

CITY OF FRANKLIN
COMMON COUNCIL MEETING*
FRANKLIN CITY HALL COUNCIL CHAMBERS
9229 W. LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA
TUESDAY, JULY 19, 2011, 6:30 P.M.

- A. Call to Order and Roll Call
- B. Citizen Comment Period
- C. Approval of Minutes
 - 1. Approval of regular meeting of July 5, 2011.
- D. Hearings
- E. Organizational Business
 - 1. Boards and Commissions Appointments
 - a. Sandy Maher-Johnson-Fire and Police Commission-Ald. Dist. #1.
 - b. Jon Giza-Technology Commission-Ald. Dist. #4.
 - c. Alderman Taylor-Forward Franklin Economic Development Commission.
 - d. Craig Haskins-Forward Franklin Economic Development Commission-Ald. Dist. #5.
 - e. John Michlig-Forward Franklin Economic Development Commission-Ald. Dist #3.
- F. Letters and Petitions
- G. Reports and Recommendations
 - 1. Reconsideration of action taken at 7/05/2011 Common Council meeting to approve minutes of the regular Common Council meeting of 6/21/2011 to change the description of the absence of Ald. Wilhelm from the meeting from "absent" to "excused" (Alderman Taylor).
 - 2. Franklin Senior Citizens Travel Program semi-annual update for 2011.
 - 3. Designation of the source for interim financing for the Ryan Creek Interceptor Sewer Project.
 - 4. Authorization to advertise for bids for the public construction of the installation of the Ryan Creek Interceptor Sewer Project public sanitary sewer facility upon property in the area from the intersection of South 60th Street and West Ryan Road generally following the Ryan Creek to the intersection of West Ryan Road and South 112th Street, thence westerly along West Ryan Road to the west City limits.
 - 5. Request to move one-half time clerical staff position from the Police Department to the Municipal Court, including revisions to job descriptions for Deputy Court Administrative Assistant, Confidential Municipal Court Administrative Assistant, and the Confidential Police Administrative Assistant.
- H. Licenses and Permits
 - 1. Miscellaneous Licenses.

Franklin Common Council

7/19/11

Page Two

I. Bills

1. Vouchers and Payroll approval.

J. Adjournment

*Supporting documentation and details of these agenda items are available at City hall during normal business hours.

[Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, contact the City Clerk's office at (414) 425-7500.]

REMINDERS:

July 21	Plan Commission	7:00 p.m.
August 2	Committee of the Whole AND Common Council	6:30 p.m.

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 7/19/11
ORGANIZATIONAL BUSINESS	Boards and Commissions Appointments	ITEM NUMBER <i>E.1.</i>

Several terms of offices on various Boards and Commissions have or will be expiring. The Mayor may have appointments for Council confirmation:

Fire and Police Commission

Sandy Maher-Johnson, 5 yr. term expires 4/30/16

Technology Commission

Jon Giza, 3 yr. term expires 4/30/13

Forward Franklin Economic Development Committee

Alderman Steve Taylor, 4/15/14

Craig Haskins, 2 yr. term expires 7/1/13

John Michlig, 2 yr. term expires 7/1/13

2011 MAY -9 11:58:57
CITY OF FRANKLIN

City of Franklin
9229 West Loomis Road
Franklin, Wisconsin 53132

VOLUNTEER FACT SHEET

Thank-you for your interest in serving on a City Board, Commission, or Committee. In order that consistent information be provided to the Common Council, you are asked to complete the following:

PERSONAL:

Name Sandy Maher-Johnson

Address 7804 Stonewood Circle

Phone Number 414-529-1142

E-Mail smaherjohnson@wi.rr.com

Length of Time a Franklin Resident 16 yrs

Alderman or District Number 1

AREA OF INTEREST: Please check the line next to the Board, Commission or Committee or area of greatest interest. If listing more than one, please prioritize your top three choices (3 being least priority).

- | | |
|--|--|
| <input type="checkbox"/> Architectural Board | <input type="checkbox"/> Civic Celebrations |
| <input type="checkbox"/> Community Development Authority | <input type="checkbox"/> Economic Development Commission |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Ethics Board |
| <input type="checkbox"/> Fair Commission | <input type="checkbox"/> Finance Committee |
| <input checked="" type="checkbox"/> Fire and Police Commission | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Parks Commission |
| <input type="checkbox"/> Personnel Committee | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Board of Public Works | <input type="checkbox"/> Board of Review |
| <input type="checkbox"/> Technology Commission | <input type="checkbox"/> Board of Water Commissioners |
| <input type="checkbox"/> Board of Zoning and Building Appeals | <input type="checkbox"/> Facility Needs Committee |
| <input type="checkbox"/> Impact Fee Task Force | <input type="checkbox"/> Waste Facilities Monitoring Committee |

Why are you interested in joining this (these) particular Board and/or Commission?

would like to be considered for 2nd appointment
to Fire & Police Commission

VOLUNTEER OR WORK EXPERIENCE

(Begin with your most recent employment and continue with all past 10 years of employment. Please attach additional paper or include resume, if available.)

Company Name: <i>MATE</i>	Address: <i>700 State Street</i>	Telephone:
Date started: <i>1-2007</i>	Starting Position: <i>Instructor</i>	
Date left: <i>Still employed</i>	Position upon leaving: <i>Same</i>	
Description of duties: <i>Instructor - Life Sciences</i>		

Company Name: <i>Wheaton Franciscan</i>	Address: <i>3801 Spring St</i>	Telephone: <i>262-687-4157</i>
Date started: <i>1-2008</i>	Starting Position: <i>Quality Improvement - Radiology</i>	
Date left: <i>Still employed</i>	Position upon leaving: <i>Same</i>	
Description of duties: <i>Quality Improvement - Radiology</i>		

Company Name: <i>Medical Imaging Mgmt</i>	Address: <i>7804 Stonevale</i>	Telephone: <i>no longer in business</i>
Date started: <i>1996</i>	Starting Position: <i>Owner</i>	
Date left: <i>2007</i>	Position upon leaving: <i>Same</i>	
Description of duties: <i>Radiology Certification</i>		

ADDITIONAL EXPERIENCE OR QUALIFICATIONS: List any other experience, skills, or other qualifications, including hobbies, which you believe should be considered in evaluating your qualifications for volunteering.

I am aware that all of the information provided and this document itself is a public record which will be released to a requestor; that I authorize such release and that I waive any right to any notice of such release and/or any right of notice to augment the information provided upon this document upon such request or release.

Signature: *[Signature]* Date: *5-3-11*

Jodi Vandenboom

From: volunteerfactsheet@franklinwi.gov
Sent: Tuesday, May 31, 2011 2:07 PM
To: Lisa Huening; Jodi Vandenboom
Subject: Volunteer Fact Sheet

Name: Jon Giza
PhoneNumber: 2623370419
EmailAddress: jon@kalonwi.com
YearsasResident: 2
Alderman: 4
ArchitecturalBoard: 0
CivicCelebrations: 0
CommunityDevelopmentAuthority: 0
EconomicDevelopmentCommission: 0
EnvironmentalCommission: 0
EthicsBoard: 0
FairCommission: 0
FinanceCommittee: 0
FirePoliceCommission: 0
BoardofHealth: 0
LibraryBoard: 0
ParksCommission: 0
PersonnelCommittee: 0
PlanCommission: 0
BoardofPublicWorks: 0
BoardofReview: 0
TechnologyCommission: 1
BoardofWaterCommissioners: 0
BoardofZoning: 0
WasteFacilitySiting: 0
WasteFacilitiesMonitoring: 0
CompanyNameJob1: Actuant Corp
TelephoneJob1: 2622931675
StartDateandPositionJob1: April 2007 - Sr. Network Administrator
EndDateandPositionJob1: Current - IT Communications Leader
CompanyNameJob2: APW
TelephoneJob2: 2625237600
StartDateandPositionJob2: January 2005 - Network Administrator
EndDateandPositionJob2: April 2007 - Sr. Network Administrator
CompanyNameJob3: E-xpedient
TelephoneJob3: 877-570-7827

2002 - Sales Engineer
EndDateandPositionJob3: 2004 - Network Engineer
Signature: Jon Giza
Date: 5/31/2011
Signature2: Jon Giza
Date2: 5/31/2011
Address: 3480 W. Villa Dr. Franklin, WI 53132
PriorityListing:

WhyInterested: I feel that my background in managing IT technologies, budgets, and staff can be beneficial to the City of Franklin Technology Commission. I have led several projects to reduce costs, and improve operational efficiency for a small staff. My focus on M&A integration and new facility startups demonstrate a proficiency for budget planning, project management, and vendor management.

CompanyAddressJob1: N86 W12500 Westbrook Crossing Menomonee Falls, WI 53051

DescriptionofDutiesJob1: Manage team of 3 to support all network infrastructure for 80 locations globally. Areas of responsibility include LAN/WAN Network (Cisco based), Avaya Phone Systems, and Network Security. Manage annual operational budget of approx \$1.5M. Responsible for project management of new facility startup, and M&A integrations.

AddressJob2: 2120 Pewaukee Rd Ste 200 Waukesha, WI 53188

DescriptionofDutiesJob2: Manage network infrastructure for 15 sites globally including network, server, and phone systems. Manage server deployment and daily operations of datacenter housing 50 servers. Drove numerous cost saving initiatives in an effort to return to profitability. Led IT based wind-down operations for corporate dissolution.

AddressJob3: 15248 Neo Parkway Garfield Heights, OH 4412

DescriptionofDutiesJob3: Pre-sales support for WAN services. Implementation of network services including T1, Ethernet, and Managed Security. Design and implementation of new VoIP service offering based on SIP technologies.

AdditionalExperience:

ClientIP: 98.103.201.130
SessionID: 4t2kh3el3kgzenmndqdv2m45
See Current Results

Jodi Vandenoomb

From: volunteerfactsheet@franklinwi.gov
Sent: Monday, April 11, 2011 6:14 PM
To: Lisa Huening; Jodi Vandenoomb
Subject: Volunteer Fact Sheet

Name: Craig Haskins
PhoneNumber: 262-412-8899
EmailAddress: craig@knightbarry.com
YearsasResident: 8
Alderman: 5
ArchitecturalBoard: 0
CivicCelebrations: 0
CommunityDevelopmentAuthority: 1
EconomicDevelopmentCommission: 0
EnvironmentalCommission: 0
EthicsBoard: 0
FairCommission: 0
FinanceCommittee: 1
FirePoliceCommission: 0
BoardofHealth: 0
LibraryBoard: 0
ParksCommission: 0
PersonnelCommittee: 0
PlanCommission: 1
BoardofPublicWorks: 0
BoardofReview: 0
TechnologyCommission: 0
BoardofWaterCommissioners: 0
BoardofZoning: 0
WasteFacilitySiting: 0
WasteFacilitiesMonitoring: 0
CompanyNameJob1: Knight-Barry Title, Inc.
TelephoneJob1: (262) 412-8899
StartDateandPositionJob1: October 1996
EndDateandPositionJob1: Current
CompanyNameJob2:
TelephoneJob2:
StartDateandPositionJob2:
EndDateandPositionJob2:
CompanyNameJob3:
TelephoneJob3:

StartDateandPositionJob3:**EndDateandPositionJob3:****Signature:**

Craig Haskins

Date:

4/11/2011

Signature2:

Craig Haskins

Date2:

4/11/2011

Address:

5444 W Harvard Drive, Franklin

PriorityListing:

Finance, Plan, CDA

WhyInterested:

I wish to be involved with the committee/commission/authority on which I can provide the most immediate benefit for the City. I have a strong business and educational background that would fit the best with these three areas. I'd like to see Franklin grow and thrive and to continue to provide top notch services to the citizens.

