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**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING*
FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
September 19, 2011 – 6:00 p.m.
AGENDA**

- I. Call to Order and Roll Call
- II. Citizen Comment Period
- III. Approval of Minutes for 8/15/2011 and for 8/29/2011.
- IV. Processing of Grievance. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e) Stats to hear, discuss, and decide a grievance between the City of Franklin and the Franklin Professional Firefighters Association Local 2760 I.A.F.F., as related to shift assignments, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.
- V. Discussion and recommendation on a 2nd draft revision to the “Manual of Personnel Rules” including but not limited to the following:
 1. Revision of Title to “The Civil Service System Personnel Administration Program”
 2. Expansion of Application to employee classes and identifying “certified” classes of employees
 3. Legal requirements of a Civil Service System
 4. The impact of Act 10 on a Civil Service System
 5. Revision to the grievance procedure standards of review, including but not limited to reducing the “Just Cause” standard to a standard of reasonable and appropriate and implications and requirements of a “just cause” standard
 6. Establishing a complaint procedure for items within the scope of the Civil Service but outside the scope of Discipline
 7. Establishing a process for review of Workplace Safety Issues, and
 8. Modifications to the application and hiring process to reconcile with current practices
- VI. Proposed revisions to the Employee Handbook.
- VII. Wage Schedule for Dispatch Positions
- VIII. Next Regular Meeting Date – October 17th, 2011 with an additional meeting possible at 5:00 p.m. on Monday, October 3rd.
- IX. Adjournment

*Notice is given that a majority of members of the Common Council of the municipality are expected to attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per States ex re. Badke v. Greendale Village Bd. even though the Common Council will not take formal action at this meeting.