dispatch software (1)	5841		10	1,950	1,950	
Rope Rescue Equip	5815		11	2,150	2,150	
Chairs, desks, tables, etc	5812		12	3,000	3,000	
Total Fire Dept		66,900		121,940	73,940	48,000
Building Inspection Dept						
Convert Building permit Data (1991-2002)	5841		1	16,500	16,500	
Govern Open forms Upgrade	5841		2	17,320	17,320	
Govern eGovern suite	5841		3	38,000		38,000
Total Building Inspection Dept - 231		4,300		71,820	33,820	38,000
Total Public Safety		368,350		538,170	413,718	124,452
Engineering						
Tires for Auto's	5811		1	2,400	2,400	
Computer workstations	5841		2	2,440	2,440	
GPS Software -	5843		3	895	895	
Total Engineering Dept - 321		2,300		5,735	5,735	-

**City Of Franklin Wi
Capital Outlay Request by Dept
2013**

Dept	Acct	2012 Adopted Budget	Priority	2013 Requested	Mayor's Recommended	Non Funded
Highway Dept						
Enclosed Equipment Trailer	5814		2	9,000	9,000	
Hand held Gas Powered Saws	5814		2	1,200	1,200	
Bucket Truck - Used	5811		1	35,000	35,000	
Landscape Trees	5821		3	32,000	32,000	
Computer Equipment - Oper system upgrade	5841			340	340	
Total Highway Dept - 331		57,800		77,540	77,540	-
Street Lighting - 351		-				
Total Public Works		60,100		83,275	83,275	0
Health & Human Services						
Public Health Dept - 411	5841	-	1	510	510	
Total Health & Human Services		-		510	510	0
Culture & Recreation						
Parks Dept						
Landscaping trees etc	5821			2,000	2,000	
Park Improvements	5832			13,000	13,000	
Park Equipment & Supplies	5835			3,000	3,000	
Total Parks Dept - 551		16,500		18,000	18,000	-
Total Culture & Recreation		16,500		18,000	18,000	0
Conservation & Development						
Planning Dept						
Color Copier/Printer/Scanner			1	2,300	2,300	
Upgrade for XP issue			1	700	700	
Laptop			2	1,250	1,250	
Total Planning Dept- 621		1,600		4,250	4,250	0
Total Conservation & Development		1,600		4,250	4,250	0
Contingency		50,000		50,000	50,000	
Total Capital Outlay -		551,050		838,525	658,073	180,452
Library		143,850		1,400	1,400	
Solid Waste		-		-	-	
Sewer Fund						
Replacement cables for lateral camera				3,000	3,000	
Main line cable for televising unit				6,700	6,700	
Repair of televising trailer				2,700	2,700	
Tractor Cables	150,000			1,200	1,200	
Recording unit replacement				7,000	7,000	
Serew Television Inspection System (Replace)				235,000		235,000
Replacement of Non-Compliant portable radios				1,250	1,250	
RTU battery replacement				1,250	1,250	
Industrial Park Lift Station Cathodic protection				5,250	5,250	
Internal Security & External Work Lights Briarwood				1,200	1,200	
Cooling Equipment for Briarwood Control center				3,000	3,000	
Workstation & Peripherals				1,800	1,800	
Total Sewer Fund				269,350	34,350	235,000
Water		-				
Total Capital Outlay		844,900		1,109,275	693,823	415,452

34.4

2013 CAPITAL BUDGET REQUESTS

Mayor's Budget

Please verify account code

Computer Equipment - 41.101.0000.5841

2012 Budget	\$0
2012 Estimated	\$0
2013 Request	\$700

Replacement Computer

\$700

Replacement should be scheduled as replacement is overdue. For 2013, this matches the IT plan for replacement of one computer as part of the overall strategy to eliminate XP computers prior to the discontinuation of support.

2013 CAPITAL BUDGET REQUESTS
Department of Administration
Information Services (Dept. 144)

Computer Equipment - 41.144.0000.5841

2012 Budget	\$35,500
2012 Estimated	\$35,500
2013 Request	\$40,000

Software- 41.144.0000.5843

2012 Budget	\$7,500
2012 Estimated	\$7,500
2013 Request	\$18,000

See Attached report for detail. Items are listed in order of priority.

City of Franklin

2013 Budget and Projects

Breakdown of projects and costs for 2013 fiscal year for IT infrastructure

Prepared by Dennis McDonald
Revised by Mark Luberd
Version 5, August 13, 2012

34.7

IT Infrastructure upgrades proposed for 2013, in order of priority

Cost Summary:

- 1. Central Router and Filter replacement.....\$ 5,500
- 2. Backup System upgrades.....\$ 9,000
- 3. Server Replacement.....\$ 8,500
- 4. Network Switches.....\$ 5,000
- 5. Emergency Replacements.....\$ 7,500
- 6. Off The Shelf GIS EditAPP Solution.....\$ 15,000
- 7. Server Room Remote Access Interfaces.....\$ 2,000
- 8. Remote Link Monitoring System.....\$ 4,000
- 9. Software Updates and Utilities.....\$ 1,500

*Items 1-5 are critical infrastructure components essential to attempting to ensure business continuity

1. Central Router and Filter Replacement \$5,500

As part of ongoing network improvements and maintenance, several pieces of network hardware need to be replaced in 2013. Instead of replacing several pieces of hardware and continuing maintenance on others, staff recommends the City move towards an open-source solution called Untangle. Untangle is the name of a Linux-based software system that controls the network connectivity and security to and from the internet. In this project, the hardware will be a standard Dell server. This software platform will replace the functionality of the following devices that the city currently owns and maintains:

- Firewall – Cisco ASA5510
- Router (Main) – Cisco 2811
- Router (VPN) – Cisco 871
- Web Filter – Barracuda Web Filter 410
- SPAM Filter – Barracuda Spam Filter 200

The following functions will also be added by the new system:

- Phishing filter
- Attack filter
- WAN Aggregation
- WAN Failover
- Bandwidth control
- Connectivity to domain directory
- Ability to secure and filter public access internet connections

The cost of the system is as follows:

- Hardware - \$5,500 (Standard Dell server, capital)
- Software - \$1,080/yr (Annual operating)

The new system could save the City approximately \$11,000 over 5 years (below) and will simplify the infrastructure making it easier to manage. As well, many of the added features above were planned for this year. The entire system is managed through a web interface and the yearly cost includes remote access support and phone support.

Untangle Server Cost Saving Breakdown

Untangle Server			Traditional Solution		
	Capital Cost	Yearly Costs		Capital Cost	Yearly Costs
Server	\$ 5,500.00	\$ 1,080.00	Spam Filter	\$ 1,770.00	\$ 982.00
			Central Router	\$ 3,200.00	\$ 690.00
			Web Filter		\$ 1,738.00
Total	\$ 5,500.00	\$ 1,080.00	Total	\$ 4,970.00	\$ 3,410.00
5-year Total	\$ 10,900.00		5-year Total	\$ 22,020.00	

2. Backup System Upgrades

\$9,000

The current backup server for City Hall that backs up all data on the City Hall servers and the DPW server needs replacement. It is well beyond its useful life (purchased in 2007), out of warranty, and too slow for the new Deduplication functionality. As well, the current backup media is too small for the data being backed up on a weekly basis; the current LTO3 media format requires 3 tapes that are swapped several times throughout the week to finish a single weekend's backup job. To overcome these issues, staff recommends the City purchase a new server with sufficient resources to process these backups, higher capacity LTO5 media, and an LTO5 tape drive to use the new media. Not having to swap tapes all week long will save around 6 hours per month of technician time.

3. Server Replacement

\$8,500

This server replacement is for a virtual host machine that currently hosts non-clustered applications – most notably the domain controller and DNS server. This server is out of warranty (purchased in 2009), under powered, and needs replacement in 2013. Staff recommends it be replaced with a standard profile virtual host as in past years.

4. Network Switches

\$5,000

There are several switches that are past their recommended usable life and are out of warranty. Staff recommends these be replaced and consolidated where possible as follows:

- SW7 and SW8 are two 24-port switches in the Clerk's office that could be replaced by a single 48-port switch,
- SW13 is an older 24-port switch in the server room that is to be replaced with a 24-port switch,
- SW11 is an older 24-port switch in the Inspection Department and should be replaced with a 48-port switch as the current one is completely full, and
- SW2 and SW4 are two 24-port switches in the basement phone switch room floor to be replaced by a single 48-port switch.

This will also allow for the physical topology to be reconfigured allowing for better throughput to the server backend by way of 10Gb uplinks. The uplinks will allow for direct hopping from far switches to the main server room without getting held up by general network and broadcast traffic. The uplinks will simulate the effect of being connected directly into the server room from any workstation or device.

5. Emergency Replacements

\$7,500

This is an annual expenditure, and the request for 2013 is the same as the budgeted amount for 2012. Every year, the IT Department budgets for the unexpected failure of devices. This item is essential to getting critical equipment back up and running if a failure were to occur as it allows for the purchase of new equipment with the fastest possible shipping methods. The amount is adequate to cover a limited but typical amount of unexpected failures of workstations, printers, UPS's, networking components (router, firewall, switch, networking media), server components or other infrastructure components critical to ensuring uptime for the users and citizens.

Off-the-Shelf GIS EditAPP Solution

\$15,000

Description and justification to be prepared and provided separately.

7. Server Room Remote Access Interfaces

\$2,000

In an effort to ensure that all server and networking equipment is remotely accessible in case of outages, staff commends the City outfit 4 servers with Dell's remote access cards as well as the 2 UPS units in the server rack with APC remote access interfaces. This will ensure that IT staff is alerted when there are any potential or current issues with hardware such as drive failure or battery failure. The Dell Remote Access Card (DRAC) and APC's Network Management Card are both hardware devices that are physical add-ons that allow for out-of-band management of the hardware to which they are connected. Through a web interface, IT staff can manage every aspect of the servers and UPS devices remotely. Additionally, the proactive monitoring on a hardware management card is superior to the third-party software management solution in place now as it reacts more quickly and does not require maintenance to stay up and running.

8. Remote Link Monitoring System

\$4,000

In the process of troubleshooting ongoing slowness and lag times, the IT department has made use of a trial version of software for proactively monitoring and reporting on remote link statuses, speeds, and utilization. This information has helped IT discover a potential traffic flow issue that is affecting all remote sites. Having a system in place to monitor these links will help administration determine the necessity of link capacities and provide the potential to save in the future by only purchasing the capacity that the city needs as backed up by actual numbers. This system would be monitoring at all hours and will also provide reports of performance when certain applications are in use such as remote GIS, backups, and email. The system includes SolarWinds Network Performance Monitor software, a low-powered computer for displaying the city map and links, and a display for showing the information as well as other monitoring information from systems already in place. This specific software was chosen as it was the best-of-breed and easiest to use. The ongoing costs after year 1 will be \$450 per year.

- Hardware: \$1500
- Software: \$2500

9. Software Updates and Utilities

\$1,500

This is an annual expenditure that was initiated in the budget with 2012. The request for 2013 is the same as the budgeted amount for 2012. The Software Updates and Utilities appropriation is for the purchase of unanticipated software products that will make a specific project or IT function more efficient, has a low cost, and would be needed now as opposed to the next fiscal year. This appropriation allows the Finance Department to capitalize such expenditures they deem appropriate for capitalization, while providing the IT Department the flexibility to quickly address, at least to a limited manner, new product availability in the marketplace and unanticipated issues. More expensive, unanticipated software solutions will require separate review and consideration by the Technology Commission and Common Council during the course of the year should such a situation or need arise.

Off-the-Shelf GIS/EditApp Solution

Description and Justification

The City of Franklin's GIS and Govern applications were both employed in the early 2000's. At that time, there was little thought put into the integration of the two systems. GIS was created to inventory and manage land based spatial information while Govern was to replace a legacy Inspection application. When it became evident each system could benefit from the other, a consultant was hired to develop a back-end routine to transfer information specifically from GIS to Govern. This routine coincided with the implementation of custom GIS tool developed by the same consultant.

Over time, changes to the Govern and GIS software and database schemas basically forced the City to work with the aforementioned consultant to upgrade the custom GIS tool due to their knowledge base. In essence, it became an intermittent and costly endeavor, one that would need repeating every 4 or 5 years potentially. The last update to our own custom EditApp tool took nearly 2 years and \$67,000 to complete. Additionally, the dependency of a maturing custom tool was keeping Franklin personnel from staying current with GIS software releases. It was evident this process wasn't the most effective, however, there weren't suitable alternatives to consider. An Off-the-shelf product eliminates these development problems while pushing the development maintenance problems onto the software company. It also stabilizes budget costs through annual maintenance fees.

Now, our core GIS software has functionality that far exceeds what was available 10 years ago. More importantly, Govern saw the value of integration with GIS and is in the process of developing a tool to leverage both systems. In fact, Govern is trying to work directly with ESRI (the GIS software company) to ensure compatibility. Franklin recently provided a web demo of our current procedure and Govern reciprocated with demo of their application. From this, both parties felt their product may be a good match.

Although there are still details to address, Govern's new GIS component appears to improve Franklin's workflow and data distribution. It further supports the Technology Commission's recommendation to minimize software customization and work within the confines of out of the box and supported applications whenever possible.

Franklin's GIS support, Inspections personnel and City management feel this is an appropriate direction to take.

34.10 B

2013 CAPITAL BUDGET REQUESTS
Department of Administration
Administration and Human Resources (Dept. 147)
- Revised -

Office Equipment - 41.147.0000.5813

2012 Budget	\$0
2012 Estimated	\$0
2013 Request	\$4,400

Fireproof File Cabinet (Priority 2) **\$4,400**

The department has to maintain personnel records and files indefinitely. Additionally, certain records, such as medical records need to be retained separately. In 2008, the City purchased a fireproof file cabinet to retain a portion of the records. A second of three planned file cabinets was budgeted for 2009, but it was not purchased prior to year's end. Additional, sensitive personnel records should be provided the same level of security provided by the fireproof safe. Additionally, recent turnover has created additional files which require more storage area. This larger size will fit more efficiently.

Computer Equipment - 41.147.0000.5841

2012 Budget	\$1,250
2012 Estimated	\$1,120
2012 Request	\$700

Replacement Computer (Priority 1) **\$700**

The department has five computers. Replacement should be scheduled as one per year in order to standardize the budget impact and avoid peaks. For 2013, this matches the IT plan for replacement of one computer as part of the overall strategy to eliminate XP computers prior to the discontinuation of support.