CompanyAddressJob1:

330 E Kilbourn Ave Suite 925, Milwaukee, WI 53202

DescriptionofDutiesJob1:

As the Executive Vice President of Wisconsin's largest title insurance company, I oversee 17 offices and 160 employees. I'm an expert in title insurance, real estate transaction mechanics, commercial escrow and closing functions. Additionally, I'm heavily involved in the regulation of the industry on a state and national level.

AddressJob2:**DescriptionofDutiesJob2:****AddressJob3:****DescriptionofDutiesJob3:****AdditionalExperience:**

In 2011, I was selected as a member of the Milwaukee Business Journal's Top 40 Under 40, which recognizes the top 40 business leaders under the age of 40 in Southeast Wisconsin. Education: Univ of Fla, 1995 BS Telecom; and Marquette University MBA, exp 2013. I'm am heavily involved in legislative initiatives in Washington and Madison for the title industry. I was actively involved with the writing, passage and implementation of three State Statutes and Admin Codes in the past three years dealing with electronic land records, commercial liens and corrective instruments. Testified twice in Madison before a Senate committee on said laws/rules. Appointed by Governor Doyle as the title insurance industry's representative to create the electronic document recording law and quickly became the first person to electronically record a real estate conveyance in Wisconsin. I'm currently the President Elect of the Wisconsin Land Title Association and have written several courses for lawyers.

ClientIP:

173.89.37.54

SessionID:

3k3mjn55uasx1j55zjnt02bf

<p>APPROVAL</p> <p><i>Slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>07/19/2011</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p>Reconsideration of action taken at 7/05/2011 Common Council meeting to approve minutes of the regular Common Council meeting of 6/21/2011 to change the description of the absence of Ald. Wilhelm from the meeting from "absent" to "excused" (Alderman Taylor)</p>	<p>ITEM NUMBER</p> <p><i>G.1.</i></p>

At their meeting of July 5, 2011, the Common Council took the following action:

"Alderman Skowronski moved to approve the minutes of the regular meeting of June 21, 2011. Seconded by Alderman Taylor. On roll call, Aldermen Solomon, Taylor, Schmidt, and Skowronski voted Aye; Aldermen Olson and Wilhelm voted No. Motion carried."

Alderman Taylor, who voted with the prevailing side, is requesting reconsideration of this action. If a motion to reconsider the action to approve the minutes passes, the original motion to approve the minutes of the regular meeting of June 21, 2011 will be before the Council for action.

COUNCIL ACTION REQUESTED

Motion to reconsider action taken on July 5, 2011 to approve the minutes of the regular meeting of the Common Council of June 21, 2011.

AND, (if a motion to reconsider passes)

Motion to (approve/amend) the minutes of the regular meeting of the Common Council of June 21, 2011 (to change the description of the absence of Alderman Wilhelm from the meeting from "absent" to "excused").

OR any amendment thereto or other action on the subject matter.

CITY OF FRANKLIN
COMMON COUNCIL MEETING
JUNE 21, 2011
MINUTES

- ROLL CALL A. The regular meeting of the Common Council was held on June 21, 2011 and called to order at 6:32 p.m. by Mayor Taylor in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Aldermen Solomon, Taylor, Schmidt and Skowronski. Absent were Aldermen Olson and Wilhelm. Also present were City Engineer Bennett, Director of Administration Luberda, City Attorney Wesolowski and City Clerk Wesolowski.
- CITIZEN COMMENT B. Citizen comment period was opened at 6:33 p.m. and closed at 6:47 p.m.
- APPROVAL OF
MINUTES-6/7/11 C.1. Alderman Taylor moved to approve the minutes of the regular meeting of June 7, 2011, as amended. Seconded by Alderman Schmidt. All voted Aye; motion carried.
- APPOINTMENT E-1.a. Alderman Solomon moved to take no action on the Mayoral appointment of Alderman Wilhelm to the Economic Development Commission, term expires 4/15/14. Seconded by Alderman Taylor. On roll call, all voted Aye; motion carried.
- MMSD POSITION F.1. Mayor Taylor summarized the Notice of Intention from Milwaukee Metropolitan Sewerage District to fill one position on the Milwaukee Metropolitan Sewerage Commission (MMSD).
- EMINENT DOMAIN
LAWS G.1. Alderman Taylor, seconded by Alderman Solomon, moved to suspend the regular order of business to allow Senator Mary Lazich and Andrew Hanus to speak. All voted Aye; motion carried. Alderman Taylor, seconded by Alderman Skowronski, moved to return to the regular order of business. All voted Aye; motion carried.
Alderman Solomon, seconded by Alderman Skowronski, moved to suspend the regular order of business to allow Todd Taves, Ehlers & Associates, to speak. All voted Aye; motion carried. Alderman Taylor, seconded by Alderman Skowronski, moved to return to the regular order of business. All voted Aye; motion carried.
Alderman Taylor moved that a resolution opposing the adoption of Senate Bill 83 relating to various changes to the Eminent Domain Laws be referred to the City Attorney for further review to work with Senator Lazich and other interested parties, with direction that clarification be provided back to the Common Council. Seconded by Alderman Skowronski. All voted Aye; motion carried.

- CONCEPT REVIEW- SENDIKS WEST DEVELOPMENT G.2. No action was taken on the concept review of the proposed development for the proposed multi-tenant retail building (at approximately 5300 W. Rawson Avenue)(Eric Neumann, applicant).
- PUBLIC GRANT MATT GALL EAGLE SCOUT PROJECT H.1. Upon recommendation of the License Committee, Alderman Taylor moved to approve the People United for the Betterment of Life and Investment in the Community (PUBLIC) Grant for the Eagle Scout Project of Matt Gall for the fees associated with sign permits for the project at the Timber Wolf Preservation Society, 6669 S. 76th Street. Seconded by Alderman Solomon. All voted Aye; motion carried.
- ORD. 2011-2051 REZONING- CITY OF FRANKLIN WATER UTILITY G.3. Alderman Solomon moved to adopt Ordinance No. 2011-2051, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE (ZONING MAP) TO REZONE A CERTAIN PARCEL OF LAND FROM R-3 SUBURBAN/ESTATE SINGLE-FAMILY RESIDENCE DISTRICT TO I-1 INSTITUTIONAL DISTRICT (7401 WEST PUETZ ROAD)(APPROXIMATELY 0.29 ACRES)(CITY OF FRANKLIN WATER UTILITY, APPLICANT). Seconded by Alderman Schmidt. All voted Aye; motion carried.
- RES. 2011-6729 SPECIAL USE- CITY OF FRANKLIN WATER UTILITY G.4. Alderman Skowronski moved to adopt Resolution No. 2011-6729, A RESOLUTION TO AMEND RESOLUTION NOS. 2000-5130 AND 2006-6110 IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR THE CITY OF FRANKLIN WATER TOWER LOCATED AT 7401 WEST PUETZ ROAD (CITY OF FRANKLIN WATER UTILITY), with an addition of one window on the west side of the building as drafted on the plans from Kaempfer & Associates Inc. dated 6/16/2011. Seconded by Alderman Solomon. All voted Aye; motion carried.
- ORD. 2011-2053 MINOR SITE PLAN AMENDMENTS G.5. Alderman Taylor moved to introduce Ordinance No. 2011-2053, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE TEXT §15-7.0107 PERTAINING TO MINOR SITE PLAN AMENDMENTS (CITY OF FRANKLIN, APPLICANT). Seconded by Alderman Skowronski. All voted Aye; motion carried.
- RES. 2011-6730 SPECIAL USE- CLASS A FITNESS LLC G.6. Alderman Solomon moved to adopt Resolution No. 2011-6730, A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR A PHYSICAL FITNESS FACILITY USE UPON PROPERTY LOCATED AT 7211 SOUTH 76TH STREET (CLASS A FITNESS LLC, APPLICANT). Seconded by Alderman Taylor. All voted Aye; motion carried.

- LEASE OF LAND- MILWAUKEE COUNTY G.7. Alderman Solomon moved that the Director of Administration and City Attorney open formal dialogue with Milwaukee County to determine if the land at the southwest corner of South 51st Street and West Puetz Road is surplus and if there is a willingness to begin negotiations for development of a multi-recreational sports facility. Seconded by Alderman Taylor. All voted Aye; motion carried.
- CONCRETE SIDEWALK-W. FOREST HILL AVENUE G.8. Alderman Schmidt moved to authorize staff to proceed with obtaining estimates for the installation of concrete sidewalk in easement along the east side of 4934 W. Forest Hill Avenue into Franklin High School lands and then connecting to a drive to the north. Seconded by Alderman Solomon. All voted Aye; motion carried.
- SEWER AND WATER VEHICLE G.9. Alderman Taylor moved to accept the highest bid of \$3,450.25 from Jack Schramm for Sewer and Water Department 2003 Chevrolet Blazer. Seconded by Alderman Schmidt. All voted Aye; motion carried.
- CHIEF FINANCIAL OFFICER-EMPLOYMENT AGREEMENT G.10. Alderman Skowronski moved to approve the Employment Agreement between the City of Franklin and Calvin Patterson as Chief Financial Officer and that said agreement be executed by the Mayor. Seconded by Alderman Solomon. All voted Aye; motion carried.
- ORD. 2011-2052 RESTRUCTURE-ECONOMIC DEVELOPMENT MISSION PROCESS ADMINISTRATION G.11. Alderman Taylor moved to adopt an ordinance to restructure the Economic Development Mission process administration of the City of Franklin to create the Forward Franklin Economic Development Committee as amended to include one member from Citizens for Community Development. Seconded by Alderman Solomon. Alderman Taylor withdrew his motion. Alderman Taylor then moved to adopt Ordinance No. 2011-2052, AN ORDINANCE TO RESTRUCTURE THE ECONOMIC DEVELOPMENT MISSION PROCESS ADMINISTRATION OF THE CITY OF FRANKLIN TO CREATE THE FORWARD FRANKLIN ECONOMIC DEVELOPMENT COMMITTEE together with technical changes as recited in the June 7, 2011, Common Council action sheet for this item and also to provide that one member of Citizens for Community Development will be a qualifying membership on the Forward Franklin Economic Development Committee. Seconded by Alderman Solomon. All voted Aye; motion carried. Record vote as unanimous.
- RESTRUCTURING OF THE ECONOMIC DEVELOPMENT COMMISSION G.12. Action on the restructuring of the Economic Development Commission occurred on Item G.11.

CLOSED SESSION-
SUBROGATION
CLAIM

G.13. Alderman Solomon moved to deny the subrogation claim of West Bend Mutual Insurance Company pursuant to Wisconsin Statute 893.80(1g), based upon and in concurrence with the insurance adjuster that the injured party is more than 50% comparatively negligent and as such, recovery is barred regarding Animal Campus, LLC, who has paid workers compensation benefits to or on behalf of Animal Campus' employee who was bitten by a City of Franklin Police K-9 dog on March 16, 2011. Seconded by Alderman Schmidt. All voted Aye; motion carried.

