

CALL TO ORDER

I Mayor Klimetz called the regular meeting of the Plan Commission of February 19, 2004, to order at 7:02 p.m. in the Council Chambers of Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin. Present were Alderman Dorsan & Commissioners Knueppel, Ritter & Ziegenhagen. Commissioners Bennett & Skowronski were excused. Also present were Planning Manager Buratto & Assistant City Engineer Ron Romeis.

MINUTES

Regular Meeting
February 5, 2004

II

A Commissioners asked that the motion for II B be changed to reflect that the motion was made by Commissioner Skowronski and seconded by Commissioner Bennett. IV E should reflect that Commissioner Ziegenhagen voted "no."

Staff was asked to include a statement that the Plan Commission directed the Fire Inspector, Commissioner Skowronski & a member of the planning staff to meet with applicant at the site to determine the best and safest way to provide electricity to the temporary trailer.

Staff directed to bring revised minutes to the Regular Meeting of March 4, 2004.

BUSINESS

Commissioner' Priority
Items for Plan Commis-
sion Work Sessions

III

A Mayor Klimetz folded this discussion into III B for discussion. The packet of materials for this meeting included copies of the lists of priority items drawn up by each Plan Commissioner as well as a prioritized list of the items presented.

The Mayor asked Commissioners and the public in attendance to share their views on previous planning activities, specifically what was good and what they perceived were the failures.

Following is a summary of the Commissioner's comments regarding past attempts to plan:

Commissioners in general agreed that there has been no real process – that "we" don't look at the big picture but rather react to proposals and don't do a good job evaluating them. The City often takes a short-term political view rather than a long-term view. Always talking, but never taking action. Need to start with entire city, and then prioritize the areas to be planned. Certain areas of the City need planning immediately. Need citizen input then goals, measurable objective. Need to be willing to make hard decisions. Get help with planning by way of input from other commissions and boards. Fix the tools, such as the UDO. Follow through.

Suggested planning activities

- Plan for undeveloped areas of the City
- Think about the effects of not planning
- Prioritize planning areas
- Get feedback from boards and commission
- Survey residents for their views on planning for the future
- Do something and follow through
- Set goals – be willing to follow through

Planning the Planning
Process

B The Planning Manager presented an outline of Planning the Planning Process to Commissioners for their review. Commissioners in general agreed that the steps in the outline as well as the general outline were helpful in terms of understanding the process.

MINUTES

**City of Franklin
Plan Commission Meeting**

February 19, 2004

Approved
March 18, 2004

UDO Home Occupation Businesses – Alderman Kosovich request to consider changes

C Alderman Kosovich directed the Commissioners to his letter requesting that the Plan Commission recommend a change to the Home Occupation regulations within the UDO to allow up to two (2) unrelated persons to be employed in a home occupation. Commissioners were unwilling to make the recommendation for fear of opening the door to more intensive occupations that might not fit into a residential area. Commissioners also believed that it would be difficult to enforce.

The consensus of the Plan Commission was to leave the Home Occupation Ordinance as is.

UDO

D The Planning Manager explained that the continuing problem with the copier has interfered with staff's ability to print the UDO. She asked for permission to have the copying outsourced and to bring the copies of the UDO to the March 4, 2004, Plan Commission meeting.

Mayor Klimetz granted permission for both requests.

No action needed; none taken.

**NEXT SCHEDULED PLAN IV
COMMISSION MEETINGS**

February 22, 2004, 7:00 pm
March 04, 2004, 7:00 pm

ADJOURNMENT

V Commissioner Ritter moved and Commissioner Ziegenhagen seconded a motion to adjourn the February 19, 2004, meeting of the Plan Commission. Upon voice vote, all voted 'aye'. Motion carried. The meeting adjourned at 9:03 p.m.