CITY OF FRANKLIN
2013 FINANCE DEPARTMENT CAPITAL OUTLAY BUDGET REQUEST
August, 2012

2012 Budget - \$9,000
2012 Estimated - \$9,000
2013 Request - \$4,000

Computer Equipment – 41.151.0000.5841 - \$4,000

Workstations and Printers

The Finance Department has 13 computer workstations, 2 lazer printers, a line printer, 7 receipt validators and 6 bar code scanners. To keep the department equipment up to date the computers are replaced on a four year replacement cycle by purchasing on average three computers each year. Printers, receipt validators and bar code scanners are longer lasting and are replaced at the end of their useful life. This budget is for the 2013 upgrade/replacement of three workstations, two validators and two barcode scanners.

During 2012¹ three workstations will be replaced.

Year purchased for existing:

Workstation Computers:	Laptop:	Printers:
2012 - 3		
2011 - 2 2010 - 0		2011 - 1 lazer
2009 - 2 2008 - 4	2009 - 1	2012 - 1 lazer
2007 - 3 2006 - 1		1987 - 1 line printer
2005 - 1		

2013 CAPITAL BUDGET REQUESTS

**Department of Administration
Assessor**

Computer Equipment - 41.154.0000.5841

2012 Budget	\$1,250
2012 Estimated	\$1,250
2013 Request	\$750

Replacement Computer (Priority 1) \$750

The department has five computers. Replacement should be scheduled as one per year in order to standardize the budget impact and avoid peaks. Additionally, the additional front-counter computer is routinely relied upon. For 2013, with the inclusion of the upgrade in RAM of one additional existing unit, this matches the IT plan for replacement of one computer as part of the overall strategy to eliminate XP computers prior to the discontinuation of support.

Software - 41.154.0000.5843

2012 Budget	\$0
2012 Estimated	\$0
2013 Request	\$120

Replacement Computer (Priority 2) \$120

In addition to the replacement planned above, the unit requiring the RAM upgrade also requires the purchase of a copy of Windows 7. The unit itself is still new enough to retain; however, it's dependence on XP must be removed. For 2013, this matches the IT overall strategy to eliminate XP computers prior to the discontinuation of support.

City of Franklin Municipal Buildings/Department 181
2013 CAPITAL BUDGET OUTLAY REQUEST

2013 Capital Rolling Stock replacement	NONE		
2013 Total Capital Outlay	\$		
41.181.0000.5822 BUILDING IMPROVEMENTS:		2012 Budget	\$0
		2012 Estimated	\$0
		2013 Requested	\$73,100

NOTE: ITEMS ARE IN PRIORITY ORDER.

A. Replacement of air conditioning compressor at City Hall.
41.181.0000.5822 = \$9,000

Located on the roof of the City Hall building are three air handler units which provide heating and cooling for the portion of the building built in 1968. One of the air conditioning compressors (we have 4 in total on the roof) has reached the end of its service life, and has regularly required contractor service in 2011 and 2012. The compressor that is in need of replacement is part of a larger roof top air handler heating /cooling unit which was installed in 1996. Replacing the compressor will allow us to get additional life from the larger unit as a whole which we expect to be 25 years. At this time I am requesting that this compressor be replaced prior to the 2013 cooling season. The amount listed above should be adequate for this replacement.

B. Replacement of snow blower
41.181.0000.5822 = \$1,500.00

The maintenance department is currently using a single stage 4 horsepower snow blower purchased in 1999 to remove snow at both City hall and the Library buildings. With each passing season the blower requires a bit more care and maintenance to keep it running. This unit is being used at two buildings, and the maintenance staff has express concerns that the unit is under-sized for the work load. The amount requested would allow the maintenance department to purchase a larger 10-12 hp two-stage walk behind unit with a protective wind screen. The larger unit would also allow for the removal of larger amounts of snow at a quicker pace, which will help to reduce the time needed for snow removal, freeing up time for our other duties. Given our current staffing level, being as efficient as we can is critical to help insure that that all necessary job/duties are completed each day, and having a larger snow blower will aid in that goal. The amount listed above should be adequate to purchase the desired equipment.

C. Replacement of "Automatic Floor Scrubber"
41.181.0000.5822 = \$6,600.00

The maintenance department is currently utilizing an "automatic floor scrubber" for the daily cleaning of halls and lobby at City Hall, as well for the cleaning of the community room. This machine puts down a cleaning solution on the floor, runs a scrubbing pad over the solution, and then vacuums up the solution, leaving the floor instantly clean and dry. The "automatic floor scrubber" is also used for floor refinishing to do a final neutralizing scrubbing/rinsing of the floor after old floor finish is removed by a chemical wax stripper. The use of this machine reduces

hand floor mopping and reducing the possibility of back injury due to the repetitive movements of mopping by hand while improving efficiency. Our current machine is nearing the end of its service life and has been sent to our service provider on several occasions in recent years for repairs. The amount requested above would allow the maintenance department to replace our current "auto scrubber" with a new style "Random Orbit" type machine. The new style of machine can not only be used for our daily tasks as listed above, but the random orbit feature allows the machine to be used to remove old floor finish without the use of chemical wax strippers, and can do so in less time. Areas that we try to refinish annually are the community room, all halls and main lobby, the Council Chambers, Hearing room, Health wing, and small tile areas within several departments. As an example, currently, when we refinish the floor in the Community room it takes 2-3 staff person 2 to 2 ½ hours to remove the old floor finish on one half of the room using conventional methods. When tested, the "random orbit" machine with one person operating it covered the same area and removed the old finish without chemical strippers in 1 hour. This machine will allow one or two persons to do the same amount of floor refinishing work normally done by two or three person while reducing the work time by half. Due to staffing, recently we have not had the time or man power to do all of the floor refinishing in the areas listed above, replacing our current aging machine with a new random orbit scrubber will allow the maintenance department to get back on our annual schedule without excessive over-time hours or at the expense of skipping other duties.

**D. Up-grade of last section of City hall fire alarm system
41.181.0000.5822 = \$56,000.00**

In 2012 a large section of City Hall had fire alarm devices added and upgrade to meet the current ADA, state, and city fire codes. This process was quite involved and costly, so as a result the building upgrades are being done in phases. After the completion of our latest phase, we still have two areas of the building that still do not meet the current ADA, state, and city fire codes. The areas still in need of upgrades have been referred to as first floor east and basement east in past proposals and in the request for council action dated 7/13/2010. For clarification, the areas in need of upgrades are the Community Room, Building Inspection department, lower level staff lunchroom, staff offices located adjacent to the lunchroom, storage areas adjacent to the staff lunchroom, as well as the garage area of City Hall. In 2002 some work was done in the Community room and Building Inspection areas to meet minimum ADA requirements, but due to cost, not all of the needed upgrades were done at that time. The areas in need of upgrading also use an out-dated service panel that has been linked to the rest of our alarm system. The control panel has limited features and will simply activate the system if a problem is detected, but can not display the "trouble" detected as our newly updated system can. The ability to know what device was tripped or failed is an important tool in locating a potential fire, locating a device in need of service, trouble shooting issues, and aids in the process of clearing and resetting the system once it is tripped. Given the age of the control panel being used for areas of the building listed above, parts are difficult to find, and new parts are not compatible with the old panel, so eliminating the old control panel and having all equipment upgraded and linked to our new control panel will allow the system to better serve our needs and will bring the entire City hall building up to current ADA, state, and city codes. The amount requested above should be adequate to complete the needed upgrades to our City Hall fire alarm system

**2013 CAPITAL BUDGET REQUESTS
POLICE DEPARTMENT
CITY OF FRANKLIN**

CAPITAL OUTLAY BUDGET REQUEST

All items are listed in priority order

Capital Outlay Budget Request for 2013	\$344,410.00
Capital Outlay Budget Approved for 2012	\$297,150.00
Capital Outlay Budget Estimated Expenditures for 2012	\$297,150.00

Auto Equipment 41.211.0000.5811 **\$210,250.00**

Replacement Squad Cars **\$185,250.00**

In 2012 the Police Department requested the replacement of 6 squad cars, #122, #124, #125 and #101 were replaced as requested. Squads #129 and #118 were not replaced as requested but we substituted in their place squads #119 and #121 for the following reasons. Squad #118 is a K9 squad which we have three of. It was decided to wait until 2013 to replace this K9 squad although the mileage is high and had similar mileage as squad #121. Also when all three K9 squads are replaced in future years starting with #118 in 2013 they will all be the same body style with the change of police squad body styles beginning in 2013. Squad #119 carries our Automated License Plate Reader (ALPR) equipment which is set up and compatible with the 2011 and older year squads. In order to save money and not have to purchase new set up equipment for the ALPR to be put on a 2013 squad with the new body style, we opted to change squad #119 and its ALPR equipment to a new 2011 squad as apart of the 2012 Capital Budget purchases (instead of Squad #129 as requested). The mileage on both squad #119 and #129 were similar.

In 2013 the Police Department is requesting the replacement of 6 squad cars. This includes marked units #126, 127, 128, 129, K9 squad 118 and detective squad 102 (2004 Ford Crown Victoria). All of these vehicles will have high mileage on them by mid 2013 and will be in need of replacement. Price increase for the 2013 Ford Interceptor with the new body style (Taurus) over the 2011 Ford Interceptor with the old body style (Crown Victoria) is \$2,375 per squad. This accounts for the increase in request in this budget over our 2012 request.

Projected mileage mid year 2013:

#126,	2011 Ford,	96,154 miles
#127,	2011 Ford,	82,500 miles
#128,	2011 Ford,	81,475 miles
#129,	2010 Ford,	86,848 miles
#118,	2007 Ford,	102,873 miles
#102,	2004 Ford,	75,217 miles

Replacement Motorcycles

\$25,000.00

In 2005, we starting our Motorcycle Patrol Unit with 2 Harley Davidson motorcycles leased to our department for \$6.00 total over 3 years for both motorcycles.

In 2008, we purchased 2 new Harley Davidson motorcycles which we have been using for the past 5 years. By the end of this year both motorcycles will be approaching 35,000 miles and 40,000 miles and will be in need of replacement.

We are requesting to replace these 2 motorcycles with two 2013 Harley Davidson FLHTP Police Motorcycles identical to the two existing motorcycles currently in service. The cost above includes the motorcycle, all equipment installed and trade in value of our current motorcycles.

Computer Equipment 41.211.0000.5841

\$43,060.00

Replacement Mobile Data Computers

\$14,700.00

Tablet PC's would be used to replace our current patrol vehicle MDC's that are due to be changed out. These Tablets will allow for greater flexibility in the squad cars. These requested funds are used to replace aging in-squad mobile data computer (MDC) equipment. This is part of the program of time-planned replacement of equipment to avoid peaks and valleys in the budget. These computers are used 24 hours a day in all type of conditions that expose them to extreme temperature change, jolts, vibrations, dust, etc. Therefore, these computers must be much more rugged than the average laptop. These computers have several safety features such as touch screen operation and backlit keyboards, making their use in the squad cars much more efficient and safer. We are continuing with the 3-year replacement plan by replacing 3 of the older MDCs.

Microsoft SQL Upgrade to 2012 Enterprise, 2-Cores

\$12,000.00

New features in Phoenix 2012 require the latest version of Microsoft SQL.

Replacement Department Computers

\$5,950.00

These requested funds are for the replacement of aging desktop computers within the Department. This is part of the program of time-planned replacement of equipment to avoid peaks and valleys in the budget. These funds would cover the replacement of aging computers in several locations within the Department that have been identified through the replacement schedule. Additionally, the computers that have been identified for replacement are now out of warranty. The location of the 7 computers scheduled to be replaced in 2013 are: Administration (5), Dispatcher Supervisor (1) and Transcribing Station (1).

Communications' Room UPS Maintenance & Batteries \$3,720.00

This request includes the cost of preventative maintenance and new batteries for the Communications' Room Universal Power Supply.

Universal Power Supplies \$3,690.00

This request is for 41 Universal Power Supplies for all workstations within the department, excluding the dispatch center, for proper protection.

Dell 48-Port Gigabit Switches & Stacking Cables \$3,000.00

Two switches are being requested in order to continue to replace the old Dell switches and reduce the clutter in the Communications' Server Room.

Other Capital Equipment 41.211.0000.5819

8
91,100
~~\$207,490.00~~

Replacement Ballistic Vests \$9,500.00

In 2013 we are in need of replacing 11 officer's ballistic body armor. These vests are worn on a daily basis by officers and will be five years old and will no longer carry a warranty that they will perform properly when needed. Also in 2013, we are in need of replacing one Pro-Tech ballistic tactical body armor for a SWAT team officer which is outside of the 5 year warranty period.

TASER X-2 Equipment \$24,030.00

Life?
This request would replace our current TASER X-26 tasers which have expiring warranties and no longer will be serviced by TASER. The TASER X-2 is the newest technology in Electronic Control Devices. The advantages are that it has two cartridges within the weapon that can be deployed separately or together if a probe is missed; it can also be used to address and control two offenders from a distance; it has a warning arch that can be activated without pulling the trigger and removing a cartridge; and it has two laser sights that place both probes on target.

This request is for 20 TASER X-2 tasers, 20 TASER X-2 Serpa Holsters, 50 TASER X-2 training cartridges and 50 TASER X-2 field cartridges.

TASER X-26 Equipment \$3,752.00

This request is for replacement equipment for our current TASER X-26 tasers. Equipment includes replacement batteries, air cartridges and training air cartridges. This request would not be needed if the above TASER X-2 Equipment request is approved.

Gas Masks **\$7,581.00**

This is the third and final yearly request to replace 15 gas masks. The current gas masks are no longer in production and are being replaced by the MSA Millennium CBRN Gas Mask. In 2011 & 2012 we purchase the first 20 replacement gas masks. Our current gas masks do not offer biological protection. Some of the parts on our current masks are deteriorating and replacement parts are no longer being made for our current masks. Over these three years the Department will have replaced all of the current gas masks in our inventory.

Digital Video Wireless Microphones **\$5,925.00**

In 2010-2011 we replaced our in-car audio and video systems with 18 Panasonic Arbitrator systems. With the 18 systems we received 23 wireless microphones which are kept in each car (5 cars have 2 microphones for field training purposes). These microphones are being used 24 hours per day by an officer which is not allowing sufficient recharging time. I recommend that we purchase one microphone which would be assigned to each patrol officer and sergeant which they would recharge when they are not on duty. 25 additional microphone units in addition to the 23 current units would equip each officer with one spare unit.

M.U.S.T. Tactical Shield **\$2,457.00**

This shield would replace the current shield stored in Squad #93 which is deployed as a first response tactical squad and is on the road 24 hours per day. The current shield has a 5-year life span and was purchased in 10/07. The current shield would be taken out of service and used for training only.