CLOSED SESSION-
ACQUISITION OF
PROPERTY-7501 S.
49TH STREET

G.14. Alderman Taylor moved to enter closed session at 8:30 p.m. pursuant to Wis. Stat. §19.85(1)(e), to consider the potential public acquisition of property located at approximately 7501 South 49th Street, Tax Key No. 788-9981-000, for the public purposes of flood management and stormwater control, park access and additional access to Pleasant View Elementary School, the terms and provisions of such an acquisition and the investing of public funds, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Alderman Solomon. On roll call, all voted Aye; motion carried.

Upon reentering open session at 9:15 p.m., a 5 minute recess was called by Mayor Taylor. At 9:21 p.m., Alderman Skowronski moved to enter closed session pursuant to Wis. Stat. §19.85(1)(e), to consider the potential public acquisition of property located at approximately 7501 South 49th Street, Tax Key No. 788-9981-000, for the public purposes of flood management and stormwater control, park access and additional access to Pleasant View Elementary School, the terms and provisions of such an acquisition and the investing of public funds, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. The Common Council reentered open session at 9:37 p.m.

MISCELLANEOUS
LICENSES

H.1. Alderman Solomon moved to grant the following licenses:

2011-12 New Operator License to Denise A. Coley, 7345 S. Delaine Dr., Oak Creek; Michael L. Guelzow, 641 Aber Dr., Waterford; Rachel R. Hackl, 9667 W. Forest Home Ave., #3, Hales Corners; Samantha K. Kassel, 1129 E. Clarke St., Milwaukee; Patrick M. Rafalski, 2951 W. Parnell Ave. #204, Milwaukee; Carey L. Stark, 9830 W. Plainfield Ave., Greenfield and Shannon L. Piotrowski, 6401 W. Burdick Ave., Milwaukee with letter from City Clerk;

2011-12 Renewal Operator License to Gail M. Baum, 3411 S. Chicago Ave. #8, South Milwaukee subject to satisfactory schooling; Lorrie M. Chezem, 7970 S. Wildwood Dr. #201, Oak

LICENSES-
CONTINUED

Creek; Jennifer M. Connors, 1825 W. Timber Ridge Ln., Oak Creek; Carol S. Decker, 1624 S. 61st St., West Allis; Julie T. Delgado, 6853 W. Kathleen Ct.; Ekrem Dilaveri, 4360 Victory Creek Dr.; Bosko Dragicevic, 9419 S. 27th St.; Kristi L. Drapes, 7679 S. Logan Ave., Oak Creek; Rebecca A. Hiracheta, 4609 S. Packard Ave., Cudahy; Lisa M. Hutts, 5612 Euston St., Greendale; Stefanie J. Janssen, 5774 Euston St., Greendale; Ellen L. Jensen, 2415 W. Hilltop Ln., Oak Creek; Sabitri B. Kharel, 7819 S. Scepter Dr. #32; Eric Kleczka, 6880 S. Highfield Dr., Oak Creek; Wyatt C. Klein, 1421 17th Ave., South Milwaukee; Victoria L. Kuchan, S63 W18417 Martin Dr., Muskego; John B. Lehman, 11871 Woodland Cir., Hales Corners; Dawn R. Luce, 2956 Chicory Rd., Racine; Deborah A. Martens-Parthun, 5373 S. Merrill Ave., Cudahy; Mark J. Matecki, 1007 W. Morgan Ave., Milwaukee; Matthew J. Meyer, 2428 N. 8th St., Sheboygan; Janet Miller, 2727 S. 58th St., Milwaukee; Tracy L. Mischuk, S70 W14873 Cornell Cir., Muskego; Niles A. Ottesen, S70 W20150 Adrian Dr., Muskego; Terry A. Owen, W150 S7655 Dorothy Dr., Muskego; Tanina M. Poteracki, 12101 W. Beloit Rd. #5, Greenfield; Cynthia M. Rivette, 2251 S. 71st St., West Allis; Sloan T. Schmitt, 12045 W. St. Martins Rd. pending satisfactory payment; Deborah E. Sporleder, S108 W16327 Loomis Dr., Muskego; Mary E. Tairi, 3644 E. Layton Ave., Cudahy; Holly A. Templin, 12168 W. Virginia Cir. #6; Kathleen A. Varga, 2605 Rebecca Dr., Racine; Lukas J. Walsgrove, 913 Milwaukee Ave. #2, South Milwaukee; Sharon A. Weiss, 550 W. Riverwood Ave. #104, Oak Creek; Justin A. Westphal, 1227 E. Oklahoma Ave., Milwaukee; Amber L. Wink, 14735 W. Rogers Dr., New Berlin; Jennifer M. Zielinski, 8605 S. 81st St. and Jennifer M. Zolinski, 209 E. Bradley Ave., Milwaukee;

2011-11 Temporary Operator License to John E. Bergner, 8501 Parkland Dr.; Robert A. Knackert, 9049 S. 83rd St.; Wendy C. Knackert, 9049 S. 83rd St.; Anthony M. Megna, 10321 W. Church St.; Michael B. Reichl, 7557 Drake Ln. and Brian K. Sawinski, 6707 Parkedge Cir.;

Class A Combination License to Balpreet Enterprises, LLC, 6611 S. 27th St., Anupreet Bal, Agent; Mega Marts, LLC, d/b/a Pick n Save, 7780 S. Lovers Lane Rd., Victoria S. Brown, Agent; Open Pantry Food Marts of Wisconsin, Inc., 7610 W. Rawson Ave., James L. Schutz, Agent; Sam's East, Inc., 6705 S. 27th St., David J. Atkinson, Agent subject to satisfactory inspection, drivers license, satisfactory schooling for agent; Shaq Enterprises, LLC, d/b/a Gas Station on Forest Home Ave., 11123 W. Forest Home Ave., Muhammad S. Naeem, Agent subject to satisfactory inspections & payment and Wisconsin CVS Pharmacy, LLC, 5220 W. Rawson Ave., Mark E. Schmidt, Agent subject to completing application;

LICENSES-
CONTINUED

Class A Combination & Day Care License to Ultra Mart Foods, LLC, 7201 S. 76th St., Lief E. Nelson, Agent, Frank Sarillo, Mgr.- day care subject to satisfactory inspection;

Class A Combination & Pharmacy License to Walgreen Co., d/b/a Walgreens #05884, 9527 S. 27th Street, Latina L. Veal, Agent and Walgreen Co., d/b/a Walgreens #05459, 9909 W. Loomis Rd., Neil J. Morgenthaler, Agent;

Class B Beer License to Chai Gardens, 6409B S. 27th St., Joseph Ty, Owner;

Class B Combination License to ERJ Dining III, LLC, 6439 S. 27th St., Paul S. Thompson, Agent and RLGIDI, Inc., d/b/a Casa Di Giorgio, 3137 W. Rawson Ave., Rex Idrizi, Agent;

Extra Ordinary Entertainment & Amusement to Alterra Coffee Bean Classic Mountain Bike Race, Todd Sommers, 7900 W. Crystal Ridge Dr. on 6/23 & 6/24/2011;

Class B Combination and Entertainment & Amusement License subject to satisfactory payment to The Bowery, LLC, 3023 W. Ryan Rd., Roger W. Hein, Agent and Polonia Sport Club, Inc., 10200 W. Loomis Rd., Mark Medrek, Agent;

Class B Combination and Entertainment & Amusement License subject to satisfactory inspections to Buckhorn Inn, 9461 S. 27th St., Christopher Matecki, Owner; Crystal Ridge, Inc., 7900 W. Crystal Ridge Dr., John Kaishian, Agent; Federation of Croatian Societies, Inc., d/b/a Croatian Park, 9100 S. 76th St., Josef Becker, Sr., Agent; The Landmark of Franklin, LLC, 11401 W. Swiss St., Lorie Beth Knaack Helm, Agent and Little Cancun Restaurant, 7273A S. 27th St., Veronica M. Cervera, Owner;

Class B Combination and Entertainment & Amusement License to Rawson Pub, Inc., 5621 W. Rawson Ave., Steven D. Schweitzer, Agent; Wild Breed, Inc., 11430 W. Swiss St., Cynthia A. Girmscheid, Agent; H, B & H, LLC, d/b/a On the Border, 10741 S. 27th St., Daniel F. Hay, Agent subject to agent appearing before the License Committee and Two Brothers Property Holdings, LLC, 9419 S. 27th St., Vaso Dragicevic, Agent subject to satisfactory inspections & water test;

Pharmacy License to Aurora Pharmacy #1011, 6572 S. Lovers Lane Rd., James A. Wittenberg, Manager; Sam's Pharmacy, 6705 S. 27th St., Kirsten Busse, Manager and Aurora Pharmacy, 9200 W. Loomis Rd., Steven C. Hermann, Manager subject to satisfactory inspections;

LICENSES-
CONTINUED

Mobile Homes License subject to satisfactory inspections to D&K Management VIII, LLC, d/b/a Badger Mobile Home Park, 6405 S. 27th St., Wendy S. Winograd, Owner and Franklin Mobile, LLC, d/b/a Franklin Mobile Estates, 6361 S. 27th St., David E. Steinberger, Owner subject to satisfactory payment;

Coin Machine Operator License to S&P Equipment, 5025 S. Packard Ave., Cudahy, Salvatore Purpora, Owner subject to satisfactory police check;

Day Care License Mrs. Rikki's Structured Day Care, 11224 W. Forest Home Ave., Rochelle Boyce, Owner; the following subject to satisfactory inspections: Amy's Academy, 9758 S. Airways Ct., Amy Sidello, Manager and Kinder Care Learning Center, 6350 S. 108th St., Lisa Kopplin, Manager;

Entertainment & Amusement License to Jump Zone, 6544 S. 108th St., Susan Haines, Manager; Milwaukee County Oakwood Golf Course, 3600 W. Oakwood Rd., Joe Mrozinski, Manager; Milwaukee County Whitnall Park Golf Course, 6701 S. 92nd St., Joe Mrozinski, Manager and Show Time Cinema, 8910 S. 102nd St., Nancy Berchem, Manager; the following subject to satisfactory inspections: Family Tree Haus, LLC, 5080 W. Ashland Way, Mark Haushalter, Owner; Innovative Health & Fitness, 8800 S. 102nd St., Timothy Beyer, Manager and Milwaukee County Sports Complex, 6000 W. Ryan Rd., Joe Mrozinski, Manager;

Further moved to hold Operator Renewal License for Michael J. Magolan, W125 S8583 Country View Ct., Muskego and Tammy S. Kaishian, 2323 S. 92nd St., West Allis and Operator New License for Steven J. Scheele, 3284 N. Oakland Ave., Milwaukee; Dale G. Hasenstein, 2100 E. Leroy Ave., St. Francis and Jenna K. Schwartz, 6780 Redwood Ct., all subject to appearing before the License Committee;

Further moved to hold Class B Combination and Entertainment & Amusement License for Formula Four, Inc., d/b/a Jakob's Pub, 6951 S. Lovers Lane Rd., Donald E. Wick, Agent and TJAL Holdings, Inc., d/b/a Irish Cottage, 11433 W. Ryan Rd., Roseann C. Losiniecki, Agent, both per State request. Seconded by Alderman Taylor. All voted Aye; motion carried.

(Note: Action on PUBLIC grant application was taken following Item G.2.)

