

**CITY OF FRANKLIN
PLAN COMMISSION MEETING MINUTES
MARCH 6, 2003**

Approved March 20, 2003

CALL TO ORDER

- I. Mayor Klimetz called the regular meeting of the Plan Commission of March 6, 2003, to order at 7:03 p.m. in the Council Chambers of Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Mayor Klimetz, Alderman Dorsan, Commissioners Bennett, Knueppel, Ritter, Skowronski and Ziegenhagen. Also present was Planning Manager Buratto.

Mayor Klimetz attended the Grand Opening of the Goodwill Store. He was impressed with the fact they employed two salespeople who are in wheelchairs and congratulated Goodwill for their efforts.

MINUTES-
2/20/2003

- II. Commissioner Skowronski moved to approve the minutes of the regular meeting of February 20, 2003 amended as follows: Item III.B. to read "Alderman Bergmann expressed concerns about the proposed density and stormwater drainage"; and Item IV.D. changed to read "moved to approve the Site Plan". Seconded by Commissioner Bennett. All voted Aye; motion carried.

PUBLIC HEARING-
SPECIAL USE

- III. The application for a public hearing for the special use of a parcel currently zoned M-1 Limited Industrial District to add a second transformer and associated equipment at 3400 West Elm Road, NE 1/4 of Section 36, for We-Energies was withdrawn by the applicant.

Planning Manager Buratto reported the application was withdrawn from the agenda by the applicant.

PRELIMINARY PLAT
SILVERWOOD
HEIGHTS

- IV. Commissioner Skowronski moved to approval the request by United Financial Group to change the single-family subdivision name of Foresthill Highlands, located at approximately 88th and Lake Pointe Drive, SW 1/4 of Section 16, to Silverwood Heights and the street name changes as requested at the February 20, 2003 Plan Commission meeting. South 88th Street has been corrected to Golden Lake Way and Acre Court was renamed Silverwood Court.

Seconded by Commissioner Dorsan. Upon voice vote, all voted 'aye'. Motion carried.

CERTIFIED SURVEY
MAP - KLEMENT

- IV. Commissioner Skowronski moved to recommend approval to the Common Council the petition by Jeff P. and Patricia A. Klement for a four parcel certified survey map, located on West South County Line Road, SE 1/4 of Section 33.

Seconded by Commissioner Knueppel. Upon voice vote, 'Ayes'-4, 'Noes'-2 (Dorsan, Bennett). Motion carried.

Planning Manager Buratto will review certified survey map for conservancy in the area.

CERTIFIED SURVEY
MAP - NAPIENTEK

- IV. Commissioner Knueppel moved to recommend approval to the Common Council the petition by Jerome and Margaret Napientek for a one parcel certified survey map, located at 8672 South 51 Street, SE 1/4 of Section 14.

Seconded by Commissioner Ritter. Upon voice vote, all voted 'aye'. Motion carried.

RESIDENTIAL
MONUMENT SIGN-
FRANCISCAN
FRIARS

- IV. Dan Kanitz of Signs Inc. presented information regarding materials selected for the residential monument sign application by the Franciscan Friars at 9230 West Highland Park Drive, SE 1/4 of Section 17.

Commissioner Knueppel moved to table the request by Franciscan Friars to locate a residential monument sign at 9230 W. Highland Park Drive, SE 1/4 of Section 17 and to require the City Attorney to review the code for who is responsible for reviewing subdivision -residential signs and what the current standards are for sign materials. In addition, the Planning Manager was requested to work with the City Attorney to draft standards for signs and to report back at the March 20, 2003 Plan Commission meeting.

Seconded by Commissioner Skowronski. Upon voice vote, all voted 'aye'. Motion carried.

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CONSULTATION
REQUEST - GUNIA

- IV. John Gunia represented his request for consultation to locate a temporary campsite in a B-2 General Business District/C-1 Conservancy District at approximately 9400 South 116th Street, SE 1/4 of Section 19 in August 2003.

Concerns by the Police Chief and Health Nurse were presented. Commissioners agreed to continue the discussion of the temporary campsite at the March 20, 2003 Plan Commission meeting.

PLAN COMMISSION
AGENDA CHANGE

- IV. Planning Manager Buratto presented the addition of an optional Citizen Comment Period to the Plan Commission agenda. Plan Commissioners concurred that citizen comments are often allowed and that citizen's written comments are encouraged. Commissioner's agreed that a 'Citizen Comment Period' would not be added to the Plan Commission agenda at this time.

AMEND FEE
SCHEDULE

- IV. Planning Manager Buratto presented to the Plan Commissioners the option of increasing the Planning Department fee schedule on a yearly basis. Commissioners agreed that the Department fees should be reviewed and increases proposed when necessary during City budget review.

PLANNING
DEPARTMENT
PROCEDURES

- IV. Mary Kay Buratto, Planning Manager, reported on the continued efforts of the Planning staff in the development of Department applications, checklists and meetings with developers. Plan Commissioners requested staff to include in the Plan packets information on the status of active files.

REPORT ON
COMMON COUNCIL
ACTIONS

- V. No action was taken regarding report and discussion of Council actions.

ADJOURNMENT

- VI. Commissioner Ritter moved and Commissioner Bennett seconded a motion to adjourn the regular meeting of the Plan Commission at 8:34 p.m. Upon voice vote, all voted 'aye'. Motion carried.