Canine Agitator Bite Suit **\$1,655.00**

The current bite suit was purchased in 1999 and is 13 years old. The addition of a second bite suit will allow the K-9 Unit to expand their training to multiple adversary scenarios. It will also allow them to work on two agitator obedience training which is currently needed.

Simunition, 9mm FX Marking Rounds **\$1,200.00**

Simunitions are training rounds used by officers throughout the year. The following Simunition replacements are being recommended; 9mm FX marking simunition rounds.

Dispatch Center Chair **\$1,500.00**

The dispatch center has 4 chairs which are used 24 hours per day. Two of these chairs were replaced in 2008 and the other two were replaced in 2012. We are requesting one chair be replaced each year on a four year replacement cycle. Therefore we are requesting one of the 2008 chairs be replaced in 2013.

Retaining Wall Replacement

\$12,500.00

In July 2012 the original retaining wall at the northeast basement garage exit from the police department collapsed, the DPW temporarily repaired the wall. An estimate to rebuild the wall using the existing materials was received along with new plantings that would be needed. Indications from the landscaper were that the wall was improperly constructed during the initial building construction.

Automated License Plate Recognition (ALPR)

\$21,000.00

In October 2009, we purchased the in-station hardware, software and squad equipment for our first ALPR unit through a federal grant. An ALPR unit is an infrared and color camera system that takes two pictures of every vehicle that passes our squad unit that the ALPR is affixed to. One picture is of the vehicle and the second picture is of the vehicle's license plate. The ALPR then compares the license plate number to a wireless downloaded database of over 1 million nationwide registration plates that are; stolen, suspended, cancelled, expired, missing, registered to a person that is wanted, is a registered sex offender, gang member, terrorist or has a protection order issued against them. In July 2011 we purchased our second ALPR unit and it was placed into service. In January 2012 we purchased our third ALPR unit and it was placed into service. We estimate that these three units will annually produce approximately 4353 citations issued and arrests made. This purchase would equip one additional squad with this technology bringing the total number of ALPR units in our fleet to four.

**Fire Department
2013 Fire Department Capital Outlay Budget Request**

Fire Department 2013 Capital Budget.....	\$121,940
Less outside revenue source	(0)
Net budget.....	\$121,940

Fire Department 2012 Capital Budget Request	\$126,700
Less outside revenue source	(0)
2012 Approved net budget	\$66,900

Line # 41.221.0000.5812 - Furniture/Fixtures. **\$3,000**

2011 was \$3,000; the FFD anticipates using the entire budget.

On-going expense, This line is used for replacement of chairs, desks, tables, and other furniture.	\$3,000 Priority 12
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Line # 41.221.0000.5815 - Shop Equipment. **\$15,270**

2011 was \$31,400; the FFD anticipates using the entire budget.

1-3/4" Hose (64 sections of 50'): Pre-connected 1-3/4" hose constitutes the initial attack line on 95% of all fires, and is the hose line that firefighters rely on for all interior firefighting. Current front line attack hose is over twenty years old, and testing has shown inconsistent and inadequate flow rates.	\$13,120 Priority 1
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Rope Rescue Equipment: Will allow Technical Rescue Team (TRT) to purchase "Truck Cache" kit, and Load Tender system that is pre-rigged, allowing TRT to more rapidly deploy for a high or low angle rope rescue.	\$2,150 Priority 11
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Line # 41.221.0000.5818 - Safety Equipment. **\$12,900**

2011 was \$9,700 the FFD anticipates using the entire budget.

Structural Turnout gear: This ongoing line is used to replace worn turnout gear. This amount will provide eight sets in 2013. This will allow the department to continue to replace worn and damaged gear on a rotating cycle.	\$8,900 Priority 2
--	-----------------------

SCBA Facepieces (4): FFD anticipates hiring four new employees in 2012-2013. This request will provide new SCBA masks for the new hires, allowing FFD to use parts from older masks to maintain spares to maintain existing front-line masks.	\$4,000 Priority 3
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Line # 41.221.0000.5841- Computer Equipment. **\$16,770**

2012 was \$11,000 the FFD anticipates using the entire budget.

PC work stations, (7): The IT department will be transitioning all Department PCs to Windows 7 by 2014, since Windows XP will no longer be supported. These units will replace half of the oldest workstations, which are not capable of supporting Windows 7. This will also replace four tube style monitors with more energy efficient LCD screens. \$5,420
Priority 6

Toughbook replacements (2): This will allow FFD to replace two of the oldest Toughbook CF-19 laptop computers which will be out of warranty, and are becoming more difficult for the IT department to maintain. The older laptops will be rotated out of front line EMS service, and will be used by the inspection bureau. \$7,400
Priority 5

FireHouse Mobile Software Licenses (2): Firehouse Mobile will allow the Fire Marshall and Inspector to access inspection and building records from the field in real time, allowing them to complete inspections, update records and pre-plans, and process records more efficiently and accurately. \$2,000
Priority 7

Computer Aided Dispatch Software (1): Will allow the department to complete the process of upgrading existing EPCR laptops (used for EMS reports) to Wireless Data Terminals, capable of accessing real-time computer aided dispatch information and mapping technology. (This is the final license, and was deferred from 2012 budget in order to pay for FFD share of regional accountability grant). \$1,950
Priority 10

Line # 41.221.0000.5922 - Building Improvements. **\$74,000**

2012 was \$26,000 the FFD anticipates using the entire budget.

Ongoing repairs: This line is used for unexpected repairs of building equipment and systems such as HVAC, plumbing, electrical, roofing, and overhead door openers. \$6,000
Priority 8

Station #1 Bathroom Remodel: The bathroom facilities at Station #1 are inadequate for current and future staffing, and lack privacy required for future female employees. This will allow the department to convert a two-stall shower area into a single unisex bathroom. The current two- stall shower area is over 32 years old and has had previous leaks. If not addressed in the very near future, the leaks could lead to more expensive mold issues. Once this remodeling is complete, the Department will address the existing dormitory bathroom, updating the 23 year-old fixtures. The vanity is damaged from previous leaks. The shower stall pan has been repaired multiple times and will soon be beyond repair. These facilities are used daily by multiple employees. \$20,000
Priority 4

Station #1 Kitchen Repairs: Station One's kitchen was remodeled over 23 years ago and is at the end of its service life. Because firehouse kitchens are in use to some level 24 hours a day, 365 days a year, the service life is usually less than 20 years. The current cabinetry is in poor condition and is beyond repair. The wall covering must be removed and replaced. The vent hood is undersized and a potential safety hazard. The plumbing has had previous leaks and would need to be updated. The countertops are also reaching the end of their service life. As a main fire station, this kitchen is used frequently by multiple employees. With not having a conference room, the kitchen table is also used for public meetings and the dilapidated cabinets do not present a professional image.

\$48,000

Priority 9

**CITY OF FRANKLIN
HIGHWAY DEPARTMENT 331
2013 CAPITAL OUTLAY FUND BUDGET REQUEST
August, 2012 revised 8/20/12**

Please note: In recent years we have held the Capital Outlay Fund Budget at a constant figure, approximately \$57,000.00. But, due to the Emerald Ash Borer and the urgent need to replace ash trees, we have had to increase spending in the Landscaping / Trees account by approximately \$20,000.00. This has reduced the possibility of purchasing other necessary equipment. We hope this can be reviewed to separate the Emerald Ash Borer tree replacement program. The replacement of ash trees will continue for another eight to ten years.

Adopted 2012 budget	\$ 57,800.00
Estimated Expenditures, 2012	\$ 57,800.00
Requested 2013 budget	\$ 77,540.00

Auto Equipment	\$ 35,000.00
Non-Motorized Equipment	\$ 10,200.00
Other Capital Equipment	\$ 0.00
Landscaping / Trees	\$ 32,000.00
Computer Equipment	\$ 340.00

1. Auto Equipment – 41.331.0000.5811 - \$35,000.00

Bucket Truck (Used) - \$35,000.00

In 2000 unit #722, a 1990 bucket truck (30' aerial device with utility body) was replaced with a new unit. At the time it was replaced it was kept for routine tree pruning. This has worked exceptionally, especially with the additional work related to the Emerald Ash Borer. It frequently allows for another crew to be dispatched for tree pruning, branch removal and other tasks using the tools stored in the utility body compartments. Without this unit employees are required to use step ladders, stand in a snow bank or use a pole saw to prune trees. Without the utility body storage of tools employees would frequently be required to load and unload hand tools and supplies necessary to complete projects throughout the City.

The overall condition of this unit, after 22 years, is the concern. This unit has regularly been used during the winter salt conditions and the truck chassis and understructure of the utility body are severely corroded. Major repairs will increase the life of this unit, but the cost will be unjustifiable for the overall condition of this unit. Therefore, staff is recommending to purchase a used aerial

CITY OF FRANKLIN
INSPECTION DEPARTMENT 231
2013 CAPITAL BUDGET REQUEST

OFFICE EQUIPMENT - 01.231.0000.5813 -

2012 BUDGET	\$1,300
2012 ESTIMATE	\$1,130
REQUESTED 2013 BUDGET	\$0

COMPUTER EQUIPMENT - 01.231.0000.5841

2012 BUDGET	\$ 3,000
2012 ESTIMATED	\$ 2,800
REQUESTED 2013 BUDGET	\$0

SOFTWARE - 01.231.0000.5843

2012 BUDGET	\$ 0
2012 ESTIMATED	\$ 0
REQUESTED 2013 BUDGET	\$71,820

Convert Permit Data **\$16,500**

The City used a DOS based software product for permits from 1991 to 2002 called Cornerstone. In 2002 the City changed to another product called Govern and has been using it successfully since 2002. In 2012 the city started using Windows 7 as our work station OS and has not been able to access DOS versions of software in Windows 7. As a result we have obtained a quote for Govern to convert our Cornerstone data and configure it to be imported into and run in Govern.

We have in excess of 44,000 permits in Cornerstone and need to be able to look up information and print reports for the public as well as for staff. Building permits and building inspection information is one of the record classifications in Wisconsin that must be maintained; these records cannot be deleted. The best option is to convert these records to Govern records so we can access them in the current program that we are using.

This issue becomes more pressing as XP becomes unsupported in early 2014. At that time the City will be without a computer that can access this data, because it is not accessible through Windows 7.

Govern open forms upgrade and implementation **\$17, 320**

The next version of Govern to be released is an "Open Forms" product written in .NET. We would like to install and implement this version of Govern and start testing and training. Govern is used in Building Inspection, Engineering for water billing, in the Clerk's office for licenses, in Health for licenses and by the Fire Department for inspections and throughout the city for complaints.

The GIS department has requested purchasing a GIS data entry tool to replace the current product and the Govern replacement tool is also written in .Net we will need to be on the same versions of Govern to allow proper operation of the tools and the software.

This project should be considered in tandem with the GIS software project as the two work in conjunction with each other to share and distribute information.

Add Govern eGovern Suite

\$38,000

Govern has a module that provides the capability of internet access to the program and data in Govern, this module is the eGovern Suite. Depending on which software modules we would purchase it would allow users to do such things as make applications for permits, licenses, and request and schedule inspections online through the eGovern software. It would also allow builders, home owners, license applicants to check the status of applications, inspections or just look up information about properties. The software allows the city to secure or limit access to information in the database. Some Cities that are using the software recover some of the cost through a charge to use the internet access. Benefits include the ability for contractor and owner to get information that is in the system anytime during the day and the ability to reduce some calls that require assistance from our office staff.

CITY OF FRANKLIN
2013 CAPITAL OUTLAY BUDGET REQUESTS
ENGINEERING DEPARTMENT
AUGUST 2013

Engineering Department
2012 Capital Budget \$2,300

Engineering Department
2013 Capital Budget Request \$5,735

1. Auto Equipment – 41.321.000.5811 \$2,400

Tires for Three Department Vehicles

The department continues to prolong the number of years of use of its vehicles. In all cases, department vehicles have reached 50,000 miles or more. Tire replacement is now necessary on three (3) complete sets of four (4).

2. Computer Equipment – 41.321.0000.5841 \$2,440

Workstations

The Engineering Department has thirteen (13) computer workstations. To keep the department equipment up-to-date, it will be necessary to replace three (3) computers at an estimated cost of \$700 each.

It is necessary to upgrade software and hardware (Windows 7 and RAM) in tow (2) computers at \$170/computer.

3. Software – 41321.000.5843 \$ 895

GPS Software – Field and Office

This software is required to better use the department's GPS survey equipment. The software upgrades are for both the field unit and the office receiver.

These software upgrades are required to be compatible with Windows 7 presently being upgraded in the City network.

RJR/sg

2. Non-Motorized Equipment – 41.331.0000.5814 - \$9,200.00

Enclosed Equipment Trailer - \$8,000.00

Public Works employees maintain the grass at all city owned facilities, parks and street right-of-way except for the Fire Stations and the Sewer and Water buildings. The work is completed by one fulltime and one seasonal employee. The equipment necessary consists of one large wide area mower, one zero turn mower, push mowers, weed wackers, hand tools and fuel cans. They are required daily to load and unload the equipment at numerous sites throughout the city. The constant loading and unloading of equipment has fatigued the trailer, and with additional attachments the overall length is insufficient. Staff is requesting to purchase an enclosed trailer with additional structural reinforcement and overall length.

Hand-Held Gas Powered Saws - \$1,200.00

Public Works employee's use concrete cut-off and chain saws throughout the year. Concrete saws are used daily during the construction season for street and catch basin repairs. Chain saws are used almost daily throughout the year for roadside brushing, tree pruning and tree removals. The Emerald Ash Borer will increase the demand for chain saw use as more trees will need to be removed due to infestation. It is critical to have enough gas powered saws available during our daily projects and during times of storm emergencies. Staff is requesting funds to purchase the saws required.

Adopted 2012 budget	\$ 5,700.00
Estimated Expenditures, 2012	\$ 5,700.00
Requested 2013 budget	\$ 9,200.00

3. Landscaping / Trees – 41.331.0000.5821 - \$32,000.00

Landscaping Trees

With the 2009 find of the Emerald Ash Borer in Franklin it is quite apparent that this invasive insect will destroy our ash trees in upcoming years. The unknown is how long it will take for EAB to spread throughout the City, destroying all ash trees. There are approximately 3,000 curbside ash trees that will need to be replaced in the upcoming years. Staff is recommending to continue this unprecedented task of replacing our ash trees in 2013 by requesting \$32,000.00 to purchase approximately 250 1 ¾" – 2" trees. All labor costs of planting, supplies and equipment will be drawn from the Public Works Departments operating budget.