VOUCHERS AND
PAYROLL

- I.1. Alderman Skowronski moved to approve the net City vouchers in the range of Nos. 138812 through 138963 in the amount of \$1,006,033.67. Seconded by Alderman Schmidt. On roll call, all voted Aye; motion carried.

Alderman Schmidt moved to approve the net payroll of June 17, 2011 in the amount of \$354,450.65. Seconded by Alderman Skowronski . On roll call, all voted Aye; motion carried.

ADJOURNMENT

- J. Alderman Skowronski moved to adjourn the meeting at 9:50 p.m. Seconded by Alderman Taylor. All voted Aye; motion carried.

<p>APPROVAL</p> <p><i>Slw</i> </p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>7/19/11</p>
<p>REPORTS & RECOMMENDATIONS</p>	<p>Franklin Senior Citizens Travel Program Semi-Annual Update for 2011</p>	<p>ITEM NUMBER</p> <p><i>G.2.</i></p>

To fulfill the June 19, 2007 directive of the Common Council requesting that an update of the Franklin Seniors Travel Program be prepared semi-annual, with Mrs. Shirley Bird, Tour Director, reporting in January and July of each year, attached is correspondence from Mrs. Shirley Bird on 2011 trip statistics and activities.

Six (6) trips have been taken thus far for the period January 1, 2011 through June 30, 2011, expending \$3,750 of the \$9,200 Senior Travel Program Budget for 2011.

Mrs. Shirley Bird will be in attendance to present this item.

COUNCIL ACTION REQUESTED

This item is being provided at the direction of the Common Council for its information. No action is being requested.

Shirley J. Bird
8904 S. 81st Street
Franklin, WI 53132
414-425-4502

RECEIVED
CITY OF FRANKLIN
2011 JUL 14 AM 9:39

DATE July 19, 2011

Honorable Mayor and Members of the City of Franklin Common Council
9229 W. Loomis Road
Franklin, WI 53132

Ladies and Gentlemen:

Listed below are the trip statistics from 1/1/11 to 6/30/11 for the Franklin Seniors Trip Program.

2011 Travel Program Statistics

1. Participation

- 6 trips have been taken of the 12 trips scheduled for the year 2011.
- Attachment #1 lists the trip statistics through the 6/30/11 trip.
- A total of 271 people have taken trips through 6/30/11.
- Of this number, 182 are Franklin residents and club members, 87 are Franklin non-member residents, and 2 are non-city residents.
- 120 different people have taken trips through the travel program.
- 62 people have gone on at least one trip.
- 58 people have gone on two or more trips.
- There were 61 men on the 6 trips and 210 women on the trips.
- Special need people requiring a walker/cane and oxygen participated in the 6 trips — 12 handicapped men and 22 handicapped women.
- Some of the remaining trips for 2011 include:
Wind Turbines at Cedar Ridge Wind Farm, Clydesdale Horse Show, Steinig Tal Police K9 Academy, Starved Rock State Park Lodge in Utica, IL for Musical Tribute to the Stars, Maggie Mae Country Show, and a Christmas Show in Sycamore, IL.

2. Phone Calls and Advertising

- 42 calls were received that required trip flyers to be sent out.
- From those calls, 40 Franklin residents booked trips.
- I have received numerous calls regarding general trip information.
- The travel program is advertised in the Franklin Recreation Department guide, the City newsletter, and the City of Franklin government access TV channel under "News and Events." (See attachment #2)

3. 2011 Bus Budget

- Using a budget of \$9200.00, \$3750.00 is the total bus cost for the 6 trips taken through 6/30/11. This leaves a balance of \$5450.00 for the remainder of the year. (See attachment #3)

Should you have questions or concerns regarding the Franklin Seniors Travel Program, please contact me at any time.

Sincerely,



Shirley J. Bird
Franklin Seniors Tour Coordinator

Enclosures

Received April 15, 2011

SENIOR CITIZENS

The Franklin Senior Citizen Club is open to all Franklin Residents who have reached their 55th birthday. If you were a member of the club in the past, and have moved out of the Franklin area, you are still eligible to be a member. Activities include: luncheons, holiday parties, guest speakers, movies, card playing and social camaraderie.

MONTHLY LUNCHEON: Held the *first Wednesday* of each month. (Guest speakers, entertainment, etc.)

TIME: 11:15 AM

LOCATION: Clifford's Supper Club (10418 W. Forest Home Ave., Hales Corners)

NOTE: Lunch reservations are to be made at least five days in advance - Call Carol Felitsky at 301-9664 or Barbara Kolermann at 529-9736.

SOCIAL: *Third Wednesday* of each month (Light lunch, cards and games)

TIME: 12:00 NOON

LOCATION: Brenwood Park Senior Apts. 9501 W. Loomis Rd. (at Forest Hill)

MEMBERSHIP FEES: \$15.00 per year

REMINDER: Lunch reservations are to be made at least five days in advance - Call Carol Felitsky at 301-9664 or Barbara Kolermann, at 529-9736.

UP-COMING SENIOR ACTIVITIES

MAY	JULY
4 Luncheon Meeting	6 Luncheon Meeting
18 Card Social	20 Card Social

JUNE	AUGUST
1 Luncheon Meeting	3 Luncheon Meeting
15 Card Social	17 Card Social

City of Franklin Senior Travel Program Director
Shirley Bird: 425-4502 or 529-2484

Franklin Senior Citizens Officers

President	Fred Kneueppel
Vice-President	Dorothy Riel
Secretary	Cathy Statza
Treasurer	Annabelle Gutmann

Franklin Senior Walking Club

Meets: 9 - 11 AM every Thursday at Milwaukee Sports Complex, 60th and Ryan Road

Dues: \$5.00 (includes T-shirt)

Contact: Ed Waldoch at 421-0557 for more information

CITY OF FRANKLIN SENIOR TRAVEL PROGRAM

RESERVATIONS:

Must be a Franklin resident and 55 years of age or older. Reservations: accepted on a **first come first served basis. No phone reservations. Full payment guarantees your reservation.**

REFUNDS

No refunds given after the deadline unless your ticket can be resold.

INSURANCE

The City of Franklin or The Franklin Senior Citizen, Inc. Club does not provide medical insurance or hospitalization coverage for people participating in tours or activities.

CANCELLATIONS

Tours may be cancelled due to weather or lack of interest.

NON RESIDENT

Non residents of Franklin may participate in tours **after deadline** of trip. The cost is \$10.00 more, if space is available.

ALL TRIPS HAVE LIMITED SEATING. Trips depart from the NE corner of Pick 'n Save parking lot at 76th & Rawson.

If you attend trips and are NOT a Franklin Resident you are required to pay an additional \$10.00 more for the trip if space is available and after deadline.

Look for up and coming Senior trips in the next issue of the Franklin Recreation Department Guide.

Questions or more information on trips, call
Shirley Bird, 425-4502 or 529-2484

Please check out the daytime fitness classes:
Head to Toe, Senior Strong and Arthritis Foundation Exercise Program on pages 16 and 17.

JUNE 8

Schlemeil, Schlimazel, Hasenpfeffer Incorporated! - Find out what that means by joining us on our fun-filled driving tour of Milwaukee. See the opening shot of the Laverne & Shirley show, City Hall, Polish flats where they lived, the brewery where they worked and the Fonz Statue. Tour the Lakefront Brewery and everyone will receive samples and a glass to take home. Lunch will be at DeMarinis. After lunch we will take in a game of mini-bowling and see if Shotz Brewery really does have the best bowlers. Enjoy a custard treat at Leon's Drive-In and then head off to Dretzka's. Take a trip down memory lane as you look through their assortment of merchandise.

Resident	\$58
Non-Resident	\$68

Reservation Deadline: May 10

JULY 13

Blow Me Away - Fond Du Lac County - This tour will blow you away with its educational fun and scenic splendor! Tour the Cedar Ridge Wind Farm (spread over 7,800 acres) with its 41 turbines, which produces 68 megawatts of emission-free energy. Please note, there will be a lot of walking on this tour! Lunch will be at Wendt's on the Lake (Lake Winnebago). We will also visit the Galloway House & Village.

Resident	\$52
Non-Resident	\$62

Reservation Deadline: June 13

AUGUST 17

Cookies & Clydesdales - Ripon Area - Enjoy a visit to the Rippin Good Cookie Outlet Store where you can purchase cookies and crackers. The next stop is Green Lake where we will visit the Heidel House Resort. Lunch will be at the Boathouse Restaurant at the Heidel House. The final stop will be at the Larson's Clydesdale Farm for a 90-minute show featuring performances from these "gentle giants."

Resident	\$52
Non-Resident	\$62

Reservation Deadline: July 24

happenings

Received MAY 28, 2011.

Franklin Senior Citizens Club

Open to Franklin Residents 55 Years of Age & Older



Becoming a Member

The Franklin Senior Citizens Club is open to all Franklin residents who are 55 years of age or older. Activities include luncheons, holiday parties, guest speakers, movies, card playing, and social camaraderie. Annual dues are just \$15 per person. For more information or reservations, contact Carol Felitsky at 301-9664 or Barb Koltermann at 529-9736.

Franklin Seniors Walking Club

Meets 9 a.m. to 11 a.m. every Thursday at Milwaukee County Sports Complex, 6000 W. Ryan Road. Dues: \$5 (Includes T-shirt). Contact Ed Waldoch at 421-0557 for more information.

Elder Link—24-hour resource center for older adults. Call 289-6874 for senior or family care and meal site information.



City of Franklin Senior Travel Program

Looking to meet new friends and enjoy traveling? Then the Franklin Senior Travel Program is for YOU!

Reservations: Open to all Franklin residents who are 55 years of age and older. Accepted on a first come/first serve basis. No phone reservations. Full payment guarantees your reservation.

Refunds: No refunds are given after the RSVP deadline unless your ticket can be resold.

Non-Resident: Non-residents may participate in tours if space is available after the deadline date of the trip. All trips have limited seating. Non-residents pay an additional \$10 cost.

Insurance: The City of Franklin and the Franklin Senior Citizens Organization do not provide medical insurance or hospitalization coverage for participants in tours or activities.

Cancellations: Tours may be cancelled due to weather or lack of registrations.

August & September 2011 Trips

Aug. 24 Cookies & Clydesdales Ripon, Wisconsin Area

First stop—The Rippin' Good Cookie Outlet Store where you can purchase cookies and crackers! Next, travel to Green Lake to visit the Heidel House Resort. Lunch will be at the Boathouse Restaurant at the Heidel House featuring salad, beef tips, garlic potatoes, vegetable, cheesecake, and beverage. Final stop will be at the Larson's Clydesdale Farm to see a 90-minute show featuring performances from these "gentle giants".

RSVP Deadline: July 24, 2011
Cost: \$52 Resident/\$62 Non-Resident



Sept. 14 Chocolate, K-9's, & Creamery Fond du Lac County, Wisconsin

First stop will be at "Confections By Joel" where you will see candy making in action and find the finest chocolates, popcorns, and hard-to-find candies. Next stop is Steing Tal K9 Academy to see the training and demonstrations with the K9 police dogs. Enjoy lunch at Schreiner's Restaurant in Fond du Lac—with choice of chicken, pork, or grilled ham along with salad, vegetable, dessert, and beverage. Before heading home, stop at Kelly Country Creamery to tour the farm and the farmstead creamery! See and learn about their farmstead ice cream-making facility. Enjoy an ice cream cone to complete the experience!

RSVP Deadline: August 15, 2011
Cost: \$45 Resident/\$55 Non-Resident

All trips depart from the Northeast corner of Pick 'N Save parking lot at 76th Street & Rawson Avenue (unless otherwise noted).

Contact Shirley Bird, Tour Director, at 425-4502 or 529-2484 with questions.

<p>APPROVAL</p> <p><i>Slw</i> <i>CWA</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>7/19/11</p>
<p>REPORTS & RECOMMENDATIONS</p>	<p>Designation of the source for interim financing for the Ryan Creek Sewer Interceptor project</p>	<p>ITEM NUMBER</p> <p><i>G.3.</i></p>

The Clean Water Fund loan application for the Ryan Creek Interceptor project has been approved and a copy of that approval letter is attached. As a result of our intergovernmental agreement, MMSD is now ultimately responsible for all CWF eligible costs that are incurred by the City of Franklin for this project provided the items detailed in the CWF approval letter are achieved by February 27, 2012.

Attached is an updated projection of the costs being incurred and the estimated dates that those costs will be reimbursed by the CWF loan and/or MMSD per the agreements.

On an interim basis the City of Franklin Sewer Service Fund has provided the source of funding for the payments made to date. This was done because the accounting for the construction costs will need to be recorded in this fund. It is now the appropriate time to designate the General Fund to be the source of interim funding for the Ryan Creek Sewer Interceptor project. The rationale that the General Fund and not the Sewer Service fund should be responsible for any interim financing costs include: it is not the responsibility of the current sewer service customers to provide this type of financing, the sewer service fund does not have the resources to provide these advances, the City's General fund does have the available resources and the General Fund reserves should be funding a general economic development improvement of this nature.

There are two options that can be done:

Grant an interest free interfund loan advance from the General Fund to the Sewer Fund for the advances made in 2010 and 2011 to be repaid in early 2012 when the CWF provides funding for these advances.

Grant an interest free interfund loan advance from the General Fund to the Sewer Fund for the advances made in 2010 and 2011 to be repaid in early 2012 when the CWF provides funding for these advances. Then charge at .5% or the amounts borrowed as an economic development expense in the general fund and credit General Fund interest revenue as it is incurred.

COUNCIL ACTION REQUESTED

Motion to grant an interest free interfund loan advance from the General Fund to the Sewer Fund for the advances made in 2010 and 2011 to be repaid in early 2012 when the CWF provides funding for these advances.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3679
TTY Access via relay - 711



June 27, 2011

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

THE HONORABLE THOMAS TAYLOR, MAYOR
CITY OF FRANKLIN
9229 WEST LOOMIS ROAD
FRANKLIN WI 53132

SUBJECT: Clean Water Fund Program Financial Assistance Application
City of Franklin
Project No. 4006-06

Dear Mayor Taylor:

Thank you for your application of June 1, 2011 for Clean Water Fund Program (CWFP) financial assistance. The Department of Natural Resources (DNR) Bureau of Community Financial Assistance reviewed the application and determined that it is acceptable according to the requirements of s. NR 162.06(2), Wis. Adm. Code.

The Department of Administration (DOA) reserved funding for the project in accordance with s. 281.58(9m)(e), Wis. Stats., based on project information contained in the application. DOA must approve the details of the final project financing plan prior to the loan closing.

As is required by code, the City of Franklin needs to enter into a Financial Assistance Agreement (FAA) with the CWFP within 8 months of the date of this notification, or February 27, 2012. If the FAA is not completed prior to that date, it will be necessary for the community to reapply if it still wishes to receive funding for this project.

I am the project manager for this project and will be the primary contact during the process of meeting the requirements for CWFP financial assistance. The items listed below need to be submitted to and approved by the DNR at least 30 days prior to finalizing the FAA. If you have not submitted the items listed, please do so as soon as they are available.

BUREAU OF COMMUNITY FINANCIAL ASSISTANCE, ENVIRONMENTAL LOANS SECTION:

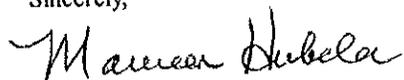
- Documentation of "green" project components, including business case, if applicable
- Legal opinion on proof of availability of proposed site and easements necessary for the project for 20 years
- Bidding documentation
- Documentation verifying compliance with MBE/WBE requirements, including DBE Good Faith Certification (Form 8700-294, rev. 8/10)
- Documentation verifying compliance with Davis-Bacon requirements
- Request for CWFP disbursement and supporting invoices
- Proof of user charge and sewer use ordinance adoption
- Other required items applicable to this project (see pg. 2 of the CWFP Financial Assistance Application form for a list of these additional items)

BUREAU OF WATERSHED MANAGEMENT:

- Plan of operation
- Parallel cost ratio

I look forward to working with you throughout the CWFP project. If you have any questions, contact me at 608-266-0849 or Maureen.Hubeler@Wisconsin.gov.

Sincerely,

A handwritten signature in cursive script that reads "Maureen Hubeler".

Maureen Hubeler, Financial Assistance Specialist
Environmental Loans Section
Bureau of Community Financial Assistance

C: Bernie Robertson – SCR/Fitchburg Electronic Copy
Joseph Eberle, Ruckert-Mielke, Inc. – Waukesha Electronic Copy
Steve Smith – WT/3 Electronic Copy
Aaron Heintz – DOA Electronic Copy

Ryan Creek Interceptor Funding Estimate

Project:	Ryan Creek Interceptor	Estimated Costs:	
Funding:	Clean Water Fund Loan	Preliminary Designs & drawings	\$ 1,703,156
	20 year bond at about 2.5%	Easements	400,000
Preliminary Costs:	Reimbursed at Bid Date	Force Acct, Legal & closing costs	<u>128,475</u>
Construction Costs:	Reimbursed at time of payment		2,231,631
Engineering:	July 2010 to December 2011	Bid Estimate	29,124,747
Bid:	September 2011	Contingency @ 10%	2,912,475
Construction Period:	November 2011 to May 2, 2013	Construction Management	4,011,299
		Miscellaneous Costs	\$ 42,060
		Total	<u>\$38,322,212</u>
Final Loan Close:	October 2013		
1st debt service payment	May 1, 2014		

		CWF		Estimated Interest		Cumulative Interest
		Expenditures	Reimbursement	City CWF	0.5%	
December	2010	572,824		572,824		-
January	2011	-		572,824	239	239
February	2011	333		573,157	239	477
March	2011	234,937		808,094	239	716
April	2011	113,542		921,636	337	1,053
May	2011	177,947		1,099,583	384	1,438
June	2011	399,095		1,498,678	459	1,897
July	2011	183,238		1,681,916	625	2,522
August	2011	183,238		1,865,154	702	3,224
September	2011	183,238		2,048,392	778	4,002
October	2011	183,239		2,231,631	855	4,857
November	2011	-		2,231,631	932	5,789
December	2011	-		2,231,631	932	6,722
January	2012	1,002,516		3,234,147	933	7,654
February	2012	1,002,516	(4,236,663)	-	1,351	9,005
March	2012	1,002,516	(1,002,516)	-	-	9,005
April	2012	1,002,516	(1,002,516)	-	-	9,005
May	2012	2,005,032	(2,005,032)	-	-	9,005
June	2012	2,005,032	(2,005,032)	-	-	9,005
July	2012	2,005,032	(2,005,032)	-	-	9,005
August	2012	3,007,548	(3,007,548)	-	-	9,005
September	2012	3,007,548	(3,007,548)	-	-	9,005
October	2012	3,007,548	(3,007,548)	-	-	9,005
November	2012	3,007,548	(3,007,548)	-	-	9,005
December	2012	3,007,548	(3,007,548)	-	-	9,005
January	2013	3,007,548	(3,007,548)	-	-	9,005
February	2013	2,005,032	(2,005,032)	-	-	9,005
March	2013	2,005,032	(2,005,032)	-	-	9,005
April	2013	2,005,032	(2,005,032)	-	-	9,005
May	2013	1,002,516	(1,002,516)	-	-	9,005
June	2013	-	-	-	-	9,005
July	2013	1,002,521	-	1,002,521	-	9,005
August	2013	-	-	1,002,521	418	9,423
September	2013	-	-	1,002,521	418	9,840
October	2013	-	(1,002,521)	-	418	10,258
November	2013	-	-	-	-	10,258
December	2013	-	-	-	-	10,258
	2014	-	-	-	51	10,309
Construction Loan Interest					7,156	17,465
		<u>38,322,212</u>	<u>(38,322,212)</u>		<u>17,465</u>	
Clean Water Fund Loan Debt Service Payments						
CWF Interest Prior to 2015		\$ 990,572.63		\$ 990,572.63	Int 2015 - 16	9,906
May 2014		\$2,188,027.65		\$ 3,178,600.28	Int 2014 - 16	28,262
November 2014		\$457,665.15		\$ 3,636,265.43	Int 2014 - 16	4,958
		<u>\$3,636,265.43</u>				<u>60,591</u>

Clean Water Fund Construction Loan Estimated

Franklin Portion:		Reimbursement	2.5% Interest	Loan Interest Payments	Total	Loan Interest Payments	0.5% Interest	Cumulative Interest
December	2010				-			
January	2011				-			
February	2011				-			
March	2011				-			
April	2011				-			
May	2011				-			
June	2011				-			
July	2011				-			
August	2011				-			
September	2011				-			
October	2011	-	-		-		-	-
November	2011	-	-		-		-	-
December	2011	-	-		-		-	-
January	2012	-	-		-		-	-
February	2012	4,236,663	-		4,236,663		-	-
March	2012	1,002,516	8,826		5,248,005		-	-
April	2012	1,002,516	10,933		6,261,455		-	-
May	2012	2,005,032	13,045	(19,760)	8,259,772	19,760	-	19,760
June	2012	2,005,032	17,208		10,282,012		8	19,768
July	2012	2,005,032	21,421		12,308,464		8	19,776
August	2012	3,007,548	25,643		15,341,655		8	19,784
September	2012	3,007,548	31,962		18,381,165		8	19,793
October	2012	3,007,548	38,294		21,427,007		8	19,801
November	2012	3,007,548	44,640	(147,572)	24,331,623	147,572	8	167,381
December	2012	3,007,548	50,691		27,389,861		70	167,451
January	2013	3,007,548	57,062		30,454,472		70	167,521
February	2013	2,005,032	63,447		32,522,951		70	167,590
March	2013	2,005,032	67,756		34,595,739		70	167,660
April	2013	2,005,032	72,074		36,672,845		70	167,730
May	2013	1,002,516	76,402	(355,670)	37,396,093	355,670	70	523,470
June	2013	-	77,909		37,474,001		218	523,688
July	2013	-	78,071		37,552,072		218	523,906
August	2013	-	78,233		37,630,306		218	524,125
September	2013	-	78,396		37,708,702		218	524,343
October	2013	1,002,521	78,560		38,789,783		218	524,562
November	2013	-		(467,571)	38,322,212	467,571	219	992,351
December	2013	-			38,322,212		413	992,764
	2014	-			38,322,212		4,964	997,728
		<u>38,322,212</u>	<u>990,573</u>	<u>(990,573)</u>	<u>38,322,212</u>	<u>990,573</u>	<u>7,156</u>	<u>997,728</u>

City of Franklin **Estimated**
Proforma Standard Amortization
Debt Service Schedule