Adopted 2012 budget	\$32,000.00
Estimated Expenditures, 2012	\$32,000.00
Requested 2013 budget	\$32,000.00

Memo

To: Mark Luberda, Director of Administration
Paul Rotzenberg, Deputy Finance Director

From: William Wucherer, Director of Health & Social Services

Date: 8/10/2012

Re: 2013 Budget Request—New Personnel, Capital Outlay, Equipment Replacement

New Positions

The health department requests no new positions in 2013.

Capital Outlay

Computer Equipment 41.411.0000.55841 **\$510**

Based on recent assessment by the Information Technology staff, three workstations require computer upgrades in 2013. Windows 7 and RAM upgrades will cost \$120 and \$50 per workstation. The total cost associated with health department computer equipment upgrades is \$510.

Equipment Replacement

No equipment replacement is scheduled in 2013.

**CITY OF FRANKLIN
PARKS DEPARTMENT 551
2013 CAPITAL OUTLAY BUDGET REQUEST
August, 2012**

Adopted 2012 budget	\$16,500.00
Estimated Expenditures, 2012	\$16,500.00
Requested 2013 budget	\$18,000.00

Landscaping – 41.551.0000.5821 - \$2,000.00

This account funds the purchase of trees, shrubs, large quantities of landscape supplies, grass seed and mulch required to properly maintain our parks. In the past year many of the smaller park trees have either died or been destroyed by vandalism. Trees and landscaping are presently required throughout many of our City Parks.

Staff recommends \$2,000.00 for this account in 2013.

Adopted 2012 budget	\$3,500.00
Estimated Expenditures, 2012	\$3,500.00
Requested 2013 budget	\$2,000.00

Park Improvements – 41.551.0000.5832 - \$13,000.00

Additional funds are being requested in this account for 2013. Lions Pavilion, located directly behind city hall, is in need of improvements and repairs. It is being recommended that an enclosed serving area with sink be constructed within the open air gathering space at the shelter. The lower portion of the cedar siding on the exterior of the building is in need of replacement and it is being recommended to replace the lower four feet of cedar with brick veneer. The funds requested are primarily for materials and some labor cost. The remainder of work will be completed by Department of Public Works staff in early Spring, 2013. Also, a dumpster enclosure is needed at the Vernon Barg Pavilion. Staff is recommending to increase this account for 2013.

Adopted 2012 budget	\$ 3,000.00
Estimated Expenditures, 2012	\$ 3,000.00
Requested 2013 budget	\$13,000.00

Park Equipment and Supplies – 41.551.0000.5835 - \$3,000.00

This account supplies funds to purchase new playground equipment and maintenance equipment necessary for maintaining the City Parks. In 2011 and 2012 additional funds were requested in this account to replace wood fiber under play structures. Being that some structures were installed in recent years the existing wood fiber is sufficient and removal and replacement is not presently required. Therefore, staff is recommending to reduce this account for 2013.

Adopted 2012 budget	\$10,000.00
Estimated Expenditures, 2012	\$10,000.00
Requested 2013 budget	\$ 3,000.00

Planning Department
2013 Capital Outlay Budget Request

2012 Budget, Office Equipment	41.621.0000.5813	\$0.00
2013 Budget Request		<u>\$2,300¹</u>
2012 Budget, Computer Equipment	41.621.0000.5841	\$1,600
2012 Expected Expenses		\$700
2013 Budget Request		\$1,950
2012 Budget, Software	41.621.0000.5843	\$0.00
2013 Budget Request		\$0.00

Office Equipment 41.621.0000.5813 \$2,300 Color Copier/Printer/Scanner Priority 1

The current black and white copier/printer/scanner, which is 8.5 years old, is malfunctioning more often. Various machine parts are breaking down at an increasing rate and paper jams are frequent. Service technicians have recommended that the machine be replaced.

In addition, due to changes in the City's and Department's development review process, it is more important than ever that the Planning Department have the capability to quickly make color copies and to scan and print items in color for the Plan Commission and other board and commission packets.

Computer Equipment 41.621.0000.5841 \$700 1 Computer Workstation Priority 1

Pursuant to the IT Department's Two-Year Replacement Plan, one of the Planning Department's computers is to be replaced. This computer is now 4 years old, has only 1 GB of memory, and often runs slow/locks up.

Computer Equipment 41.621.0000.5841 \$1250 1 laptop Priority 2

The current laptop is 6.5 years old and often runs slow/locks up. It is often used in the Common Council chambers for Plan Commission meetings but is not readily compatible with the equipment/technology in that room and has not worked on a number of occasions. It can be noted that pursuant to the IT Department's Two-Year Replacement Plan, this computer is envisioned to be replaced in 2014.

¹ Based upon an estimate of a similar copier/printer/scanner purchased recently by the Engineering Department.

**CITY OF FRANKLIN SEWER DEPARTMENT
2013 CAPITAL OUTLAY BUDGET REQUEST**

2013 Capital Equipment

61.731.0000

\$1,819,350.00

A. Tools & Shop Supplies. \$258,100

Replacement cables for lateral camera. \$3,000.00 “Lets” lateral camera. This piece of equipment uses two (2) cables. One hard or push cable and one Flex cable. These cables are coming to the end of their useful life expectancy. These should be replaced.

Main line cable for televising unit. \$6,700.00. This cable is needed to operate the main line televising unit. After the daily rigors of the sanitary sewer and storm sewer televising, these cables eventually wear out.

Repair of televising trailer. \$2,700.00. This trailer houses the complete camera televising equipment for the inspection of the sanitary sewer system. This trailer needs structural repairs to maintain its integrity on the road.

Tractor cables. \$1,200.00. These cables are used to attach to the main cables which motorize the main tractor camera. These cables are worn.

Recording unit replacement. \$7,000.00. This would replace the outdated VHS format of recording to digital form of recording. All viewing formats today are in a digital form.

Total Replacement Sewer Television Inspection System. \$235,000. The televising unit in service now was purchased in the year 2004 and was a two year old demonstration model at the time. This equipment is on the verge of being irreparable. Due to the advancements in equipment and technology virtually all replacement parts are special order. Equipment proposal and component list available with budget. If a new televising unit is approved, the money for replacement parts could be saved.

Replacement of Non-Compliant Portable Radios. \$1,250. On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 KHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as refarming, but now referred to as narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users.

After January 1, 2013, licensees not operating at 12.5 KHz efficiency will be in violation of the commission's rules and could be subject to FCC enforcement action, which may include admonishment, monetary fines, or loss of license. This cost will be shared for 1 base unit.

RTU /Battery Replacement. \$1,250. This cost would be to replace batteries in the sewer utilities (Remote Telemetry Units) RTU's. This replacement is on a (2) two year replacement cycle.

B. Sewer/Water Building Development. \$1,400,000

Design Development and Construction Document Services for Sewer/Water Building. \$49,000. Submitted by Graef – USA Inc. \$98,000 - 50% from Sewer Department This proposal is for professional services for the design development, construction documents, and construction administration for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost estimate from 2012.

Building Construction Costs for Sewer/Water Building. \$1,351,000. Estimated construction cost of \$2,702,000 - 50% from Sewer Department This proposal is for construction documents, and the construction cost for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost from 2012

C. Safety and Security Equipment. \$ 9,450.00

Industrial Park Lift Station Cathodic Protection. The Industrial Park lift station is to stay in service, the cathodic protection for the station should be replaced. Due to project schedules for 2012 the Department was not able to complete the replacement. An estimate of approximately \$5,000 was obtained last year and assuming rising costs, we are requesting **\$5,250.**

Internal Security & External Work Lights Briarwood. \$1,200. Briarwood lift station at this time has no type of internal security protection. Since this station is vital to the subdivision it serves, some type of early detection system to the utility would be invaluable. External work lights for after hour emergencies or maintenance also would prove to be invaluable since this station butts up to a wooded parcel and all work performed is done outside in the elements.

Cooling Equipment for Briarwood Control center. \$3,000 This would be to install a panel cooling unit on the main control panel for this lift station. This summer has been particularly hard on the electronics in this panel. The utility had to construct a temporary shelter over the panel this summer because of the extreme heat. This would be a **Pro** active move to extend the life cycle of the internal controls inside this panel.

D. Office/Computer Equipment. \$1,800.00

Workstation & Peripherals. Superintendent's machine to replace existing Dell, keeping in line with recommended 5 year replacement policy. Fifty percent (50%) would be contributed from sewer department.

E. Sewer Rehab. \$150,000

Field Repairs & Estimates. Sewer rehab should be scheduled for the 2013 work year. Estimates are based on Department televised surveys of Franklin's system and the repair needed. Televising has been in progress for about 11 years, and several areas are in need of upgrade/repair. Unsealed manholes are being done on an on-going basis and as road programs continue, manholes and seals are done before new pavement is installed.(3) Three major items are: Candlestick Lane at Mission Drive, S. 28th St. and Hale Park Highlands. Both Candlestick and 28th Street have sags and back-pitch and are on a monthly cleaning schedule to prevent backups and damage to the homes. Areas such as these hamper cleaning efforts on the regular 5 year schedule. Hale Park has more than 40 risers with Tee handled plugs that are rusting and ultimately the plug will fall into the active sewer laterals causing back-ups. The Sewer Department is participating in an ongoing pilot project in conjunction with MMSD to correct/repair laterals that may be contributing to the I&I in the city of Franklin. Although the project is funded by the MMSD, collateral costs for lining mainline pipe, etc. may come to bear.

CITY OF FRANKLIN

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund, established in 1996, provides resources for the replacement of rolling stock and similar equipment. Monies for purchases are obtained via the property tax levy, a portion of the landfill siting fees, sale proceeds of retired rolling stock and investment earnings on monies in the replacement fund. A minimum purchase amount (\$20,000) and minimum life (seven years) are required for assets to be replaced from this fund. Expenditures for vehicle purchases fluctuate on an annual basis, depending on the need for replacement and condition of vehicles scheduled for replacement.

The 2012 adopted budget had expenditures exceeding revenues by \$78,300. The expected replacements over the next six years are:

2013 – \$264,413	2014 – \$719,856	2015 – \$335,371
2016 – \$805,729	2017 – \$470,503	2018 – \$475,456

A goal of the program is to keep a relatively constant annual tax levy increased by the growth realized in the City. The 2012 tax levy returned to pre-2011 levels at \$281,000 and kept the \$150,000 of landfill siting revenue. The fund balance was augmented by \$134,000 in 2012 upon the closing of TIF#2.

Caution and planning needs to be exercised when additional equipment is added to the fund since these additions will impact future funding needs. The fund balance at the end of 2012 is expected to be about 12.8% of the replacement cost of the assets in the program. The projection shows the fund balance ranging from a low of 11.0% in 2016 to a high of 14.3% after 2013 of replacement cost.

The replacement cost is estimated using recent acquisition costs plus an inflation factor. Costs of vehicles replaced to date under the program have been in line with the estimated replacement cost. The yearly amount to be funded was to be based on the annual depreciation cost for the equipment in place and used by the City.

Requested purchases are lower than forecast. Building Inspection recommends the deferral of a scheduled purchase, reducing the needs for 2013.

CITY OF FRANKLIN 2013 BUDGET		2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
EQUIPMENT REPLACEMENT FUND										
0										
REVENUE										
GENERAL PROPERTY TAXES	42.0000.4011	277,000	130,000	281,000	281,000	281,000	281,000	\$285,000	\$285,000	1.4%
LANDFILL SITING	42.0000.4493		150,000	150,000	150,000	92,797	150,000	150,000	150,000	
INTEREST ON INVESTMENTS	42.0000.4711	25,190	19,649	20,000	20,000	9,216	20,000	13,000	13,000	
INVESTMENT GAINS/LOSSES	42.0000.4713	-5,001	2,778	0	0	880	0	0	0	
INTERFUND INTEREST	42.0000.4716	1,841	0	0	0	0	0	0	0	
PROPERTY SALES	42.0000.4751	37,813	30,462	10,000	10,000	0	10,000	3,000	3,000	
MISCELLANEOUS REVENUE	42.0000.4799	2,000	0	0	0	134,091	134,000	0	0	
TOTAL EQUIPMENT REVOLVING FUND REVENUE		\$338,842	\$332,889	\$461,000	\$461,000	\$517,984	\$595,000	\$451,000	\$451,000	-2.2%
EXPENDITURES										
CAPITAL OUTLAY										
MUNICIPAL BUILDINGS AUTO EQUIPMENT	42.181.0000.5811	0	0	0	0	0	0	0	0	
POLICE DEPARTMENT AUTO EQUIPMENT	42.211.0000.5811	0	0	0	0	0	0	0	0	
FIRE DEPARTMENT AUTO EQUIPMENT	42.221.0000.5811	146,607	0	170,800	170,800	165,496	170,800	170,000	170,000	
BUILDING INSPECTION AUTO EQUIPMENT	42.231.0000.5811	0	40,802	58,000	58,000	44,477	58,000	0	0	
ENGINEERING AUTO EQUIPMENT	42.321.0000.5811	0	0	0	0	0	0	0	0	
PUBLIC WORKS AUTO EQUIPMENT	42.331.0000.5811	286,124	255,401	310,500	310,500	81,570	310,500	233,000	233,000	
TOTAL EQUIPMENT REVOLVING FUND EXPENDITURES		432,731	296,003	539,300	539,300	291,543	539,300	403,000	403,000	-25.3%
EXCESS OF REVENUE OVER EXPENDITURES		-93,889	36,886	-78,300	-78,300	226,441	55,700	48,000	48,000	
FUND BALANCE, BEGINNING OF PERIOD		1,574,621	1,480,732	1,517,618	1,517,618	1,439,318	1,517,618	1,573,318	1,573,318	
FUND BALANCE, END OF PERIOD		\$1,480,732	\$1,517,618	\$1,439,318	\$1,439,318	\$1,665,759	\$1,573,318	\$1,621,318	\$1,621,318	

**City of Franklin
Equipment Revolving Fund
Listing of Equipment Proposed to be Acquired - 2013**

<u>Description</u>	<u>Amount</u>	<u>Replaces: Vehicle No.</u>	<u>Description</u>
Fire Department			
Ambulance	170,000	R-03	Replaces 2003 Ford Ambulance
Total Fire Department	<u>170,000</u>		
Highway Department			
Single Axle Dump Truck with Snowplow	165,000	739	replaces 1993 single axle dump truck
Skid Steer	38,000	62	2002 John Deere Skid Steer
Pothole Patcher	30,000	22	PB Slip-in Pot Hole Patcher (1992)
Total Highway Department	<u>233,000</u>		
Total 2013 Equipment Acquisitions	<u><u>\$403,000</u></u>		

**CITY OF FRANKLIN
FIRE DEPARTMENT 221
2013 EQUIPMENT REVOLVING FUND BUDGET REQUEST
August 6, 2012**

Adopted 2012 budget	\$170,800.00
Estimated Expenditures, 2012	\$153,496.00
Requested 2013 budget	\$170,000.00

46.221.0000.5811 - \$170,000.00

#R-03 Ford F450 Type-I Ambulance - \$170,000

In 2012 the Franklin Fire Department purchased a new ambulance to replace Ambulance 1 (chassis #R-01), and R-01 was then rotated to back-up status. In 2013 we are requesting to purchase another ambulance. This ambulance would take the place of the current Ambulance 3 (R-03). Chassis # R-03 would be moved to take the place of R-01 as the back-up unit, and R-01 would be sold and taken out of the inventory if we are authorized to make to purchase.