Project Cost	\$38,322,212	Term	18 Years	\$1,328,452.07
Funds Available	\$0			2656904.136
Amount Borrowed	\$38,322,212			
Interest Rate	2.50%			

Date	Payments			Total	P & I Subtotal for Calendar Year	Outstanding Balance
	Interest	Principal				
11/1/2013						38,322,212.00
5/1/2014	1	479,027.65	1,709,000.00	2,188,027.65		36,613,212.00
11/1/2014	2	457,665.15		457,665.15	2,645,692.80	36,613,212.00
5/1/2015	3	457,665.15	1,752,400.00	2,210,065.15		34,860,812.00
11/1/2015	4	435,760.15		435,760.15	2,645,825.30	34,860,812.00
5/1/2016	5	435,760.15	1,795,400.00	2,231,160.15		33,065,412.00
11/1/2016	6	413,317.65		413,317.65	2,644,477.80	33,065,412.00
5/1/2017	7	413,317.65	1,840,400.00	2,253,717.65		31,225,012.00
11/1/2017	8	390,312.65		390,312.65	2,644,030.30	31,225,012.00
5/1/2018	9	390,312.65	1,887,500.00	2,277,812.65		29,337,512.00
11/1/2018	10	366,718.90		366,718.90	2,644,531.55	29,337,512.00
5/1/2019	11	366,718.90	1,934,900.00	2,301,618.90		27,402,612.00
11/1/2019	12	342,532.65		342,532.65	2,644,151.55	27,402,612.00
5/1/2020	13	342,532.65	1,983,800.00	2,326,332.65		25,418,812.00
11/1/2020	14	317,735.15		317,735.15	2,644,067.80	25,418,812.00
5/1/2021	15	317,735.15	2,034,400.00	2,352,135.15		23,384,412.00
11/1/2021	16	292,305.15		292,305.15	2,644,440.30	23,384,412.00
5/1/2022	17	292,305.15	2,085,400.00	2,377,705.15		21,299,012.00
11/1/2022	18	266,237.65		266,237.65	2,643,942.80	21,299,012.00
5/1/2023	19	266,237.65	2,138,000.00	2,404,237.65		19,161,012.00
11/1/2023	20	239,512.65		239,512.65	2,643,750.30	19,161,012.00
5/1/2024	21	239,512.65	2,191,900.00	2,431,412.65		16,969,112.00
11/1/2024	22	212,113.90		212,113.90	2,643,526.55	16,969,112.00
5/1/2025	23	212,113.90	2,246,900.00	2,459,013.90		14,722,212.00
11/1/2025	24	184,027.65		184,027.65	2,643,041.55	14,722,212.00
5/1/2026	25	184,027.65	2,304,000.00	2,488,027.65		12,418,212.00
11/1/2026	26	155,227.65		155,227.65	2,643,255.30	12,418,212.00
5/1/2027	27	155,227.65	2,361,100.00	2,516,327.65		10,057,112.00
11/1/2027	28	125,713.90		125,713.90	2,642,041.55	10,057,112.00
5/1/2028	29	125,713.90	2,420,600.00	2,546,313.90		7,636,512.00
11/1/2028	30	95,456.40		95,456.40	2,641,770.30	7,636,512.00
5/1/2029	31	95,456.40	2,481,700.00	2,577,156.40		5,154,812.00
11/1/2029	32	64,435.15		64,435.15	2,641,591.55	5,154,812.00
5/1/2030	33	64,435.15	2,543,800.00	2,608,235.15		2,611,012.00
11/1/2030	34	32,637.65		32,637.65	2,640,872.80	2,611,012.00
5/1/2031	35	32,637.65	2,611,012.00	2,643,649.65	2,643,649.65	0.00
		9,262,447.75	38,322,212.00	47,584,659.75	47,584,659.75	

<p>APPROVAL <i>Slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE July 19, 2011</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p>Authorization to advertise for bids for the public construction of the installation of the Ryan Creek Interceptor Sewer public sanitary sewer facility upon property in the area from the intersection of South 60th Street and West Ryan Road generally following the Ryan Creek to the intersection of West Ryan Road and South 112th Street, thence westerly along West Ryan Road to the west City limits</p>	<p>ITEM NUMBER <i>G.4.</i></p>

Pursuant to the Ryan Creek Interceptor Sewer project scheduling and the scheduling requirements of the City's Clean Water Fund Program loan application on file with the State of Wisconsin Department of Administration and Department of Natural Resources, it is necessary to let the public construction project for bid at this time. The project work has been allocated among four contracts to be let for bid; two contracts providing for the east half of the project (bids to be opened on August 26, 2011) and two contracts providing for the west half of the project (bids to be opened on August 30, 2011). (See attached map.) The cost of advertising for bids is a reimbursable cost under the Clean Water Fund Program loan.

COUNCIL ACTION REQUESTED

A motion to authorize the Ryan Creek Interceptor Sewer public construction project to be let for bid.

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">7/19/11</p>
<p>REPORTS & RECOMMENDATIONS</p> <p style="text-align: center;"><i>[Signature]</i></p>	<p style="text-align: center;">Request to Move One-Half Time Clerical Staff Position from the Police Department to the Municipal Court, Including Revisions to Job Descriptions for Deputy Court Administrative Assistant, Confidential Municipal Court Administrative Assistant, and the Confidential Police Administrative Assistant</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;"><i>G.5.</i></p>

Attached is correspondence from the Police Chief explaining his support for the recommendation of converting the current half-time Municipal Court Clerical Staff position to full-time by transferring the Police Department's half of the clerical position over to the Municipal Court.

Human Resources has worked with the Police Department to revise the applicable job descriptions required to implement this transfer request.

The Personnel Committee, at their June 20, 2011 meeting, reviewed and recommended approval to move the half-time Clerical Staff Position from the Police Department to the Municipal Court along with the applicable job descriptions as modified. (Note: The revisions made to the Confidential Police Administrative Assistant job description are mainly inclusion of additional "qualifications" that were inadvertently left off in the past.)

COUNCIL ACTION REQUESTED

Motion to move the Half-Time Clerical Staff Position from the Police Department to the Municipal Court, making the Municipal Court Clerical Staff Position full-time, and approval of the revised job descriptions for the Deputy Court Administrative Assistant, Confidential Municipal Court Administrative Assistant, and the Confidential Police Administrative Assistant, as recommended by the Police Chief and the Personnel Committee.

Full Time Court Position

Currently, the Municipal Court and the Police Department share a full time civilian clerk position. Each department utilizes half her work day. A number of new developments lead the Municipal Court Judge to recommend converting the current half time position to full time by transferring the Police Department's half of the position to the court. The Police Chief supports this recommendation.

Last year, state law was amended to grant greater authority and autonomy to Municipal Courts. The law requires Municipal Courts and Police Departments to maintain a certain level of separation through physical design, signage and function. The current situation of the court and police department sharing an employee could be construed as not following the intent of the law.

In addition, the Municipal Court is in the process of converting to a new records management system (RMS) which will utilize a new cash register and software system. This will require training and expertise in the new hardware and software systems. The current practice is for Police Dispatchers to assist in taking payments for court fines. Dispatchers would be required to learn the new system if the department would continue this practice. The Police Chief does not wish to require Dispatchers to learn and be responsible for the new court RMS and cash register. With the new municipal court law and new court RMS, now is a good time to separate functions completely.

With a change in hours and methods of citation payments and the addition of one half time position, the court will be able to function independent of the police department. Since Dispatchers would no longer be required to take court related payments, they would be able to absorb the current function of the half time position the police department would lose.

This recommendation is a cost neutral proposal that has mutual benefits to the Municipal Court and the Police Department. Consequently, the Municipal Court Judge and Police Chief recommend this change.

CITY OF FRANKLIN
Job Description

Job Title: Deputy Court Administrative Assistant Deleted: Police/

Department: Municipal Court Deleted: Police

Appointing Authority: Municipal Judge Deleted: Chief of Police

Reports To: Municipal Judge/Municipal Court Administrative Assistant Deleted: Police Inspector

Salary Level: Per AFSCME Labor Agreement Deleted: 12

FLSA Status: Non-Exempt

Prepared By: Dana Zahn, HR Coordinator Deleted: Kenneth W. Bohn, Chief of Police

Prepared Date: June 6, 2011 Deleted: January 27, 2003

Approved By: _____ Common Council

Approved Date:

Summary

Provide critical support to Municipal Court Administrative Assistant in performing routine and confidential municipal court clerical duties that would include, but are not limited to, assisting with maintenance of court and citation records, communicating with the public, and assisting with data entry. Works under the general direction of the Municipal Court Administrative Assistant and the general supervision of the Municipal Judge and/or his designee. Deleted: Police Department Administrative Assistant and

Essential Duties and Responsibilities include the following:

Attend Municipal Court for assigned court session, providing essential information to the Municipal Judge and City attorney. Deleted: police administrative and

Responsible for entering correct case information into in-house computer system. Deleted: processing open record requests,

Responsible for all correspondence sent to defendants following Municipal Court session. Deleted: supervision

Responsible for the creation of warrants and commitments. Deleted: Police Administrative Assistant and

Create court dockets for assigned court session.

Process open records requests. Deleted: 11

Maintaining court cash register by balancing monies daily and forwarding categorized items to City Treasurer's office. Deleted: police department

Communicate with the public on Municipal Court procedures.

Fill in and perform clerical and customer service, as necessary on those occasions the Municipal Court Administrative Assistant is not available. Deleted: Police Administrative Assistant and

Deleted: are

Deleted: Police/

Communicate trial date information to officers and the City Attorney for assigned court session.

Deleted: Assist in providing customer assistance at police department. ¶
¶

Assist with routine, complex and confidential clerical work in preparation of documents, reports and answering phones.

Assist in quality control of citation and city complaint entries.

Perform duties of the Police Administrative Assistant as needed.

Deleted: Assist Police Administrative Assistant in maintaining police department personnel files as needed. ¶

Exercises rational judgment in all job responsibilities.

Deleted: of maintaining minutes and notes at critical and confidential meetings when

Maintains the confidence and trust of peers, subordinates, superiors, and citizens.

Deleted: is not available to do so

Any and all other duties as assigned by the Municipal Judge and/or his designee, or the Municipal Court Administrative Assistant.

Deleted: Schedule appointments for police command staff personnel. ¶

Deleted: Chief of Police or immediate supervisors

Supervisory Responsibilities

Works under the supervision of the Municipal Judge and/or his designee, and under the direction of the Municipal Court Administrative Assistant.

Deleted: Inspector of Police or other command staff

Deleted: Police Administrative Assistant and

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Graduation from high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting and bookkeeping.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Microsoft Excel Spreadsheet software and Microsoft Word software.

Certificates, Licenses, Registrations

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to operate, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in an office setting. The noise level in the work environment is usually quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Other Qualifications

Ability to establish and maintain effective working relationships with co-workers, other departments and the public.

Ability to make independent judgments which have considerable impacts on the organization.

Other Skills and Abilities

Working knowledge of department operations.

Ability to communicate effectively both verbally and in writing.

Working knowledge of computers and electronic data processing.

Working knowledge of modern office practices and procedures.

Ability to work independently.

Working knowledge of municipal traffic laws and city ordinances.

Some knowledge of accounting principles and practices.

Skill in operation of telephone; mainframe computer terminal; personal computer including word processing software; copy machine, fax machine, calculator, and typewriter.

Ability to perform cashier duties accurately.

Ability to communicate calmly and openly with the public, maintaining a good relationship with the public in difficult circumstances.

Ability to type sixty (60) words per minute.

Perform data entry functions for department computer system.

Miscellaneous

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Deleted: Perform duties of Confidential Police Administrative Assistant and other department personnel as required, including processing of open records requests.¶

¶ Assist with hiring and testing processing of potential employees, including typing of background checks as needed.¶

CITY OF FRANKLIN
Job Description

Job Title: Deputy Court Administrative Assistant

Department: Municipal Court

Appointing Authority: Municipal Judge

Reports To: Municipal Judge/Municipal Court Administrative Assistant

Salary Level: Per AFSCME Labor Agreement

FLSA Status: Non-Exempt

Prepared By: Dana Zahn, HR Coordinator

Prepared Date: June 6, 2011

Approved By: **Common Council**

Approved Date:

Summary

Provide critical support to Municipal Court Administrative Assistant in performing routine and confidential municipal court clerical duties that would include, but are not limited to, assisting with maintenance of court and citation records, communicating with the public, and assisting with data entry. Works under the general direction of the Municipal Court Administrative Assistant and the general supervision of the Municipal Judge and/or his designee.

Essential Duties and Responsibilities include the following:

Attend Municipal Court for assigned court session, providing essential information to the Municipal Judge and City attorney.

Responsible for entering correct case information into in-house computer system.

Responsible for all correspondence sent to defendants following Municipal Court session.

Responsible for the creation of warrants and commitments.

Create court dockets for assigned court session.

Process open records requests.

Maintaining court cash register by balancing monies daily and forwarding categorized items to City Treasurer's office.

Communicate with the public on Municipal Court procedures.

Fill in and perform clerical and customer service, as necessary on those occasions the Municipal Court Administrative Assistant is not available.

Communicate trial date information to officers and the City Attorney for assigned court session.

Assist with routine, complex and confidential clerical work in preparation of documents, reports and answering phones.

Assist in quality control of citation and city complaint entries.

Perform duties of the Police Administrative Assistant as needed.

Exercises rational judgment in all job responsibilities.

Maintains the confidence and trust of peers, subordinates, superiors, and citizens.

Any and all other duties as assigned by the Municipal Judge and/or his designee, or the Municipal Court Administrative Assistant.

Supervisory Responsibilities

Works under the supervision of the Municipal Judge and/or his designee, and under the direction of the Municipal Court Administrative Assistant.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Graduation from high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting and bookkeeping.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Microsoft Excel Spreadsheet software and Microsoft Word software.

Certificates, Licenses, Registrations

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to operate, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in an office setting. The noise level in the work environment is usually quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Other Qualifications

Ability to establish and maintain effective working relationships with co-workers, other departments and the public.

Ability to make independent judgments which have considerable impacts on the organization.

Other Skills and Abilities

Working knowledge of department operations.

Ability to communicate effectively both verbally and in writing.

Working knowledge of computers and electronic data processing.

Working knowledge of modern office practices and procedures.

Ability to work independently.

Working knowledge of municipal traffic laws and city ordinances.

Some knowledge of accounting principles and practices.

Skill in operation of telephone; mainframe computer terminal; personal computer including word processing software; copy machine, fax machine, calculator, and typewriter.

Ability to perform cashier duties accurately.

Ability to communicate calmly and openly with the public, maintaining a good relationship with the public in difficult circumstances.

Ability to type sixty (60) words per minute.

Perform data entry functions for department computer system.

Miscellaneous

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FRANKLIN
Job Description

Job Title: Confidential Municipal Court Administrative Assistant

Department: Municipal Court

Deleted: Police

Appointing Authority: Municipal Judge

Deleted: Chief of Police

Reports To: Municipal Judge

Deleted: Inspector of Police

Salary Level: Per AFSCME Labor Agreement

Deleted: 14

FLSA Status: Non-Exempt

Prepared By: Dana Zahn, HR Coordinator

Deleted: Kenneth W. Bohn, Chief of Police

Prepared Date: June 6, 2011

Deleted: January 27, 2003

Approved By: Common Council

Approved Date:

Summary

Maintain accurate and timely court and citation records, communicate with the public regarding court matters, and be a link between the Police Department and the municipal court systems. Perform a variety of confidential, complex and routine clerical and administrative work. Works under the supervision of the Municipal Judge and/or his designee.

Deleted: Provide administrative support to police command staff and other staff when deemed necessary.

Deleted: immediate

Deleted: Chief of Police

Deleted: and general supervision of Inspector and Command Staff

Essential Duties and Responsibilities include the following:

Organize and maintain accurate records of citations and city complaints.

Responsible for all correspondence sent to defendants following each Municipal Court session. Responsible for the creation of warrants and commitments.

Maintain accurate records of all monies received for forfeitures and provide monthly reports to the state as one part of a system of checks and balances.

Attend Municipal Court, providing essential information to the Municipal Judge and City Attorney. Responsible for entering correct case information into in-house computer system.

Monitor and direct duties of Deputy Court Administrative Assistant.

Deleted: Police/

Maintain court cash register by balancing monies and forwarding categorized items to City Treasurer's office.

Deleted: to keep balance of work at 50% police and 50% court. Some supervision of same

Deleted: police department

Participate with the Municipal Court Judge in the organization and implementation of new policies and procedures for the Municipal Court.

Deleted: and Police Department

Create yearly court calendars and monitor the scheduling of citations for municipal court,

keeping a balance on citations between AM and PM court sessions.

Communicate with the public on Municipal Court procedures.

Create court dockets for each court session.

Communicate all trial date information to officers and the City Attorney.

Provide conviction information to local newspapers, as required and upon request. \

Performs Administrator duties of the Municipal Court software and relays any changes to Court employees.

Exercises rational judgment in all job responsibilities.

Maintains the confidence and trust of peers, subordinates, superiors, and citizens.

Performs duties of the Police Administrative Assistant as needed.

Any and all other duties as assigned by the Municipal Judge and/or his designee.

Deleted: Chief of Police or immediate supervisors

Supervisory Responsibilities

Works under the direction of the Municipal Judge and/or his designee. The Confidential Municipal Court Administrative Assistant provides direction and supervision to the Deputy Municipal Court Administrative Assistant and Municipal Court Clerk.

Deleted: Inspector of Police, and other members of the command staff

Deleted: municipal court clerical and support operations and

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Graduation from high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting and bookkeeping, and five (5) years of increasingly responsible related experience. Some supervision skills would be helpful.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Microsoft Excel Spreadsheet software and Microsoft Word software.

Deleted: ¶

Certificates, Licenses, Registrations

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to operate, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in an office setting. The noise level in the work environment is usually quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Other Qualifications

Working knowledge of department operations.

Ability to communicate effectively in writing and verbally.

Ability to establish and maintain effective working relationships with co-workers, other departments and the public.

Ability to make independent judgments which have considerable impacts on the organization.

Other Skills and Abilities

Working knowledge of municipal traffic laws and city ordinances.

Working knowledge of computers and electronic data processing.

Working knowledge of modern office practices and procedures.

Some knowledge of accounting principles and practices.

Skill in operation of telephone switchboard; mainframe computer terminal; personal computer including word processing software, copy machine, fax machine, calculator, typewriter and telephone.

Ability to work independently.

Ability to perform cashier duties accurately.

Ability to communicate calmly and openly with the public, maintaining a good relationship with the public in difficult circumstances.

Ability to type sixty (60) words per minute.

.....
Daily contact requiring courtesy, discretion and sound judgment.

Deleted: Assist with hiring and testing processes of potential employees, including typing of background checks.¶

Miscellaneous

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FRANKLIN
Job Description

Job Title: Confidential Municipal Court Administrative Assistant

Department: Municipal Court

Appointing Authority: Municipal Judge

Reports To: Municipal Judge

Salary Level: Per AFSCME Labor Agreement

FLSA Status: Non-Exempt

Prepared By: Dana Zahn, HR Coordinator

Prepared Date: June 6, 2011

Approved By: **Common Council**

Approved Date:

Summary

Maintain accurate and timely court and citation records, communicate with the public regarding court matters, and be a link between the Police Department and the municipal court systems. Perform a variety of confidential, complex and routine clerical and administrative work. Works under the supervision of the Municipal Judge and/or his designee.

Essential Duties and Responsibilities include the following:

Organize and maintain accurate records of citations and city complaints.

Responsible for all correspondence sent to defendants following each Municipal Court session. Responsible for the creation of warrants and commitments.

Maintain accurate records of all monies received for forfeitures and provide monthly reports to the state as one part of a system of checks and balances.

Attend Municipal Court, providing essential information to the Municipal Judge and City Attorney. Responsible for entering correct case information into in-house computer system.

Monitor and direct duties of Deputy Court Administrative Assistant.

Maintain court cash register by balancing monies and forwarding categorized items to City Treasurer's office.

Participate with the Municipal Court Judge in the organization and implementation of new policies and procedures for the Municipal Court.

Create yearly court calendars and monitor the scheduling of citations for municipal court,

keeping a balance on citations between AM and PM court sessions.

Communicate with the public on Municipal Court procedures.

Create court dockets for each court session.

Communicate all trial date information to officers and the City Attorney.

Provide conviction information to local newspapers, as required and upon request. \

Performs Administrator duties of the Municipal Court software and relays any changes to Court employees.

Exercises rational judgment in all job responsibilities.

Maintains the confidence and trust of peers, subordinates, superiors, and citizens.

Performs duties of the Police Administrative Assistant as needed.

Any and all other duties as assigned by the Municipal Judge and/or his designee.

Supervisory Responsibilities

Works under the direction of the Municipal Judge and/or his designee. The Confidential Municipal Court Administrative Assistant provides direction and supervision to the Deputy Municipal Court Administrative Assistant and Municipal Court Clerk.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Graduation from high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting and bookkeeping, and five (5) years of increasingly responsible related experience. Some supervision skills would be helpful.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Microsoft Excel Spreadsheet software and Microsoft Word software.

Certificates, Licenses, Registrations

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to operate, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in an office setting. The noise level in the work environment is usually quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Other Qualifications

Working knowledge of department operations.

Ability to communicate effectively in writing and verbally.

Ability to establish and maintain effective working relationships with co-workers, other departments and the public.

Ability to make independent judgments which have considerable impacts on the organization.

Other Skills and Abilities

Working knowledge of municipal traffic laws and city ordinances.

Working knowledge of computers and electronic data processing.

Working knowledge of modern office practices and procedures.

Some knowledge of accounting principles and practices.

Skill in operation of telephone switchboard; mainframe computer terminal; personal computer including word processing software, copy machine, fax machine, calculator, typewriter and telephone.

Ability to work independently.

Ability to perform cashier duties accurately.

Ability to communicate calmly and openly with the public, maintaining a good relationship with the public in difficult circumstances.

Ability to type sixty (60) words per minute.

Daily contact requiring courtesy, discretion and sound judgment.

Miscellaneous

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FRANKLIN
Job Description

Job Title: Confidential Police Administrative Assistant
Department: Police
Appointing Authority: Chief of Police
Reports To: Chief of Police
Salary Level: Non-Supervisory Level 15
FLSA Status: Non-Exempt
Prepared By: Kenneth W. Bohn, Chief of Police
Prepared Date: June 9, 2011
Approved By: Resolution 2003-5541
Approved Date: June 6, 2003

Deleted: January 27, 2003

Summary

Providing administrative support to police command staff and other staff when deemed necessary. Assist in the administration of the standard operating policies and procedures of the police department. Perform a variety of confidential, complex and routine clerical, secretarial and administrative work in the keeping of police related documents, reports and records.