Amb-3 (R-03) is a 2003 Ford and currently has over 116000 miles on it in addition to significant idling time. Amb-3 is scheduled for replacement in 2014 but the mileage and maintenance history proves the need for this ambulance to be replaced early. While there is not any one major mechanical problem, our older ambulances have a history of breakdowns that take them out of service without warning. Problems develop with the electrical system, air conditioning, and suspension, as well as other unforeseen problems. These frequent breakdowns have been a source of frustration for the Fire Department, and at times we are not able to deliver the high level of response and care that the citizens of Franklin expect and deserve.

It takes the ambulance manufacturer approximately eight months to build a new ambulance once an order is placed, which means if ordered in January we would not be able to place this ambulance in service until September of 2013. We are currently averaging between 11,000 and 12,000 miles a year on our front line ambulances. If replaced in 2013 this ambulance would have approximately 130 thousand miles when placed into back-up status. With the reliability and ride quality of this ambulance being questionable at the current time, in another year both will be significantly worse.

CITY OF FRANKLIN
HIGHWAY DEPARTMENT 331
2013 EQUIPMENT REVOLVING FUND BUDGET REQUEST
August, 2012

Adopted 2012 budget	\$310,500.00
Estimated Expenditures, 2012	\$310,500.00
Requested 2013 budget	\$233,000.00

42.331.0000.5811 - \$233,000.00

#739, Single Axle Dump Truck w/ Snowplow, Patrol Wing and Salt Spreader - \$165,000.00

It is being recommended to replace truck #739, a 1993 single axle dump truck with front snowplow, patrol wing and salt spreader. This unit was scheduled to be replaced in 2010 after 18 years of service, but replacement was delayed. Truck #739 has been inspected and is no longer recommended for a front line plow truck. Replacement is recommended.

On average, local communities replace trucks after 12 - 14 years of service. Repairs to truck #739, after 20 years of service, are becoming more numerous and costly, with repair parts increasingly difficult to locate. At present the condition of this unit warrants replacement. It is no longer dependable as a front line snow plow truck.

Staff recommends to purchase a replacement single axle dump truck with snowplow, patrol wing and salt spreader.

#62, Skid Steer - \$38,000.00

Skid steers are used daily throughout the year maintaining the City's infrastructure. Public Works has numerous attachments that interchange on the skid steers, such as buckets, stump grinder, pavement grinder, harley rake, pallet forks, post hole drill, trencher. These attachments, when used daily, save many man hours and help prevent employee injuries from lifting and moving materials and supplies. The multiple interchangeable attachments also save on the cost of purchasing stand alone equipment. With advance technology some skid steers now have standard a pressurized cab. This feature is exceptional for the operator when working in dusty, noisy conditions. They also have available selectable work and hydraulic speed controls. This feature is exceptional when you have an operation with multiple operators. Staff recommends to replace unit #62 with a skid steer that includes advanced safety and operator features.

#22, Pothole Patcher - \$30,000.00

Presently this unit is used frequently for paving and patching projects throughout the City. Pothole patcher units keep the hot mix asphalt at the proper placement temperature for as long as it takes to place the material. Without a pothole patcher unit the hot mix material will cool quickly and have to be dumped. The present unit also had a tack tank and applicator which is no longer operable. Tack is required when doing overlays or wedging manholes prior to snow plowing. Employees presently use 5 gallon pails of non-heated tack to make due. The requested unit will be mounted on a retired snow plow truck. This will reduce the cost by 65%. Staff recommends the purchase of a slip-in pothole patch unit.

CITY OF FRANKLIN

STREET IMPROVEMENT FUND

Funding for the street improvement program comes from three sources: the property tax levy, a portion of landfill siting fees and an every other year state grant of \$75,000 for Local Road Improvements. The goal is to increase the tax levy annually by the amount of growth in the City. However due to past economic circumstances revenue was temporarily decreased in 2010. Revenue was \$950,000 in 2008 and was decreased to \$500,000 in 2010. Of the \$450,000 structural deficit in this fund \$100,000 was made up in 2011. The 2012 budget included making up \$200,000 of the structural deficit with the tax levy. The remaining \$150,000 is forecast to be made up over the next three years. The 2013 tax levy increased \$56,000, \$50,000 of the structural deficit and \$6,000 for growth. Even with these forecasted amounts the revenue is less than projected to operate this program and to resurface the streets over a thirty year period. Additional funding will be necessary long term or the number of streets to be resurfaced will need to be reduced.

This pavement resurfacing program provides the funds to complete major maintenance (resurfacing) of the City's 166 miles of local streets. The City's street maintenance is influenced by the curb and gutter streets that were constructed in the urban subdivisions in the late 1960's and the 1970's. They are now reaching conditions that require these streets to be resurfaced. A life of 30 years for pavement is considered reasonable.

The formula Engineering uses for determination of the annual funding divides the City streets into three categories: arterial, urban and rural with each having a different cost per mile and useful life. The result is the 2013 theoretical funding need detailed as follows:

Arterial	$\$475,000 \times 12.5 \text{ miles} = \$ 5,937,500 / 20 \text{ years} = \$296,900$
Urban	$\$287,570 \times 99.5 \text{ miles} = \$28,613,200 / 30 \text{ years} = \$953,770$
Rural	$\$196,228 \times 54.5 \text{ miles} = \$10,694,400 / 25 \text{ years} = \underline{\$427,780}$
Total	166.5 \$1,678,450

A history of expenditures the last four years has been:

2009	2010	2011	2012 Proj	2013 Rec
1,545,807	165,902	710,657	697,176	778,450

Adequate funding is not available to complete the five year road improvement plan.

STREET IMPROVEMENT FUND

	2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
REVENUE									
General Property Taxes	500,000	400,000	604,000	604,000	604,000	604,000	660,040	\$660,000	9.3%
Local Road Improvements Aids	0	0	78,000	78,000	78,413	78,000	0	0	0
Grants							0	0	0
Landfill Siting		200,000	200,000	200,000	123,730	200,000	200,000	200,000	200,000
Interest on Investments	10,624	11,038	20,000	20,000	5,377	20,000	23,000	23,000	23,000
Investment Gains/Losses	-2,109	1,560	0	0	513	0	0	0	0
Miscellaneous Revenue	0	0	134,091	134,091	134,091	0	0	0	0
Total Revenue	\$508,515	\$612,598	\$902,000	\$1,036,091	\$946,124	\$902,000	\$883,040	\$883,000	-2.1%

EXPENDITURES

Local Street Improvement Program	165,902	710,657	620,000	620,000	13,799	697,176	1,800,000	778,450	
Urban and Rural Streets									
Unfunded portion of projection									0
OTHER FINANCING USES									
TRANSFER TO CAPITAL IMPROVEMENTS	142,379	37,690	0	0	0	0	0	0	
Total Street Improvement Fund Expenditures	308,281	748,347	620,000	620,000	13,799	697,176	1,800,000	778,450	25.6%
Excess of revenue over expenditures	200,234	-135,749	282,000	416,091	932,325	204,824	-916,960	104,550	
Net Assets, Beginning of Period	216,687	416,921	281,171	281,171	281,171	281,171	485,995	485,995	
Net Assets, End of Period	\$416,921	\$281,171	\$563,171	\$697,262	\$1,213,497	\$485,995	-\$430,965	\$590,545	



MEMORANDUM: FROM ENGINEERING

DATE: July 9, 2012

TO: Paul Rotzenberg
Financial Officer

FROM: Ronald J. Romeis, P.E., Asst. City Engineer *RJR*

SUBJECT: UP-DATE TO FIVE YEAR (2012-2016) ROAD IMPROVEMENT PROGRAM

You have requested that a derivation of current road costs be performed to support the annual funding level of \$1,600,000 acted upon by the Common Council, January 24, 2012.

The following derivation has been performed by using the most representative streets rehabilitated in 2011 and now in 2012.

Street Type	Cost per Mile	Miles	Total Cost	Anticipated:	
				Life	Cost
Arterial	\$475,000	12.5	\$ 5,937,500	20	\$ 296,900
Urban	\$287,570	99.5	\$28,613,200	30	\$ 953,770
Rural	\$196,228	<u>54.5</u>	<u>\$10,694,400</u>	25	<u>\$ 427,780</u>
		166.5	<u>\$45,245,100</u>		<u>\$1,678,450</u>

Based on this derivation, the \$1,600,000 current (annual) funding level used in a memo, January 11, 2012, is not enough to maintain the City's road system.

RJR/db

ron/memo 5 Year Plan Road Recon -2012 Paul Rotzenberg update to five year (2012-2016) 2012

Paul Rotzenberg

From: Paul Rotzenberg
Sent: Wednesday, July 11, 2012 8:42 AM
To: Ron Romeis
Subject: Thanks for Street Improvement Program update

Ron

Thanks for the update on cost estimate for Street Improvements. Following is an estimate using a range of estimated lives that we discussed. Thought you might be interested in what it says.

Estimated Life							
Type	Cost Per mile	Miles	Total Cost	Low end	High End	Cost with Low End life	Cost with Hi End life
Arterial	475000	12.5	5,937,500	18	22	329,900	269,900
Urban	287570	99.5	28,613,215	28	32	1,021,900	894,200
Rural	196228	54.5	10,694,426	23	27	465,000	396,100
Total		166.5	45,245,141			1,816,800	1,560,200
						mid point	1,688,500

L:\41803 VOL1 Finance\BUDGET\2013 budget\Working Documents\[Street Improvement Fund - estimated spend.xlsx]Est Annual Spend

Paul

41.2

FIVE YEAR ROAD IMPROVEMENT PLAN

CITY OF FRANKLIN

Plan Assumptions (2011 – 2015)

- Phasing of S. 51st Street reconstruction has been phased to best coordinate funding with anticipated development, safety demands, and need for new pavement.
 - S. 51st Street from W. Puetz Road to W. Drexel Avenue. Construction was completed in 2010.

Still remaining are the following two projects:

- S. 51st Street from 1300' north of Rawson Avenue to the Village of Greendale is proposed to be resurfaced with a bituminous path shown in 2012. Reconstruction to two lanes resurfacing or reconstruction will be the subject Engineering Department review for future report and recommendation to the Common Council with regard to adding any necessary turn lanes.
 - S. 51st Street from Rawson Avenue to 1200' south, design and construction year uncertain. This additional construction has been deferred several years due to slow development climate.
- W. Puetz Road, S. 27th Street to S. 43rd Street reconstruction will occur after the installation of distribution water main (24 inch) is installed. Present plan indicates 2013; this could be moved up several years should development warrant water or road improvement.
 - St. Martins Road Relocation, connecting St. Martins to S. 108th Street in line with Forest Hill Avenue extended was chose for Wisconsin Department of Transportation (WDOT) funding through the Surface Transportation Program (STP) – Urban System funds. This is an 80% state, 20% local funding program. WDOT design and administration will be required during the project process. A jurisdictional transfer of St. Martins Road from County will perform or fund the rehabilitation of St. Martins prior to the transfer.

**FIVE YEAR ROAD IMPROVEMENT PLAN
CITY OF FRANKLIN
2011-2015**

FUNDING FROM

YEAR	PROJECT	ROAD TYPE	PROJECT COST		STREET IMPROVEMENT		CAPITAL IMPROVEMENT		TIF
					OTHER	FUND	OTHER	FUND	
2011									
	W. Oakwood Road (Construction) ³	A	\$	500,000					\$ 500,000
	(W of S. 34th to 60th Street)								
	Additional Roads	U	\$	800,000		\$ 725,000			
	LRIP Funding ²				\$	75,000			
	Marquette Avenue West	U	\$	50,000				\$	50,000
	ANNUAL 2011 TOTAL		\$	1,350,000	\$	725,000	\$	-	\$ 50,000

2012									
	S.51st Street (Construction) (With Trail) ^o	A	\$	400,000		\$ 245,000		\$	80,000
	(N of Rawson to Greendale)								
	LRIP Funding ²				\$	75,000			
	Additional Roads	U	\$	1,400,000		\$ 1,400,000			
	ANNUAL 2012 TOTAL		\$	1,800,000	\$	75,000	\$	-	\$ 80,000

2013									
	Additional Roads	U	\$	1,800,000		\$ 1,800,000			
	ANNUAL 2013 TOTAL		\$	1,800,000	\$	-	\$	-	\$ -

2014									
	W. Puetz Road	A		TBD					
	(S. 76th to Lovers Lane)								
	Reconstruction with Trail								
	Additional Roads	U	\$	1,800,000		\$ 1,725,000			
	LRIP Funding ²				\$	75,000			
	ANNUAL 2014 TOTAL		\$	1,800,000	\$	75,000	\$	-	\$ -

2015									
	Additional Roads	U	\$	1,800,000		\$ 1,800,000			
	ANNUAL 2015 TOTAL		\$	1,800,000	\$	-	\$	-	\$ -
	TOTAL ARTERIAL (A)		\$	900,000					
	TOTAL ALL		\$	8,550,000	\$	225,000	\$	7,695,000	\$ 130,000

¹ Assessment of Property Owners

² Local Road Fund

³ TIF Funding

⁴ Developer Modifications

⁵ Road Impact Fee

⁶ WDOT Grant

⁷ Assessment of Property Owners

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CITY OF FRANKLIN

CAPITAL IMPROVEMENT FUND 2013 BUDGET AND CAPITAL IMPROVEMENT PLAN

Maintaining a capital improvement plan (CIP) is an important financial planning tool to allow the City to structure the review and funding of capital improvement projects competing for limited resources. A CIP helps to schedule the availability of resources to meet needs when they occur. Annually the Council adopts a capital budget which details the projects to be accomplished in the coming year. Changes to project amounts or additions to the budget need to be approved by the Council, similar to other funds with adopted budgets.