Essential Duties and Responsibilities include the following.

Perform routine clerical and administrative work in answering phones, receiving the public, and providing customer assistance, cashiering, data processing, and bookkeeping.

Schedule appointments for Chief of Police, Inspector of Police and Command Staff personnel.

Compose, type and edit a variety of confidential correspondence including, reports, memoranda, pre-employment employee background reports, internal investigation reports and other classified material requiring judgment as to content, accuracy and completeness.

Maintain department personnel and confidential files.

Complete conference and training session registrations along with providing necessary prerequisite payments, coordinate hotel accommodations and travel arrangements for members of police staff.

Receive in-coming telephone calls for the Chief of Police and Inspector of Police, as well as answer general in-coming calls that provide information as needed and route callers to appropriate personnel.

Process in-coming Franklin Police Department requests for open records.

Prepare agendas and minutes.

- Assist in the procurement of department materials and supplies.
- Monitor work orders and invoicing and prepare purchase requisitions.
- Record (and deposit) donations received by the department to proper donation accounts.
- Serve as cashier when necessary, including receipting of payments.
- Receive and distribute incoming mail and process outgoing mail.
- Input data to standard office and department forms; make simple postings to various reports such as annual reports, incident reports, crime reports, etc.; and compile tabulated data.
- Maintain record of vacation, sick and compensatory time balances for police employees.
- Prepare yearly work schedules for all employees in conjunction with Command Staff personnel.
- Prepare time record sheets for all department employees.
- Maintain inventories and order office supplies and materials.
- Perform other administrative and clerical duties.
- Exercises rational judgment in all job responsibilities.
- Maintains the confidence and trust of peers, subordinates, superiors, and citizens.
- Any and all other duties as assigned by the Chief of Police or Inspector.

Supervisory Responsibilities

As designated by the Chief of Police. The Confidential Police Administrative Assistant works independently under the guidance and direction of the Chief of Police.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Graduation from high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting and bookkeeping, and five (5) years of increasingly responsible related experience.

Language Skills

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Microsoft Excel Spreadsheet software and Microsoft Word software. Ability to work with various computer hardware and other computer related equipment.

Certificates, Licenses, Registrations

None.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, walk, talk, and hear. The employee is occasionally required to use hands and fingers to operate, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in an office setting. It may be expected that the individual will be exposed to blood or other potentially infectious materials. The noise level in the work environment is usually quiet to moderate.

Other Qualifications

Ability to maintain strict confidentiality.

Ability to type 60 wpm.

Working knowledge of computers and electronic data processing.

Working knowledge of modern office practices and procedures.

Working knowledge of police department operations.

Some knowledge of accounting principles and practices.

Skill in operation personal computer including word processing software, telephone switchboard, copy machine, shredder, fax machine, calculator, typewriter, logging machine, transcription equipment, cash register and telephone.

Ability to perform cashier duties accurately.

Ability to effectively meet and deal with the public.

Ability to effectively communicate in writing and verbally.

Ability to handle stressful situations.

Ability to make logical decisions under imminent situations.

Ability to make independent judgments which have moderate impacts on the organization.

Other Skills and Abilities

Responsible for implementation of new department equipment and contact with vendors for support.

Serve on various employee or other committees as assigned.

Assist with performance duties of other department personnel as required.

Deleted: Municipal Court
Administrative Assistant and

Miscellaneous

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Last Update: June 9, 2011

Deleted: May 7, 2003

CITY OF FRANKLIN
Job Description

Job Title: Confidential Police Administrative Assistant

Department: Police

Appointing Authority: Chief of Police

Reports To: Chief of Police

Salary Level: Non-Supervisory Level 15

FLSA Status: Non-Exempt

Prepared By: Kenneth W. Bohn, Chief of Police

Prepared Date: June 9, 2011

Approved By: Resolution 2003-5541

Approved Date: June 6, 2003

Summary

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Prepare agendas and minutes.

Assist in the procurement of department materials and supplies.

Monitor work orders and invoicing and prepare purchase requisitions.

Record (and deposit) donations received by the department to proper donation accounts.

Serve as cashier when necessary, including receipting of payments.

Receive and distribute incoming mail and process outgoing mail.

Input data to standard office and department forms; make simple postings to various reports such as annual reports, incident reports, crime reports, etc.; and compile tabulated data.

Maintain record of vacation, sick and compensatory time balances for police employees.

Prepare yearly work schedules for all employees in conjunction with Command Staff personnel.

Prepare time record sheets for all department employees.

Maintain inventories and order office supplies and materials.

Perform other administrative and clerical duties.

Exercises rational judgment in all job responsibilities.

Maintains the confidence and trust of peers, subordinates, superiors, and citizens.

Any and all other duties as assigned by the Chief of Police or Inspector.

Supervisory Responsibilities

As designated by the Chief of Police. The Confidential Police Administrative Assistant works independently under the guidance and direction of the Chief of Police.

Qualifications

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Some knowledge of accounting principles and practices.

Skill in operation personal computer including word processing software, telephone switchboard, copy machine, shredder, fax machine, calculator, typewriter, logging machine, transcription equipment, cash register and telephone.

Ability to perform cashier duties accurately.

Ability to effectively meet and deal with the public.

Ability to effectively communicate in writing and verbally.

Ability to handle stressful situations.

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Last Update: June 9, 2011

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE
Slw	Miscellaneous Permits	7/19/2011 ITEM NUMBER H.1.

See attached list from meeting of July 19, 2011

COUNCIL ACTION REQUESTED



9229 W. Loomis Road
Franklin, WI 53132-9728

414-425-7500

**License Committee
Agenda*
Alderman's Room
July 19, 2011 - 5:30 p.m.**

1.	Call to Order & Roll Call	Time		
2.	Applicant Interviews & Decisions			
License Applications Reviewed		Recommendations		
Type/ Time	Applicant Information	Approve	Hold	Deny
Operator - New 5:30 p.m.	Bohman, Jake A 12201 W Virginia Cir #3 Franklin, WI 53132 The Landmark			
Operator - New 5:35 p.m.	Scheele, Steven J 3284 N Oakland Ave Milwaukee, WI 53211 Wal-Mart			
Operator - New 2010-11 5:40 p.m.	Kozlowski, Nora L 8390 S Yorkshire Dr Apt 804 Oak Creek, WI 53154 Auntie's			
Operator - Renewal 2011-12	Kozlowski, Nora L 8390 S Yorkshire Dr Apt 804 Oak Creek, WI 53154 Auntie's			
Operator - Renewal 2011-12 5:45 p.m.	Wagner, Joseph A 8447 W Maple St West Allis, WI 53214 The Hideaway Pub & Eatery			
Coin Machine Operator 5:50 p.m.	United Amusement, LLC Owner: Robert Yench 8925 N Terryson Dr Milwaukee, WI 53217			
Operator - New 2010-11 6:00 p.m.	Schleischer, Angela T 8525 W Cascade Dr Franklin, WI 53132 Irish Cottage			
Operator - Renewal 2011-12	Schleischer, Angela T 8525 W Cascade Dr Franklin, WI 53132 Irish Cottage			
Operator - New 2010-11	Stankowski, Nicole L 3166 W Thorncrest Dr Franklin, WI 53132 The Bowery Bar & Grill			
Operator - New 2011-12	Ferrari, Gregory A 9505 S Ryan Green Ct Franklin, WI 53132 Auntie's			
Operator - New 2011-12	Racine, Jonathan L 6361 S 27 th St #85 Franklin, WI 53132 Mulligan's Irish Pub			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator – New 2011-12	Turner, Tamara G 2561 E Adams Ct #6 Cudahy, WI 53110 Discount Cigarettes & Liquor			
Operator – Renewal 2011-12	Balcerowski, Eric A 11960 W Ryan Rd Franklin, WI 53132 The Landmark			
Operator – Renewal 2011-12	Cruz, Nicole M 721 W Grange Ave #103 Milwaukee, WI 53221 Mulligan's Irish Pub & Grille			
Operator – Renewal 2011-12	Fleischman, Lea M 3309 W Acre Ave Franklin, WI 53132 Walgreens – 76 th St			
Operator – Renewal 2011-12	Gundersen, Brian P 8133 Forest Hills Cir Franklin, WI 53132 The Landmark			
Operator – Renewal 2011-12	Harmon, Andrea M 12125 W Jefferson Ter Franklin, WI 53132 Romey's Place			
Operator – Renewal 2011-12	Hoffman, Chad C 9475 S 96 th St Franklin, WI 53132 St Martin's Fair			
Operator – Renewal 2011-12	Jaksic, Milutin 3637 S 93 rd St Milwaukee, WI 53228 Croatian Park			
Operator – Renewal 2011-12	Krondeva, Eli E 11355A W St Martins Rd Franklin, WI 53132 Casa Di Giorgio			
Operator – Renewal 2011-12	McCracken, Kerri A 6485 S 20 th St #13 Oak Creek, WI 53154 Mulligan's Irish Pub & Grille			
Operator – Renewal 2011-12	Mueller, Becky C 4319 S Quincy Ave Milwaukee, WI 53207 Root River Center			
Operator – Renewal 2011-12	Pocklington, Angela M 1430 Park Place #17 Union Grove, WI 53182 Walgreens – 27 th St			
Operator – Renewal 2011-12	Rechlicz, Brain M 3607 S 13 th St Milwaukee, WI 53221 Country Lanes			
Operator – Renewal 2011-12	Reichart, Debra A 25304 Windsong Ct Wind Lake, WI 53186 Rawson Pub			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator – Renewal 2011-12	Terp Jeffrey 26430 Grace Dr Wind Lake, WI 53186 Franklin Lion's Club – St Martins Fair			
Operator – Renewal 2011-12	Vermillion, Melissa M 3140 S Logan Ave Milwaukee, WI 53207 Walgreens – 27 th St			
Temporary Entertainment & Amusement	National Night Out – Bounce House Applicant: Stephania Rivera of Marine Bank Location: Franklin Library, 9151 W Loomis Rd Date: 8/1/2011			
Class B Combination License – Change of Premise Description	Polonia Sport Club, Inc Agent: Mark S Medrek Location: 10200 W Loomis Rd			
Request from Franklin Historical Society to amend dates of events on previously approved PUBLIC grant	Franklin Historical Society Add date of October 14, 2011 Fee Waiver: Park Permit Fee			
3.	Adjournment	Time		

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

APPROVAL <i>Slw</i> <i>OP</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 7/19/2011
Bills	Vouchers and Payroll Approval	ITEM NUMBER <i>I.1.</i>

Provided separately for Council approval is a list of vouchers Nos.139127 through 139325 in the amount of \$1,230,897.78. Included in this listing is \$ 1,011.57 in Library Fund vouchers. The net City vouchers are 1,229,886.18.

Approval is requested for the net payroll of July 15, 2011 in the amount of \$ 362,972.93.

COUNCIL ACTION REQUESTED

Motion approving net City vouchers in the range of Nos.139127 through 139325 in the amount of \$ 1,229,886.21.

Approval is requested for the net payroll of July 15, 2011 in the amount of \$ 362,972.93