As a general guideline, capital improvement expenditures are defined as those amounts expended for infrastructure with long useful lives that would require significant amounts of funds. Resurfacing the City streets is funded through the Street Improvement Fund. Rolling stock and similar equipment replacements are funded via the City's Equipment Revolving Fund. Replacement of equipment used in department operations costing less than \$20,000 and new types of equipment are funded as part of each department's Capital Outlay Fund budget.

Capital improvements revenue sources can include long-term debt, one-time revenue, grants, transfers from other funds, and interest earnings. Typically the City has used long-term debt to fund its capital expenditures. Another indirect source of funding for infrastructure improvements is special assessments. When the City makes improvements such as sewer, water, or other infrastructure, the abutting property owners are assessed their pro-rata share of the cost. The construction costs for assessment projects are paid with borrowed funds, and assessment collections then are used to apply to a portion of the debt service on the borrowed monies.

The City's CIP is refined annually to include approved and pending projects as a result of planning efforts from the Council and other boards or commissions. For the 2013 budget funding will come from Landfill Siting fees, from a fund balance transfer from another fund or borrowing. The following projects are contemplated:

Water & Sewer Projects – These projects are processed through the fund for operational control. To be included a water or sewer project must have a source of funding outside of this fund for any project processed. In this way the contract processing is centralized and the funding is determined before a water or sewer project is approved.

Police Station Video System Upgrade to IP Network - upgrade the existing VHS video system at the Police Station. Some new cameras to cover areas not currently covered will be installed.

Park Development – Development of an access to Pleasant View Park is the number one priority of the Park Commission for the coming year. City funds and Impact fees are expected to cover the costs of this project.

Ryan Road Sewer Project – Extension of the MMSD Sewer line along Ryan Road began in 2012. In connection with this, a further extension from S 112th Street to the west City Limits was undertaken. This project takes advantage of resurfacing of Ryan Road in connection of the MMSD project.

Salt Storage Building – A second salt storage building has been requested to provide for storage of additional salt and to function to pre-wet salt and mixing area for sand and salt prior to a snow event.

Future capital projects are included in the capital improvement plan after a policy decision of the Council. Presently a number of potential future road projects are awaiting policy decisions. In addition to those road projects that have not been authorized, scheduled or approved other known projects have been included. Borrowing or other funding will be needed to fund these projects.

Water & Sewer Building – The current water and sewer facilities have been outgrown. Master planning has been done and a plan is in place to upgrade these facilities. Plans had been on hold due to the economic conditions

Future Park Improvements – The City is committed to the future improvement of its park system. The use of impact fees collected and future City funds, as available will allow the City to continue park acquisition and development.

27th Street corridor

Also currently under study is development and infrastructure costs in the 27th Street corridor. The costs and financing of those costs are currently under discussion and may have an impact on the Capital Improvement Fund in the future for those costs not attributable to TIF District's.

Fire Station 1 Improvements – The department requests to remodel and expand station one during the next five years to provide office space, meeting areas, living areas for future female fire personnel, handicap access needs and provide a backup emergency operations center.

Police Communication Center, All Radio Systems – upgrade the existing system which will lose repair/support after 2014 and interface with the new proposed Milwaukee County Digital System. Estimated cost \$350,000.

Road Projects – (timing is yet to be determined)

When a road project is committed (ie contract or an agreement with another jurisdiction) it is considered appropriated and tax levy support equal to the anticipated future annual debt service needs to be included in the next City tax levy computation.

76th Street Road Improvements – Terrace Drive to Puetz Road. The City's potential share of a County project to improve 76th Street is estimated at \$172,000.

Ryan Road reconstruction 60th St to Loomis Road – Reconstruction cost by the State of a portion of Ryan Road. (\$710,000)

27th Street Improvements – Reconstruction cost by the State of the north bound mile from College Ave to Rawson Ave in 2015 at \$2,657,000 per mile

76th Street Road Improvements – Puetz Road to County Line Road. The City's share of a future County project to improve 76th Street.

College Avenue Road Improvements – 27th Street to 43rd Street. The City's share of a future County project to improve College Avenue.

W Puetz Road – 76th Street to St Martins Road. Resurface this two lane rural street into a two lane rural roadway with pedestrian path in the future. (\$1,000,000)

Extension of St. Martins Road to STH 100 at W Forest Hill Avenue – the construction of an arterial City street to a new connection with STH100

**City of Franklin
Capital Improvement Plan
2012-2017**

	Adopted 2012	Amended Budget 2012	Estimate 2012	Requested Budget 2013	Recommended Budget 2013	Forecast				Potential Future Projects	
						2014	2015	2016	2017		
Revenue:											
Proceeds from borrowing-10 year or interfund		46,000.4911			2,000,000	200,000	1,000,000			400,000	2,400,000
Grants-LGIP		46,000.4143									
Landfill Siting - Direct	427,000	209,000	209,000	235,000	215,500	260,000	400,000	560,000	590,000		229,000
Miscellaneous Revenue		46,000.4799									
Transfer from Connection Fees - Sewer	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000		
Transfer from Connection Fees - Water	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000		
Transfer from Impact Fees-Development	-	-	-	500,000	48,360	1,100,000					
Transfer from Special Assessments	-	-	-								
Transfer from Water Utility toward building **	1,400,000	50,000	50,000	1,350,000		1,350,000					
Transfer from Sewer Fund toward building **	1,400,000	50,000	50,000	1,350,000		1,350,000					
Transfer from General Fund		220,000	220,000								
Transfer from Grant Fund					96,720						
Transfer from TIF District #3											3,133,000
Interest revenue	5,000	1,000	1,000						5,000		
Total Revenue	4,294,000	1,530,000	1,530,000	6,435,000	1,560,580	6,060,000	1,400,000	1,965,000	6,352,000		
Expenditures:											
Approved Projects:											
South 76th St - Puetz to Imperial Dr- Sidewalks		46,000.9249.5829				172,000					
27th St - College to Drexel Enhanced Lighting									710,000		500,000
Ryan Road - 60th St to Loomis Road											
51st St Sidewalks - West Side	122,500	122,500	122,500								
Police Dept Mobile & Portable Radio Equipment	177,000	238,000	238,000								
51st St sidewalks-Minnesota to Rawson				43,000	43,000						
51st St-Clair Meadows N half to Minnesota	46,000.0000.5589	-	-	80,000							
Water Projects	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000		
Sewer Projects	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000		
Bond Issue Costs		46,000.0000.5601									
Interfund Loan repayment									600,000		
Total Approved Projects	1,299,500	1,360,500	1,440,500	1,043,000	1,043,000	1,172,000	1,000,000	2,310,000	500,000		
Projects Pending Approval:											
27th St - College to Rawson-Enhanced items											212,000
27th St - Rawson to Drexel - buried Utilities *											199,000
27th St - Rawson to Drexel-Enhanced items *											920,000
28th St - Rawson to Drexel-buried Utilities *											4,394,000
27th St - Drexel to Ryan - 2 miles - buried Utilities											4,396,000
27th St - Drexel to Ryan - 2 miles - Enhanced Items											920,000
27th St - Ryan to .5M south - Buried Utilities											230,000
27th St - Ryan to .5M south - Enhanced Items											1,098,500
27th St - .5M south of Ryan to County Line - W/SDOT Items											690,000
27th St - .5M south of Ryan to County Line - Enhanced Items											3,295,500
Puetz Road -78th St to St Martins-Rual Section											1,000,000
College Avenue S27th St to S43rd St											1,150,000
St Martins Road Extension at Forest Hill Ave											1,425,000
South 76th St - Puetz to County Line											3,500,000
Historical Society Barn - matching funds						193,440	20,000				
Pleasant View/Victory Creek Trail **											
Extension W Marquette - PVS to 49th Street ***	-	-		80,000							80,000
Extension W Marquette - 49th to 51st Street	-	-									750,000
Roof Replacements - City Hall	177,000	177,000	145,000								
Roof Repairs - Fire Station # 1					67,000	67,000					
Fire Station #1 Addition					70,000						1,500,000
Water/Sewer Building Addition **	2,800,000	100,000	100,000	2,700,000			2,700,000				
Salt Storage Building				190,000							190,000
Hillcrest Neighborhood Park											585,000
Woodview Park											357,000
Access to Pleasant View Neighborhood Park				500,000			500,000				
Southwest Park - land acquisition				1,400,000			1,400,000				
Financial Software system				100,000	100,000						
Police Department Dispatch Center				194,000			194,000				
Police Station Video System				116,390	116,390						
Police Communication Center											350,000
Other	46,999,0000.5499	137,000	137,000	57,000	50,000	50,000	50,000	50,000	50,000	50,000	
Total Projects not yet Approved	46,999,0000.5499	3,114,000	414,000	302,000	5,467,390	526,830	4,864,000	50,000	50,000	5,775,000	21,517,000
Total expenditures	4,413,500	1,774,500	1,742,500	6,510,390	1,569,830	6,036,000	1,050,000	2,360,000	6,275,000	21,517,000	
Net change in fund balance	(119,500)	(244,500)	(212,500)	(75,390)	(9,250)	24,000	350,000	(395,000)	77,000		
Beginning fund balance (projected)	246,556	246,556	246,556	34,056	34,056	24,806	48,806	398,806	3,806		
Ending fund balance	127,056	2,056	34,056	(41,334)	24,806	48,806	398,806	3,806	80,806		

* Possible TIF #3 funding if Joint Review Board approved
 ** Expected that portion will be funded by Impact fees
 *** Net of Community Block Grant funds

Current construction estimate is 2025 (Traffic dependent)

APPROVAL <i>Slu</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/04/12
REPORTS & RECOMMENDATIONS	<p>PLEASANT VIEW/VICTORY CREEK TRAIL DEVELOPEMNT PROJECT (IMMEDIATELY SOUTH OF AND EAST OF PLEASANT VIEW ELEMENTARY SCHOOL WHICH IS LOCATED AT 4601 WEST MARQUETTE AVENUE): STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES GRANT OFFERS FOR A NATIONAL RECREATION TRAILS GRANT IN THE AMOUNT OF \$45,000 AND A STEWARDSHIP -- ACQUISITION AND DEVELOPMENT OF LOCAL PARKS MATCHING GRANT IN THE AMOUNT OF \$51,720</p>	<p>ITEM NUMBER G. 2.</p> <p>TOTAL \$ 193,440</p> <p>GRANT \$ 45,000</p> <p>2 51,720</p> <p>96,720</p> <p>Assumed 50% IMPACT Fee 48,360</p> <p>NET CTR 48,360</p>

On August 23, 2012, Department of City Development staff received the attached letters from the Wisconsin Department of Natural Resources tentatively awarding grant funding for construction of the Pleasant View/Victory Creek Trail. The total estimated project cost for design and construction of the Pleasant View/Victory Creek Trail is \$193,440.

Funding in the amount of \$45,000 is from the National Recreation Trails grant program and \$51,720 from State of Wisconsin Stewardship – Acquisition and Development of Local Parks grant program. The total amount awarded is \$96,720. The grants require a 50% match by the City of Franklin, which would provide total funding in the amount of \$193,440.

Attached is general grant information including site plans, project costs, anticipated construction timeline and conceptual future site plans.

The WDNR is requesting a response in writing from the City that the grant will be accepted. Upon receipt of this letter and additional review to ensure the project's compliance with all applicable federal laws, state statutes and administrative rules – the WDNR will provide a final approval and formal grant agreement.

Please note the City also applied for a no match Safe Routes to School grant for design and construction of the Pleasant View/Victory Creek Trail. The Safe Routes to School grants have not yet been awarded by the Wisconsin Department of Transportation.

CITY OF FRANKLIN
2013 CAPITAL OUTLAY BUDGET REQUESTS
CAPITAL IMPROVEMENT PLAN
AUGUST 2013

ROAD PROJECT

W. Marquette Avenue (S. 48th Street to S. 49th Street)

This rural two-lane road to be used until full development will result in an urban roadway.
(\$80,000)

RJR/sg

ENGDOCS\BUDGET\2013 Capital Outlay Budget Requests for Capital Improvement Plan



MEMORANDUM: FROM ENGINEERING

DATE: August 22, 2012

TO: Mark Lubberda, Director of Administration
Paul Rotzenberg, Deputy Finance Director
John M. Bennett, Director of Public Works

FROM: Ron Romeis, Assistant City Engineer *RJR*

SUBJECT: 2013 BUDGET NEEDS – CAPITAL IMPROVEMENT PLAN – ROAD PROJECT

- Included under this subject title is the construction of W. Marquette Avenue from S. 48th Street to S. 49th Street. This construction would be a rural two-lane cross section to be used for access to/from Pleasant View School until development results in a full urban street to S. 51st Street. The cost of this roadway is \$80,000, which includes \$24,000 for right-of-way acquisition. The preliminary cost estimate for future construction of W. Marquette Avenue from 48th Street to S. 51st Street to development standards is \$750,000.

RJR/sg
Encl.

City of Franklin Municipal Buildings/Department 181
2012 CAPITAL IMPROVEMENT BUDGET REQUEST

2012
Morse
Franklin

A. Replacement of roof section "A" at City Hall.
46.181.xxxx.58xx = \$145,000.00

IN 2012

The portion of roof at City Hall listed as section "A" in the 2010 comprehensive roof management survey, has exceeded its reasonable service life and is in need of replacement. Section "A" is the area of roof which is over what now houses the Community Room and Building Inspection Department offices and is 12,240 sq. ft. in size. The previous roof survey which was completed in 2003, recommendation that this section of roof be replaced in 2007. Through preventative maintenance, we have been able to extend the service life of the roof to date.

During the roof survey inspection conducted last October, the inspector found and repaired several small damaged areas of roof, and even after those repairs, this section of roof received an overall condition rating of very poor. The roof survey report lists roof membrane condition as poor, penetration flashings as poor, wall and base flashings as poor, and metal flashings as fair to poor. Roof drainage is listed as good, and we currently have no active leaks.

While we currently have no know leaks, it is not recommended or advisable to wait to the point where we have a roof failure, as this can result in additional building damage such as damage to roof insulation, electrical systems, HVAC components, drywall, etc, resulting in additional expense. Due to the current condition of roof section "A", it is advisable that the above amount be include in the 2012 capital budget for this roof replacement project. The estimate was provided as part of the roof survey.

B. Station #1 Roof Repairs
46.181.xxxx.58xx = \$32,000.00

IN 2013

Station#1's roof is over 30 years old and is at the end of its service life, according to the 2011 survey by the Building Maintenance Department. The survey found most areas to be "poor" to "very poor" in condition, and recommended replacement as soon as possible.

~~43.4~~
46.4

City of Franklin Municipal Buildings/Department 181
2013 CAPITAL IMPROVEMENT BUDGET REQUEST
- REVISED -

2013 Capital Rolling Stock replacement NONE

2013 Total Capital Improvements			\$35,000
41.181.0000.5822 BUILDING IMPROVEMENTS:	2012 Budget		\$0
	2012 Estimated		\$0
Capital Improvement Fund	2013		\$35,000

D. Replacement of Roof Area "B" at Fire Station #1
Capital Improvement Fund = \$35,000.00

The portion of roof at Fire station #1 listed as area "B" in the 2010 comprehensive roof management survey, has reached the end of its reasonable service life and is in need of replacement. Area "B" is the section of roof over the North/East area of the fire station and is 4,260 sq. ft. in size and records indicate that it was installed in 1988. During the roof survey inspection conducted in October of 2010, the inspector found and repaired a leaking flashing, and even after that repair, rated the roofs over-all condition as "poor." The roof survey lists the roof membrane condition as poor, roof membrane flashings as poor, and the metal flashings as poor as well. Roof drainage is listed as good, and after the flashing repair, we currently have no active leaks. While we currently have no known active leaks, it is not recommended or advised to wait to the point where we have a roof failure, as that can result in additional building damage such as damage to roof insulation, electrical systems, HVAC components, drywall, etc, resulting in additional expense. Due to the current condition of area "B", the above amount should be included in the 2013 capital budget for this roof replacement.

NOTE: Area "A" of Fire Station 1 was originally scheduled for 2012. This budget reflects carrying that forward to 2013 and doing one large project. This should allow for better bids. As such, the fund shows the Fire Station roof project at \$67,000 (\$32,000 from Area A 2012 + \$35,000 from Area B 2013).

46.5

Fire Department 2013 Capital Improvement Fund

Fire Station One - 8901 West Drexel Avenue

Request to secure funding (\$70,000) to begin the design, architectural work, develop specifications and site preparation to the point of taking bids in 2014 for the remodeling and expansion of Fire Station One.

Fire Station One is the Department headquarters, providing office space for the Fire Chief, Assistant Chief, Fire Marshal and Inspector, and Administrative Assistant. In addition to administrative staff, Station One is also the busiest of the three stations, has the most equipment, and houses the majority of the on-duty crew. With an on-duty crew of five personnel, the station houses an ALS ambulance, a BLS ambulance, a dual-purpose crash-rescue/fire engine with extrication equipment, the command vehicle, a back-up ambulance, the water supply tanker, and various inspector and staff vehicles. Station One was built in 1980 and remodeled in 1989 to accommodate 24 hour staffing. Recent major projects have been put on hold with the intent of addressing them as part of a remodeling / addition project, although we have placed these concerns in the budget requests over the past several years.

Station One is structurally sound, however it has been used to 100% capacity for over 15 years. All available space is currently utilized and office space is currently cramped with no option for a much needed conference room or secure record storage area (as required by HIPAA). Additional space is required and will need to be addressed in the very near future. To correct the deficiencies will require an addition and significant remodeling of the current space. A preliminary estimate for the project is \$1,500,000. The City owns land to the west of Station One that should be re-zoned and dedicated for the expansion. Expansion / remodeling of Station One would correct the following issues.

- Provide office space for currently cramped conditions.
- Provide a conference room for meetings.
- Provide a dorm area and bathroom for female firefighters.

- Provide a record storage room for building plans, medical reports, fire reports, etc.
- Address current issues with the kitchen and bathrooms that are original 1980.
- Provide adequate storage of training materials / supplies.
- Address security issues for main entrance.
- Provide a designated area for Wellness Program equipment.
- Address current issues on apparatus floor, such as gear lockers and electrical shorelines.

The building currently requires many capital projects that need to be addressed. If these projects are addressed individually, the total cost will be significantly more than addressing them as a whole. By remodeling and expanding it will be less expensive than building a new main station. With the assistance of the finance director, the fire department will look into the possibility of using impact fees to assist with funding this project because the need to expand is related to the growth of the community.

James Martins
Fire Chief

**CITY OF FRANKLIN SEWER DEPARTMENT
2013 CAPITAL OUTLAY BUDGET REQUEST**

<u>2013 Capital Equipment</u>	61.731.0000	<u>\$1,400,000</u>
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B. Sewer/Water Building Development. \$1,400,000

Design Development and Construction Document Services for Sewer/Water Building. \$49,000. Submitted by Graef – USA Inc. \$98,000 - 50% from Sewer Department This proposal is for professional services for the design development, construction documents, and construction administration for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost estimate from 2012.

Building Construction Costs for Sewer/Water Building. \$1,351,000. Estimated construction cost of \$2,702,000 - 50% from Sewer Department This proposal is for construction documents, and the construction cost for the proposed new City of Franklin Sewer and Water Utility Operations Building. This is a carryover cost from 2012

**CITY OF FRANKLIN
HIGHWAY DEPARTMENT 331
2013 CAPITAL BORROWING REQUEST
August, 2012**

Salt Storage Building - \$190,000.00

Salt Storage / Mixing Building

In recent years the road salt cost per ton has increased by 42%. The 2012 budget year request to purchase road salt is \$107,250.00. The Public Works Department is attempting to conserve salt without reducing service. Pre-wetting salt and mixing salt and sand are two very effective ways to conserve on salt. Our existing salt storage building is only large enough for salt storage. There is no storage space for mixed road salt, therefore an additional salt storage / mixing building is necessary.

A majority of the time prewetted salt and salt/sand mix are required during extreme weather events, therefore, without sufficient storage this task is usually completed on overtime. There are two situations that arise:

- 1) mixing salt is time consuming and it is being completed on overtime
- 2) instead of being out maintaining roadways we are at the yard mixing salt so that we can load the trucks.

Having a sufficient supply of road salt available is essential, as purchasing salt from spot markets is very costly and unpredictable. If stored properly road salt can be stored for many years.

A wooden salt storage building is designed to last at least 50 years, costing approximately \$3,000.00 per year. This is a fraction of what road salt costs now and may cost in the future.

Presently our salt brine production system and storage tanks are located in the vehicle storage area inside the main Public Works building. The present location works but three stalls for vehicle storage are lost causing us to be short on vehicle storage space.

In an effort to reduce cost for winter road maintenance staff is recommending that a second salt storage building, with areas for mixing salt and salt brine production and storage, be constructed at the Public Works facility.

2013 CAPITAL IMPROVEMENT REQUESTS
Franklin Parks Commission

Park	Total Request	Impact Fee Portion & Grants	City Portion
<p><u>A) Access to Pleasant View Neighborhood Park</u> 38% Growth Share The Comprehensive Outdoor Recreation Plan, 2025 (2025 CORP) calls for a neighborhood park on the south side of and abutting Pleasant View Elementary School between W. Marquette Avenue and W. Drexel Avenue. Table 6.1, Existing Deficiencies & Needs of Existing City-Owned Parks, Playgrounds, & Other Recreational Facilities in the City, of the 2025 CORP, calls for the installation of an 80-foot wide collector street with paving and improvements to service Pleasant View Park. Budget request for \$500,000 to pay for an approximately 500 foot easterly extension of W. Evergreen Street to service Pleasant View Park.</p>	\$500,000	\$190,000	\$310,000
<p><u>B) Southwest Park</u> 7% Growth Share The Comprehensive Outdoor Recreation Plan calls for a regional/multi-community park in the southwest area of the City. The Southwest Park, according to the CORP, shall be a minimum of 175-200 acres. However, depending on land values, the Parks Commission will look to target anywhere from 50 – 200 acres. Budget request for \$1,400,000 to purchase a minimum of 200 acres to purchase this park site.</p>	\$1,400,000	?	\$1,400,000
TOTALS	\$1,900,000	\$190,000	\$1,710,000

BUD/2013capreq

Note: Due to unused grant funding the City portion of the Pleasant View Neighborhood Park request is eligible to be paid from impact fees.

CITY OF FRANKLIN
2013 FINANCE DEPARTMENT CAPITAL OUTLAY BUDGET REQUEST
August, 2012

2012 Budget - \$9,000
2012 Estimated - \$9,000
2013 Request - \$104,000

Software – 41.151.0000.5843 - \$100,000

The City purchased the existing Financial software in the mid 1980's. The system will no longer be supported in 2014. Transitioning to new software, either from a current supplier of other city financial packages or a new supplier is essential to maintain financial records. This estimate is for the software package, installation and training. Required equipment support is unknown at this time.

**2013-2015 CAPITAL IMPROVEMENT FUND REQUESTS
POLICE DEPARTMENT
CITY OF FRANKLIN**

CAPITAL IMPROVEMENT FUND REQUESTS for 2013-2015 \$660,390.00

2013: Police Station Video System Upgrade to IP Network \$116,390.00

The Police Station Video System is in need of update/upgrade. The Police Station Video System is used to keep an eye on pretty much the entire facility and grounds as well as video record areas both inside and outside of the Department. These areas include the parking lots, doorways, the lobby, some of the hallways, the Detention Area including the Booking Area, one (1) Interview Room, and the Cells, the Sallyport, the garage, the Range hallway, and the Evidence Processing area. The current system is outdated and uses VHS tape and has been in use since we moved into the station in 2001. We are requesting to upgrade the system to an IP network and digital technology. This will also include installation of several new cameras for areas that we currently can't record including more Interview Rooms, upgrading to new monitors, and networking the entire system. We would use/convert existing cameras whenever possible. This system will also make it easier for us to comply with fairly recent legislation requiring the recording of interviews of felony and juvenile offenders.

2013-2014: Dispatch Center- AT&T Telephone System \$194,000.00

Current 911 CML/Plant Phone System and Rescue Star System will no longer be supported (end of life) in 2015. Replacement parts will no longer be available after February of 2014. Revised price quotation from vendor on 07/17/2012 increased the price since initially requested in 2011 for the 2012 Capital Budget. This project could be split into two budget years; vendor will accept 25% down (\$48,500.00) upon signed contract for all pre installation work required which could start at the end of 2013. The remaining 75% (\$145,500.00) could be billed upon completion of installation which could start in January 2014.

AT&T is a local provider offering a comparable product and service. After an in-person meeting with an AT&T representative, the best replacement option would be the Plant/Cassidian Patriot Phone System. CML/Plant (they have since merged with Cassidian) is the same system manufacturer we currently have. The representative from Plant/Cassidian also advised that with the newer phone systems, the fact that they are heavily IP (Internet Protocol) based they will need or should be considered for a major hardware upgrade (refresh) every 5-years, no matter what system you have. The price quote for the Patriot Phone System also includes in house training for our employees.

Our current phone system handles 4 trunked 911 land lines which import ALI/ANI (location, name and number information of the 911 caller) along with 2 wireless trunked 911 lines which are utilized for 911 cellular transfer calls from the Sheriff's Department. Longitude and Latitude are imported from the wireless trunks to our CAD (computer aided dispatch) system which then provides an address of where the call has originated from. Without maintenance or support, there is the potential for an entire system failure which would disrupt the 911 emergency call service provided to our community. This system also supports all of our non emergency and administrative calls.

In July 2010, we received one of the last system upgrades available for our current phone system. This upgrade included hardware and software along with the addition of the wireless trunks. The only system upgrade being considered is the addition of two wireless 911 trunks, giving us a total of four wireless 911 trunks, which in turn will put our phone system at capacity.

Plant/Cassidian phone systems were considered based upon the familiarity we have with the operations of the phone system, the two local companies that provide product, support and service (Milwaukee 2-Way and AT&T) and the proven reliability of the product. As with any strong IP (internet/software) based product or system, technology is in constant development and improvement. Therefore it is essential to maintain and upgrade on a regular basis to have the ability to use the system to its full potential, without the lingering fear of a system failure if not maintained properly.

The future of 911 continues to evolve dramatically. Some of the newest technology includes "N911" which is Next-Gen (generation) 911, this includes the ability to receive 911 text messages, live streaming video and photos. There is also the up and coming ESInet, which is an emergency service network (in lieu of trunked lines) to be used as a virtual PSAP (public safety answering point) which would be essential when needed for emergency operations when the call center is no longer available due to a disaster or other anomalies.

Understand this is a phone system that is used 24/7/365, there is no down time. This phone system provides us with valuable tools to render assistance to those in need, who may be unable to communicate either because of medical conditions, disabilities or from the hands of others who have put them at risk. It is our link to the community for both emergencies and non emergencies.

2014-2015: Communication Center, All Radio Systems \$350,000.00

Current radio consoles (Motorola CentraCom Elite) are considered end of life with repair service/maintenance being available through 2014. New modules and parts are no longer available, refurbished parts are being used and will be through 2014. The MCC7500 radio consoles will interface with the new proposed Milwaukee County Digital System.

CITY OF FRANKLIN

DEBT SERVICE FUND

The Debt Service Fund of the City is used to account for the payment of debt service on all general obligation debt issued for City purposes. Payments on general obligation debt issued for general government purposes are funded by the following sources:

- Property tax levy for general City projects (for example, City facilities, such as the Police or Library facility, or non-assessable infrastructure project costs)
- Special assessment collections, for public improvement projects financed with general obligation debt where the property owner is assessed the pro-rata share of the project cost in accordance with City policy, ordinances and state statutes.
- Impact fees collected for the purpose of paying toward new facilities after those facilities were completed.
- Repayment of principal and interest on any City debt issued that is advanced to TIF Districts.

Over the last decade, the net general bonded debt level for City purposes has fluctuated from a low of \$8,378,543 at December 31, 2011 to a high of \$25,089,558 at December 31, 2002.

As shown on the accompanying schedule of debt maturities, the general obligation debt for City purposes outstanding at December 31, 2012 will be \$11,917,000. When you combine that amount with the \$12,865,000 outstanding of TIF District debt the total outstanding general obligation debt outstanding will be \$24,782,000. This total debt represents about 5% of the City's legal debt limit per Wisconsin Statutes (5% of equalized property value). Over the past decade, the ratio of net general bonded debt to assessed value has ranged from a high of 1.16% in 2002 to a low of 0.23% in 2011. The ratio of net general obligation debt to assessed value at December 31, 2012 will be about 0.20%.

In 2012 \$6,150,000 was internally financed, retiring a like amount of the 2005 debt issue. This will increase the City's interest income by \$430,000 over the three year term of the notes. Historically the city has planned to issue debt every other year. For 2013, an additional \$200,000 is anticipated to be internally financed. Then starting in 2015, future debt issuance is forecast at \$2.0 million every other year and is anticipated to pay for public improvement projects as growth occurs in the community. Any new debt for projects presently contemplated for public improvement projects will be partially offset by the repayment of debt currently outstanding that is scheduled for repayment during the period.

CITY OF FRANKLIN 2013 BUDGET		2010 Actual	2011 Actual	2012 Adopted	2012 Amended	2012 YTD 6/30/2011	2012 Estimate	2013 Dept/Request	2013 Recommend	Change Pr Yr Adopted
DEBT SERVICE FUND - CITY										
REVENUE										
GENERAL PROPERTY TAX	31.0000.4011	\$1,900,000	\$1,900,000	1,750,000	1,750,000	\$1,750,000	1,750,000	\$1,700,000	\$1,700,000	-2.9%
INTEREST ON INVESTMENTS	31.0000.4711	0	0	0	0	0	0	0	0	
INTERFUND INTEREST FROM TIF DISTRICT'S	31.0000.4716	197,117	174,164	143,623	143,623	28,363	144,248	0	0	
LANDFILL OPERATIONS-DIRECT	Engineer 31.0000.4492	0	0	0	0	0	0	0	0	
LANDFILL OPERATIONS-SEPARATE	Engineer 31.0000.4493	0	0	0	0	0	0	0	0	
LANDFILL OPERATIONS-FLAT	Engineer 31.0000.4494	0	0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUNDS	31.0000.4830	0	0	0	0	0	0	0	0	
TRANSFER FROM IMPACT FEES	31.0000.4839	164,754	259,624	311,000	162,000	138,488	162,000	206,000	206,000	
TRANSFER FROM SPECIAL ASSESSMENTS	31.0000.4835	115,152	345,720	0	2,318	0	2,318	98,380	98,380	
DEBT SERVICE FUND REVENUE		\$2,377,023	\$2,679,508	\$2,204,623	\$2,057,941	\$1,916,852	\$2,058,566	\$2,004,380	2,004,380	-9.1%
REFUNDED DEBT PROCEEDS	31.0000.4911	0	0	0	0	0	0	0	0	
GO NOTES DEBT PROCEEDS	31.0000.4912	0	0	0	0	0	0	0	0	
BOND & NOTE PREMIUM	31.0000.4913	0	0	0	0	0	0	0	0	
TOTAL REVENUE AND OTHER FUNDING SOURCES		\$2,377,023	\$2,679,508	\$2,204,623	\$2,057,941	\$1,916,852	\$2,058,566	\$2,004,380	\$2,004,380	-9.1%
G.O. 10000-01										
PRINCIPAL	31.000.8021.5611	50,000	105,000	0	0	0	0	0	0	
INTEREST	31.000.8021.5621	5,850	2,363	0	0	0	0	0	0	
TOTAL 2001 REFUNDING		55,850	107,363	0	0	0	0	0	0	
G.O. 3000-05										
PRINCIPAL	31.000.8011.5611	150,000	225,000	3,462,000	3,462,000	3,462,000	3,462,000	0	0	
INTEREST	31.000.8011.5621	145,593	138,562	72,366	72,366	67,172	72,366	0	0	
TOTAL 2005 BORROWING		295,593	363,562	3,534,366	3,534,366	3,529,172	3,534,366	0	0	
G.O. 3000-05 TIF #4										
PRINCIPAL	31.000.8013.5611	400,000	525,000	3,738,000	3,738,000	3,738,000	3,738,000	0	0	
INTEREST	31.000.8013.5621	171,920	154,576	67,171	67,171	72,366	67,171	0	0	
TOTAL 2005 BORROWING		571,920	679,576	3,805,171	3,805,171	3,810,366	3,805,171	0	0	
G.O. 3000-05 Debt Service										
PRINCIPAL	31.000.8014.5611	150,000	100,000	250,000	250,000	250,000	250,000	0	0	
INTEREST	31.000.8014.5621	16,087	11,400	4,763	4,763	4,763	4,763	0	0	
TOTAL 2005 BORROWING		166,087	111,400	254,763	254,763	254,763	254,763	0	0	
G.O. 9925-07 Refunding										
PRINCIPAL	31.000.8016.5611	100,000	100,000	720,000	720,000	720,000	720,000	620,000	620,000	
INTEREST	31.000.8016.5621	367,650	363,850	348,270	348,270	180,975	348,270	322,810	322,810	
TOTAL 2007 REFUNDING		467,650	463,850	1,068,270	1,068,270	900,975	1,068,270	942,810	942,810	
TRANSFER TO OTHER FUNDS	31.000.0000.5589	0	0	0	0	0	0	0	0	
ADVANCED REFUNDING ESCROW	31.000.9640.5611	0	0	0	0	0	0	0	0	
PAYMENT TO ESCROW AGENT	31.000.9641.5611	0	0	0	0	0	0	0	0	
BOND ISSUE COSTS	31.998.0000.5601	0	0	0	0	0	0	0	0	
LINE OF CREDIT INTEREST	31.998.0000.5621	49,923	3,758	201,082	201,082	10,308	245,996	86,570	86,570	
		49,923	3,758	201,082	201,082	10,308	245,996	86,570	86,570	
DEBT SERVICE PRINCIPAL		850,000	1,055,000	8,170,000	8,170,000	8,170,000	8,170,000	620,000	620,000	
DEBT SERVICE INTEREST		757,023	674,508	693,652	693,652	335,583	738,566	409,380	409,380	
DEBT SERVICE PRINCIPAL & INTEREST - CITY		1,607,023	1,729,508	8,863,652	8,863,652	8,505,583	8,908,566	1,029,380	1,029,380	-88.4%
EXCESS OF REVENUE OVER EXPENDITURES		770,000	950,000	-6,659,029	-6,805,711	-6,588,731	-6,850,000	975,000	975,000	
FUND BALANCE, BEGINNING OF PERIOD		2,018,000	2,788,000	3,738,000	3,738,000		3,738,000	-3,112,000	-3,112,000	
FUND BALANCE, END OF PERIOD		2,788,000	3,738,000	-2,921,029	-3,067,711		-3,112,000	-2,137,000	-2,137,000	
Fund Balance		0	0	190,971	190,971		0	272,128	0	
Interfund Advance to TIF Districts		4,263,000	3,738,000	3,038,000	3,038,000			2,163,000		
Interfund Advance from Other Funds		-1,475,000	0	-6,150,000	-6,150,000		-3,112,000	0	-2,137,000	

**City of Franklin
General Obligation Debt Maturities**

Borrowing Date	Purpose of borrowing, amount, interest rate	Payment Dates	Balance 12/31/2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
03/01/12	Line of Credit Loan											
	PRINCIPAL	2/1	3,112,000	975,000	1,062,000	1,075,000						
	INTEREST @3.9%	Quarterly		86,570	45,444	3,561						
01/01/07	Advance Refunding-4/2001 Bonds											
	PRINCIPAL \$9,925,000	3/1	8,805,000	620,000	570,000	520,000	1,200,000	1,190,000	1,180,000	1,200,000	1,140,000	1,185,000
	INTEREST @3.8%	3/1, 9/1		322,810	300,200	279,490	246,810	201,400	156,370	111,150	66,690	22,515
2013	PRINCIPAL 2,000,000	3/1			50,000	100,000	150,000	150,000	200,000	250,000	300,000	400,000
	INTEREST @4.5 - 5.0%	3/1, 9/1			88,875	86,425	81,650	75,525	68,150	58,125	45,600	29,200
2015	PRINCIPAL 2,000,000	3/1				50,000	50,000	100,000	150,000	200,000	250,000	250,000
	INTEREST @4.5 - 5.0%	3/1, 9/1				88,875	88,875	86,425	81,650	75,525	68,150	58,125
2017	PRINCIPAL 2,000,000	3/1							50,000	100,000	150,000	150,000
	INTEREST @4.5 - 5.0%	3/1, 9/1							88,875	86,425	81,650	81,650
2019	PRINCIPAL 2,000,000	3/1								50,000	100,000	150,000
	INTEREST @4.5 - 5.0%	3/1, 9/1								88,875	86,425	81,650
2021	PRINCIPAL 2,000,000	3/1									50,000	100,000
	INTEREST @4.5 - 5.0%	3/1, 9/1									88,875	86,425
2023	PRINCIPAL 2,000,000	3/1										50,000
	INTEREST @4.5 - 5.0%	3/1, 9/1										88,875
Population 35,504	PRINCIPAL TOTAL	Per Capita	11,917,000	1,595,000	1,682,000	1,695,000	1,400,000	1,440,000	1,580,000	1,700,000	1,840,000	2,085,000
	INTEREST TOTAL			409,380	434,519	369,476	417,335	363,350	395,045	331,225	350,965	271,790
	Total City Debt Service			2,004,380	2,116,519	2,064,476	1,817,335	1,803,350	1,975,045	2,031,225	2,190,965	2,356,790
	Less:											
	Impact fee shortfall		1,475,000	250,000	225,000	200,000	275,000	150,000	125,000	100,000	75,000	50,000
	Transfer from Impact Fees - Police		(2,745,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)	(205,000)
	Transfer from Impact Fees - Drexel Ave		(1,237,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)
	Transfer from Impact Fees - Fire #3		(548,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)
	Transfer from Impact Fees - Library		(1,080,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)
	Add to (Use of) Fund Balance		1,290	(98,380)	(185,519)	(108,476)	13,665	152,650	5,955	(25,225)	40,035	(185,790)
	Estimated special assessments		(842,375)	(304,380)	(416,519)	(364,476)	(167,335)	(153,350)	(325,045)	(381,225)	(540,965)	(706,790)
	NET TAX LEVY IMPACT	48		\$1,700,000	\$1,700,000	\$1,700,000	\$1,650,000	\$1,650,000	\$1,650,000	\$1,650,000	\$1,650,000	\$1,650,000

Assumes issuance of additional debt of \$2,000,000 in 2013 and every two years thereafter

Document To Be Revised To Reflect \$200,000 in 2013

CITY OF FRANKLIN

TIF DISTRICTS

The City of Franklin has two operating Tax Incremental Financing (TIF) Districts (TIF District #2 was completed in 2011). TIF Districts exist to assist in the development of particular areas. They receive the increase in tax revenue that is generated from the increase in development that occurs in that area. The City has asked its Community Development Authority (CDA) to act as agent of the City in planning and carrying out any community development programs and activities approved by the Mayor and Common Council within the TIF Districts. The tax levy generated by the increase in assessed value in the TIF District's is the main source of revenue for the TIF District. Expenditures consistent with approved Project Plans may be incurred until a time determined by State statute.

TIF District #3

In June 2005, the City of Franklin adopted Resolution 2005-5906 establishing TIF District #3. The TIF District is generally from Rawson Avenue to just south of Drexel Avenue and from 27th Street to 35th Street. The main purpose of the TIF District is to improve road infrastructure in the district to promote quality development. The latest projection anticipates \$16.6 million in infrastructure cost and incentives, \$4.2 million in net financing costs and anticipates \$92 million in incremental development within the District. The debt issued will pay for the infrastructure with tax revenue created by the development paying off the debt. The plan anticipates that the debt will be paid off and TIF District closed by 2018. The following year the tax revenue will be available to the taxing districts. The one remaining project for this district is the improvements to the 27th Street road infrastructure.

TIF District #4

In June 2005, the City of Franklin adopted Resolution 2005-5907 establishing TIF District #4. The TIF District is generally from 27th Street west to the Oakwood Golf Course then south to the Racine County line. The main purpose of the TIF District is to improve road and sanitary sewer infrastructure in the district to promote quality development. The plan anticipates \$24.6 million in infrastructure costs, \$3.4 million in net financing costs and anticipates \$117 million in incremental development within the District. The debt will pay for the infrastructure with tax revenue created by the development paying off the debt. The project plan anticipates that the debt will be paid off and TIF District closed by 2026. The following year the tax revenue will be available to the taxing districts. The first phase of project cost will be completed and phases 2 & 3 are dependant upon future development within the District. The first phase debt will be retired by 2016. In 2012, \$3.0 million from the 2005 Debt Issue was replaced with an inter-fund loan from a City fund.

TIF District's Outstanding Debt

General obligation note proceeds are provided to the TIF Districts directly or through inter-fund advances from City funds. The schedule of outstanding debt maturities shows the amounts borrowed, the balance outstanding and annual debt service payment obligations for the next several years.

**City of Franklin
Tax Incremental Financing Districts
Outstanding Debt Maturities**

Date	Purpose of borrowing	Payment Dates	Balance 12/31/2012	2013	2014	2015	2016
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TIF #3 City of Franklin General Obligation Notes

1/3/2007	Capital improvements Taxable Notes	3/1	\$ 6,865,000	670,000	6,195,000		
10,000,000	Principal			323,235	153,326		
	Interest 4.95%	3/1, 9/1					
8/26/2008	Capital improvements Tax Exempt Notes	3/1	\$ 6,000,000	2,500,000	3,500,000		
	Principal			178,125	65,625		
	Interest 3.0 to 3.5%	3/1, 9/1					
	Total Principal			3,170,000	9,695,000		
	Total Interest			501,360	218,951		

Population		Per Capita					
35,504	Annual Debt Payment	103	\$ 3,671,360	\$ 9,913,951	\$ -	\$ -	
	TIF No. 3 Debt Total	362	\$ 12,865,000	\$ 9,695,000	\$ -	\$ -	

TIF #4 Line of Credit loan from City of Franklin

8/15/2005	Capital improvements	2/1	\$ 3,038,000	875,000	1,038,000	875,000	250,000
\$3,000,000	Principal			101,798	55,199	14,756	966
	Interest 4.55%	Quarterly					
	Population	Per Capita					
35,451	Annual Debt Payment	28	\$ 976,798	\$ 1,093,199	\$ 889,756	\$ 250,966	
	TIF No. 4 Debt Total	86	\$ 3,038,000	\$ 2,163,000	\$ 1,125,000	\$ 250,000	\$ -

Population	Total TIF Districts Debt	Per Capita					
35,451	Annual Debt Payment	131	\$ 4,648,158	\$ 11,007,150	\$ 889,756	\$ 250,966	
	TIF Districts Debt Total	449	\$ 15,903,000	\$ 11,858,000	\$ 1,125,000	\$ 250,000	\$ -